



**PARKS AND RECREATION ADVISORY COMMITTEE MEETING  
CITY OF ST. PETE BEACH  
COMMISSION CHAMBERS**

155 Corey Avenue  
St. Pete Beach, FL 33706

Tuesday, May 21, 2024  
9:00 AM

Call to Order  
Pledge of Allegiance  
Roll Call

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**REGULAR MEETING**

1. Approval of the Agenda -

**Action Request: Motion to approve the May 21, 2024 agenda.**

2. Audience Comments -

*Comments shall be limited to three minutes for general or agenda items. Please complete a comment card and submit it to the Clerk. Once you are called, please come to the podium and state your name and address for the record.*

3. Action Items -

**a. Approval of Minutes November 14, 2023**

**b. Election of Committee Officers 2024-25**

Sec. 22-108.(a) The parks and recreation advisory committee shall meet bi-annually, at the first meeting held following the appointment of members, organize by electing a chairman and vice-chairman.

2023-24 Chair Steve Stewart; Vice Chair Phil Christman

Requested Action:

Motion to APPOINT \_\_\_\_\_ as the Committee Chair for 2024-2025 Fiscal Year.

Motion to APPOINT \_\_\_\_\_ as the Committee Vice Chair for 2024-2025 Fiscal Year.

4. Items for Discussion -

**a. FY2024 Mid-Year Report**

**b. Update on park enhancements throughout the City**

Update board on park enhancements throughout the City

5. Adjournment -

**APPEAL:** In accordance with 286.0105, Florida Statute (Notices of meetings and hearings must advise that a record is required to appeal), if a person decides to appeal any decision made by this committee, board, agency, or commission with respect to any matter considered at this meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

**AMERICANS WITH DISABILITIES ACT (ADA):** In accordance with the Americans with Disabilities Act and Florida Statutes, if any person with a disability defined by the ADA needs special accommodation to participate in this proceeding, then not later than two business days prior to the proceeding, he or she should contact City Hall at (727) 367-2735.

**The public is cordially invited to attend this meeting.**

**All agenda material is available for review at City Hall or [www.stpetebeach.org](http://www.stpetebeach.org).**

# **DRAFT PARKS AND RECREATION ADVISORY COMMITTEE MINUTES**

**November 14, 2023 9:00 A.M.**

**PRESENT:** Phil Christman, Vice Chair  
Robin Gibson, Member  
Mike Wise, Member

**EXCUSED:** Steve Stewart, Chair  
Scott Seubert, Member

**ALSO PRESENT:** Jennifer McMahon, Chief Operating Officer  
Ginny Bodkin, Deputy City Clerk

Vice Chair Christman called the meeting to order at 9:00 AM and led the Pledge of Allegiance.

**1. Changes to the Agenda – No changes.**

**2. Approval of the Agenda –**

**Member Wise moved, and Member Gibson seconded to approve the November 14, 2023 agenda as presented; the motion carried unanimously.**

**3. Audience Comments –**

Resident John Kurzman inquired about a parks master plan and whether some parks are considered community parks; there are only two parking spaces at Lido Park.

**4. Approval of the Minutes – May 16, 2023**

**Member Wise moved and Member Gibson seconded to approve the May 16, 2023 minutes as presented; the motion carried unanimously.**

**5. Action Items**

**a. 2024 Committee Meeting Dates**

**Member Wise moved and Member Gibson seconded to approve the minutes from May 16, 2023; the motion carried unanimously.**

**6. Items for Discussion**

**a. FY2023 End of Year Report**

Chief Operating Officer Jennifer McMahon reviewed a report of the Recreation Department's 4<sup>th</sup> Quarter Finances, July – September 2023. Attendance numbers for kid's programs are not yet back to pre-COVID, but there has been improvement. Revenues for Instructor Led Programs, Pool Admissions, Fitness Center and Community Center Rentals were discussed. Total Expenditures were reviewed. The financial report is part of the meeting record.

Ms. McMahon provided details on Programming (68 participants in the after school program and

Camp revenue up from FY22), Aquatics (daily admissions, passes sold, exercise classes, swim team), and Rental revenues (including the Community Center, Warren Webster, Merry Pier, Concessions, Cabanas, and Pass-A-Grille Patio). She reported on the Special Event and Wedding Permitting revenues (\$62,200 for the year).

The Parks Report included Tree Permits (12), Significant Projects completed (tree trimming, Hurricane Idalia cleanup, beach cleanup, outdoor fitness equipment installation, Horan Park playground, and Lido Park improvements), Upcoming Projects (replacement of Memorial Bricks at Upham Beach Park, removal of walkovers damaged by Idalia, mulching of dog parks, tree trimming and fertilizing at all parks over one-acre, other Idalia damage replacements of landscaping including Blind Pass right-of-way).

Ms. McMahon reviewed Upcoming Events (Lighted Boat Parade, Corey Ave. Arts & Crafts Show, Pass-A-Grille Boat Parade and Bonfire, and Mistletoe Market).

### **b. Update on Park Enhancements Throughout the City**

Ms. McMahon updated the Committee on:

- Horan Park playground completion.
- Egan Park Design – Project will be going out to some of the City’s engineering/design firms after the first of the year to look at stormwater, landscape design, boat ramp. traffic, etc. Approximately \$800,000 budgeted. Staff met with and received feedback from neighboring condos.
- Hurley Park – City staff, with volunteers, will be doing basic work (including painting, electrical, counters) at the concession area and Press Box (which had some storm damage) to make it ready for the returning Southwest Little League.
- Vice Chair Christman reported that Pinellas County has had an ongoing project with some of the ballfields in Central Pinellas (Cross Bayou) and they may be looking for playing/practice fields. The information is on their website.
- Hurley Park is changing to sod from mulch for the dog park
- Pass-A-Grille Park cleanup has been done, intersections and right of way will be updated (some with brick design) and shuffleboard lights are being replaced.
- Lido Park outdoor fitness equipment and broken playground equipment have been replaced.
- Street End/pocket parks were discussed.

Following those updates, Ms. McMahon reported that she has received a quote for a master plan which she will be reviewing; Parks and Rec must have one to be accredited. The goal is to complete this within the next year.

Member Gibson expressed that the Committee receiving direction from the City Commissioners might be helpful.

### **7. Adjournment – Next Meeting May 21, 2024**

There being no further business, the meeting was adjourned at 9:49 AM.

*These minutes will be considered for approval at the May 21, 2024 Parks and Recreation Advisory Committee meeting.*