City Commission Budget Meeting
June 25, 2024
4:00 p.m.

ELECTED / APPOINTED OFFICIALS PRESENT:
Adrian Petrila, Mayor
Rich Lorenzen, Vice Mayor, Commissioner, District 4
Karen Marriott, Commissioner, District 1
Nick Filtz, Commissioner, District 2

ELECTED OFFICIALS ABSENT:
Betty Rzewnicki, Commissioner, District 3

STAFF PRESENT:
Andrew Dickman, City Attorney
Wayne Saunders, City Manager
Amber LaRowe, City Clerk

Mayor Petrila called the meeting to order at 4:00 p.m. followed by the Pledge of Allegiance.

1. DISCUSSION: FISCAL YEAR 2025 PROPOSED BUDGET

Wayne Saunders, City Manager, reviewed a presentation that highlighted the changes made to the proposed budget since the last workshop on June 13th. The presentation is made a part of the record and included information on the following:

- General Fund Budget Deficit a/o 6/13/2024
    - Additional expenses
    - Additional savings
    - 60th percentile pay plan
    - Increase in parking fees
    - Ending balance estimated at $16,008

Mayor Petrila requested information about the Sheriff's contract including the discretionary funding. City Manager Saunders will provide the Commission with information on fiscal year-to-date discretionary funds spent by the Sheriff's Office.

Vice Mayor Lorenzen stated that the Montessori School previously informed him that they would be interested in committing 50% of the funding towards Hurley Park when the estimated cost was approximately $80,000; staff will have to have further discussions with the School due to the increase in estimated cost.

- Wastewater Fund
    - Deficit $588,055
    - Current rates
    - Mr. Saunders mentioned the estimated increase in wastewater service fees to make up for the deficit.

The Commission discussed the proposed increase which will need to come before them in an ordinance form with public hearings; this being a workshop meeting, no commitment to increase was made at this time. However, an ordinance change will be forthcoming before the adoption of the FY25 budget.

- Reclaimed Water Fund
    - Deficit $274,850

- Current rates
- Mr. Saunders mentioned the estimated increase in reclaimed water service fees to make up for the deficit.

A discussion was had regarding the increase in fees; the Commission did not express a desire to increase those fees at this time. Staff will review the reclaimed water fee reserves and use funds to make up the deficit.

- Stormwater Fund
  - Deficit $1.1M
  - Legislative appropriation of $625K
  - Funding for the Watershed Master Plan moved to the Resiliency Fund savings of $275K
    - The new deficit after that is approximately $200K

City Manager Saunders stated that before the Commission proposes to assess any stormwater fee increase, a study should be done to understand what that increase should look like. For now, he recommended using reserves to make up the remaining deficit in this Fund.

Mr. Saunders reviewed the last two slides including proposed new positions and estimated ending balances to the reserve funds.

Mayor Petrila adjourned the meeting at 4:44 p.m.

MINUTES APPROVED: JULY 9, 2024

AMBER LAROWE
CITY CLERK

ADRIAN PETRILA
MAYOR