

**City Commission
Priority Work Session
December 7, 2024
1:00 PM**

ELECTED/APPOINTED OFFICIALS PRESENT:

Adrian Petrila, Mayor
Joe Moholland, Vice Mayor, Commissioner, District 4
Karen Marriott, Commissioner, District 1
Lisa Robinson, Commissioner, District 2
Betty Rzewnicki, Commissioner, District 3

STAFF PRESENT:

Ralf Brookes, Interim City Attorney
Frances Robustelli, City Manager
Amber LaRowe, City Clerk
Candyce Galloway, Information Technology Manager
Mandy Edmunds, Interim Parks and Recreation Director
Betcinda Kettells, Library Director
Jim Kilpatrick, Fire Chief
Andrew Laflin, Interim Finance Director
Marc Portugal, Communications Manager
Denise Sanderson, Interim Community Development Director
Jill Sassone, Human Resources Director

City Manager Robustelli opened the meeting at 1:12 p.m. and gave an overview of how the meeting was expected to go.

Andrew Laflin, Interim Finance Director, presented a financial overview of hurricanes. His presentation included the following topics:

- Hurricane Helene related expenses to date (a/o 12/4/2024)
 - Total \$1,321,510
 - Most significant expenses
- Hurricane Milton related expenses to date (a/o 12/4/2024)
 - Total \$600,194
 - Most significant expenses
- Hurricane Helene encumbrance analysis
 - Total encumbered vs. total paid
- Hurricane Milton encumbrance analysis
 - Total encumbered vs. total paid
- General Fund forecasted revenue loss by category
 - Revised vs. original
 - Current budget compared to forecasted reduction created the revised budget and the comment associated per revenue type
- Cash and investment balances
- FY25 reserve analysis
- Outstanding debt
 - Debt amounts per category with a brief description
- Storm-related vs. regular operations

A copy of Mr. Laflin's presentation is part of the record.

Vice Mayor Moholland requested the maturity dates for investments, outstanding debts, and interest rates.

Camden Mills, Interim Public Works Director, gave a presentation on the capital program. Topics introduced included:

- Damage assessment scope
 - Facilities
 - Marine structures
 - Operations
 - Parks and Recreation
 - Stormwater
 - Streets
 - Wastewater
- Damage assessment summary estimate \$21,125,612 (preliminary)
- Funding assistance process
 - Insurance
 - FEMA Public Assistance
 - Graphic displayed to highlight the process and where the City is in that process
 - Alternative funding sources
 - Appropriations
 - Grants
 - State Revolving Fund
 - Bonds
 - Loans
- Facilities – damage estimate \$5,661,236
 - Helene caused the majority flood damage, while Milton caused wind damage
 - Merry Pier Bait Shack
 - Demolition cost \$45,000
 - Replacement cost \$97,000
 - Total insured value \$75,156
 - Pursuing insurance and FEMA
 - Restrooms
 - Repair work \$94,180
 - Total insured value \$940,577
 - Pursuing insurance and FEMA
 - City Hall
 - Repair work \$75,122
 - Total insured value approx. \$5.8M
 - Pursuing insurance and FEMA
 - Community Center
 - Emergency work \$445,000
 - Remaining work approx. \$2.2M
 - Equipment/Content \$142,688
 - Total insured value approx. \$9.5M
 - Pursuing insurance and FEMA
 - Fire Station 22
 - Demolition cost \$44,850
 - Replacement cost \$10M-\$12M

- If repair, emergency work, repair work, and the cost for equipment/content was mentioned
 - Total insured value \$1,253,73
 - Pursuing insurance, FEMA, and FY25 CIP
- Fire Station 23
 - Emergency work \$12,500
 - Repair work \$115,158
 - Equipment/Content \$117,596
 - Total insured value approx. \$2.8M
 - Pursuing insurance and FEMA
- Paradise Grill
 - Emergency work \$8,000
 - Remaining work \$86,160
 - Total insured value \$217,049
 - Pursuing insurance and FEMA
- Public Works
 - Emergency work \$39,270
 - Remaining work \$224,345
 - Equipment/content \$78,690
 - Total insured value approx. \$2.8M
 - Pursuing insurance, FEMA, and FY25 CIP project
- Public Library
 - Repair work \$212,750
 - Contents \$3,312
 - Total insured value approx. \$2.5M
 - Pursuing insurance and FEMA
- Don Vista Suntan Art Center
 - Emergency work \$59,120
 - Remaining work \$997,794
 - Total insured value approx. \$1.5M
 - Pursuing insurance and FEMA
- Warren Webster Community Center
 - Emergency work \$56,400
 - Remaining work \$181,034
 - Total insured value approx. \$621,766
 - Pursuing insurance and FEMA
- Shuffleboard building
 - Demolition cost \$45,000
 - Replacement cost is unknown
 - Total insured value \$116,529
 - Pursuing insurance and FEMA
- Marine Structures – damage estimate \$988,685
 - Seawalls
 - Repair work \$272,060
 - Pursuing FEMA
 - Piers/Docks
 - Repair work \$716,625
 - Pursuing FEMA
 - Dune Walkovers

- Repair/replacement to be determined
 - Pursuing FEMA
- Operations – damage estimate \$622,841
 - IT Equipment
 - Laptops/radios \$164,000
 - Misc. \$24,741
 - Pursuing insurance and FEMA
 - Fleet Vehicles
 - Backhoes, tractors, forklifts, etc. \$404,100
 - Portable equipment \$30,000
 - Pursuing insurance and FEMA
- Parks & Recreation – damage estimate \$376,076
 - Repair work \$367,076
 - Total insured value \$1,012,386
 - Pursuing insurance and FEMA
- Stormwater – damage estimate \$750,908
 - Repair work \$750,908
 - Pursuing FEMA
- Streets – damage estimate \$5,115,837
 - Other than Gulf Way
 - Remaining work \$2,755,302
 - Pursuing FEMA
 - Gulf Way
 - Emergency repairs \$41,915
 - Remaining work approx. \$2.2M
 - Pursuing FEMA
 - Parking Stations
 - Repair cost \$17,278
 - Replace cost \$79,542
 - Pursuing insurance and FEMA
- Wastewater – damage estimate \$7,619,030
 - Pump Station 1
 - Emergency repairs \$131,106
 - Remaining work to get to pre-storm condition approx. \$2M
 - Total insured value approx. \$2.8M
 - Pursuing insurance, FEMA, and in the FY25 CIP
 - Lift Station Rehab
 - Emergency repairs \$456,379
 - Remaining work approx. \$3.1M
 - Total insured value (only insured LS 2&3) approx. \$2M
 - Pursuing insurance and FEMA
 - Cleaning and Inspection
 - Repair work approx. \$2M
 - Pursuing FEMA and FY25 CIP Project
- FY25 adopted CIP – total \$23,548,047
 - FY25 budgeted facilities
 - Fire Station 22 – in progress

- Public Works Roof – design completed
- HVAC Improvements for City Hall -- not started
- Public Works Building – not started
- FY25 budgeted marine structures – total \$917,000
 - 29th & 36th Ave Seawall – in progress
 - Community Center seawall – in progress
 - Pass-A-Grille seawall – phase 2 not started
 - Dune walkovers – in progress
 - 1st Ave fishing pier – in progress
- FY25 budgeted operations
 - Fire Department Apparatus – in progress
 - IT Innovation – in progress
- FY25 budgeted parks and recreation
 - Community Center pool – in progress
 - Playground equipment – not started
 - Egan Park – not started
 - Lazarillo Park – in progress
- FY25 budgeted reclaimed water
 - Repair and replacement – not started
 - Pig Port installation – not started
- FY25 budgeted stormwater
 - Watershed Management Master Plan – not started
 - Don CeSar outfall improvements phase 2 – in progress
 - Belle Vista baffle boxes – in progress
 - Don CeSar baffle boxes – in progress
 - Pass-A-Grille Way tide check valves – not started
 - 45th Avenue drainage improvements – in progress
- FY25 budgeted streets
 - Street rehabilitation program – not started
 - Gulf Boulevard undergrounding phase 2 – in progress
 - Alleyway maintenance program – not started
 - Boca Ciega Drive rehabilitation – in progress
 - Gulf Winds Drive rehabilitation – in progress
 - Gulf Winds electrical utility conversion – not started
- FY25 budgeted wastewater
 - Inflow and infiltration rehabilitation – not started
 - Sewer system cleaning/televising – not started
 - Force Main 1 improvements – in progress
 - Air release valve installation and rehabilitation – not started
 - Pump Station 1 rehabilitation – in progress

A copy of Mr. Mills' presentation is part of the record.

Commissioner Rzewnicki looks forward to receiving information on the cost of repairing the items affected by the hurricanes as the City gets insurance and FEMA funds.

City Manager Robustelli discussed items that were previously identified as priorities:

- Moratorium workshop

- Joint workshop with the Beach Stewardship Committee on customary use
- Don Vista ownership
- Federal grants on Don Vista repair(s)
- Rules and regulations for pile driving
- Traffic concurrency review
- Special event permitting process

She laid out the Commission's next steps after this meeting, which include a full-day priority work session in April to begin working on the FY26 budget and a strategic planning workshop in the fall of 2025 to focus on a 5-year outlook.

The five elements in the prior strategic plan were identified as:

- Economic development
- Internal operations
- Resiliency
- Community and neighborhood
- Transportation

The City Commission was provided with three dots in various colors: Mayor Petrila (red), Commissioner Marriott (green), Commissioner Robinson (orange), Commissioner Rzewnicki (yellow), and Vice Mayor Moholland (blue). They were asked to put their dots on the areas they see as a priority for staff to focus on in the next 3-4 months. If there are others, Mrs. Robustelli encouraged that input as well.

Vice Mayor Moholland discussed the beach ordinance, which has been underway for over a year. He would like to see the City continue that momentum toward discussion and opined it could be incrementally adopted.

Commissioner Rzewnicki mentioned other outstanding ordinances and agreed that the beach ordinance should be ready for the Commission to adopt soon.

After discussion, City Manager Robustelli added Recovery as a 6th category.

Commissioner Marriott expressed ideas on the neighborhood setbacks and how they may need to be addressed to help rebuild.

Commissioner Robinson identified (with her orange dots) the following top priorities:

- Internal operations – staffing to get residents back into their homes
- Internal operations – look for ways to bring extra funds into the City & perhaps a fee study
- Infrastructure – sewer maintenance

Vice Mayor Moholland identified (with his blue dots) the following top priorities:

- Infrastructure – public works support
- Resiliency – beach ordinance
- Internal operations – look for ways to bring extra funds into the City & perhaps a fee study

Mayor Petrila mentioned ideas for the budget and opined a fiscal contingency plan may be necessary.

Commissioner Rzewnicki identified (with her yellow dots) the following top priorities:

- Resiliency – to build back better
- Infrastructure – sewer maintenance
- Internal operations – look for ways to bring extra funds into the City & perhaps a fee study

Commissioner Marriott identified (with her green dots) the following top priorities:

- Internal operations – look for ways to bring extra funds into the City & perhaps a fee study
- Resiliency – wastewater and road infrastructure
- Review of setbacks in neighborhoods

Mayor Petrila identified (with his red dots) the following top priorities:

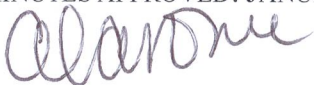
- Internal operations – staffing
- Resiliency – wastewater and road infrastructure
- Internal operations – look for ways to bring extra funds into the City & perhaps a fee study

The top three categories for focus are internal operations, resiliency, and infrastructure. The City Commission would like to follow up on the complete beach ordinances and the setback ideas proposed by Commissioner Marriott.

Based on today's feedback, the City Manager will prepare a 120-day work plan to present to the Commission.

The meeting concluded at 3:41 p.m.

MINUTES APPROVED: JANUARY 14, 2025



AMBER LAROWE
CITY CLERK



ADRIAN PETRILA
MAYOR