



**PARKS AND RECREATION ADVISORY COMMITTEE MEETING
CITY OF ST. PETE BEACH
COMMISSION CHAMBERS**

155 Corey Avenue
St. Pete Beach, FL 33706

Tuesday, May 27, 2025
9:00 AM

Call to Order
Pledge of Allegiance
Roll Call

REGULAR MEETING

1. Presentations -
2. Approval of the Agenda -

Action Request: Motion to approve the May 27, 2025 agenda.

3. Audience Comments -
Comments shall be limited to 3 minutes for general and agenda items. Public comment on agenda items will be allowed when that item is called. Please complete and submit a comment card to the Clerk.

4. Action Items -
 - a. Approval of Minutes May 21, 2024 meeting
 - b. Election of Committee Officers for 2025-26

Sec. 22-108.(a) The parks and recreation advisory committee shall meet bi-annually, at the first meeting held following the appointment of members, organize by electing a chairman and vice-chairman.

Requested Action:

Motion to APPOINT _____ as the Committee Chair for 2025-26.

Motion to APPOINT _____ as the Committee Vice Chair for 2025-26.

5. Items for Discussion -
 - a. Staff Presentation

6. Adjournment -

APPEAL: In accordance with 286.0105, Florida Statute (Notices of meetings and hearings must advise that a record is required to appeal), if a person decides to appeal any decision made by this committee, board, agency, or commission with respect to any matter considered at this meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

AMERICANS WITH DISABILITIES ACT (ADA): In accordance with the Americans with Disabilities Act and Florida Statutes, if any person with a disability defined by the ADA needs special accommodation to participate in this proceeding, then not later than two business days prior to the proceeding, he or she should contact City Hall at (727) 367-2735.

**The public is cordially invited to attend this meeting.
All agenda material is available for review at City Hall or www.stpetebeach.org.**

DRAFT PARKS AND RECREATION ADVISORY COMMITTEE MINUTES

May 21, 2024 9:00 A.M.

PRESENT: Phil Christman, Vice Chair
Robin Gibson, Member
Mike Wise, Member
Grant Izzi, Member

EXCUSED: Steve Stewart, Chair

STAFF PRESENT: Jennifer McMahon, Chief Operating Officer
Ariana Wilson, Admin Assistant-City Clerk's Office
Mandy Edmunds, Parks and Rec Operations Manager

Vice Chair Christman called the meeting to order at 9:06 AM and led the Pledge of Allegiance.

1. Approval of the Agenda –

Vice Chair Christman welcomed new Committee Member Grant Izzi. Member Izzi introduced himself and gave a brief background.

Member Wise moved, and Member Gibson seconded to approve the May 21, 2024 agenda as presented; the motion carried unanimously.

2. Audience Comments – None.

3. Action Items

a. Approval of Minutes – November 14, 2023

Member Wise moved and Member Gibson seconded to approve the November 14, 2023 minutes as presented; the motion carried unanimously.

b. Election of Committee Officers 2024-25

Member Wise moved and Member Gibson seconded to appoint Phil Christman as the Committee Chair for the 2024-2025 fiscal year; the motion carried unanimously.

Member Gibson moved and Member Izzi seconded to appoint Mike Wise as the Committee Vice Chair for the 2024-2025 fiscal year; the motion carried unanimously.

4. Items for Discussion

a. FY2024 Mid Year Report

Chief Operating Officer Jennifer McMahon reviewed a presentation of the Recreation Department's 2nd quarter. This presentation is made part of the record. They reviewed and discussed the following:

- Revenue and expenses for programs and rentals
- Summer Camp – Currently full with a waitlist
- Staffing – First year since Covid, with a full staff, including camp counselors and lifeguards

- Pool admission – Numbers are the same as last year
- Rec rentals – February through June are the busiest with events almost every Friday, Saturday, and Sunday
- Fitness Center equipment replacements/upgrades
- Underwater egg hunt
- Significant park projects completed by staff such as:
 - Tree trimming at Egan Park
 - Sand cleanup from 9th Ave to 1st Ave
 - Sand barrier added to the dog beach
 - Shell 75th Ave parking lots
- Beach Cleanups – Dune Savers outreach and Beach Ambassador Program
- Keep Pinellas Beautiful – St. Pete Beach received an outstanding partner award
- New toy boxes
- Revenue for weddings and special events
- Sandbags at Egan Park – These are available year-round at this location
- Hurricane Expo – Hurricane season starts June 1st
- 4th of July – Fireworks will be on the 4th this year

Vice Chair Wise asked what efforts the City makes to get some of this information out to residents and what the best way to stay informed of any changes was. Ms. McMahon stated information gets posted to the City's website and social media. There is also a City newsletter you can sign up for that gets posted every Friday. If there is ever a need to get vital information out, the City will also send out notifications to anyone who has signed up.

b. Update on Park Enhancements Throughout the City

Park enhancements were reviewed during the presentation.

The Committee discussed the Egan Park project and master plan. Ms. McMahon stated they do have a park design but have not received designs for stormwater and such. She also stated she was waiting for the new City Manager to start to pick the master plan back up.

Member Izzi asked how the City communicates during turtle season and what their approach is for turtle lighting. Ms. McMahon stated Ms. Edmunds communicates with Sea Turtle Trackers every day since they let her know once the beach is ready for raking. Code Enforcement went out with the Sea Turtle Trackers the last week in April and identified any lighting that needed to be corrected.

5. Adjournment – Next Meeting November 19, 2024

There being no further business, the meeting was adjourned at 9:56 AM.

These minutes will be considered for approval at the November 19, 2024 Parks and Recreation Advisory Committee meeting.

Recreation Advisory

Committee

May 27, 2025



Parks and Recreation Advisory

Committee

Powers and Duties

The parks and recreation advisory committee shall advise on programs, evaluate existing programs, propose new programs and make recommendations to the city staff and/or city commission regarding the following:

- Protection, enhancement and beautification of the city owned property and rights-of-way through all available means, including appropriate landscaping, maintenance, and Best Management Practices.
- All city recreational activities, including marketing strategies, revenue generation, expenditures, and establishing partnerships with public and private entities to ensure the city's recreational needs are met in the most cost effective and efficient manner.
- Additionally, the recreation advisory committee shall make recommendations for development of new recreational programs and activities to be offered to the people of the community.
- Protection and maintenance of the system of parks and recreation facilities throughout the city including the community center complex, Don Vista, Warren Webster, parks, public rights-of-way, beaches and waterways to meet the needs of current and future residents, businesses, visitors and tourists.

Special Event Co-Sponsorship Requests

Application Timeline

Applications for event co-sponsorship which require financial support either in cash or in-kind services:

1. The Parks and Recreation Advisory Board shall review all applications in May and recommend a level of support for each applicant to the City Commission at budget workshops in July of 2025.
2. **Co-sponsorship for non-profits and/or St Pete Beach Schools are preferred for sponsorship.**
3. The City Commission shall approve their desired level of support for each applicant and direct all departments involved to budget the necessary support for the following fiscal year.
4. The City budget is developed between March and August with final Commission approval in September.
5. Co-sponsorship is approved at a specific level on a year-to-year basis. **Applicants must reapply annually.**
6. If the co-sponsorship application is denied, the City of St Pete Beach assumes no liability for expenses incurred by applicant.

Special Event Co-Sponsorship Requests

Merit Considerations

- **Co-sponsorship for non-profits and/or St Pete Beach Schools are preferred for sponsorship**
- Applicant has the experience, resources and capability to successfully conduct this event (other than the support requested from the City).
- The event provides positive economic impacts or benefits to the City of St Pete Beach and its citizens.
- The event should be reasonably compatible with the surrounding area it takes place in.
- The event shows innovation, creativity, and uniqueness from other events.
- There are no other similar events conflicting or competing for venue, participants, or spectators within a reasonable time frame.
- The promoter has an effective plan to advertise, market, or otherwise promote the event, and will acknowledge the City of St Pete Beach as a co-sponsor in all advertisements.
- There are no unresolved legal issues with the proposed conduct of this event.
- The event is not politically motivated or sensitive.

Special Event Co-Sponsorship Request

Craft Festivals

- Dates: Dec 6-7; Jan 10-11; Apr 11-12; May 30-31
- Location: Corey Avenue
- Permittee: Corey Avenue Business Association
- Non-Profit: Yes

- Funding Requests
 - Permit(s) - \$3,000
 - Sheriff - \$4,752.00
 - EMS - \$0.00

Special Event Co-Sponsorship Request

Church Concert Series

- Dates: Feb 12, Feb 26, Mar 12, Mar 26
- Location: 16th Avenue
- Permittee: PAG Community Church
- Non-Profit: Yes

- Funding Requests
 - Permit(s) – \$200.00
 - Sheriff - \$0.00
 - EMS - \$1500.00

Special Event Co-Sponsorship Request

Mardi Gras Celebration

- Dates: February 17, 2026
- Location: Corey Avenue
- Permittee: Corey Avenue Business Association
- Non-Profit: Yes

- Funding Requests
 - Permit(s) - \$775.00
 - Sheriff - \$1,584.00
 - EMS - \$500.00

Special Event Co-Sponsorship Request

St. Patrick's Day Celebration

- Dates: March 14, 2026
- Location: Corey Avenue
- Permittee: Corey Avenue Business Association
- Non-Profit: Yes

- Funding Requests
 - Permit(s) - \$775.00
 - Sheriff - \$2,640.00
 - EMS - \$1000.00

Special Event Co-Sponsorship Request

2026 Home Tour

- Dates: March 21, 2026
- Location: Pass A Grille various homes
- Permittee: Pass A Grille Women's Club
- Non-Profit: Yes

- Funding Requests
 - Permit(s) - \$75.00
 - Sheriff - \$0.00
 - EMS - \$0.00

Special Event Co-Sponsorship Request

Party Under the Lights

- Dates: November 1, 2025 and May 2, 2026
- Location: 8th Avenue
- Permittee: Visit Pass A Grille Business Collaborative
- Non-Profit: Yes

- Funding Requests
 - Permit(s) - \$500.00
 - Sheriff - \$1,584.00
 - EMS - \$750.00

Special Event Co-Sponsorship Request

Seafood Festival

- Dates: May 15-17, 2026
- Location: Corey Avenue
- Permittee: Corey Avenue Business Association
- Non-Profit: Yes

- Funding Requests
 - Permit(s) - \$775.00
 - Sheriff - \$4,092.00
 - EMS - \$1,650.00

Special Event Co-Sponsorship Request

End of Summer Party

- Dates: September 18, 2026
- Location: Corey Avenue
- Permittee: Corey Avenue Business Association
- Non-Profit: Yes

- Funding Requests
 - Permit(s) - \$775.00
 - Sheriff - \$1,584.00
 - EMS - \$450.00

Special Event Co-Sponsorship Request

Halloween Party

- Dates: October 31, 2025
- Location: Belle Vista Neighborhood
- Permittee: Sarah Wheaton
- Non-Profit: No

- Funding Requests
 - Permit(s) - \$75.00
 - Sheriff - \$528.00
 - EMS - \$500.00

Special Event Co-Sponsorship Request

Trunk or Treat

- Dates: October 31, 2025
- Location: Corey Avenue
- Permittee: Corey Avenue Business Association
- Non-Profit: Yes

- Funding Requests
 - Permit(s) - \$250.00
 - Sheriff - \$792.00
 - EMS - \$450.00

Special Event Co-Sponsorship Request

Community Bonfire

- Dates: December 10, 2025
- Location: Pass A Grille Beach (16th Avenue)
- Permittee: Pass A Grille Community Association
- Non-Profit: Yes

- Funding Requests
 - Permit(s) - \$275.00
 - Sheriff - \$0.00
 - EMS - \$375.00

Special Event Co-Sponsorship Request

Holiday Golf Cart Parade and Concert

- Dates: December 20, 2025
- Location: Corey Avenue
- Permittee: Corey Avenue Business Association
- Non-Profit: Yes

- Funding Requests
 - Permit(s) - \$275.00
 - Sheriff - \$792.00
 - EMS - \$450.00

Recreation and Aquatic Events

2025-2026 Recreation and Aquatics Sponsored Events

2025

- July 4th Salute to the Military
- October Concert in the Park series
- Holiday Boat Parade and Tree Lighting
- Holiday Land Parade; Holiday Market; Brunch with Santa

2026

- Spring Concert Series
- Yard Sale
- Spring Fest and Dive In Egg Hunt
- Bands on the Sand Concert
- Back to School Bash

Vision for the Future of the Board

- Volunteer Groups for events
- Program input

Questions?

