

Technical Review Committee Meeting

January 21, 2026 – 10:00 a.m.

Upstairs Conference Room, City Hall, 155 Corey Ave. St. Pete Beach

COMMITTEE MEMBERS PRESENT:

Brandon Berry

Kristin Coman

Kelly Intzes

Gil Martinez

Camden Mills, via Teams

STAFF PRESENT:

Frances Robustelli, City Manager via Teams

Ralf Brookes, City Attorney via Teams

Ginny Bodkin, Deputy City Clerk

Marc Portugal, Communications Manager

Member Berry called the meeting to order at 10:00 a.m. Introductions of staff and participants present and on Teams followed.

1. Resolution 2026-03: Vacating two five-foot drainage and utility easements along the common side lot lines of Lots 1 and 2 of Block 79 of the plat of North Unit No. 1., as recorded in Book 21, Page 27, of the Public Records of Pinellas County, Florida (645 78th Avenue)

A RESOLUTION OF THE CITY OF ST. PETE BEACH VACATING TWO FIVE-FOOT PLATTED DRAINAGE AND UTILITY EASEMENTS AT THE COMMON SIDE PROPERTY LINES OF LOTS 1 AND 2 OF BLOCK 79 OF THE PLAT OF NORTH UNIT NO. 1, RECORDED IN PLAT BOOK 21, PAGE 27, OF THE PUBLIC RECORDS OF PINELLAS COUNTY, FLORIDA, LOCATED WITHIN THE PROPERTY BOUNDARIES OF 645 78TH AVENUE; AND PROVIDING FOR CONSTRUCTION, CORRECTION OF SCRIVENER'S ERROR, AND AN EFFECTIVE DATE

Member Berry opened the meeting at 10:00 AM followed by introductions. Mr. Berry explained the request.

Staff members representing Public Services and Fire had no comments.

Planning & Zoning: Member Berry reviewed the comments:

Letters have been sent to Charter Spectrum and TECO to determine if any letters of objection will be received for utilities in the easement. Pinellas County and Duke Energy have already responded with letters of no objection. Public hearings will be held on Monday 1/26 for the Planning Board to provide a recommendation and Tuesday 1/27 for the City Commission. If approved, the resolution will be recorded with the County Clerk and then a permit will be issued. Applicant Leanne Faris stated that she had no knowledge of any sewer tie-ins in the easement.

City Attorney Ralf Brookes informed staff that it would be helpful for the Commission to have an aerial google map for surrounding land uses and an architectural rendering if available.

The meeting was adjourned at 10:08 AM.