COMMISSION BUDGET WORKSHOP MEETING
CITY OF ST. PETE BEACH

155 Corey Avenue

Wednesday, August 03, 2011
5:00 PM
&
Thursday, August 04, 2011
5:00 PM

Call to Order
Pledge of Allegiance
Invocation
Roll Call

1. **Items for Discussion**
   a. **Fiscal Year 2012 Budget Review**
2. **Adjournment**

APPEALS

If a person decides to appeal any decision made at this hearing, they will need a record of the proceeding and, for such purpose, may need to ensure that a verbatim record of the proceeding is made, which record includes the testimony and evidence upon which the appeal is to be based. (F.S. 286.0105) The City does not furnish verbatim transcripts; interested parties should make the necessary arrangements for verbatim transcripts.

Agenda Material is available for review at City Hall on the Friday preceding the meeting. In accordance with the Americans with Disabilities Act and F.S. 286.26, persons with disabilities needing special accommodation to participate in this proceeding should contact Public Services at (727) 363-9243 no later than four (4) days prior to the proceeding for assistance.

ST. PETE BEACH
CITY COMMISSION WORKSHOP

August 3, 2011
5:00 pm

MINUTES

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENT

Commissioner Al Halpern
Commissioner Jim Parent
Commissioner Marvin Shavlan
Vice Mayor Beverly Garnett
Mayor Steve McFarlin

ALSO PRESENT

City Manager Mike Bonfield
Finance Director Elaine Edmunds
Police Chief David Romine
Fire Chief Dan Graves
Library Administrator Phyllis Ruscella
I.T. Director Donald Burkhardt
City Clerk Rebecca C. Haynes

1. Items for Discussion

a. Fiscal Year 2012 Budget Review

City Manager Mike Bonfield briefly explained the 2011-2012 Fiscal Year Budget process. He noted that an adjustment in the millage rate is not needed.

There was a brief discussion on construction of a new fire station, combining the two current stations into one station, staffing levels and impact on the residents.

City Manager Bonfield noted that the City is operating on approximately 22% less than it was in 2007. The millage was not adjusted in 2008, 2009 or 2010.

City Manager Bonfield explained that ad valorem taxes have decreased, utility tax has shown a slight increase and business tax receipts have run fairly constant. Building permits for 2011 show a moderate increase over 2009 but overall permits and licenses have remained stable. State Revenue Sharing has leveled out, Pinellas County Cooperative continues to decrease, and parking fee revenue totals $952,000.

The Commission discussed parking fee rates.

It was agreed that the new rates will be $25 for resident/employee annual decal, $1.50 hourly metered, and a daily rate of $12.00 for metered, effective October 1, 2011. Coin meters are currently at $1.00.

City Manager Bonfield will research surrounding communities for their parking ticket rates and report back to the Commission.

Recreation fees and revenues are level, court fines are down and rental properties are running consistent.

Wrapping up the revenue portion of the budget, Mr. Bonfield noted the City is operating on approximately $1 million less than it was six years ago.

The Police Department budget reflects no personnel changes, an increase in pension and insurance costs and a one-time expense for the new records management system plus on-going annual maintenance. Mr. Bonfield noted there were no significant changes in travel and training, utilities, equipment rental and insurance. He noted the bond payment for the station will be paid off in 2013.

Mr. Bonfield stated he will research dispatch services at the Gulfport Police Department and report back to the Commission.

City Manager Bonfield detailed the Fire Department budget which is split into two (2) areas, one is fire suppression and the other is EMS. There is no increase in personnel but pension costs and uniform allowance costs have risen.

Mr. Bonfield reported that there are no significant changes in the Library budget. He noted that the electricity charges should decrease due to the installation of the thermostat control units.

Information Technology budget does not contain changes in personnel and City Manager Bonfield remarked that all maintenance contracts, with the exception of the Library, are budgeted through this department.

Mr. Bonfield commented on the elimination of the lobbyist and the addition of the "Safe Harbor" donation in the City Commission budget.

The City Clerk budget shows no substantial change and eliminates the contract position originally requested to update the backlog of minute preparation.

The City Attorney budget reflects an increase of $25,000 in labor costs.

Mr. Bonfield stated the only notable change in the City Manager budget is the part-time status of the Human Resources Administrator.

Tuition reimbursement, unemployment rates and charity funds were discussed.

Mr. Bonfield noted that the only significant change in the Community Development Department is the removal of the professional/contractual expense in the Planning Division.

In the Finance Department budget, the City Manager reported no changes in personnel and an increase of $15,000 in the professional/contractual to cover work associated with bidding out the City's property and liability insurance.

The Parking Enforcement budget contains fixed costs based on parking meters and pay stations. Ms. Edmunds reported that the City will be purchasing an extended maintenance agreement for the meter/pay stations in the near future. There will be eighty (80) new pay stations installed.

There being no further business to come before the workshop, the meeting was adjourned at 7:53 pm.

Rebecca C. Haynes, City Clerk

Steve McFarlin, Mayor

Minutes approved on: 9-14-2011