COMMISSION BUDGET WORKSHOP MEETING
CITY OF ST. PETE BEACH

155 Corey Avenue

Wednesday, August 03, 2011

5:00 PM

&

Thursday, August 04, 2011

5:00 PM

Call to Order

Pledge of Allegiance

Invocation

Roll Call

1. **Items for Discussion**
   a. **Fiscal Year 2012 Budget Review**

2. **Adjournment**

APPEALS

If a person decides to appeal any decision made at this hearing, they will need a record of the proceeding and, for such purpose, may need to ensure that a verbatim record of the proceeding is made, which record includes the testimony and evidence upon which the appeal is to be based. (F.S. 286.0105) The City does not furnish verbatim transcripts; interested parties should make the necessary arrangements for verbatim transcripts.

Agenda Material is available for review at City Hall on the Friday preceding the meeting. In accordance with the Americans with Disabilities Act and F.S. 286.26, persons with disabilities needing special accommodation to participate in this proceeding should contact Public Services at (727) 363-9243 no later than four (4) days prior to the proceeding for assistance.

ST. PETE BEACH
CITY COMMISSION WORKSHOP

August 4, 2011
5:00 pm

MINUTES

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENT

Commissioner Al Halpern
Commissioner Jim Parent
Commissioner Marvin Shavlan
Vice Mayor Beverly Garnett
Mayor Steve McFarlin

ALSO PRESENT

City Manager Mike Bonfield
Finance Director Elaine Edmunds
Public Services Director Steve Hallock
City Clerk Rebecca C. Haynes

Mayor McFarlin expressed his appreciation to the Finance & Budget Committee for the great job they did on the budget.

ITEMS FOR DISCUSSION

City Manager Bonfield noted the Public Services Department budget will be reviewed in its entirety at this session.

He noted the Administration Division consists of three employees split between the General Fund, the Sewer Fund and the Reclaimed Water Fund. Overall personnel levels remain the same. Mr. Bonfield reported the Pinellas Sun Transit Authority (PSTA) is budgeted at $420,000 which is a slight increase over last year. He noted that $30,000 is allotted for fireworks, which was reduced to $21,000.

City Manager Bonfield noted that the Building Maintenance Division consists of one (1) full time person and four (4) part time employees and reflects an increase of $25,000 in professional/contractual for various maintenance items.

The Streets Division consists of three (3) contracts: traffic signal maintenance with the county, holiday decorations and street sweeping. Mr. Bonfield stated that monies from the maintenance fund are directed to the road resurfacing in the Capital Improvement Projects.

Mr. Bonfield noted the Parks Department currently has one vacancy to fill. An additional $25,000 is added for various projects that arise throughout the year. Public Services Director Hallock stated that telephone costs have increased based on the additional service through Irrigation Maintenance Management System (IMMS). The system remotely manages the park irrigation system and automatically calls the department to notify staff of leaks or any other problem.

City Manager Bonfield stated that the Recreation Department personnel will remain the same. After discussion, it was agreed to increase wages by $6-7,000 and offset the expense by increasing the revenue budget by the corresponding amount (revenue from facility rental). Mr. Bonfield reported that the St. Pete Beach Classic revenues offset the expenditures. He noted the bus leasing is used primarily for senior citizen trips and revenue is garnered from the excursions.

Finance Director Elaine Edmunds presented the items on hold from the General Fund as follows:

Tuition Reimbursement Plan	$ 5,000
Comprehensive Plan Implementation	$ 50,000
Corey Avenue Street Improvement Project	$300,000
Permitting for Marina	$ 50,000
Pass-a-Grille Way Engineering	$ 50,000
Washingtonian Trimming	$ 27,000
Lido Park Exercise Equipment	$ 10,000

It was agreed to put $70,000 into reserves. It is estimated that increases in the parking meter rates will generate about $140,000. Parking tickets will be increased to $30.00 per ticket.

Finance Director Edmunds estimates the City will be at approximately 24% in reserves at the end of this year.

City Manager Bonfield noted there are no personnel changes in the Waste Water Fund. Public Services Director Hallock stated there is no increase to customers this year but staff will review the rate structure next year for any changes. Increased rates will gradually be passed to customers as costs increase.

Mr. Bonfield discussed the 14% rate increase associated with Reclaimed Water that takes effect October 1, 2011. Mr. Hallock noted the $124,000 budgeted to the General Fund for administrative fees.

City Manager Bonfield stated we continue to work off the fixed assessment from last year and may be getting the rest of it in this year; if we do, the adjustment will be in this budget to incorporate the variable component.

Ms. Edmunds updated the Commission on pay station statistics noting that the City is charged $.23 per transaction on credit card charges and there were 23,485 VISA and Master Card transactions in the month of June.

ADJOURNMENT

There being no further business to come before the City Commission, the meeting was adjourned at 7:20 p.m.

Rebecca C. Haynes, City Clerk

Steve McFarlin, Mayor

Minutes approved on: 9-14-2011