



COMMISSION MEETING CITY OF ST. PETE BEACH

155 Corey Avenue

Tuesday, October 25, 2011

6:00 PM

Call to Order
Pledge of Allegiance
Invocation
Roll Call

REGULAR MEETING

- 1. Changes to the Agenda** - Any agenda items to be added, moved, or deleted will be addressed at this time. Added items will be assigned agenda item numbers and moved items should remain with the same item numbers. Notation will be made that those items will be taken out of order. Consent items may be removed for discussion, changes, and/or anticipation of a non-unanimous vote and considered separately on the request of anyone on the Commission or by a majority vote of the City Commission upon request of an audience member.
- 2. Presentations** - Presentations shall be limited to 5 minutes for non-city government related items.
 - a. Pass-A-Grille Association - Ann Michaels**
 - b. Energy Efficiency Program project close out - Steve Hallock**
 - c. Horan Park Improvements project close out - Steve Hallock**
- 3. Audience Comments** - Comments shall be limited to 3 minutes per person to issues not on the agenda.

4. Consent

- a. Approval of minutes for the City Commission Regular Meeting of September 27, 2011 and the City Commission Workshop of October 4, 2011.**
- b. Approval of City co-sponsorship and Special Event Permit for the 31st Annual Fish Broil and Mullet Festival on November 5th from 3:00 to 8:00 PM in Hurley Park.**
- c. Authorization for the City Manager to enter into an agreement with E. L Trevena Inc. for the complete demolition, removal, and disposal of the two-story concrete block house located at 9001 Blind Pass Rd (Egan Park Addition).**
- d. Authorize the permanent installation of speed cushions on the northern section of Captiva Circle.**
- e. Authorization for the City Manager to sign a work proposal from George F. Young, Inc. in the amount of \$18,920 to provide engineering services for the rehabilitation of Wastewater Lift Station #10.**

5. Action Items

- a. Authorize the City Manager to sign a FDOT District Seven Highway Beautification Maintenance Memorandum of Agreement for the City of St Pete Beach to maintain new landscaping on the Bayway.**

6. Ordinances

- a. Ordinance 2010-18, Final Reading and Public Hearing establishing Division 40 and amending Divisions 23 and 26 of the Land Development Code to provide development standards for the Community Redevelopment District 8th Avenue and amending the Official Zoning Map of the City to assign the Community Redevelopment District-Eighth Avenue zoning to the subject property.**
- b. Ordinance 2011-23, Re-Reading and Public Hearing, Final Reading Ordinance 2011-23 setting the millage rate for Fiscal Year 2012.**
- c. Ordinance 2011-24, Re-Reading and Final Hearing on Budget Ordinance for FY 2012**
- d. Ordinance 2011-31, Final Reading and Public Hearing, providing for the amendment of Section 82-202 (a)(1) of the Appendix A Fee Schedule of the Code of**

**Ordinances as set forth in Attachment A fees
pertaining to metered parking decals and permits.**

7. Resolutions

- a. Resolution 2011-20, declaring as surplus one public services department vehicle, one city clerk's office microfilm reader and authorization for the City Manager to dispose of same.**

8. Items for Discussion – none submitted for this agenda

9. City Manager, City Attorney and City Commission Reports

- a. Department Quarterly Report (online version only)**

10. Adjournment

APPEALS

If a person decides to appeal any decision made at this hearing, they will need a record of the proceeding and, for such purpose, may need to ensure that a verbatim record of the proceeding is made, which record includes the testimony and evidence upon which the appeal is to be based. (F.S. 286.0105) The City does not furnish verbatim transcripts; interested parties should make the necessary arrangements for verbatim transcripts.

Agenda Material is available for review at City Hall on the Friday preceding the meeting. In accordance with the Americans with Disabilities Act and F.S. 286.26, persons with disabilities needing special accommodation to participate in this proceeding should contact Public Services at (727) 363-9243 no later than four (4) days prior to the proceeding for assistance.

St. Pete Beach City Commission
Agenda Report

Issue Considered: Energy Efficiency Program project close out.

Date: October 25, 2011

Prepared By: Steven J. Hallock, Public Services Director

Summary of Issue: In an effort to be transparent and accountable to all of the tax payers in the City, staff likes to come back to City Commission after a capital improvement project is completed to report on it. This allows people to see firsthand how their tax dollars were spent and holds staff accountable for how the project was managed.

The Energy Efficiency Program project was another highly successful one for us. We were able to secure a \$250,000 grant through the Energy Efficiency & Community Reinvestment Program to complete it. With these grant monies we made numerous energy efficiency improvements at several City facilities, e.g. HVAC and lighting upgrades, and save the City well over \$30,000 per year in electric costs.

Securing the grant monies and annual cost savings is important, but this project also supports our Florida Green Local Government certification through the Florida Green Building Coalition (FGBC). It is projects like this one that show people in the community that we are willing to take a leadership role to help protect and conserve the community's natural resources, enhance the efficiency of government thus reducing cost to taxpayers, and raise public awareness about the benefits of environmental stewardship.

Reviewed by
City Manager:

MB

St. Pete Beach City Commission
Agenda Report

Issue Considered: Horan Park Improvements project close out.

Date: October 25, 2011

Prepared By: Steven J. Hallock, Public Services Director

Summary of Issue: In an effort to be transparent and accountable to all of the tax payers in the City, staff likes to come back to City Commission after a capital improvement project is completed to report on it. This allows people to see firsthand how their tax dollars were spent and holds staff accountable for how the project was managed.

In 2005 the City Commission designated the former Misener Marine property a brownfield site and it was environmentally rehabilitated and developed into a pristine community waterfront park. The Community Center Complex opened in 2007 and in 2008 the City Commission voted to name this park after Colonel Michael J. Horan who was instrumental in bringing reclaimed water to the City for irrigation and the conservation of precious drinking water.

Since opening Horan Park has turned into a focal point for the City and is a beautiful venue for all types of community events. In order to support the growing activities in 2011 the City Commission funded park improvements that included: better access to the ADA compliant playground, installation of solar lighting, a walkway path, new electric, and a patio area located next to the seawall.

These improvements have been very well received and the project was completed on time and within budget. I am very proud of my staff on this one. Literally everyone in the Public Services Department worked as a team to complete the project. At the ribbon cutting and first October Concert in the Park it was great to see literally hundreds of people show up and enjoy this great venue. Our hope is that it will be a place that will bring all members of the community together on common ground to enjoy special events for many years to come.

Reviewed by
City Manager:

MB

**CITY COMMISSION MEETING
MINUTES**

**Tuesday, September 27, 2011
6:00 p.m.**

**CALL TO ORDER
PLEDGE OF ALLEGIANCE
INVOCATION
ROLL CALL**

PRESENT

**Commissioner Al Halpern
Commissioner Jim Parent
Commissioner Marvin Shavlan
Vice Mayor Beverly Garnett
Mayor Steve McFarlin**

ALSO PRESENT

**City Manager Mike Bonfield
City Attorney Susan Churuti
Finance Director Elaine Edmunds
Public Services Director Steve Hallock
CIP Construction Manager Renee Cooper
City Clerk Rebecca C. Haynes**

1. Changes to the Agenda

A report by City Attorney Susan Churuti providing an update on pending litigation was added to the agenda after Audience Comments.

2. Presentations

a. Proclamation for Al Church

Mayor McFarlin presented Mr. Al Church with a proclamation for his years of dedicated service to the community.

b. Stormwater NPDES Permit Changes

CIP Construction Manager Renee Cooper presented an overview of the permit changes including discharges into the storm water system, operating procedures, land development regulations, nitrogen and phosphorus reductions, certificates and training, inspection of construction sites and monitoring plans.

3. Audience Comments

Tom DeCair, Friends of St. Pete Beach, noted the fifth annual Concert in the Park Series will kick off on Friday, October 7th from 7:00 p.m. to 9:00 p.m. in Horan Park. Food and beverages will be served and the music will be provided by Greenflash.

Deborah Schechner, Boca Ciega Drive, reminded the Commissioners that the 'snowbirds' will be returning to the City and they will want an update regarding any action taken by the City to solve the crime problems in the area of West Corey Avenue.

Rick Falkenstein, 6441 - 4th Palm Point, thanked the Commission for the improvements to Gulf Boulevard. He asked the Commission to keep in mind that the street ends may be needed as a filtering system for the storm water runoff.

Deborah Edney, 181 - 73rd Avenue, expressed her disappointment with not being allowed to make negative comments regarding staff members at a recent Commission meeting. She stated that she has a right to freedom of speech under the First Amendment.

b. Update on Legal Cases by City Attorney Susan Churuti

Attorney Churuti noted several similarities between the Anderson Case and a case that her firm defended at the Supreme Court level on behalf of the City of Sarasota. Ms. Churuti provided a copy of the Motion to Dismiss or Strike the Amended Complaint regarding the Anderson Case, which was recently filed with the Court.

Attorney Churuti gave an overview of the Yankee Town case regarding Home Town Democracy. She advised that the City intervened in this case which she felt should be beneficial to the City and requested approval of attorney fees.

Commissioner Shavlan made a motion to pay the attorney fees associated with the Yankee Town Case. The motion was seconded by Commissioner Parent. The motion was approved by a unanimous roll call vote.

Attorney Churuti advised the Commission that they needed to make a decision whether or not to allow Mr. Weiss to amend Mr. Anderson's Complaint. She explained it may save the City time and money to allow the amendment, and that the general rule is to allow a Motion to Amend.

Commissioner Parent reported his recent discussions with Mr. Kadoura regarding an attempt to reach a settlement agreement and resolve on-going litigation.

Commissioner Parent made a motion to instruct the City Attorney's Office to allow Attorney Ken Weiss to amend Mr. Anderson's lawsuit. Commissioner

Halpern seconded the motion. The motion was approved by a unanimous roll call vote.

4. Consent

- a. Approval of Minutes for the City Commission Meeting held September 14, 2011.**
- b. Authorization for the City Manager and Police Chief to enter into an agreement with the Florida Department of Transportation accepting a pedestrian safety and education grant in the amount \$20,000.00 for FY2012.**

**Commissioner Parent moved to approve Consent Items 4 (a) and (b).
Commissioner Shavlan seconded the motion.**

The motion was unanimously approved by individual roll call vote.

5. Action Items

- a. Authorize the City Manager to enter into a purchasing agreement with TLC Diversified, Inc., for \$169,900, for the rehabilitation of Lift Station #4.**

Public Services Director Steve Hallock advised that this project will eliminate an old building that housed the controls for the lift station. Once the controls are relocated, this building will be demolished. Mr. Hallock answered questions from the Commission.

Commissioner Halpern moved to approve Item 5 (a), Authorize the City Manager to enter into a purchasing agreement with TLC Diversified, Inc., for \$169,900, for the rehabilitation of Lift Station #4. Vice Mayor Garnett seconded the motion.

The motion was approved by a unanimous roll call vote.

- b. Authorize the City Manager to enter into a purchasing agreement with Enterprise Marine Contractors, Inc., for seawall repairs in the amount of \$47,954 at 77th Ave., 76th Ave. and 19th Ave.**

Public Services Director Steve Hallock gave a presentation for this item and answered questions posed by the Commission.

Vice Mayor Garnett moved to approve Item (b), Authorize the City Manager to enter into a purchasing agreement with Enterprise Marine Contractors, Inc., for seawall repairs in the amount of \$47,954 at 77th Ave., 76th Ave. and 19th Ave.

Commissioner Shavlan seconded the motion.

The motion was approved by a unanimous roll call vote.

6. Ordinances

a. Ordinance 2011-23, Final Reading and Public Hearing, setting the millage rate for Fiscal Year 2012

Mayor McFarlin questioned if the Commission could set the millage rate at the calculated rollback rate of 2.8569 originally advertised in the TRIM notice instead of the 2.8102 rate set during the first reading.

Vice Mayor Garnett moved to approve Item 6 (a), Ordinance 2011-23, Final Reading and Public Hearing, setting the millage rate for Fiscal Year 2012 by reading the Ordinance in its entirety. Commissioner Parent seconded the motion.

Mayor McFarlin called for audience comments.

Deborah Schechner, Boca Ciega Drive, stated that a roll back rate is not necessarily a decrease in taxes.

Mayor McFarlin called for Commission comments.

Mayor McFarlin pointed out that the roll back rate is the correct term to use in accordance with State requirements.

Vice Mayor Garnett amended her motion to amend Section 1 and 2 of the Ordinance to change the millage rate from 2.8102 mills to 2.8569 mills which will generate \$5,456,522. Commissioner Parent seconded the amended motion.

The motion was approved by a 4-1 roll call vote, with Commissioner Halpern voting "no".

b. Ordinance 2011-24, Final Reading and Public Hearing, Budget Ordinance for FY 2012

City Manager Bonfield reviewed the various funds in the budget including the general fund, the capital projects fund, increased pension costs, wastewater and reclaimed water funds, storm water fund and capital improvement projects.

Discussion ensued among the Commissioners.

Vice Mayor Garnett moved to approve Item (b), Ordinance 2011-24, Final Reading and Public Hearing, Budget Ordinance for FY 2012, for a total General Fund of \$14,782,754.00. Commissioner Parent seconded the motion.

Mayor McFarlin called for audience comments.

Rick Falkenstein, 6441 - 4th Palm Point, asked if there was any extra money to fill vacant positions.

Harry Metz, 504 Pass-a-Grille Way, stated that he felt \$50,000 was too much money to spend to find out how to repair Pass-a-Grille Way.

There being no further Commissioner comments, Mayor McFarlin called for roll call.

The motion was approved by a unanimous roll call vote.

- c. **Ordinance 2011-25, Final Reading and Public Hearing, providing for an amendment of Section 2-254 (b) (8) of the Appendix A fee schedule of the code of ordinances pertaining to charges for off duty police officers.**

City Manager Bonfield explained the rate is being changed from \$49 per hour to \$53 per hour to include the increase in pension costs. There is no actual pay increase for the officers.

Commissioner Shavlan moved to approve Item (c), Ordinance 2011-25, Final Reading and Public Hearing, providing for an amendment of Section 2-254 (b) (8) of the Appendix A fee schedule of the code of ordinances pertaining to charges for off duty police officers. Commissioner Halpern seconded the motion.

Mayor McFarlin called for audience comments. There were no comments.

There being no Commissioner comments, Mayor McFarlin called for roll call.

The motion was approved by a unanimous roll call vote.

- d. **Ordinance 2011-26, Final Reading and Public Hearing, providing for the amendment of Sections 82-202(a)(1), 82-202(a)(2), 82-203(b)(1), 82-205 and 82-260 of the Appendix A Fee Schedule of the Code of Ordinances as set forth in Attachment A increasing the fees pertaining to parking pay station and metered parking decals and permits.**

Commissioner Halpern moved to approve Item (d), Ordinance 2011-26, Final Reading and Public Hearing, providing for the amendment of Sections 82-

202(a)(1), 82-202(a)(2), 82-203(b)(1), 82-205 and 82-260 of the Appendix A Fee Schedule of the Code of Ordinances as set forth in Attachment A increasing the fees pertaining to parking pay station and metered parking decals and permits Commissioner Parent seconded the motion.

Mayor McFarlin called for audience comments

Rick Falkenstein, 6441 - 4th Palm Point, spoke against increasing parking permit rates for residents.

Harry Metz, 504 Pass-a-Grille Way, spoke against increasing parking permit rates for residents.

Mayor McFarlin called for Commissioner comments.

Vice Mayor Garnett suggested that the resident parking decals remain at \$15.00.

Mr. Bonfield pointed out that the increase is for the "B" permits which allow people to park in the metered spaces in the City. He stated that he will bring back a proposal to the Commission to address their concerns about resident discounts.

There being no further comments, Mayor McFarlin called for roll call.

The motion was approved by a unanimous roll call vote.

- e. Ordinance 2011-27, Final Reading and Public Hearing, amending Chapter 82, Article III, Division 2, Section 82-171 pertaining to an increase in fines for parking violations**

City Manager Bonfield explained the parking fines which were increased during the Budget Workshops.

Vice Mayor Garnett moved to approve Item (e), Ordinance 2011-27, Final Reading and Public Hearing, amending Chapter 82, Article III, Division 2, Section 82-171 pertaining to an increase in fines for parking violations. Commissioner Halpern seconded the motion.

Mayor McFarlin called for audience comments. There were no comments.

Mayor McFarlin called for Commissioner comments.

Commissioner Parent suggested that the City adopt the highest allowable fine for parking in a handicapped space or in front of a fire hydrant.

There being no further Commissioner comments, Mayor McFarlin called for roll call.
The motion was approved by a unanimous roll call vote.

- f. Ordinance 2011-28, Final Reading and Public Hearing, amending Section 38.7 of the City of St. Pete Beach City Code Entitled "Elections Date of Commissioners," and Providing an Effective Date.**

Commissioner Shavlan moved to approve Item (f), Ordinance 2011-28, Final Reading and Public Hearing, amending Section 38.7 of the City of St. Pete Beach City Code Entitled "Elections Date of Commissioners," and Providing an Effective Date. Vice Mayor Garnett seconded the motion.

Mayor McFarlin called for audience comments. There were no comments.

There being no Commissioner comments, Mayor McFarlin called for roll call.

The motion was approved by a unanimous roll call vote.

- g. Ordinance 2011-29, Final Reading and Public Hearing, adopting new City ordinances, modifying and repealing existing City ordinances so as to comply with Florida Chapter 2011-109 clarifying that no provisions of City code be inconsistent with Florida Statutes section 790.33 including revisions thereto as contemplated by Florida Chapter 2011-109.**

City Manager Bonfield explained the new legislation which requires changes to the City Code be consistent with the new firearms law which goes into effect October 1, 2011.

Commissioner Halpern moved to approve Item (g), Ordinance 2011-29, Final Reading and Public Hearing, adopting new City ordinances, modifying and repealing existing City ordinances so as to comply with Florida Chapter 2011-109 clarifying that no provisions of City code be inconsistent with Florida Statutes section 790.33 including revisions thereto as contemplated by Florida Chapter 2011-109. Commissioner Parent seconded the motion.

Mayor McFarlin called for audience comments. There were no comments.

There being no Commissioner comments, Mayor McFarlin called for roll call.

The motion was approved by a unanimous roll call vote.

- h. Ordinance 2011-30, Final Reading and Public Hearing, approving a Contingent Mediation Settlement Agreement between Walter Sowa v. The City of St. Pete Beach, Florida.**

City Manager Bonfield explained this litigation was brought against the City for permitting of a property adjacent to Mr. Sowa's property. The two parties have agreed to resolve the case.

Commissioner Shavlan moved to approve Item (h), Ordinance 2011-30, Final Reading and Public Hearing, approving a Contingent Mediation Settlement Agreement between Walter Sowa v. The City of St. Pete Beach, Florida. Vice Mayor Garnett seconded the motion.

Mayor McFarlin called for audience comments. There were no comments.

There being no Commissioner comments, Mayor McFarlin called for roll call.

The motion was approved by a unanimous roll call vote.

RECESS: 8:17 p.m.

RECONVENE: 8:22 p.m.

7. Resolutions

a. Resolution 2011-17, reimbursement of expenses incurred by Commissioner Beverly Garnett.

By resolution, City Commissioners are eligible for reimbursement of expenses when found not guilty in defending themselves against charges filed against them.

Commissioner Parent moved to approve Item (a), Resolution 2011-17, reimbursement of expenses incurred by Commissioner Beverly Garnett. Commissioner Shavlan seconded the motion.

Mayor McFarlin called for audience comments.

Harry Metz, 504 Pass-a-Grille Way, submitted documents from the State of Florida Ethics Commission into the record.

Deborah Schechner, Boca Ciega Drive, stated she believed it was important to establish if the charges filed against Vice Mayor Garnett were before or after being elected as Commissioner.

The motion was approved by a 4-0 roll call vote, with Vice Mayor Garnett abstaining.

A copy of the Conflict of Interest form is attached hereto and made a part of

these official minutes.

8. Items for Discussion

a. Workshop for preliminary consideration of the second tier of storm water special assessments to fund variable costs associated with the delivery of storm water management services.

City Manager Bonfield noted that Tier One was approved last year, which covers the fixed costs to implement this service. Tier Two will cover the variable costs for improvements to the storm water system.

Public Services Director Steve Hallock briefly reviewed the history of the wastewater services project and the unfunded mandates from the state and federal governments.

Mark Lawson, Bryant Miller Olive, noted that the City is required, by ordinance, to consider any program that relates to assessments in a workshop setting. He reviewed the legal aspects of the program and stated that the second tier is variable costs structured on physical characteristics of individual parcels.

After Commission discussion, it was the consensus to go forward with the second tier of storm water special assessments.

b. Installation of commercial linear light string strands on 8th Avenue.

Vice Mayor Garnett explained that the business and property owners are requesting to install string lighting across 8th Avenue. She noted that the Pass-a-Grille Community Association will install the lights, perform the related work and provide funds for future maintenance/repair, and transfer the project to the City as an add-on under the liability coverage policy. The City will retain the right-of-way and can discontinue the project at its discretion.

After Commission discussion, it was the consensus to go forward with the project.

9. City Manager, City Attorney and City Commission Reports

City Manager Bonfield reported the Corey Avenue Workshop is scheduled for Tuesday, October 4, 2011 at 6:00 p.m. to discuss improvements, streetscape, traffic routing and landscaping as part of the implementation of our redevelopment plan. He encouraged the public to attend. Mr. Bonfield noted Suntan Arts Center is receiving applications for the 100 Artists Show to be held on November 26 and 27 at Horan Park. Improvements to Horan Park are nearing completion and pedestrian crosswalks are being installed along Gulf Boulevard. The October 11th City Commission meeting will include the 2012 trolley agreement with PSTA and first reading on the Land Development Code as it relates to the remaining character

districts.

Vice Mayor Garnett reported that the Pass-a-Grille 100th Anniversary Celebration will be held October 22nd from 5:00 p.m. to 10:00 p.m. She thanked the Commissioners for approving the lighting project on 8th Avenue and the Public Services Department for cleaning up the PAG area in response to a citizen request. She will meet with Suntan Art Center and Paradise Grill regarding the patio rental. Ms. Garnett thanked the Commissioners for approving her reimbursement request and noted that she will respectfully decline the repayment of legal expenses, in order to avoid future lawsuits against the City.

Commissioner Shavlan asked if the Suntan Art Center installed their mural yet and Vice Mayor Garnett responded that it is near completion. He stated that he wants our website to portray the City as more of a tourist destination.

Commissioner Parent reported that his roundtable meeting is scheduled for Wednesday from 6:30 p.m. to 8:00 p.m. at the Library. He noted that he would prefer the PSTA trolley be renamed "Bay to Beach." He commented that the Friends of St. Pete Beach Library held a meeting at which it was reported they raised several thousand dollars by selling used books. Commissioner Parent commented on the Big C Interlocal Agreement and their non-profit status renewal. He requested each Commissioner submit a list of ten goals for discussion at the next regular meeting. Commissioner Parent requested to discuss allowing organizations to link to our website.

After discussion, City Manager Bonfield summarized that staff will draft a policy to provide 501(c) (3) non-profit organizations registered in St. Pete Beach a link on the City's website and that the organizations will be responsible for their content.

Commissioner Halpern reported that Corey Fresh Market will open for the season on October 16th from 9:00 a.m. to 2:00 p.m., and St. John and St. Alban's are holding their joint blood drive on Saturday, October 15th, from 8:00 a.m. to 1:00 p.m.

Mayor McFarlin encouraged the Commissioners to attend as many grand openings and events as they can in support of our business community.

Further discussion was held regarding the City's new website and it was the consensus of the Commission to have Commissioner Shavlan work with the website designers and IT Director Don Burkhardt and return with suggestions.

10. ADJOURNMENT

There being no further business to come before the Commission, the meeting was adjourned at 9:57 p.m.

Steve McFarlin, Mayor

Rebecca C. Haynes, City Clerk

Minutes approved on: _____

FORM 8B MEMORANDUM OF VOTING CONFLICT FOR COUNTY, MUNICIPAL, AND OTHER LOCAL PUBLIC OFFICERS

LAST NAME—FIRST NAME—MIDDLE NAME Garnett, Beverly		NAME OF BOARD, COUNCIL, COMMISSION, AUTHORITY, OR COMMITTEE St. Pete Beach City Commission	
MAILING ADDRESS 155 Corey Avenue		THE BOARD, COUNCIL, COMMISSION, AUTHORITY OR COMMITTEE ON WHICH I SERVE IS A UNIT OF:	
CITY St Pete Beach	COUNTY Pinellas	☒ CITY ☐ COUNTY ☐ OTHER LOCAL AGENCY	
DATE ON WHICH VOTE OCCURRED 09/27/2011		NAME OF POLITICAL SUBDIVISION: District 4	
		MY POSITION IS: ☒ ELECTIVE ☐ APPOINTIVE	

WHO MUST FILE FORM 8B

This form is for use by any person serving at the county, city, or other local level of government on an appointed or elected board, council, commission, authority, or committee. It applies equally to members of advisory and non-advisory bodies who are presented with a voting conflict of interest under Section 112.3143, Florida Statutes.

Your responsibilities under the law when faced with voting on a measure in which you have a conflict of interest will vary greatly depending on whether you hold an elective or appointive position. For this reason, please pay close attention to the instructions on this form before completing the reverse side and filing the form.

INSTRUCTIONS FOR COMPLIANCE WITH SECTION 112.3143, FLORIDA STATUTES

A person holding elective or appointive county, municipal, or other local public office **MUST ABSTAIN** from voting on a measure which inures to his or her special private gain or loss. Each elected or appointed local officer also is prohibited from knowingly voting on a measure which inures to the special gain or loss of a principal (other than a government agency) by whom he or she is retained (including the parent organization or subsidiary of a corporate principal by which he or she is retained); to the special private gain or loss of a relative; or to the special private gain or loss of a business associate. Commissioners of community redevelopment agencies under Sec. 163.356 or 163.357, F.S., and officers of independent special tax districts elected on a one-acre, one-vote basis are not prohibited from voting in that capacity.

For purposes of this law, a "relative" includes only the officer's father, mother, son, daughter, husband, wife, brother, sister, father-in-law, mother-in-law, son-in-law, and daughter-in-law. A "business associate" means any person or entity engaged in or carrying on a business enterprise with the officer as a partner, joint venturer, coowner of property, or corporate shareholder (where the shares of the corporation are not listed on any national or regional stock exchange).

ELECTED OFFICERS:

In addition to abstaining from voting in the situations described above, you must disclose the conflict:

PRIOR TO THE VOTE BEING TAKEN by publicly stating to the assembly the nature of your interest in the measure on which you are abstaining from voting; *and*

WITHIN 15 DAYS AFTER THE VOTE OCCURS by completing and filing this form with the person responsible for recording the minutes of the meeting, who should incorporate the form in the minutes.

APPOINTED OFFICERS:

Although you must abstain from voting in the situations described above, you otherwise may participate in these matters. However, you must disclose the nature of the conflict before making any attempt to influence the decision, whether orally or in writing and whether made by you or at your direction.

IF YOU INTEND TO MAKE ANY ATTEMPT TO INFLUENCE THE DECISION PRIOR TO THE MEETING AT WHICH THE VOTE WILL BE TAKEN:

- You must complete and file this form (before making any attempt to influence the decision) with the person responsible for recording the minutes of the meeting, who will incorporate the form in the minutes. (Continued on other side)

APPOINTED OFFICERS (continued)

- A copy of the form must be provided immediately to the other members of the agency.
- The form must be read publicly at the next meeting after the form is filed.

IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:

- You must disclose orally the nature of your conflict in the measure before participating.
- You must complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who must incorporate the form in the minutes. A copy of the form must be provided immediately to the other members of the agency, and the form must be read publicly at the next meeting after the form is filed.

DISCLOSURE OF LOCAL OFFICER'S INTEREST

I, Beverly Garnett, hereby disclose that on 9/27/2011, 20 :

(a) A measure came or will come before my agency which (check one)

- ☒ inured to my special private gain or loss;
- ☐ inured to the special gain or loss of my business associate, _____;
- ☐ inured to the special gain or loss of my relative, _____;
- ☐ inured to the special gain or loss of _____, by
whom I am retained; or
- ☐ inured to the special gain or loss of _____, which
is the parent organization or subsidiary of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

10/7/2011
Date Filed

Barnett
Signature

NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED \$10,000.

**CITY COMMISSION
WORKSHOP MINUTES
COREY AVENUE**

**Tuesday, October 4, 2011
5:00 p.m.**

**CALL TO ORDER
PLEDGE OF ALLEGIANCE
INVOCATION
ROLL CALL**

PRESENT

**Commissioner Al Halpern
Commissioner Jim Parent
Commissioner Marvin Shavlan
Vice Mayor Beverly Garnett
Mayor Steve McFarlin**

ALSO PRESENT

**City Manager Mike Bonfield
Public Services Director Steve Hallock
Community Development Director Karl Holley
Senior Planner Catherine Hartley
City Clerk Rebecca C. Haynes
Engineer Consultant Jerry Dabkowski**

1. Corey Avenue Area Beautification and Traffic Analysis

City Manager Bonfield presented a report of the Corey Avenue proposed changes and enhancements. He stated that Corey Avenue struggles to meet the needs of the businesses owners and the community. He stated this workshop is to talk about the project in detail and, once a decision is made on how to proceed, the project can be implemented in small increments. Mr. Bonfield stated that this will be a long term project, subject to changes throughout the process.

Catherine Hartley, Senior Planner, provided a power point presentation and explained that the Comprehensive Plan included a Community Redevelopment District that was further broken down into sub-districts. She noted that the Downtown Redevelopment District is being promoted 'to create a livable community where safe and comfortable pedestrian and bicycle mobility is emphasized over vehicular transportation'. Ms. Hartley explained that a second sub-district, Blind Pass Road and Gulf Boulevard, shall be reclaimed as a local street; thirdly, a downtown street grid is introduced to improve traffic flow and safety.

Ms. Hartley noted that Gulf Boulevard currently exists as a barrier to safe pedestrian crossing because of the number of lanes and traffic volume. She explained that future vision is to encompass Gulf Boulevard, Corey Avenue, 75th Avenue and Blind Pass Road. City Planner Hartley commented that Corey Avenue is slated for cosmetic improvements including new landscape and trees, new benches and new trash receptacles. The proposal is to redirect traffic to give Corey Avenue more visibility and create inviting street designs.

Mr. Jerry Dabkowski, Consultant for LPA Group, gave a power point presentation regarding the theoretical change in the traffic flow and estimated that 24,000 cars per day travel on Gulf Boulevard, 75th Avenue and Blind Pass Road. He advised that part of the Comp Plan is to enhance the operation of 75th Avenue and Blind Pass Road intersection. Mr. Dabkowski presented various ideas for pedestrian traffic patterns, streetscapes and additional parking for the area allowing for easier pedestrian navigation in the shopping district. His proposal is projected out to the year 2035 with a simulated traffic flow utilizing the proposed traffic pattern. Mr. Dabkowski noted his plan does not require any right-of-way purchase and does not change the evacuation route.

Audience Comments

Don Michael, 7261 Bay Street, expressed his concern that the proposed change seems to be a “little bit overboard”. He suggested that stairways be built across Gulf Boulevard for pedestrian beach access.

Tom DeYampert, 510 - 78th Avenue, was concerned with traffic deviating from the new route onto other residential streets in the area.

Mr. Dabkowski commented that route is designed to alleviate vehicle traffic in neighboring areas.

Jack Jensen, President of Point of View Interior Design, Corey Avenue, asked if the drawbridge was considered when studying the flow of traffic under the proposal.

Dee Bell, 326 72nd Avenue, was concerned about the increased traffic at the intersection of 70th Avenue and Blind Pass Road and suggested that intersection should be a four-way stop.

Brandon Sadone, PJ's Oyster Bar, was concerned that this project will have a negative impact on businesses at the west end of Corey Avenue. He suggested that the City relax the regulations to attract new business instead of spending money on this project.

Chris Gregory, 7103 Blind Pass Road, expressed concern that his area would become a slum. He inquired about the traffic patterns on Gulf Boulevard and the intersection of Blind Pass Road and 75th Avenue.

Mr. Bonfield advised that 73rd Avenue to Blind Pass Road is another project that the City is working on with FDOT and it will integrate with this proposal.

Steve Valor, 7141 Bay Street, owner of Willy's Restaurant and Bar, felt that making the area more pedestrian friendly would benefit the businesses. He complimented City staff noting they are easily accessible and have done an exceptional job with this plan.

Chuck Flint, 5675 34th Street North, Property Manager for PJ's Seafood, asked if the proposal was a result of safety or economic concerns. He was concerned that people traveling north on Gulf Boulevard may not see the businesses on the west end of Corey and the businesses will suffer.

Paul Pfister, 8090 Gulf Boulevard, President of North Beach Civic Association, stated that he received several emails from Association members who were concerned about access to their homes and businesses.

Debbie Merango, owner of Allisa's Salon, 7330 Gulf Boulevard, stated that she relies on vehicles passing by her salon for walk-in business and spoke against the proposal.

Nancy Gaenslen, 9525 Blind Pass Road, stated that she and her neighbors object to the plan. She reported that she collected 25 signatures from the St. Pete Beach Yacht and Tennis Club within one hour and in twenty four hours she can have 300 signatures to oppose the plan.

Kathy Hanson, business owner corner of Corey Avenue and Blind Pass, objected to the plan. She agreed with the idea of building stairs over Gulf Boulevard for pedestrian access to the beach.

Helen Maxon, 8580 Gulf Boulevard, stated that she was concerned with major traffic on two streets in the downtown area.

Barb Marquis, owner of Art Expo, Corey Avenue, supported the plan and complimented the City for their efforts to improve the area.

Rick Falkenstein, 6441 - 4th Palm Point, supported the plan and felt that it would improve the area. He believed that this was an opportunity to install parking meters to create revenue.

Anthony Sirvono, 1371 Clay Moore Drive, Palm Harbor, Property Manager 7300 Gulf Boulevard, spoke in opposition of the plan as it relates to the business owners on the west end of Corey Avenue.

Michael Lehman, 535 80th Avenue, stated that he felt businesses will improve with the new plan. He urged everyone to look at the “big picture” of the Comprehensive Plan to envision what the area will look like in the future. Mr. Lehman felt if the residents were shown photos or models of how the area will look when the entire plan is implemented, they may understand it better and will be more likely to agree with the plan.

Mayor McFarlin agreed with Mr. Lehman that the vision of the project is the “key” to community acceptance.

Commissioner Parent suggested separating the Future Land Use Plan from the Comprehensive Plan to assist the community in learning what land uses are within the different areas of the City.

Mr. Bonfield stated that the next step will be to put together more details and bring the plan back to the Commission for their consideration at a future meeting. He noted that staff will display a large map after the meeting and will remain available to answer additional questions. Mr. Bonfield mentioned that the beautification project on Corey Avenue will be on the next City Commission agenda for consideration and, once it is approved, the project should be completed by the upcoming tourist season.

2. Adjournment

There being no further business to come before the Commission, the meeting was adjourned at 7:39 p.m.

Rebecca C. Haynes, City Clerk

Steve McFarlin, Mayor

Minutes approved on:

**St. Pete Beach City Commission
Agenda Report**

Issue Considered: Approval of City co-sponsorship and Special Event Permit for the 31st Annual Fish Broil and Mullet Festival on November 5th from 3:00 to 8:00 PM in Hurley Park.

Date: October 25, 2010

Prepared By: Karl E. Holley, AICP, Community Development Director

Summary of Issue: Montessori by the Sea School requests City Co-sponsorship for the 31st Annual Fish Broil and Mullet Festival on November 5th from 3:00 to 8:00 PM in Hurley Park. City co-sponsorship is required in order to close the public streets and serve alcohol.

Requested Motion: “I move to approve City co-sponsorship and Special Event Permit for the 31st Annual Fish Broil and Mullet Festival on November 5th from 3:00 to 8:00 PM in Hurley Park.”

Attachments: Special Event Permit application.

Reviewed by City Manager: MB

Saturday, Nov. 5th, 2011

3:00 p.m. - 8:00 p.m. @ Hurley Park

16th Ave., Pass-A-Grille, FL

fresh grilled fish
over bedspring

sunset bonfire

local vendors

silent
auction

veggie skewers
and sides

live music

bounce houses,
dunk tank,
face painting
and more!

Gyotaku fish
painting

family relay
races, contests
and games

beer, wine,
and sweets!



Celebrate history with the 81st annual Fish Broil and Mullet Festival

In the 1930's, St. Pete Beach and the local school (on Pass-A-Grille) were struggling through the Great Depression.

To raise money for the children's education at The Sunshine school (predecessor to Gulf Beaches Elementary School), Capt. Kenneth B. Merry and his wife founded a community-wide fundraiser, The Fish Broil and Mullet Festival.



In those dire times, an outdoor grille was made of an open fire pit and bedsprings to serve the community.

The alumni, family and staff at the Sunshine school & Gulf Beaches Elementary school kept the tradition alive with a festival of mullet and family activities.

This historical event continues in the hands of Montessori By The Sea. Please join us!

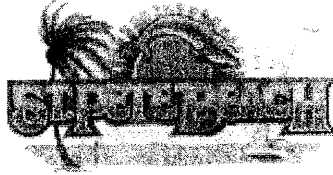
www.montessori-by-sea.org

Amy Losoya
Festival Chairperson
727-798-5941
alosoya77@hotmail.com



Anna Womack
Festival Co-Chair
813-760-5307
anna99@tampabay.rr.com

Complete and return to:
Catherine Hartley, Senior Planner
Community Development Department
155 Corey Avenue
St. Pete Beach, FL 33706



Staff Use Only:
Date Received: _____
Permit Number: 2010-____

SPECIAL EVENT PERMIT APPLICATION

Name of Event The 31st Annual Fish Broil & Mullet Festival
Date of Event November 5th 2011 Time 3pm - 8pm
Event Location Hurley Park
Applicant Name: Amy Losoya Telephone # 727.798.5941
Email Address: alosoya77@hotmail.com Mailing Address: 790 56th Ave S St. Pete FL
Organization Montessori by the Sea School Estimated Attendance _____

Description of event:

CHARITY BENEFIT/AUCTION/FISH BROIL/FOOD

Close 10¹⁵

DO YOU REQUEST ANY OF THESE ACTIVITIES? Please checkmark ☒ all that apply.

☒ Signage	☒ Food Sales
☒ Retail Vending	☒ Banner
☐ Fireworks	☒ Alcohol Sale/Consumption (Additional State Liquor Permit Required)
☒ Bonfire	☒ Cookout
☒ Vehicles On The Beach	☒ Temporary Structure (i.e.: Tent, Stage, Etc.)
☒ Street Closure	☐ On-Site Medical Team/EMS
☒ Electricity	☐ Traffic/Crowd Control

Other _____

A map must be provided denoting all above referenced areas of activity. The appropriate attached forms must also be completed.

FEE SCHEDULE:

Special Event Permit Fee
Non-Profit Activities

\$20.00 Type 1 Events, \$50.00 Type 2 Events, \$500.00 Type 3 Events
No Fee Upon Proof Of Non-Profit Status

The City Administration reserves the right to require a two (2) weeks notice for all special events request. If City Commission approval is required four (4) weeks notice is required for agenda placement. This application along with any other required information must be submitted to the Community Development Department for review. Applications must be approved by all affected departments prior to final approval. Any stipulations required by the City Manager, City Staff and/or City Commission shall be met.

I hereby certify that I/we will be responsible for the preservation, sanitation and cleanup of the areas used for the special event. Additionally, I/we certify that there are no misrepresentations in the foregoing statements and answers.

Applicant Signature

Date

8.30.2011



REQUEST FOR CITY CO-SPONSORSHIP (Resolution 92-16)

If you are requesting a street closure, you are requesting co-sponsorship. Please turn in your application materials 45 days prior to the event so that the request can be placed on the City Commission agenda.

Co-Sponsorship: An agreement entered into by the City of St. Pete Beach with an entity to provide money, services, or supplies to help promote and implement a program or event.

Your request will be placed on the City Commission agenda for consideration of co-sponsorship. The sponsoring entity shall be notified of the decision of the City Commission by the City Clerk. Once approved for co-sponsorship for moneys, supplies or services, you will be required to submit a financial statement, (a final statement of expenditures and revenues), for the event to the City Manager within thirty (30) days of the conclusion of the program or event.

Name of Applicant: MONTESSORI BY THE SEA - AMY LOSOYA
Description of Event: CHARITY EVENT / AUCTION / FISH BOIL

Are you requesting:

1. Money? Yes ☐ No ☒ Amount requested _____
2. In-kind services? Yes ☐ No ☒ _____
3. City supplies? Yes ☐ No ☒ _____
4. Describe services/supplies requested: Is this event sponsored by a charitable or non-profit organization?
Closing of 16th ST BTW Pass-a-grille Way and Gulf Blvd

If yes, what is the name of the charity or non-profit organization?

(A letter of authorization is required from the charitable/non-profit organization).

Is this fund-raiser for the non-profit organization? If yes, proof of a permit from the Department of Consumer Protection is required.

YES, ATTACHED

What percent of the gross proceeds will go to the non-profit organization?

ALL

Are you receiving funding from other sources? If yes, who?

NO

Do you presently have any outstanding balances due to the City of St. Pete Beach? If yes, describe _____

NO

Will this be an annual event? Yes ☒ No ☐

Will this event be recurring later this year? Yes ☐ No ☒

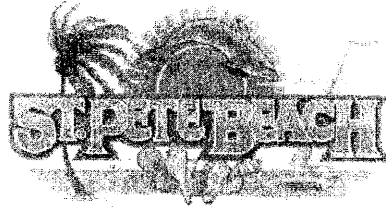
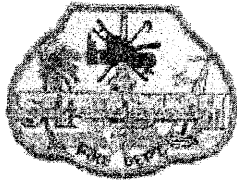
If yes, when? _____

Will this event will be open to the public? Yes ☒ No ☐

If yes, how will it be advertised? PUBLICATIONS, MAGAZINES, WEBSITES

How will this event benefit the residents of St. Pete Beach?

TRADITION OF PASSAGRILLE FOR 81 YEARS!
AND COUNTING!



TEMPORARY STRUCTURE PERMIT APPLICATION

COMPLETE AND RETURN TO:

St. Pete Beach Fire Department
7301 Gulf Blvd.
St. Pete Beach, FL 33706
(727) 363-9206 FAX: (727) 360-6744

Name of Event: 81ST ANNUAL FISH BOIL AND MULLET FESTIVAL
 Date of Event: NOVEMBER 5, 2011 Hours: 3:00 (AM/PM) to 8:00 (AM/PM)
 Event Location: HURLEY PARK 16th AVE
 (Authorization is required from the property owner)
 Event Coordinator/Applicant: AMY LOSOYA Phone: 727-798-5941
 Organization: MONTESSORI BY THE SEA
 Summary of Event Activities: CHARITY BENEFIT / AUCTION / FISH BOIL
 Estimated Attendance: 1000 NON
 Type of Temporary Structure to be used (check one): Tent ☒ Stage ☐ Bleachers ☐ Other ☐ (description)
 What will the structure be used for? FISH PAINTING / FOOD / DRINKS, ETC.
 Will cooking be conducted in the structure? Yes: ☐ No: ☒ (If yes, a separate outdoor cooking permit is required.)
 Who is supplying the structure? MONTESSORI BY THE SEA
 What is the structure constructed of? TENT (If the structure is a tent, attach current Flame Spread Certificate)
 Does the tent have open sides? Yes: ☒ No: ☐

GUIDELINES FOR TEMPORARY STRUCTURES

Tents and air supported structures shall comply with requirements of FPC CH39
 All structures must be accessible by Fire equipment. Structurally stable, and flame resistant
 There must be separate tents for cooking and dining. Over 100 people, provide emergency lighting
 Fire Extinguishers (approved) minimum 2A-10BC in each tent. 40BC for fat fryers
 Heat producing appliances shall not sit on combustible surface (tables, saw horses, etc.)
 Cooking vendor separation - minimum of 8 feet between vendors
 Electrical connections shall be only approved main disconnect panels complete with circuit breakers and a limited number of receptacles (both 220 and 120 volt) available from the City Public Works Dept.
 Extension cords (temporary wiring) shall comply with NEC Article 305
 Each extension cord shall be plugged directly into an approved receptacle and shall, except for approved multiplying extension cords, serve only one appliance or fixture.
 Extension cords shall be in good condition without splices, deterioration, or damage.
 Extension cords shall be of grounded type when servicing grounded appliances or fixtures.
 Ground fault protection shall be provided to supply temporary power to equipment being used by personnel.
 Plans and necessary applications shall be submitted to the building department for electrical or gas installations. Permits shall be issued only to licensed contractors and limited to one of each per event.
 One EMS unit and one Fire Inspector may be required on site when 1,000 or more are expected to attend. Costs for these services will be billed to the sponsoring organization or promoter.

APPROVALS:

Building Department: _____ Date: _____

Zoning Department: _____ Date: _____

(A map must be provided denoting all above referenced areas of activity. All temporary structures, and electrical supplies must be in accordance with the City of St. Pete Beach guidelines accompanying this application.)

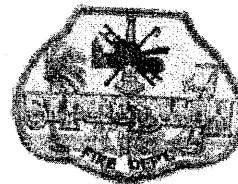
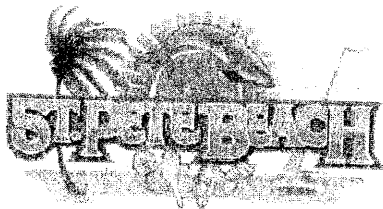
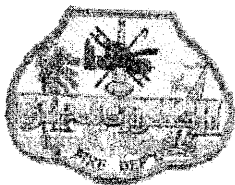
DO YOU HAVE PROOF OF LIABILITY INSURANCE FOR THIS EVENT? Yes ☐ No ☐ If this event is to be held on Public Property, the City may require that a liability bond be posted to insure that no damage is done; the amount of which is to be determined by the City's Risk Management Officer according to the intensity of the event.

I HEREBY CERTIFY THAT I WILL BE RESPONSIBLE FOR THE PRESERVATION, SANITATION, AND CLEANUP OF THE AREAS USED FOR THE EVENT. ADDITIONALLY, I WE CERTIFY THAT THERE ARE NO MISREPRESENTATION IN THE FOREGOING STATEMENTS AND ANSWERS.

AMY LOSOYA 790 56th AVE S. 727 798 5941
 (Applicant) (Address) (Phone)
ST. PETE

(Signature of Fire Marshal, Fire Chief, or his/her designee)

(Date)



SPECIAL EVENT OUTDOOR COOKING PERMIT APPLICATION

COMPLETE AND RETURN TO: St. Pete Beach Fire Department
 7301 Gulf Blvd.
 St. Pete Beach, FL 33706
 (727) 363-9206 FAX: (727) 360-6744

Name of Event: 81ST ANNUAL FISH BROIL & MULLET FESTIVAL
 Date of Event: NOVEMBER 5, 2011 Hours: 3:00 (AM/PM) to 8:00 (AM/PM)
 Event Location: HURLEY PARK 16th AVE ST. PETE BEACH
 (Authorization is required from the property owner)
 Event Coordinator/Applicant: AMY LOSDYA Phone: 727 798 5941
 Organization: MONTESSORI BY THE SEA
 Summary of Event Activities: AUCTION / FISH BROIL
 Estimated Attendance: 1000 MOL

What cooking source will be used? Propane _____ Charcoal ☒ Electrical _____

GUIDELINES:

Charcoal:

- § If it is used for cooking, a maximum of four (4) foot diameter is required.
- § Approved metal containers shall be provided for the disposal of coals and ashes.

Propane:

- § Listed outdoor cooking appliances shall be installed in accordance with their listing and the manufacturer's instructions.
- § Unlisted units shall be installed outdoors with clearances to combustible material of not less than 36 inches at the sides and back, and not less than 48 inches at the front.
- § Installation, testing, and replacement of gas piping, gas utilization equipment, or accessories shall be performed by only a qualified agency. Total product for the event shall be provided with an approved centrally located tank. (No portable tanks.)
- § Propane cookware must be inspected prior to approval.
- § Dry powder extinguisher (2A10BC) must be readily available at all times.

Electrical:

- § Approved main disconnect panels and all circuit breakers must comply with the National Electrical Code.

Plans and necessary permit applications shall be submitted to the building department for electrical or gas installation. Permits shall be issued only to licensed contractors and limited to one of each per event. *NOTE: Some companies offer these services at no cost to non-profit charitable events.*

One EMS unit and one Fire Inspector may be required on site when 1,000 or more are expected to attend. *(Costs for these services will be billed to the sponsoring organization or promoter.)*

APPROVALS:

Building Department: _____ Date: _____

Zoning Department: _____ Date: _____

DO YOU HAVE PROOF OF LIABILITY INSURANCE FOR THIS EVENT? Yes _____ No _____ If this event is to be held on Public Property, the City may require that a liability bond be posted to insure that no damage is done; the amount of which is to be determined by the City's Risk Management Officer according to the intensity of the event.

I HEREBY CERTIFY THAT I/WE WILL BE RESPONSIBLE FOR THE PRESERVATION, SANITATION, AND CLEANUP OF THE AREAS USED FOR THE EVENT. ADDITIONALLY, I/WE CERTIFY THAT THERE ARE NO MISREPRESENTATION IN THE FOREGOING STATEMENTS AND ANSWERS.

AMY LOSDYA 790 56th AVE S. ST. PETE 727 798 5941
 (Applicant) (Address) (Phone)

(Signature of Fire Marshal, Fire Chief, or his/her designee)

(Date)



Consumer's Certificate of Exemption

Issued Pursuant to Chapter 212, Florida Statutes

DR-14
R. 04/05
08/23/07

85-8012683872C-0	09/19/2007	09/30/2012	RELIGIOUS-PHYSICAL PLACE
Certificate Number	Effective Date	Expiration Date	Exemption Category

This certifies that

PASS A GRILLE BEACH COMMUNITY CHURCH
107 16TH AVE
ST PETERSBURG BEACH FL 33706-4211

is exempt from the payment of Florida sales and use tax on real property rented, transient rental property rented, tangible personal property purchased or rented, or services purchased.



Important Information for Exempt Organizations

DR-14
R. 04/05

1. You must provide all vendors and suppliers with an exemption certificate before making tax-exempt purchases. See Rule 12A-1.038, Florida Administrative Code (FAC).
2. Your *Consumer's Certificate of Exemption* is to be used solely by your organization for your organization's customary nonprofit activities.
3. Purchases made by an individual on behalf of the organization are taxable, even if the individual will be reimbursed by the organization.
4. This exemption applies only to purchases your organization makes. The sale or lease to others by your organization of tangible personal property, sleeping accommodations or other real property is taxable. Your organization must register, and collect and remit sales and use tax on such taxable transactions. Note: Churches are exempt from this requirement except when they are the lessor of real property (Rule 12A-1.070, FAC).
5. It is a criminal offense to fraudulently present this certificate to evade the payment of sales tax. Under no circumstances should this certificate be used for the personal benefit of any individual. Violators will be liable for payment of the sales tax plus a penalty of 200% of the tax, and may be subject to conviction of a third degree felony. Any violation will necessitate the revocation of this certificate.
6. If you have questions regarding your exemption certificate, please contact the Exemption Unit of Central Registration at 850-487-4130. The mailing address is PO BOX 6480, Tallahassee, FL 32314-6480.

**St. Pete Beach City Commission
Agenda Report**

Issue Considered: Authorization for the City Manager to enter into an agreement with E. L Trevena Inc. for the complete demolition, removal, and disposal of the two-story concrete block house located at 9001 Blind Pass Rd (Egan Park Addition).

Date: October 25, 2011

Prepared By: Dan O'Connor, Administrative Services Supervisor

Through: Elaine Edmunds – Finance Director

Summary of Issue: This is a request to authorize the City Manager to enter into an agreement with E. L Trevena Inc. for the complete demolition, removal, and disposal of the two-story concrete block house located at 9001 Blind Pass Rd (Egan Park Addition).

On 08/05/2011 the City closed on the property at 9001 Blind Pass Road and took possession of same on 10/05/2011.

Three quotes for structure demolition and related debris removal were obtained and are as follows:

Sonny Glasbrenner Inc.	\$24,500.00
E.L. Trevina Inc.	\$15,000.00
Howard R. Jimmie Inc.	\$15,000.00

The two tied bids were resolved and settled in favor of E.L.Trevina Inc. by manner of a coin toss witnessed by the City Clerk.

Motion: “I move to authorize the City Manager to enter into an agreement with E. L Trevina Inc. for the complete demolition, removal, and disposal of the two-story concrete block house located at 9001 Blind Pass Rd (Egan Park Addition).

Attachments: Quotes from three qualified vendors/bidders.

**Reviewed by
City Manager:** MB

E. L. Trevena, Inc

Mailing Address:
P.O. Box 917
Pinellas Park, Florida 33780

Aggregate Yard Address:
9000 126th Avenue
Largo, Florida 33773

Physical Address:
1800 12th Street SE
Largo, Florida 33771

PROPOSAL

October 17, 2011

City of St. Petersburg Beach
155 Corey Avenue
St. Petersburg Beach, FL 33706

Attn: Bruce Cooper

RE: 9001 Blind Pass Road (St. Petersburg Beach)

We are submitting the following proposal for work at the referenced project:

- We will perform the required demolition and disposal for the referenced price:
 - **Price: \$15,000.00**
 - The quoted price is intended for the work to be performed by mechanical means, all demolition debris can be disposed of at Enterprise Road landfill, and all concrete slabs and footers can be disposed of at the local concrete recycler. Specifically, the work of E. L. Trevena, Inc. is limited to the areas located within the project limits, and not within the DOT right-a-way. The referenced price includes only one mobilization, each additional mobilization will cost \$750.00. Specifically, we will perform the following:
 - **Remove/dispose of building, concrete, pavers, all contents inside building, debris associated with property from the time of demolition inspection, perform sewer cap-off, pull demolition permit.**

The following items are exclusions to the above bid. We will not handle or dispose of any hazardous or toxic materials, if encountered on site. We are not responsible for damage to any unmarked underground utilities or structures. Our demolition work is limited to the existing grade only with the exception of the building footers which are limited to 24" below existing grade. We will not remove, handle or dispose of any underground storage tanks, if encountered on site. We will rough grade the site upon completion, but will import no fill to alter the existing grade. We will not be responsible for the asbestos testing or removal. **An asbestos survey will be required to be performed by the owner of this property** and a copy of the survey is to be supplied to E. L. Trevena, Inc. We will not be responsible for damage to propane tanks or pumps, monitoring wells, plants, trees, concrete or asphalt paving that is to remain; however, we will endeavor to protect them.

E. L. Trevena, Inc

Mailing Address:
P.O. Box 917
Pinellas Park, Florida 33780

Aggregate Yard Address:
9000 126th Avenue
Largo, Florida 33773

Physical Address:
1800 12th Street SE
Largo, Florida 33771

The referenced price does not include any environmental work/asbestos removal, pumping or removal of underground tanks, shoring or bracing, erosion control or tree barricading, MOT, wood fence removal, tree or brush removal, permitting & utility disconnect cost or fees.

All work is bid based on a five day work week, (Monday through Friday). We observe all National Holidays; however, we will work holidays and weekends for an additional charge.

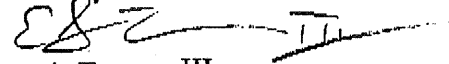
For Additional Terms & Conditions, see Attachment A.

Quote is good for 30 days.

We will invoice the job immediately upon completion and expect full payment at that time, unless other arrangements have been made.

Thank you for this opportunity to be of service and feel free to call if you have any questions or comments.

Sincerely,



Ernie Trevena III
Estimator

Accepted by:

Agent of Property Owner

Print Name

State of _____

County of _____

Sworn to and subscribed before me this _____ day of _____, 20____.

Notary Public _____

*"Specializing in Demolition, Sitework, Underground Utilities, Road & Bridge and Building Construction,
Concrete and Asphalt Recycler, Supplier of Concrete Road Base and Crushed Asphalt"*

CGC# 1515463
Telephone: (727) 586-2884

CUC #1223857
Email: contact@eltrevena.com

PCCLB#C-6980
Fax: (727) 586-3367

ATTACHMENT 'A'

TERMS AND CONDITIONS

This agreement is subject to the following terms and conditions.

TIME FOR AND MANNER OF ACCEPTANCE: The proposal herein offered is void is not accepted by the Buyer with thirty (30) days from the "Date of the Proposal" (upper left corner of the first page) or prior to withdrawal by Trevena whichever first occurs. To accept, Buyer must sign this agreement and deliver same to Trevena. Any proposal by Buyer for additional or different terms, or any attempt by Buyer to vary in any degree the terms of the original proposal in Buyer's acceptance hereof is hereby objected to shall not become part of the this contract. Acceptance of the proposal signifies buyer's acceptance of all terms and conditions herein without any additional or different terms, whether material or nonmaterial.

TERMINATION: In the event the Buyer fails to pay any monies due hereunder in a timely fashion, Trevena reserves the right to cancel this Contract, at the option of Trevena. Trevena shall be relieved from any further obligation under the Agreement, such as delivery or installation of materials/services, until such time as Buyer has paid all current charges due Trevena, including interest and collections costs and made arrangements acceptable to Trevena as to all future payments for the materials/services herein purchased. These remedies are cumulative and are in addition to any other remedies that Trevena has under this contract at law or in equity.

FORCE MAJEURE: Trevena shall not be liable for any failure in performance hereunder due to causes beyond its control, and in such case, the performance by Trevena hereunder shall be extended for a period of time equal to the delay occasioned by the events beyond Trevena's control plus a reasonable period of time for Trevena to arrange for continued performance hereunder. Causes beyond Trevena's control include, but are not necessarily limited to, acts of God, government action or failure of the government to act when such action is reasonably necessary, labor strikes, labor trouble, fire, weather conditions, road conditions, war, riots, insurrections, acts of third parties (including, but not limited to, other trades which may hinder the delivery of the material/services by Trevena), and any other cause or circumstances beyond the control of Trevena.

NOTICE OF NONCONFORMING MATERIALS/GOODS/SERVICES: Buyer shall immediately provide written notice to Trevena of any nonconforming goods/services, price disputes, improper delivery as to amount or place, or other irregularities. Buyer's failure to provide Trevena written notice of objection based on the foregoing, within ten (10) days from the first statement or invoice relating to the materials/goods/services upon which objection is based, shall constitute a waiver by Buyer of any such claims. Buyer's required written notice hereunder shall provide objections in reasonable detail and specify the invoice number(s) and particular materials/goods/services in dispute, and said notice shall be sent to Trevena's address noted on the first page of this Contract.

PROJECT PLANS OR SPECIFICATIONS: In the event Buyer has entered into a contract with a third party, wherein the purchase of the materials/services covered by this Contract are subject to the Plans or Specifications or other requirements prepared by third parties, (i.e., Architects, Engineers, General Contractors or others), Buyer hereby accepts full and complete responsibility for the materials/services herein ordered being in conformance with said Plans and Specifications or other requirements. Buyer acknowledges that Trevena is not a party to any such third party contract contemplated in this clause and that any third parties with whom Buyer has contracted shall not be deemed third party beneficiaries of this Agreement for any reason.

PAYMENT: Buyer is responsible for payment of all materials or services herein purchased and agrees to pay Trevena in a timely manner as follows: Payment is due upon completion. Any payments not made when due is subject to a "FINANCE CHARGE" which is computed at a "PERIODIC RATE" of one and one-half percent (1 1/2%) per month, or an annualized rate of eighteen percent (18%). Buyer's failure to pay Trevena is accordance with the foregoing shall be deemed a default, and no written notice is required. Upon default, Trevena, at its option, may terminate this Contract and recover from Buyer all monies due hereunder, as well as any damages sustained by Trevena as a result of Buyer's breach of this Agreement including to, but not limited to, Trevena's loss of benefit of bargain, restocking charges, and the full and complete price of any specially manufactured goods or services.

WAIVER: Trevena's waiver of any breach of any provision of the Agreement by Buyer, or Trevena's failure to exercise any right or privilege under this agreement or to insist upon Buyer's strict performance of any of the terms or conditions contained herein, shall not operate as or be construed as a continuing or subsequent waiver thereof, or be deemed a waiver of any of the terms, conditions, or privileges whether of the same or similar type.

LIABILITY: Trevena shall not be liable for loss of actual or anticipated profits, loss of use, or consequential damages of Buyer. Trevena's liability on any claim of any kind for any loss or damage arising out of or in connection with this Agreement, or from the nonperformance or breach hereof, or as appertains to any of the material/services herein purchased or delivered, shall not exceed the price allocated to the materials/goods/services or each unit thereof, which gives rise to any claim. In no event shall Trevena's liability for any claim hereunder exceed the amount paid by Buyer under this Agreement. This Agreement is exclusive between Trevena and Buyer and is not intended, under any set of facts or circumstances, to be construed as a contract for the benefit of any third party.

JURISDICTION, VENUE, ATTORNEY FEES AND NOTICES: In the event of litigation in any way relating to this Agreement, the parties expressly agree that jurisdiction shall be vested with the State of Florida, and Florida law shall govern the terms of the parties' rights and liabilities hereunder. The determination of venue shall be in either Pinellas or Hillsborough County, Florida, at the sole and exclusive option of Trevena. Should Trevena be required to retain an attorney for purposes of pursuing any of its rights under this Agreement, Buyer agrees to pay Trevena a reasonable attorney fee plus costs and litigation expenses, including attorney fees and costs in the event of an appeal. Any notices required hereunder shall be provided in writing to the address(es) set forth at the beginning of this Agreement.

ENTIRE AGREEMENT: After acceptance by Buyer, this proposal, with any attachments and other documents referenced herein, shall constitute the entire agreement of the parties exhibiting a valid and binding Contract between the parties which supersedes any prior agreements, written or verbal. This Agreement may not be modified, altered or amended unless in writing, dated, and signed by Buyer and Trevena.

Bruce Cooper

From: hinc109@tampabay.rr.com
Sent: Tuesday, October 18, 2011 1:01 PM
To: Bruce Cooper
Subject: 9001 Blind Pass Bid

HOWARD JIMMIE, INC.
DEMOLITION CONTRACTOR
607 Nicholson St
Clearwater, Florida 33755
(727) 443-1448 Fax (727) 461-4756 P.C.L.B. # C6976

Proposal Quote

October 18th, 2011
City of St. Petersburg, Florida
c/o Mr. Bruce Cooper
Ph# 216-5056 / Fax# 363-9222
St. Petersburg, Fl
Project: 9001 Blind Pass Rd. Demolition
Property ID#: 25-31-15-78084-000-0042

We agree to do a complete demolition of the two story concrete structure, (approx. 6,552 sq ft), at the above referenced address.

We will have the sewer line cut and capped off as required and the cost is included in the proposal price. We will obtain the demolition permit, at no charge.

All demolition debris will be taken to the landfill. All concrete slabs, footers etc. will be removed and taken to the recycling facility. Those costs are included in the proposal price.

The site will be rough graded following building demolition and removal.

Total Charges	\$15,000.00
(as described above)	

Thank You for the opportunity to bid on this project,

Howard R. Jimmie



3555 126th Ave, Clearwater, Florida 33762

Telephone: 727-573-1110

Fax: 727-573-1109

Demolition, Land Clearing, Concrete & Asphalt Recycling
Producers of CYCLE-CRETE

SERVING THE BAY AREA SINCE 1959

QUOTATION

October 12, 2011

JOB ADDRESS: 9001 Blind Pass Road St. Pete Beach

CONTACT PERSON: Bruce Cooper b.cooper@stpetebeach.org PHONE: 727-216-5056

COMPANY/OWNER'S NAME: City of St. Pete Beach FAX: 727-363-9222

MAILING ADDRESS: _____

JOB DESCRIPTION: Demolition

QUOTATION INFORMATION: Complete demolition and/or removal of 1- two story concrete block house located at 9001 Blind Pass Road, St. Pete Beach. Our price includes removal of building debris generated by our work; concrete slabs and foundation, leaving our work area clean and rough graded to resulting grade. Our price includes demolition permit and all normal disconnects. Our price includes placement of sod for demolition area. Erosion control and tree barricades are included in our price. Additional charges will apply to haul away debris left at site that is not accepted at a C&D landfill.

QUOTATION ALTERNATES:

STATE/COUNTY ASBESTOS REGULATIONS APPLY? No ADDITIONAL NOTES: A single family residence does not apply however if asbestos siding (transite) or asbestos roofing are present they must be removed by a licensed asbestos abatement contractor prior to demolition.

TOTAL PRICE: Twenty-Five Thousand Five Hundred Dollars..... \$24,500.00

INCLUDED IN THIS QUOTATION ARE ALL LISTED ITEMS. ANY UNLISTED ITEMS ARE EXCLUDED. THIS QUOTATION ASSUMES THERE ARE NO HIDDEN CONDITIONS AND ASSUMES THE SOIL OR OTHER EXISTING ITEMS ARE SUITABLE FOR USE INTENDED. THIS IS FOR BID PURPOSES ONLY. A FORMAL CONTRACT IS REQUIRED PRIOR TO SONNY GLASBRENNER INC. PERFORMING THIS WORK. PRICE SUBJECT TO CHANGE DUE TO UNFORESEEN CIRCUMSTANCES SUCH AS ALTERATIONS TO ASBESTOS REGULATIONS OR INCREASES IN DEBRIS DISPOSAL FEES.

PREPARED BY: Wes Enfinger

FOR SONNY GLASBRENNER, INC.

Office Use Only:

Cross Ave/St _____ Machine Use: _____

Possible Damage? _____ If yes, where? _____

Age of Building: _____ Location of Hydrant: _____

St. Pete Beach City Commission
Agenda Report

Issue Considered: Authorize the permanent installation of speed cushions on the northern section of Captiva Circle.

Date: October 25, 2011

Prepared By: Steven J. Hallock, Public Services Director

Summary of Issue: Several months ago the Captiva Cay Homeowners Association approached the City about installing traffic calming on the northern section of Captiva Circle. They were willing to pay for it themselves but the City had a brand new set of speed cushions that were funded through a grant. We had been waiting on a request to try out these speed cushions in a location that made sense and Captiva Circle was an ideal candidate based on street design and layout.

Per our traffic calming policy the Association provided a letter requesting the traffic calming and a petition from 70% of the property owners abutting Captiva Circle supporting the installation. The City then installed the speed cushions to test the effectiveness for a period not to exceed 90 days. To date we have only received positive comments regarding the speed cushions so we are seeking City Commission approval to make them permanent.

Requested Motion: "I move to authorize the permanent installation of speed cushions on the northern section of Captiva Circle."

Attachments: Speed Cushion Specifications

Reviewed by
City Manager: MB



The Traffic Logix's Speed Cushion Specifications

1. General description:

Speed Cushions of various dimensions are constructed using interlocking modules (US patent pending 12633-23USPR). The standard foot print dimensions of each module are 18" by 42". The weight of the various modules is between 50 and 80 lbs. Each unit is bolted to a paved road surface using six lag bolts 3/8" dia. through a plastic shield installed in the paved road. The Traffic Logix proprietary two directional tongue and groove interlocking system provides additional connection between the modules and increases stability of the speed cushion.

2. Dimensions of the modules:

- width 18" (+/- 1/16")
- length 42" (+/- 1/8")
- thickness 3" (+/- 1/8")

3. Dimensions of the Speed Cushions:

(width and length of speed cushion are adjustable)

- width from 36" up, by 18" increments
- length from 84" up, by 42" increments
- height of the cushion 3"

4. Standard dimensions of the Speed Cushions:

- width 72" (6 feet)
- length 84" (7 feet)
- height of the cushion 3"

5. Entrance and exit gradient:

1:15

6. Side gradient:

1:3

7. Material:

Compression molded 100% recycled natural rubber and polyurethane composite

8. Physical properties:

- tensile strength: minimum 500 psi
- shore hardness: minimum 70A
- specific gravity 1.1

9. Marking:

rubber modules are available in black or black with yellow reflective tape or black with white reflective tape, or white arrow

10. Installation method:

- each module is affixed to the pavement with six galvanized zinc plated steel lag bolts 3/8" x 4", plastic polypropylene shields and 3/8" zinc plated steel washers supplied with the modules
- 9/16" diameter holes are drilled through the holes in the modules into a paved road.
- the plastic shields are installed in the mounting holes with the provided shield installation tool
- the lag bolts are inserted into mounting holes and tightened (do not over tighten the bolts)

11. Installation tools:

- chalk line, measuring tape, heavy duty hummer drill, 9/16" dia. by 10" long carbide tip drill bits, installation tool for plastic shields, 11/16" drive socket with a power tool, portable blower, utility knife, crow bars
- the plastic shield installation tool is supplied for the initial installation job only
- additional bolts, shields, washers, and installation tools can be purchased from Traffic Logix

12. Warranty:

A two (2) year warranty is provided on all Speed Cushion components installed as per the manufacturer's installation instructions.



St. Pete Beach City Commission
Agenda Report

Issue Considered: Authorization for the City Manager to sign a work proposal from George F. Young, Inc. in the amount of \$18,920 to provide engineering services for the rehabilitation of Wastewater Lift Station #10.

Date: October 25, 2011

Prepared By: Renee Cooper, CIP Construction Manager

Through: Steven J. Hallock, Public Services Director

Summary of Issue: Wastewater Lift Station #10 is located at 7350 Sunset Way and is considered the next highest priority when it comes to lift station rehabilitation. This station is a high flow station and the source of numerous weekly staff call backs to pull pumps and make repairs. It is in need of a new top slab, pumps, wetwell piping, rails, access way and hatch. It will also be upgraded with three phase power and new controls.

George F. Young, Inc. is a pre-approved City engineering firm who has provided high quality and cost effective work on past projects. Funding for this project is budgeted and available under the FY 2012 Wastewater Fund Capital Improvement Plan.

Requested Motion: "I move to authorize the City Manager to sign a work proposal from George F. Young, Inc. in the amount of \$18,920 to provide engineering services for the rehabilitation of Wastewater Lift Station #10.

Attachments: George F. Young, Inc Proposal

Reviewed by
City Manager: MB

299 Dr. Martin Luther King, Jr. St. N.
P. O. Box 683
St. Petersburg, Florida 33731-0683
(727) 822-4317 Fax (727) 822-2919



George F. Young, Inc.
Turning Vision Into Reality

ARCHITECTURE ■ ENGINEERING ■ ENVIRONMENTAL ■ LANDSCAPE ARCHITECTURE ■ PLANNING ■ SURVEYING ■ UTILITIES

September 20, 2011

Ms. Renee Cooper, CIP Construction Manager
Public Services Department
City of St. Pete Beach
155 Corey Avenue
St. Pete Beach, FL 33706-1839

Re: Proposal for Professional Consulting Services for Lift Station No. 10 Rehabilitation

Dear Ms. Cooper:

Thank you for meeting last Thursday, September 14, 2011 to discuss the scope of work for Lift Station No. 10 with us. The attached scope should address the important points brought up in our discussion. Please find attached a detailed description of the professional services we are proposing.

Let us know if there are any comments or concerns following your review. If acceptable, please issue a purchase order under our annual contract as your acceptance and our authorization to proceed.

If you have any questions, feel free to contact me at 727-822-4317.

Sincerely,

Michael E. Rissman, Jr, PSM, PE, LEED® AP
Senior Project Manager

Attachments: Exhibit A

MER:bc

cc: Toby Spurge, P.E.



George F. Young, Inc.

EXHIBIT A

PROFESSIONAL SERVICES AGREEMENT & SCOPE OF SERVICES

I. UNDERSTANDING OF PROJECT (BACKGROUND)

The City of St. Pete Beach (CITY) owns and operates a duplex, submersible lift station located at 7350 Sunset Way in the City. The CITY has assessed the condition of the lift station (Lift Station No. 10) and determined the access hatch, pumps, wetwell piping, control panel and ancillary equipment (rails, access way, floats, and hardware) require replacement. The City also wishes to provide a valve vault for the station and replace the existing single phase power supply with a three (3) phase service.

The CITY requested that George F. Young, Inc. (ENGINEER) provide selected professional engineering services for the rehabilitation of Lift Station No. 10 including civil, mechanical and electrical engineering, preparing construction contract documents and bidding services. The ENGINEER has prepared the following Scope of Services to rehabilitate Lift Station No. 10.

II. SCOPE OF SERVICES

The ENGINEER will perform the following tasks:

Task 1 – Existing Conditions and Field Data Collection

With the CITY's assistance, the ENGINEER will obtain available data regarding the lift station including, but not limited to: as-built drawings, existing pumping conditions, new control panel and projected future pumping conditions, and maps of existing and proposed utilities. The ENGINEER will request any available information from private utilities in the area. The ENGINEER will perform this task in order to help determine and specify the appropriate pump for the rehabilitated lift station. The ENGINEER will also collect field data to assist in determining the wetwell dimensions; determining new electrical feed requirements; designing a new electrical control panel and cabinet and preparing construction documents.

This field data collection includes performing a topographic field survey around Lift Station No. 10. Field data collection does not include subsurface utility evaluation (SUE). If this service is needed, the ENGINEER will provide them under Additional Services (Section IV) after a review of available data *and* only after the CITY has approved the Additional Services amendment to this contract.



Task 2 – 90% Design Submittal

Based upon the field and survey data, the ENGINEER will prepare construction drawings to the 90% design level and submit them to the CITY for review and comment. ENGINEER will also submit the 90% design to utilities for their review, confirmation of utilities and recommendations for utility adjustments necessary to perform any excavation. It is anticipated the CITY will have one week to review, and that the CITY and ENGINEER will meet to discuss CITY concerns and questions. As requested by the City, the ENGINEER will specify that the pumps selected for the project are manufactured by ABS per previous discussions.

Task 3 –100% Design Submittal

From comments received from Task 2, the ENGINEER will prepare and submit a 100% Design to the CITY for review and comment. The ENGINEER will prepare if required, the necessary permit applications for the CITY for review and signatures. Permit application forms and exhibits will be prepared in accordance with and containing specific technical information required. Should the reviewing agencies request additional data, reports, studies, etc., during their review, preparation of such data that could not be reasonably anticipated will be considered an Additional Service and GFY compensated therefore, as the scope of such requests cannot be predetermined. Clarifications to the submittal plans and reports requested by the permitting agencies to deem the applications complete will be addressed as a part of these basic services. We will respond to up to two (2) rounds of sufficiency review comments.

It is our understanding the City wishes to obtain a Building/Electrical permit for construction. Also, because the existing capacity of Lift Station No. 10 is not increasing and because this equipment change-out is considered maintenance, this project does not require a Florida Department of Environmental Protection (FDEP) permit. Therefore, this scope does not include any FDEP permitting services by the ENGINEER.

Construction documents will be prepared in one phase. The final construction documents will include:

- A. Existing conditions plan with grades, invert elevations, and surveyed features.
- B. Paving repair and grading plans.
- C. Site Demolition plan, details and notes.
- D. Civil/Mechanical details and notes.
- E. Electrical details and notes.
- F. Details and General Notes.
- G. Coordination with public and private utility companies to minimize any utility conflicts and address adjustments.



Task 4 – Bidding Services

GFY will provide quantity takeoffs for the Lift Station rehabilitation and prepare bid tabulation schedules for unit price bidding by site contractors. The ENGINEER will prepare an Opinion of Probable Construction Costs based upon the bid tabulation schedules and the best available knowledge of industry unit prices from historical data collected by the ENGINEER. The CITY understands that ENGINEER has no control over the cost or availability of labor, equipment and materials, or over market conditions or the contractor's method of pricing. The ENGINEER'S Opinion of Probable Construction Costs is made on the basis of the ENGINEER'S professional judgment and experience. The ENGINEER makes no warranty, expressed or implied, that the bids or the negotiated cost of the work will not vary from the ENGINEER'S Opinion of Probable Construction Cost.

The CITY will be responsible for the reproduction of bid documents, solicitation of bids and negotiating a final contract with a qualified contractor. The ENGINEER will provide the civil engineering technical specifications to the CITY for the purpose of preparing a construction contract. Value engineering or redesign is not included in this scope.

The ENGINEER will prepare for and attend a Pre-Bid Meeting, attend the Bid Opening, evaluate the bids, check bidder references, and make a recommendation for Contractor selection.

Task 5 – Pre-Construction Services

The ENGINEER will assist the CITY with pre-construction phase activities. The ENGINEER will participate in the following activities during this phase of the project:

- 5-1 Preparation for and attendance at the Pre-Construction Conference.
- 5-2 Review and respond to questions and issues related to the design raised by the Contractor prior to the start of construction.
- 5-3 Shop Drawings/Submittal Review

The ENGINEER shall review up to fifteen (15) individual shop drawings, with no more than one (1) re-submittal per shop drawing included under this task. Shop drawings will be prepared and submitted by the Contractor to the CITY for review by the ENGINEER. This review is to attest that the materials and equipment proposed for use conform to the design intent of the project and comply with the requirements of the Contract Documents.

Shop drawings submitted to the ENGINEER shall be complete as stated in the Contract Documents. Any submittal considered by the ENGINEER to be a partial



submittal shall be returned to the CITY. The CITY shall be responsible to obtain complete sets of submittals from the Contractor according to the Contract Documents.

The CITY will forward shop drawings to the ENGINEER for review and the ENGINEER shall mark up the amount of copies specified in the specifications of each submittal and return the amount of copies specified in the specifications to the CITY for distribution to the Contractor. The CITY shall be responsible for distributing all necessary copies of shop drawings to the Contractor and CITY construction administration staff for use in construction of the project.

5-4 Coordination with CITY and Response to RFI's

Under this task, the ENGINEER will coordinate with the CITY during the construction process and respond up to five (5) RFI's (requests for information) from the CITY construction administration staff or the Contractor during execution of the work. Such RFI's may require the ENGINEER to provide clarifications as to the intent of the Contract Documents during the construction of the work. RFI's will be communicated by the CITY to the ENGINEER via telephone, email or written letter and ENGINEER may respond by telephone, email or written letter to such RFI's. CITY shall maintain a log of all RFI's received. It is assumed that RFI's will not result in a change in contract price or time or require the issuance of supplemental project documentation by the ENGINEER.

Task 6 - Site Visits During Construction

6-1 Under this task, the ENGINEER will conduct one (1) site visit during construction as requested by the City, and one site visit at system start-up. The purpose of the first visit is to observe the work in progress. The purpose of the start-up visit will be to observe the Contractor's measurements of flow and pressure from each of the two lift station pumps and confirm that the lift station float controls are active. During the start-up visit, ENGINEER will also perform a substantial completion inspection. ENGINEER will prepare a punch list of items noted during the substantial completion inspection, which are to be completed by the Contractor to comply with the requirements of the Contract Documents. At all visits, ENGINEER will be available for questions and clarifications as related to the design of this project. The scope is based upon the project manager and/or assistant participating in site visits.

ENGINEER shall not during such visits or as a result of observations of contractor's work in progress, supervise, direct or have control over the contractor's work, nor shall ENGINEER have the authority over or responsibility for the means, methods, techniques, sequences, or procedures of construction selected by the contractor, for safety precautions and programs incident to contractor's work or any failure of contractor to comply with laws or regulations applicable to contractor's furnishing and performing the work. Accordingly, ENGINEER neither guarantees the



performance of any contractor nor assumes responsibility for any contractor's failure to furnish and perform its work in accordance with the contract documents.

Seven (7) hours of field representative's time is included. If additional time becomes necessary due to the contractor's Schedule of completion of this work, we will notify your office and obtain approval for additional time before proceeding further.

Task 7- Project Closeout Services

7-1 Substantial Completion Inspection and Punch-List

The ENGINEER will conduct this inspection during Task 6-1.

7-2 Final Completion Inspection

When notified by the CITY that the items noted for correction as a result of the substantial completion inspection have been addressed, the ENGINEER will conduct a final inspection of the work. This will require one (1) field trip to perform final completion inspection. ENGINEER will provide a list to the CITY of any remaining items, which should be corrected by the Contractor.

7-3 Record Certifications

ENGINEER will prepare a certification of the lift station improvements for submittal to the CITY. The record certification will be based upon signed and sealed field survey data provided by the contractor's licensed surveyor and mapper. ENGINEER will provide the record drawings to the CITY with the certification.

III. DELIVERABLES

1. The ENGINEER will deliver three (3) copies of the 90% plans to the CITY for review and comments, as well as permit applications for CITY review and signature.
2. The ENGINEER will deliver three (3) copies of the 100% plans and specifications to the CITY for review and comments. The ENGINEER will also submit an opinion of probable construction cost.
3. The ENGINEER will deliver three (3) copies of the concurrently approved CITY/ENGINEER Plans and Specifications to be used for Project Bidding purposes including one electronic file copy of each.



IV. ADDITIONAL SERVICES

Upon the CITY's request in writing, the ENGINEER shall provide additional services during design and permitting. This task is included as a contingency for additional services that may be required outside the scopes defined in tasks 1 through 6. Under this task, the ENGINEER may be requested to provide such services as special consulting or engineering evaluations related to unforeseen site conditions, the preparation of documentation (e.g. drawings, sketches, specifications, etc.) for use by the CITY in implementing changes to the work, and other services not specifically defined within the scope of work but which are necessary to support completion of the project.

An Additional Services Amendment (ASA) will be authorized by the CITY upon agreement to specific scope of services and defined involvement.

The following Engineering Services may be requested by the CITY but are not included in this contract's scope:

1. Subsurface Utility Location: The ENGINEER will conduct a subsurface utility evaluation for buried utilities in and around the proposed construction site for utility conflict resolution or avoidance.
2. Applying for permits.

It is our understanding that all the improvements will be constructed in one phase. Any construction phase services for improvements outside the limits of the project or beyond the anticipated duration will be provided as an additional service only as authorized by the CITY.

Also, services in connection with Change Orders to reflect changes/additions to the work requested by the CITY, involvement of more than one contractor and/or extension of the contract time frame for reasons beyond the ENGINEER's control will be provided as additional services.

V. SCHEDULE

The anticipated GFY time requirement per task is shown below. In order to determine completion dates, the CITY's review and response time would need to be included.

Task	Description	Anticipated Weeks Per Task
	Authorization to Proceed	
1	Existing Conditions and Field Data Collection	3
2	90% Design Submittal	4
3	Permitting and 100% Design Submittal	2



4	Bidding Services	2
5	Construction Services	10

VI. CITY'S RESPONSIBILITIES

It is anticipated that the CITY will assume the following responsibilities with regard to this project:

1. CITY shall provide lift station flow data; locations of CITY-owned utilities including potable, reclaimed, and sanitary sewer services in and around the construction areas; survey data already prepared in paper and electronic form; and service area zoning maps of the lift station's collection basin to the ENGINEER.
2. CITY shall provide access opportunities to the lift station, if needed.
3. CITY shall provide available underground utilities and stormwater drawings or plans in the construction area to the ENGINEER.
4. CITY shall pay all permit applications, sign Applications as Owner and pay all associated review/application fees.
5. CITY shall provide staff reviews and all bidding activities, except as herein noted.

VII. ENGINEER'S COMPENSATION

For the above-described SCOPE OF SERVICES, the CITY will compensate the ENGINEER on a lump sum price of \$ 18,920.00. The cost for each Task, which includes reimbursable expenses for mileage, tolls, and postage, is anticipated as follows:

Task	Description	TOTAL
1	Existing Conditions and Field Data Collection	\$1,700.00
2	90% Design Submittal	\$3,400.00
3	100% Design Submittal	\$2,850.00
4	Bidding Services	\$2,030.00
5	Pre-Construction Services	\$2,520.00
6	Site Visits	\$4,500.00
7	Project Close-Out	\$1,920.00
	TOTAL	\$18,920.00



VIII. EXCLUDED SERVICES

In addition to the Basic Scope of Services to be provided for under this Agreement, there may be other services that are determined necessary or advisable for the project. Certain services that are specifically included and defined in Exhibit "A" will be provided by GFY. The exceptions listed herein are for services beyond those listed in Exhibit "A" and are not anticipated necessary and excluded from this Agreement. The Client may wish to employ other consultants independent of this Agreement or negotiate an Additional Service Amendment to this Agreement if any of these services are deemed necessary for the completion of the project.

The following items are specifically excluded from the above basic scope of services:

1. COST ITEMS

- A. Additional prints beyond those specified in Sections II and III.
- B. Filing fees, permits fees, recording fees, prints, or any other out of pocket expenses other than those specifically included in Sections II and III.
- C. Reimbursable expenses such as printing or copies for agency submittals or reports beyond those specified in Sections II and III.

2. BASE DATA, INVESTIGATIONS, SUB-CONSULTANT STUDIES

- A. Archeological Services.
- B. Drainage Studies.
- C. Phase I and/or Phase II Environmental Audits.
- D. Traffic studies or parking.

3. ENVIRONMENTAL, ECOLOGICAL SERVICES

4. DESIGN SERVICES – CIVIL, LANDSCAPE, IRRIGATION, ARCHITECTURAL

- A. ADA accessibility retrofit of pedestrian access ways in right-of-way.
- B. Architectural Services
- C. Landscape Architectural Services including code compliance and foundation landscaping design.
- D. Phased design, permitting of construction beyond the scope of services.
- E. Redesign which may be required if new or additional laws, regulations, or policies are promulgated by governmental agencies after the date of this proposal.



6. SURVEYING SERVICES

- A. Right-of-way Surveys.
- B. Preparation of any easements, maintenance agreements, ingress-egress agreements, utility agreements or other easements.
- C. Preparation of any legal descriptions.
- D. Tree Survey of property.

7. UTILITY

- A. Coordination with other utility companies or engineers to obtain record information, other than submitting the 90% design and requesting information as described under Task 3 of Section 2.
- B. Subsurface Utility Locating and Mapping.
- C. Utility adjustments or relocations.

8. PERMITTING ISSUES, SERVICES

- A. Local Agency Driveway Permit.
- B. Services associated with securing permits from the Florida Department of Environmental Regulation (FDEP) other than specifically included.
- C. Services associated with securing permits from Florida Department of Transportation (FDOT) other than specifically included.
- D. Services associated with securing permits from the regional Water Management District other than specifically included.
- E. Services associated with securing permits from the Environmental Protection Agency (EPA) other than specifically included.

9. CONSTRUCTION PHASE SERVICES

- A. As built or record drawings.
- B. Bids Solicitation or Bid Negotiations.
- C. Construction phase services.
- D. Construction supervision or inspection.
- E. Construction Surveying or Construction stakeout.
- F. Contract Administration services.
- G. NPDES monitoring.
- H. Permit Certification or Re-Certification.
- I. Preparation of a punch list and additional site observations, which may be required to complete recommendations and/or certifications.



- J. Preparing additional or revised bidding documents or contract documents for alternate bids or prices requested by Client for work or any portion thereof.
- K. Revisions or engineer directives due to incorrectly constructed improvements.

10. SPECIALTY SERVICES

- A. Coordination with the adjacent property owners.
- B. Coordination with other Engineers on ongoing projects, which affect the Client's property. The CITY will conduct this service.
- C. Electronic File manipulation to provide compatibility with standard of practice for AutoCAD release 2004.
- D. In the event changes are requested after the design is complete or partially complete, all work connected therewith will be extra.
- E. Meetings other than those specifically included.
- F. Preparing for, participating in and responding to structured independent review processes, including but not limited to construction management, cost estimating, project peer review, value engineering, and constructability review, requested by the Client.
- G. Performing or furnishing services required to revise studies, reports, drawings, specifications, or other bidding documents as a result of independent review processes.
- H. Preparation of applications and supporting documents for private or governmental grants, loans or advances in connection with the project.
- I. Services related to off-site improvements to address the other improvements being designed by others which may affect the project.
- J. Services resulting from Client's providing incomplete or incorrect Project information.

George F. Young, Inc.

CLIENT AND CONSULTANT PROFESSIONAL SERVICES TASK ORDER AGREEMENT MASTER CONTRACT NO. 10Y01900SC

This task assignment is authorized this _____ day of _____ 2011,
the effective date, for the Scope of Services and associated fees bound by the Agreement by and between George F. Young, Inc. and
the City of St. Pete Beach executed on January 27, 2010:

I. CONSULTANT:

George F. Young, Inc.

Address:

299 Dr. Martin Luther King Jr. St. N.
St. Petersburg, FL 33701

Telephone: 727-822-4317

Email: gotwald@georgefyoung.com

Fax: 727-822-2919

II. CLIENT:

City of St. Pete Beach, Florida

Attn.: Renee Cooper

Address:

155 Corey Avenue
St. Pete Beach, FL 33706

Telephone: 727-363-9243

Email: rcooper@stpetebeach.org

Fax: 727-367-2736

Project Name: Lift Station 10 Rehabilitation

Name and Address of Record Owner of Property (if other than Client):

The property upon which the services hereinafter described are to be performed is located at:
7550 Sunset Way, St. Pete Beach

Client intends to Rehabilitate existing Lift Station 10

(“the project”)

ACCEPTANCE

By execution of this agreement Client accepts the scope of services and associated fees hereof, acknowledges receipt of a copy hereof, including all exhibits, and authorizes Consultant to proceed with the work.

IN WITNESS THEREOF, the parties hereby execute this agreement upon the terms and conditions of the Agreement stated hereon and on the date first above written.

Accepted by: _____

Authorized Signature - Client, as owner
or authorized agent for the owner

Date: _____

Accepted by:  _____

Authorized Signature - George F. Young, Inc.

Date: 10/12/11

St. Pete Beach City Commission
Agenda Report

Issue Considered: Authorize the City Manager to sign a FDOT District Seven Highway Beautification Maintenance Memorandum of Agreement for the City of St Pete Beach to maintain new landscaping on the Bayway.

Date: October 25, 2011

Prepared By: Steven J. Hallock, Public Services Director

Summary of Issue: The City is authorized and approved to spend \$100,000 in FDOT grant monies to make landscape improvements on the Bayway. After this was finalized it was announced that the new Bayway Bridge project was moving forward with construction in early 2012. As a result we cannot perform all of the landscaping we had originally planned. However, FDOT will allow us to perform some of the new landscaping at this time in locations that will not be impacted by the upcoming construction. The rest of the landscaping will need to wait and be incorporated into the FDOT Bayway Bridge Construction project.

The FDOT District Seven Highway Beautification Maintenance Memorandum of Agreement is a standard document that must be executed to move forward. In simple terms it authorizes new landscaping to be installed within the FDOT right-of-way as long as the City agrees to maintain it. This is the same agreement the City already has in place when it comes to other FDOT right-of-ways throughout the City.

Requested Motion: "I move to authorize the City Manager to sign a FDOT District Seven Highway Beautification Maintenance Memorandum of Agreement for the City of St Pete Beach to maintain new landscaping on the Bayway."

Attachments: Maintenance Memorandum of Agreement
Exhibit A
Exhibit B

Reviewed by
City Manager: MB

**DISTRICT SEVEN HIGHWAY BEAUTIFICATION
MAINTENANCE MEMORANDUM OF AGREEMENT**

THIS AGREEMENT, made and entered into as of the _____ day of _____, 20____, by and between the STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION, a component agency of the State of Florida, hereinafter called the "Department" and City of St. Pete Beach, a municipal corporation of the State of Florida, existing under the Laws of Florida, hereinafter called the "City".

W I T N E S S E T H

WHEREAS, the Department owns SR 682 (Pinellas Bayway) right-of-way consisting of road improvements and grassed areas abutting thereon located between Gulf Boulevard (SR 699) M.P. 0.000 and Beginning of Bridge M.P. 0.429 of Section 15200-001 in County, Florida (the "Project Highway"); and

WHEREAS, the Department has responsibility for operation and maintenance of the State Highway System; and

WHEREAS, the Project Highway is beautified by improvements which enhance its aesthetic quality; and

WHEREAS, the City has agreed to maintain those improvements in accordance with the provisions below; and

WHEREAS, the Department is authorized pursuant to Section 334.044, Florida Statutes to enter into contracts and agreements; and

WHEREAS, the parties hereto recognize the need for entering into an agreement designating and setting forth the responsibilities of each party in maintaining the improvements; and

WHEREAS, the City has authorized its officers to execute this Agreement on its behalf,

NOW THEREFORE, for and in consideration of the mutual benefits that flow each to the other, the parties covenant and agree as follows:

1. The City shall maintain those improvements to the Project Highway as specified in the Construction Plans and Specifications attached hereto as Exhibit "A", and the Maintenance Plan attached hereto as Exhibit "B", all of which are hereby incorporated herein and made a part hereof by this reference and all of the work in connection therewith being hereinafter referred to as the "Project". The City shall not modify the Project without prior written approval of the Department.
2. In the event that any portion of the Project is at any time determined by the Department to not be in conformance with all applicable laws, rules, procedures and guidelines of the Department, or is determined to be interfering with the safe and efficient operation of any transportation facility, or is otherwise determined to present a danger to public health, safety, or welfare, said portion shall be immediately brought into departmental compliance at the sole cost and expense of the City.
3. The Department recognizes that the City must comply with Section 166.241, Florida Statutes. This Agreement shall not be construed to modify, in any way, the City's obligations under that statute.

4. Maintenance of the Project shall be subject to periodic inspections by the Department. In the event that any of the aforementioned responsibilities are not carried out or are otherwise determined by the Department not to be in conformance with the applicable Project standards, the Department may terminate the agreement in accordance with paragraph 10(a).

5. The Department's Area Maintenance Office shall be notified forty-eight hours in advance of commencing any scheduled construction or maintenance activities. Emergency repairs shall be performed without delay and the Area Maintenance Office notified immediately. The Area Maintenance Engineer with responsibility for the roadway within this Project is Mr. Brian Bennett, P.E., 5211 Ulmerton Road, Clearwater, FL. 33760; Phone 727-570-5101.

6. Prior to any major Project construction or reconstruction activity, the City shall submit plans of the proposed work to all utilities with facilities within the limits of work for their review and comment. The City shall resolve any conflicts and/or concerns raised by the utilities prior to commencement of such activities. Prior to commencing any field activity on this project, the City shall notify all the utilities of their work schedule enabling facilities to be field located and marked to avoid damage.

7. If the City desires to position vehicles, equipment, or personnel, or to perform maintenance activities closer than fifteen feet to the edge of pavement, or to close a traffic lane, Maintenance of Traffic shall be in accordance with the Project plans and all Departmental Maintenance of Traffic Regulations. The City shall have a Worksite Traffic Supervisor certified in Advanced Maintenance of Traffic supervise the set up and operation of Maintenance of Traffic devices at the site of the construction or maintenance activity. Prior to proceeding with construction, the City shall provide the Department with the Worksite Traffic Supervisor's certification.

8. The Department will require the City to cease operations and remove all personnel and equipment from the Department's right-of-way if any actions on the part of the City or representatives of the City violate the conditions or intent of this agreement as determined by the Department.

9. It is understood between the parties hereto that any or all of the Project may be removed, relocated or adjusted at any time in the future as determined to be necessary by the Department in order that the adjacent state road be widened, altered or otherwise changed to meet with the future criteria or planning of the Department. The Department shall give the City notice regarding such removal, relocation or adjustment and the City shall be allowed sixty calendar days to remove all or part of the Project at its own cost. The City will own that part of the Project it removes. After the sixty calendar day removal period, the Department may remove, relocate or adjust the Project as it deems best. Wherever the City removes improvements pursuant to this agreement, the City shall restore the surface of the affected portion of the project premises to the same safe and trafficable condition as existed prior to installation of such improvements.

10. The term of this Agreement shall be for a period of ten years commencing on the date of execution of the Agreement, with ten year renewal options. The Department shall send the City an expiration notice six months prior to each ten year expiration date. Any renewal must be agreed upon by both parties in writing ninety calendar days prior to the expiration of the existing agreement.

In the event that the City elects to not renew the Agreement, then the City shall, at its sole expense, be responsible for the removal of the Project and shall restore the Project Highway to a safe and trafficable condition prior to expiration of the Agreement.

11. This Agreement may be terminated under any one of the following conditions:

- (a) By the Department if the City, following fifteen working days written notice, fails to perform its maintenance responsibilities under this Agreement.
- (b) By the City following sixty calendar day's written notice.
- (c) By the Department following sixty calendar day's written notice.

12. Within sixty days following a notice to terminate pursuant to 11(a) or 11(b), if the Department requests, the City shall at its sole expense remove the Project and restore the Project premises to the same safe condition existing prior to installation of the Project. If the Department does not request such restoration or terminates this Agreement pursuant to 11(c), the Department may remove, relocate or adjust the Project as it deems best.

13. The Department's District Secretary shall decide all questions, difficulties, and disputes of any nature whatsoever that may arise under or by reason of this Agreement, the prosecution, or fulfillment of the service hereunder and the character, quality, amount, and value thereof; and his decision upon all claims, questions, and disputes shall be final and conclusive upon the parties hereto.

14. The City shall utilize the U.S. Department of Homeland Security's E-Verify system to verify the employment eligibility of all new persons employed by the City during the term of the agreement and shall expressly require any subcontractors, assigned by the City's contractor to perform work pursuant to the contract with the Department to likewise utilize the U.S. Department of Homeland Security's E-Verify system to verify the employment eligibility of all new persons employed by the subcontractor during the agreement term.

15. This Agreement embodies the entire agreement and understanding between the parties hereto and there are no other agreements or understandings, oral or written, with reference to the subject matter hereof that are not merged herein and superseded hereby.

16. This Agreement may not be assigned or transferred by the City, in whole or in part without consent of the Department.

17. This Agreement shall be governed by and construed in accordance with the laws of the State of Florida.

18. All notices, demands, requests or other instruments shall be given by depositing the same in the U.S. Mail, postage prepaid, registered or certified with return receipt:

- (a) If to the Department, address to District Landscape Architect, at Florida Department of Transportation, MS 7-1200, 11201 N. McKinley Drive, Tampa, Florida 33612-6456 or at such other address as the Department may from time to time designate by written notice to the City; and
- (b) If to the City address to _____ or at such other address as the City may from time to time designate by written notice to the Department.

All time limits provided hereunder shall run from the date of receipt of all such notices, demands, requests and other instruments.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed the day and year first above written.

CITY OF ST. PETE BEACH
a municipal corporation
of the State of Florida

STATE OF FLORIDA
DEPARTMENT OF TRANSPORTATION

By: _____
 Name _____
 Title _____

By: _____
James V. Moulton, Jr., P.E.
Director of Transportation Operations,
District Seven

Attest: _____
 Title _____ (SEAL)

Attest: _____
Executive Secretary (SEAL)

Legal Review:

Legal Review:

Title _____

Office of the General Counsel, District 7

STATE OF FLORIDA
DEPARTMENT OF TRANSPORTATION

CONTRACT PLANS

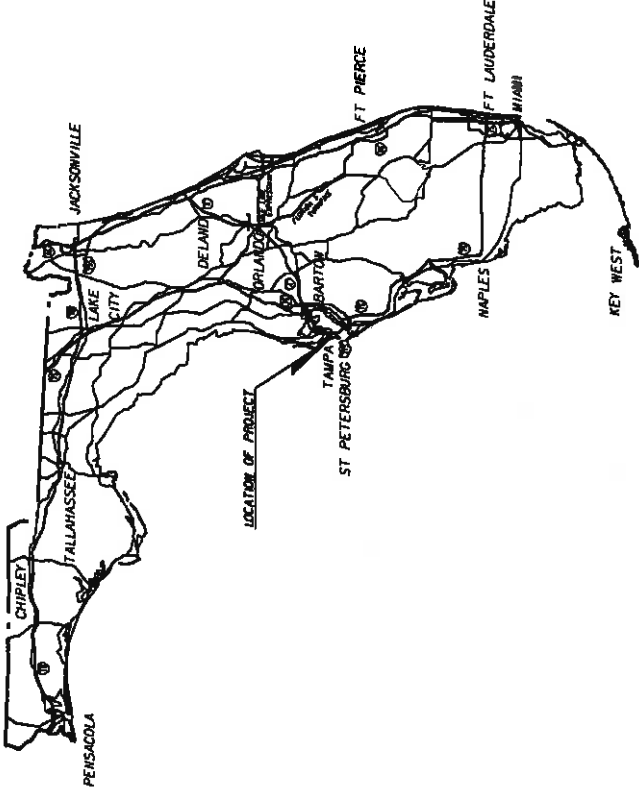
FINANCIAL PROJECT ID 256903-1-52-01
STATE PROJECT NO. 15200-3546
PINELLAS COUNTY (15200)

STATE ROAD NO. 682 (PINELLAS BAYWAY)
FROM SR 699 (GULF BLVD.) TO WEST OF SR 679

LANDSCAPE PLANS

INDEX OF LANDSCAPE PLANS

SHEET NO.	SHEET DESCRIPTION
LD-01	KEY SHEET
LD-02 THRU LD-03	LANDSCAPE TABULATION OF QUANTITIES
LD-04	LANDSCAPE PLANT SCHEDULE
LD-05 THRU LD-14	LANDSCAPE PLANS
LD-15	LANDSCAPE NOTES AND LEGEND
LD-16	LANDSCAPE DETAILS
LD-17 THRU LD-18	SITE FURNISHINGS DETAILS
LD-19	IRRIGATION MATERIALS LIST
LD-20 THRU LD-29	IRRIGATION PLANS
LD-30 THRU LD-31	IRRIGATION NOTES & DETAILS
LD-32	TECHNICAL MAINTENANCE PLAN
LD-33	LANDSCAPE LIGHTING LEGEND
LD-34 THRU LD-44	LANDSCAPE/IRRIGATION ELECTRICAL PLANS
LD-45	LANDSCAPE LIGHTING DETAILS



LANDSCAPE & IRRIGATION SHOP
DRAWINGS TO BE SUBMITTED TO:
DAVID CRAWLEY, R.L.A.
URS CORPORATION SOUTHERN
7650 WEST COURTNAY
CAMPBELL CAUSEWAY
TAMPA FL, 33607-1462
(813) 286-1711

PLANS PREPARED BY:

URS
URS Corporation Southern
7650 West Courtney
Campbell Causeway
Tampa, FL 33607-1462
(813) 286-1711
CERTIFICATE OF AUTHORIZATION
LCC 000234
CONTRACT NO. C 7443
VENDOR NO. F592087895002

NOTE: THE SCALE OF THESE PLANS MAY
HAVE CHANGED DUE TO REPRODUCTION.

KEY SHEET REVISIONS	
DATE	DESCRIPTION

LANDSCAPE PLANS
LANDSCAPE ARCHITECT OF RECORD: DAVID W. CRAWLEY, R.L.A.

R.L.A. NO.: 6666702

FISCAL YEAR	SHEET NO.
12	LD-01

FDOT PROJECT MANAGER: AMY NEIDRINGHAUS, P.E.

PLANT SCHEDULE

[illegible]

**** PAY SIZE IN ACCORDANCE WITH THE BASIS OF ESTIMATES HANDBOOK.**

*** MAINTAIN ALL PLANTING MATERIAL LOCATED IN MEDIANS IN ACCORDANCE WITH INDEX 546.

SMALL PLANTS INCLUDE:

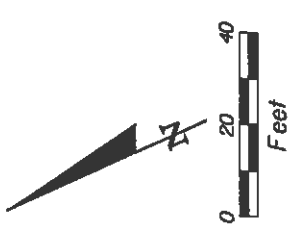
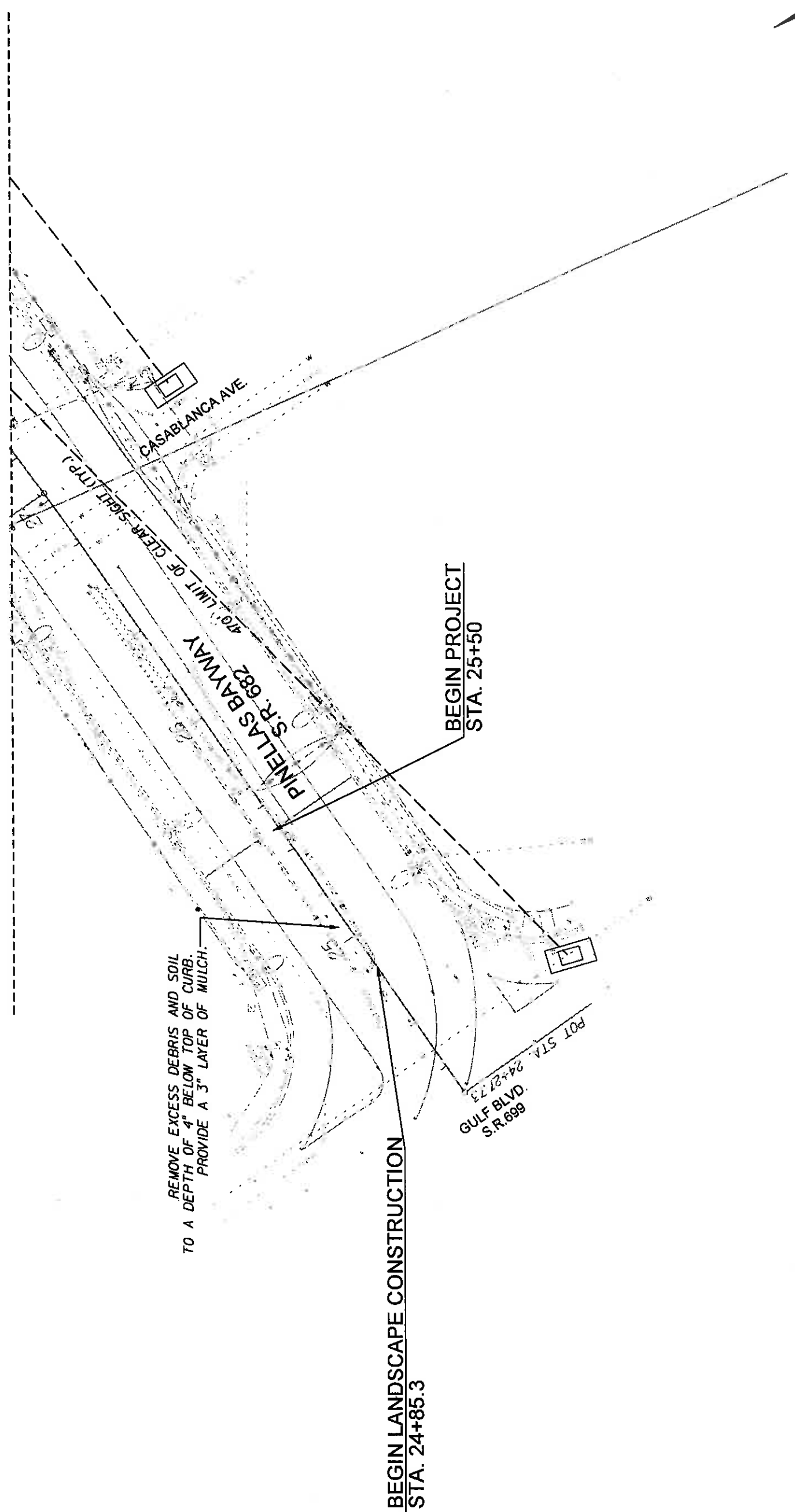
1. ALL GROUND COVERS
2. SHRUBS TO LESS THAN 7 GALLON
3. TREES TO LESS THAN 7 GALLON
4. PALMS CLUSTERING TYPE LESS THAN 7 GALLON
5. CYCADS TO LESS THAN 7 GALLON

LARGE PLANTS INCLUDE:

1. SHRUBS 7 GALLON OR GREATER
2. TREES 7 GALLON OR GREATER
3. ALL PALMS SINGLE TRUNK
4. PALMS CLUSTERING TYPE 6 FOOT OVERALL HEIGHT OR GREATER
5. CYCADS 7 GALLON OR GREATER
6. ALL SABAL PALMS (A.K.A: SABAL PALMETTO, CABBAGE PALM, ST...

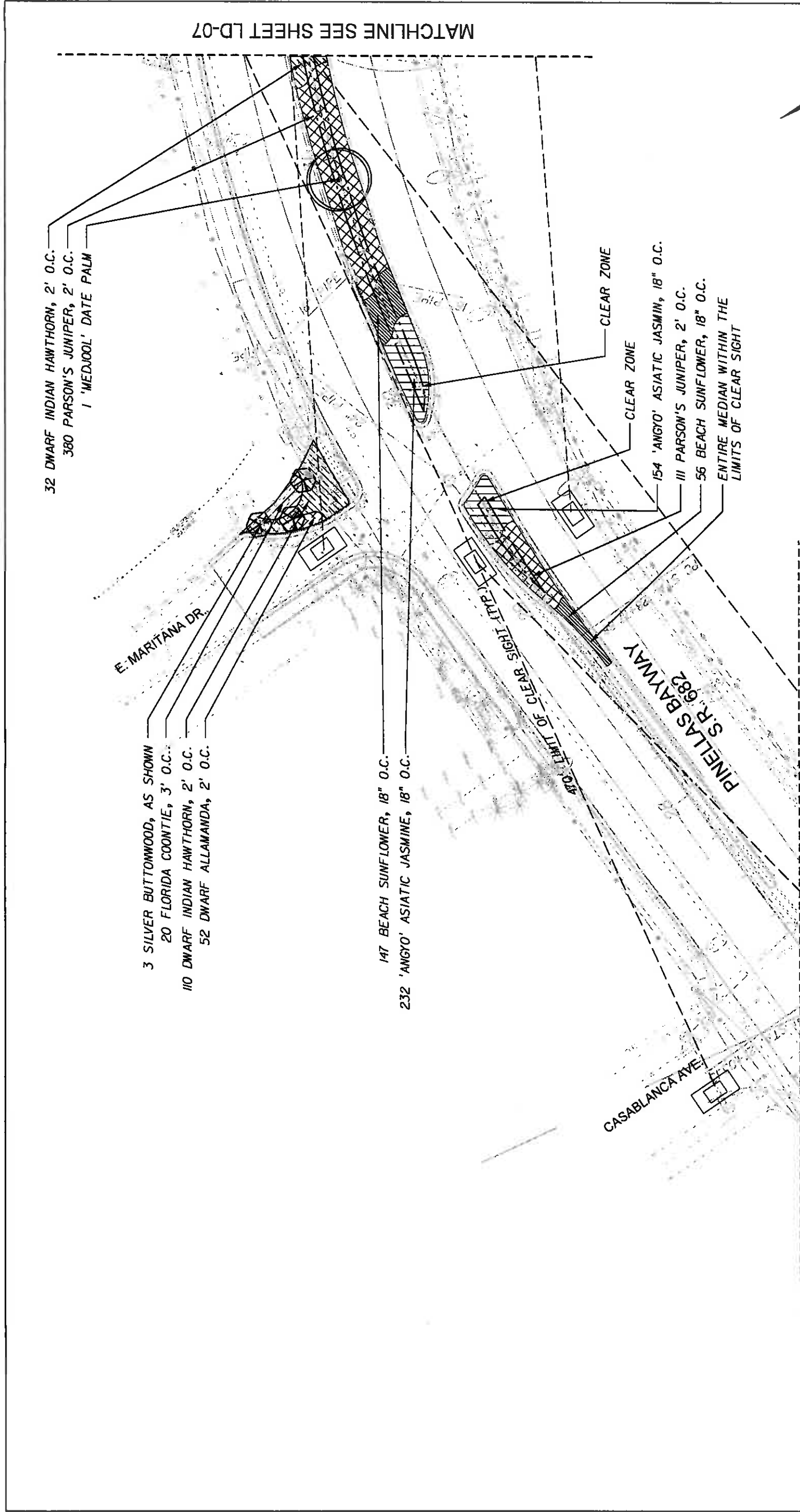
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MATCHLINE SEE SHEET LD-06



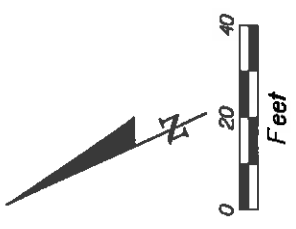
NOTICE: THE OFFICIAL RECORD OF THIS SHEET IS THE ELECTRONIC FILE SIGNED AND SEALED UNDER RULE 61G15-23.003, F.A.C.

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MATCHLINE SEE SHEET LD-05

- NOTES: 1.) LEGEND FOR TREE, PALM AND SHRUB SPECIES IS PROVIDED ON SHEET LD-15.
- 2.) MAINTAIN ALL PLANTING MATERIAL LOCATED IN MEDIANS IN ACCORDANCE WITH INDEX 546.
- 3.) REFER TO TREE PROTECTION/RELOCATION/REMOVAL INFORMATION.



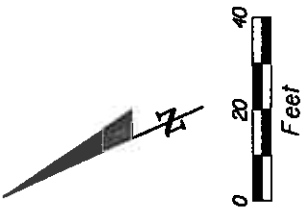
REVISIONS				STATE OF FLORIDA				LANDSCAPE PLAN (2)		SHEET NO.
DATE	BY	DESCRIPTION	DATE	BY	DESCRIPTION	ROAD NO.	COUNTY	FINANCIAL PROJECT ID	STA. 27+23.66 TO STA. 31+42.85	LD-06
						SR 682	PINELLAS	256903-I-52-01		



URS Corporation Southern
7650 West Courtney
Campbell Causeway
Tampa, FL 33607-1462
LCC 000234
David W. Crawley, R.L.A. No. 6666702

NOTICE: THE OFFICIAL RECORD OF THIS SHEET IS THE ELECTRONIC FILE SIGNED AND SEALED UNDER RULE 61G15-23.003, F.A.C.

- NOTES: 1.) LEGEND FOR TREE, PALM AND SHRUB SPECIES IS PROVIDED ON SHEET LD-15.
- 2.) MAINTAIN ALL PLANTING MATERIAL LOCATED IN MEDIANS IN ACCORDANCE WITH INDEX 546.
- 3.) REFER TO TREE PROTECTION PLANS FOR TREE AND PALM PROTECTION/RELOCATION/REMOVAL INFORMATION.



- 487 DWARF INDIAN HAWTHORN, 2' O.C.
- 2 'MEDJOL' DATE PALM
- 362 PARSON'S JUNIPER, 2' O.C.

REMOVE EXCESS DEBRIS AND SOIL TO A DEPTH OF 4" BELOW TOP OF CURB. PROVIDE A 3" LAYER OF MULCH.

PINELLAS BAYWAY
S.R. 682

470' LIMIT OF CLEAR SIGHT (TYP.)

MATCHLINE SEE SHEET LD-06

MATCHLINE SEE SHEET LD-08

REVISIONS		DESCRIPTION	
DATE	BY	DESCRIPTION	BY



URS Corporation Southern
7650 West Courtney
Campbell Causeway
Tampa, FL 33607-1462
LCC 000234
David W. Crawley, R.L.A. No. 6966702

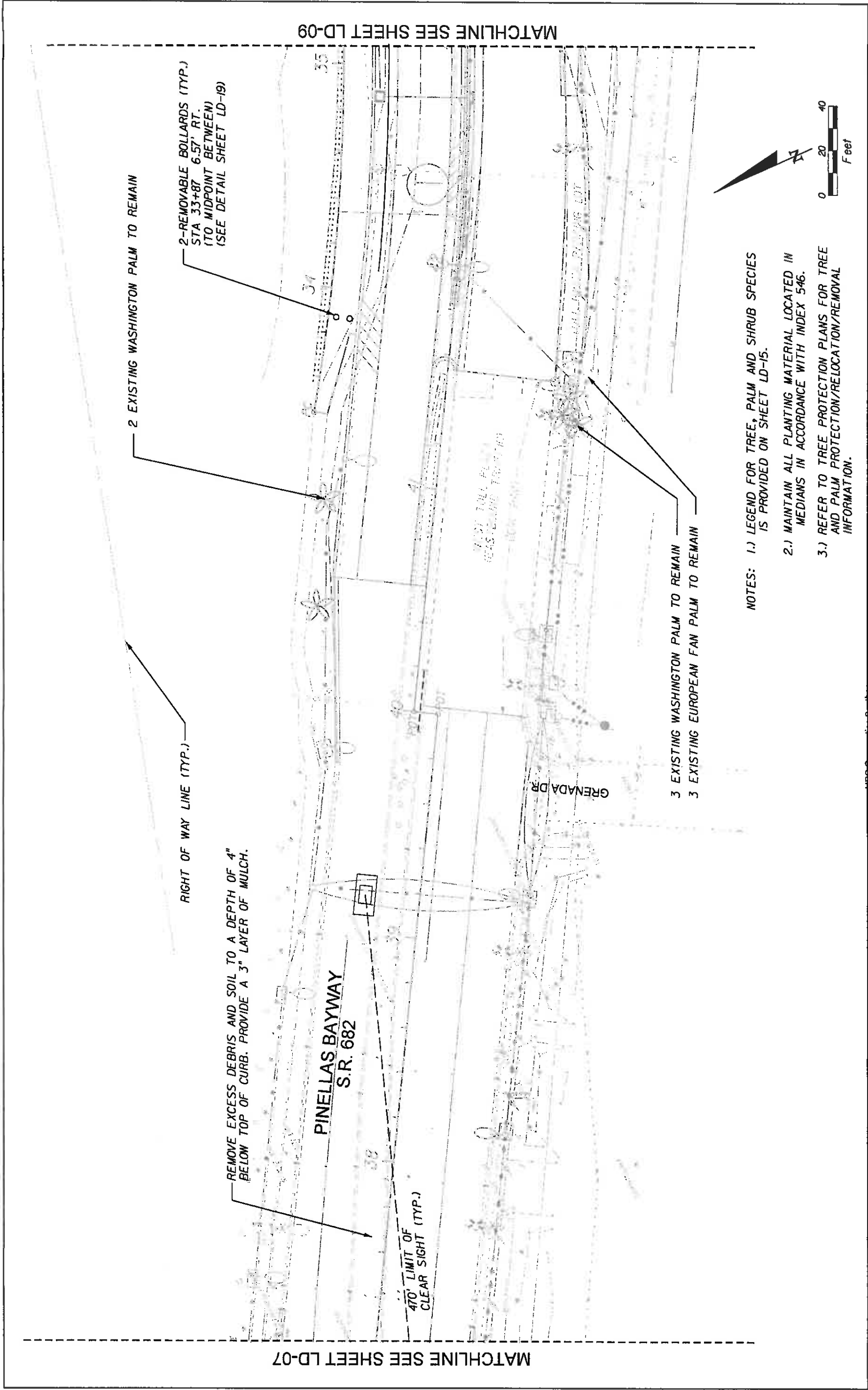
STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION			
ROAD NO.	COUNTY		FINANCIAL PROJECT ID
	PINELLAS		256903-I-52-01
SR 682			

LANDSCAPE PLAN (3)

STA. 31+42.85 TO STA. 37+20.69

SHEET NO.

LD-07



				URS				URS Corporation 7650 West Courtney Campbell Causeway Tampa, FL 33607-1462				STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION				LANDSCAPE PLAN (4) STA. 37+20.69 TO STA. 42+97.47				SHEET NO. LD-08			
DATE		BY		DESCRIPTION		REVISIONS		DATE		BY		DESCRIPTION		ROAD NO.		COUNTY		FINANCIAL PROJECT ID					
														SR 682		PINELLAS		256903-I-52-01					
														LCC 000234		David W. Crawley, R.L.A. No. 6666702							

URS Corporation Southern
7650 West Courtney
Campbell Causeway
Tampa, FL 33607-1462
LCC 000234
David W. Crawley, R.L.A. No. 6666702

URS

GENERAL LANDSCAPE NOTES

1. REFER TO THE STANDARD FOOT SPECIFICATIONS FOR DETAILED LANDSCAPE REQUIREMENTS UNLESS OTHERWISE INDICATED OR SPECIFIED ON THE DRAWINGS OR IN THE TECHNICAL SPECIAL PROVISIONS. PLANS ARE INCOMPLETE UNLESS ACCOMPANIED BY TECHNICAL SPECIFICATIONS.

2. UTILITY INFORMATION SHOWN IN THE DRAWINGS IS SCHEMATIC IN NATURE AND SHOULD BE CONSIDERED A GRAPHIC DEPICTION ONLY. PRIOR TO LAYOUT AND EXCAVATING OF ANY PLANTING AREA, PER FLORIDA STATUTE 553.051, CONTACT 'SUNSHINE STATE ONE-CALL' AT 1-800-432-4770 AND THE PINELLAS MAINTENANCE YARD AT 727-570-5011. THESE CALLS SHALL BE MADE A MINIMUM OF TWO DAYS AND A MAXIMUM OF FIVE DAYS BEFORE BEGINNING CONSTRUCTION OPERATIONS. ANY LOCALITIONAL CONFLICTS FOUND THROUGH THIS SERVICE SHALL BE BROUGHT TO THE IMMEDIATE ATTENTION OF THE ENGINEER FOR RESOLUTION. AS NOT ALL UTILITIES ARE MEMBERS OF THE 'SUNSHINE STATE ONE-CALL' SYSTEM. TAKE RESPONSIBILITY IN DETERMINING WHETHER ADDITIONAL UTILITY CONTACTS ARE NECESSARY.

3. TAKE RESPONSIBILITY FOR REVIEWING THE CIVIL DRAWINGS AS THEY RELATE TO THE PAVING, SITE GRADING, AND ALL UTILITIES (INCLUDING WATER, SEWER AND ELECTRICAL SUPPLY) TO PRECLUDE ANY MISUNDERSTANDING AND ENSURE A TROUBLE FREE INSTALLATION. THE EXACT LOCATION OF ALL EXISTING STRUCTURES, UNDERGROUND UTILITIES, EXISTING UNDERGROUND SPRINKLERS AND PIPE MAY NOT BE AS INDICATED ON DRAWINGS. THE EXACT LOCATIONS OF UTILITIES SHALL BE DETERMINED ONSITE BY THE CONTRACTOR AND THE UTILITY OWNERS. THE SUBJECT FACILITY SHALL BE EXPOSED IF SUCH ACTION IS DEEMED NECESSARY. NOTIFY THE APPROPRIATE UTILITY COMPANIES 48 HOURS IN ADVANCE OF ANY EXCAVATION. CONDUCT WORK IN A MANNER TO PREVENT INTERRUPTION OR DAMAGE TO EXISTING SYSTEMS. PROTECT UTILITY SERVICES WHICH MUST REMAIN OPERATIONAL AND TAKE RESPONSIBILITY FOR THEIR REPLACEMENT IF DAMAGED.

4. THE WORK CONSISTS OF THE COMPLETE INSTALLATION OF PLANT MATERIALS, UNDERGROUND IRRIGATION SYSTEM, HARDSCAPE AND SITE FURNISHINGS AS SHOWN ON THE DRAWINGS AND SPECIFIED HEREIN. THE WORK SHALL INCLUDE THE FURNISHING OF ALL LABOR, EQUIPMENT, MATERIALS AND APPLIANCES REQUIRED FOR THE LANDSCAPE INSTALLATION AS SHOWN ON THE PLANS. THE WORK SHALL ALSO INCLUDE THE MAINTAINING OF ALL PLANTS AND PLANTING AREAS UNTIL ACCEPTANCE BY THE ENGINEER, PER STANDARD SPECIFICATION SECTION 580.

5. ALL PLANT MATERIALS SHALL BE FLORIDA GRADE NO. 1 OR BETTER, AS SPECIFIED IN "GRANTS AND STANDARDS FOR NURSERY PLANTS" BY DIVISION OF PLANT INDUSTRY, FLORIDA DEPARTMENT OF AGRICULTURE AND CONSUMER SERVICES, FOR SHIPMENT TO CURRENT AMERICAN ASSOCIATION OF NURSERYMEN STANDARDS FOR SHIPMENT STOCK, 1998. ALL TREES TO HAVE STRAIGHT, SINGLE TRUNK UNLESS OTHERWISE NOTED. CLEAR TRUNK IS DEFINED AND DESCRIBED FOR PALMS IN THE ABOVE REFERENCED PUBLICATION.

6. ALL PLANT MATERIAL LOCATIONS SHALL BE INSTALLED IN ACCORDANCE WITH FOOT UTILITY ACCOMMODATION MANUAL AND ANY OTHER APPLICABLE LOCAL UTILITY PROVISIONS.

7. FIELD VERIFY ALL UTILITIES, BILLBOARDS AND ONSITE SIGNS PRIOR TO IMPLEMENTING INSTALLATION OF PLANT MATERIALS. NOTIFY THE ENGINEER OF ALL FIELD VERIFICATIONS PRIOR TO PLANTING.

8. ALL ONSITE PLANT MATERIAL DELIVERIES SHALL TAKE PLACE ON MONDAY THROUGH THURSDAY UNLESS OTHERWISE DIRECTED BY THE ENGINEER. THE CONTRACTOR SHALL FURNISH PLANT MATERIALS FREE FROM INSECTS, DISEASES, PARASITES, OR HARMFUL TOXIC CHEMICAL SUBSTANCES FROM POINT OF ORIGIN. ENSURE THAT ALL PLANT MATERIALS ARE DELIVERED ONSITE UNDAMAGED FROM TRANSPORTATION OR DIGGING OPERATIONS. THE ENGINEER SHALL REJECT ANY MATERIAL THAT HAS BEEN DAMAGED OR RENDERED UNACCEPTABLE DUE TO RELOCATION OR TRANSPORTATION FROM POINT OF ORIGIN. ALL PLANT MATERIAL SHALL BE PROTECTED FROM SUN, WIND, AND OTHER DAMAGE, DURING DELIVERY. ALL PLANT MATERIALS SHALL BE AVAILABLE TO BE INSPECTED BY THE ENGINEER PRIOR TO PLANTING.

9. INSTALL ALL PLANT MATERIAL IN ACCORDANCE WITH THE SPECIFICATIONS AND DETAILS PROVIDED HEREIN.

10. ALL LANDSCAPE MATERIAL SHALL BE INSTALLED AND MAINTAINED IN A MANNER WHEREBY TRAFFIC CONTROL SIGNAGE AND DEVICES ARE VISIBLE TO MOTORISTS AND PEDESTRIANS.

11. ALL LANDSCAPE MATERIAL SHALL BE INSTALLED AND AT ALL TIMES MAINTAINED IN ACCORDANCE WITH FOOT STANDARD INDEX 546 AS WELL AS ALL APPLICABLE DEPARTMENT STANDARDS AND REGULATIONS.
A. HORIZONTAL CLEARANCE TO TREES WHERE THE DIAMETER IS OR IS EXPECTED TO BE GREATER THAN 4 INCHES MEASURED 6 INCHES ABOVE THE GROUND SHALL BE:
FLUSH SHOULDERS: OUTSIDE THE CLEAR ZONE.
CURB OR CURB AND GUTTER: 4 FT. FROM FACE OF OUTSIDE CURBS, 6 FT. FROM EDGE OF INSIDE TRAFFIC LANE WHERE MEDIAN CURB IS PRESENT.
12. NO TREE IS TO BE PLANTED WITHIN TEN FEET (10') OF ANY GUARDRAIL. PROVIDE A MINIMUM OF FIVE FEET (5') OF SOD BETWEEN DRAINAGE STRUCTURES AND EDGE OF LANDSCAPE BEDS.
13. VERIFY LOCATIONS OF EXISTING TREES, LAWNS, AND SHRUBS. REMOVE EXTRANEOUS MATERIALS SUCH AS ROCKS, BRANCHES, BUILDING MATERIALS OR UNACCEPTABLE SOILS PRIOR TO PLANTING SOD, TREES AND SHRUBS WHERE ENCOUNTERED. EXERCISE EXTREME CAUTION WHERE EXCAVATING SOILS NEAR ROADWAY EMBANKMENTS AND NEAR UNDERGROUND UTILITIES. VERIFY ALL UNDERGROUND UTILITIES PRIOR TO ANY EXCAVATION.

14. TAKE RESPONSIBILITY FOR AGRICULTURAL SOIL TESTING (A MAXIMUM OF FOUR LOCATIONS PER PLANTING SITE AS DESIGNATED BY THE ENGINEER) WITHIN THE LIMITS OF CONSTRUCTION IN ORDER TO ENSURE THE SURVIVABILITY OF ALL NEWLY INSTALLED PLANT MATERIALS. SUBMIT TEST RESULTS FROM AN APPROVED AGRICULTURAL SOILS TESTING LAB INCLUDING pH, SOLUBLE SALTS, ORGANIC MATTER CONTENT AND RECOMMENDED SOIL AMENDMENTS TO ENGINEER FOR APPROVAL PRIOR TO ANY PLANTING INSTALLATION. SOIL TESTING IS INCIDENTAL TO THE COST OF THE LANDSCAPE COMPLETE PAY ITEMS.

15. LIVE OAK TREES SHALL HAVE A 25' MINIMUM OFFSET FROM ALL LIGHT POLES AND ROADWAY SIGNS.
16. TAKE RESPONSIBILITY FOR RESTORING ALL LANDSCAPE AREAS TO THE SPECIFIED GRADES AND SLOPES AS DEPICTED ON THE CONTRACT PLANS. REMOVE FROM THE PROJECT SITE ALL EXCESS SOIL VOLUME RESULTING FROM THE INSTALLATION OF PLANT MATERIALS AND DISPOSE OF THIS SOIL IN ACCORDANCE WITH LOCAL REGULATIONS.

17. TAKE RESPONSIBILITY FOR SODDING ANY AREAS WHERE EXISTING OR NEW GRASS HAS BEEN DISTURBED BY LANDSCAPE CONSTRUCTION ACTIVITIES. THIS WORK IS INCIDENTAL TO THE LANDSCAPE COMPLETE PAY ITEMS.
18. IN THE EVENT THAT THE IRRIGATION SYSTEM IS NOT FUNCTIONING AT THE TIME OF INITIAL PLANT INSTALLATION, TAKE RESPONSIBILITY FOR ALL WATERING REQUIRED FOR THE ESTABLISHMENT OF PLANT MATERIALS. THE COST OF WATERING AND ITS APPLICATION SHALL BE INCLUDED IN THE LANDSCAPE COMPLETE PAY ITEMS.

19. REFER TO ROADWAY PLANS/TREE PROTECTION PLANS FOR EXISTING TREE INFORMATION. DURING LAND ALTERATION AND CONSTRUCTION ACTIVITIES, DO NOT REMOVE VEGETATION BY GRUBBING OR PLACE SOIL DEPOSITS, DEBRIS, SOLVENTS, CONSTRUCTION MATERIAL, MACHINERY OR EQUIPMENT OF ANY KIND WITHIN THE DRIPLINE OF A TREE TO REMAIN ON THE SITE. ALL AREAS WITHIN THE DRIPLINE OF A PROTECTED TREE SHALL BE MAINTAINED AT THEIR ORIGINAL GRADE WITH NO TRENCHING OR CUTTING OF ANY ROOTS UNLESS OTHERWISE SHOWN ON PLANS. THERE SHALL BE NO COMPACTION OF SOIL OR ANY CONCRETE, PAINT, CHEMICALS OR OTHER FOREIGN SUBSTANCE IN OR ON THE SOIL.

20. RELOCATE HYBRID CANARY ISLAND DATE PALMS LOCATED BETWEEN STATIONS 4+00 AND 45+00 AS SELECTED BY THE ENGINEER. PALMS SHALL BE RELOCATED PRIOR TO SITE CLEARING ACTIVITIES. PALMS SHALL BE HELD ON AN OFF-SITE LOCATION AND MAINTAINED BY CONTRACTOR UNTIL PALM INSTALLATION HAS COMMENCED. CONTRACTOR MAY RELOCATE ADDITIONAL HYBRID CANARY ISLAND DATE PALMS TO ENSURE THE SURVIVABILITY OF THE SPECIFIED QUANTITY WITH THE APPROVAL OF THE ENGINEER.

LEGEND

TREES/PALMS		TREES/PALMS		TREES/PALMS		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL		SYMBOL</	
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21. ALL STATION AND OFFSET CALL-OUTS BASED ON ROADWAY BASELINE (SR 682) UNLESS OTHERWISE INDICATED ON PLANS.
22. CONTRACTOR TO INSTALL COQUINA ROCK BOULDERS AND WHITE RIVER WASHED STONE IN ACCORDANCE WITH THE DETAILS PROVIDED HEREIN. COQUINA ROCK BOULDERS SHALL BE 12 INCH TO 14 INCH, 16 INCH TO 18 INCH, AND 22 INCH TO 24 INCH IN SIZE, AND "PALE SAND" IN COLOR. WHITE RIVER WASHED STONE SHALL BE "WHITE" RIVER WASHED GRAVEL, TWO INCH TO FOUR INCH IN SIZE.
23. PROVIDE AS-BUILT DRAWINGS OF LANDSCAPE AND IRRIGATION SYSTEM TO FOOT MAINTENANCE AT END OF MAINTENANCE PERIOD.
24. TAKE RESPONSIBILITY FOR MAINTENANCE ACTIVITIES AS DESCRIBED IN STANDARD SPECIFICATION 580. CITIES OF ST. PETERSBURG AND ST. PETE BEACH SHALL ASSUME MAINTENANCE ACTIVITIES AT THE END OF THE MAINTENANCE/ESTABLISHMENT PERIOD.
25. SEE ROADWAY PLANS FOR MAINTENANCE OF TRAFFIC REQUIREMENTS DURING CONSTRUCTION AND MAINTENANCE.
26. SEE ROADWAY PLANS FOR ALLOWABLE CONSTRUCTION TIME OF WORKDAY RESTRICTIONS AND CONSTRUCTION CALENDAR INFORMATION.
27. ACREAGE OF PROJECT IS AS FOLLOWS:
LANDSCAPE: 1.96 AC
BAHIA = 6.42 AC
SOD: BERMUDA = 2.96 AC
TOTAL PROJECT: 16.57 AC
28. FINAL DRAWINGS SHALL BE SIGNED AND SEALED BY A LANDSCAPE ARCHITECT REGISTERED IN THE STATE OF FLORIDA.

REVISIONS			
DATE	BY	DATE	DESCRIPTION

URS Corporation Southern
7650 West Courtney
Campbell Causeway
Tampa, FL 33607-1462
LCC 000234
David W. Crawley, R.L.A. No. 6666702

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION			
ROAD NO.	COUNTY	FINANCIAL PROJECT ID	
SR 682	PINELLAS	256903-I-52-01	

LANDSCAPE NOTES AND LEGEND		SHEET NO.
		LD-15

EXHIBIT "B" - MAINTENANCE PLAN
Highway Beautification Maintenance Memorandum of Agreement
City of St. Pete Beach Pinellas Bayway Bridge Landscaping

The City shall at all times maintain the Project in a reasonable manner and with due care in accordance with Project standards. Specifically, the City agrees to:

- (a) remove litter from the Project Highway;
- (b) water and fertilize all plants;
- (c) mulch all plants beds;
- (d) keep plants as free as practicable from disease and harmful insects;
- (e) weed the Project premises routinely;
- (f) mow and/or cut grass within the landscaped areas.
- (g) prune all plants, specifically remove all dead or diseased parts of plants and prune all parts of plants that present a visibility hazard to those using the roadway;
- (h) replace, or at the City's option, remove all dead or diseased plants or other parts of the Project that have fallen below project standards. Replace plants with the same grade, size and specification as originally provided for in the plans and specifications, unless otherwise authorized by the Department; and
- (i) perform routine maintenance as prescribed by the manufacturer of all parts of any Project irrigation and landscape lighting systems.

Schedule of Maintenance Functions:

Refer to a table of the functions listed above, containing specifications for their execution and their performance frequency as detailed on a plan sheet within Exhibit "A" labeled "Maintenance Schedule".

**St. Pete Beach City Commission
Agenda Report**

Issue Considered: Final Reading and Public Hearing of Ordinance 2010-18, establishing Division 40 and amending Divisions 23 and 26 of the Land Development Code to provide development standards for the Community Redevelopment District 8th Avenue and amending the Official Zoning Map of the City to assign the Community Redevelopment District-Eighth Avenue zoning to the subject property.

Date: October 25, 2011

Prepared By: Karl E. Holley, AICP, Community Development Director

Summary of Issue: In March of 2009, the citizens of St. Pete Beach approved adoption of Ordinance 2008-24 which established the Future Land Use classification of Community Redevelopment District-Eight Avenue for the area adjacent to Eighth Avenue and the south side of Ninth Avenue. The proposed ordinance establishes development standards for the designated area.

The Planning Board voted unanimously at their August 18, 2010 meeting to recommend approval of the proposed Ordinance.

The final reading of these amendments was noticed for this meeting, but the revised draft ordinance is not completed. Staff requests that the Commission continue this hearing until the November 8th Commission meeting.

Requested Motion: “I move to continue the final reading of Ordinance 2010-21 (read title) until the November 8, 2011 City Commission meeting.”

Attachments:

N/A

Reviewed by City Manager:

MB

**St. Pete Beach City Commission
Agenda Report**

Issue Considered: Re-Reading: Final Reading Ordinance 2011-23 setting the millage Rate for Fiscal Year 2012

Date: October 25, 2011

Prepared By: Elaine Edmunds, Finance Director

Summary of Issue: The proposed 2.8569 operating millage (\$2.8569 per \$1,000 of taxable valuation) is equal to the millage originally adopted on final reading held September 27, 2011. A re-hearing is required by Florida Statute since the 2.8569 millage rate exceeds the rate adopted on first hearing of 2.8102 and advertised in the St. Petersburg Times. The increase in millage rate of .0467 mills over the first hearing rate will result in additional ad valorem of \$70,000 and will be used to fund anticipated litigation costs. The final rate of 2.8569 is equal to the amount advertised on the TRIM notices and equal to the roll-back rate.

Requested Motion: "I move that Ordinance No. 2011-23 an ordinance of the City of St. Pete Beach, Florida; establishing the ad valorem tax levy of 2.8569 mills and a debt service levy of .0895 mills for the general fund for the fiscal year beginning October 1, 2011 and ending September 30, 2012; providing for an effective date be approved on final reading."

Attachment: Ordinance 2011-23

**Reviewed by
City Manager:** MB

ORDINANCE NO. 2011-23

AN ORDINANCE OF THE CITY OF ST. PETE BEACH, FLORIDA; ADOPTING A FINAL MILLAGE RATE FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 2012; PROVIDING FOR AN EFFECTIVE DATE.

THE CITY OF ST. PETE BEACH, FLORIDA, DOES ORDAIN:

Section 1. That a millage levy of 2.8569 general and operative levy and 0.0895 debt service levy is hereby fixed and adopted for the fiscal year of the City ending on September 30, 2012 and shall be placed upon the total taxable assessed valuation of property of any kind liable for and subject to taxation by the City of St. Pete Beach, Florida, including real and personal property, lying within the City of St. Pete Beach, Florida.

Section 2. Said monies as raised by the levy of 2.8569 mills, estimated at \$5,456,522 shall be used for the general operation of the City of St. Pete Beach including, but not limited to, salaries, insurance and energy costs and transfers for capital projects for the afore-mentioned fiscal period.

Section 3. Said monies as raised by the levy of 0.0895 mills, estimated at \$171,537, shall be used to pay debt service on the general obligation bonds issued by the City for the Police Building.

Section 4. The operating millage rate is equal to the rolled-back rate, computed pursuant to the TRIM Act (Section 200.065(1) Florida Statutes) which represents an equivalent amount in property tax collections as the previous year.

Section 5. That a certified copy of this ordinance shall be forwarded to the Tax Assessor of Pinellas County, Florida, together with a request that the aforementioned levies be made by his/her office on behalf of the City of St. Pete Beach for the Fiscal Year 2011-2012.

Section 6. This ordinance shall become effective immediately upon its final passage.

Steve McFarlin, Mayor

FIRST READING: _____
PUBLISHED _____
FINAL READING: _____
PUBLIC HEARING: _____

I, Rebecca Haynes, City Clerk of the City of St. Pete Beach, Florida, do hereby certify that the foregoing Ordinance was duly adopted in accordance with the provisions of applicable law this _____ day of _____, 2011.

Rebecca Haynes, City Clerk

**St. Pete Beach City Commission
Agenda Report**

Issue Considered: Re-Reading and Final Hearing – Ordinance 2011-24 Budget Ordinance for FY 2012

Date: October 25, 2011

Prepared By: Elaine Edmunds, Finance Director

Summary of Issue: The FY 2011/12 Budget total for all funds is \$22,848,461. The following is a brief summary by fund.

General Fund The overall General Fund expenditures are expected to increase from \$13,898,443 to \$14,782,754 or approximately 6.4%. This figure includes an increase in amount of transfer to the Capital Projects Fund from \$475,000 to \$925,000. The operating millage rate of 2.8569 mills is .1851 mills higher than the current year's millage rate of 2.6718 mills and equal to the roll-back rate of 2.8569 mills.

Wastewater Fund The budget reflects no increase in wastewater fees in FY 2012.

Reclaimed Water The budget reflects an increase in reclaimed water fees that would generate enough revenue to offset the current year's expenditures. The amount of the increase is 14%.

Stormwater Fund A Stormwater Fund was been established for FY 2011. The revenue for this fund will come from a \$36 non-ad valorem assessment on all properties in the City.

Capital Improvement Program (CIP) - The CIP includes a variety of improvement projects throughout the City. The total amount budgeted for FY 2012 is \$2,297,000.

Requested Motion: "I move that Ordinance No. 2011-24, an ordinance of the City of St. Pete Beach, Pinellas County, Florida; adopting a budget for the fiscal year beginning October 1, 2011 and ending September 30, 2012; providing appropriations; and providing an effective date be approved on final reading."

Attachment: Ordinance No 2011-24

**Reviewed by
City Manager:** MB

ORDINANCE NO. 2011-24

AN ORDINANCE OF THE CITY OF ST. PETE BEACH, FLORIDA; ADOPTING A BUDGET FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 2012; PROVIDING APPROPRIATIONS; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Section 166.241 Florida Statute requires each municipality to adopt a budget and make appropriations for each fiscal year; and

WHEREAS, Section 2.218(b) City Charter provides that the appropriation ordinance shall state in clear and precise terms that the budget is adopted by reference and is made a part of the ordinance and that the amounts therein are appropriated for the purposes and for the accounts indicated; and

WHEREAS, the City Manager has submitted a proposed annual budget to the City Commission as required by Section 4.04(e) of the City Charter; and

WHEREAS, the City Commission deems the proposed expenditures necessary and proper for the operation of the City Government and to provide for the health, safety, and welfare of its citizens.

THE CITY OF ST. PETE BEACH, FLORIDA, DOES ORDAIN:

Section 1. The annual budget for the Fiscal Year beginning October 1, 2011 and ending September 30, 2012, as attached hereto as Exhibit "A" ("the Budget") is adopted by reference and is made a part of this ordinance and the amounts thereon are appropriated for the purposes and for the accounts thereon indicated. The Budget adopts and appropriates the sums of money appropriated for expenditures within each fund as indicated below and as further described in as Exhibit A for the Fiscal Year ending on September 30, 2012:

General Fund	\$14,782,754
Wastewater Fund	\$ 4,301,031
Reclaimed Water	\$ 1,212,201
Stormwater Fund	\$ 255,475
Capital Improvement	\$ 2,297,000

Section 2. That for the period of October 1, 2011 through September 30, 2012 all monies of the City shall be expended as appropriated herein and in accordance with the City Charter and ordinances of the City.

Section 3. This ordinance shall become effective immediately upon its final passage.

Steve McFarlin, Mayor

FIRST READING: _____
PUBLISHED _____
FINAL READING: _____
PUBLIC HEARING: _____

I, Rebecca Haynes, City Clerk of the City of St. Pete Beach, Florida, do hereby certify that the foregoing Ordinance was duly adopted in accordance with the provisions of applicable law this _____ day of _____, 2011.

Rebecca Haynes, City Clerk

**St. Pete Beach City Commission
Agenda Report**

Issue Considered: Final reading of Ordinance 2011-31 providing for the amendment of Section 82-202 (a)(1) of the Appendix A Fee Schedule of the Code of Ordinances as set forth in Attachment A fees pertaining to metered parking decals and permits.

Date: October 25, 2011

Prepared By: Dan O'Connor, Administrative Services Supervisor

Through: Elaine Edmunds – Finance Director

Summary of Issue: The attached ordinance 2011-31 provides for an amendment of Section 82-202 (a)(1) of the Appendix A fee schedule of the Code of Ordinances pertaining to metered parking decals and permits. This amendment will change the Appendix A fee schedule to reflect the following:

	Chapter 82 Chapter Traffic and Vehicles	Amount
82-202(a)	Parking decals:	
82-202(a)(1)	City resident or nonresident owning property within city or employees of businesses operated on premises only in Pass-a-Grille area and south of 31st Avenue, employees of businesses operated on premises having frontage on Beach Plaza. <u>City resident or non resident owning property south of 22nd . Avenue who also have purchased an annual “D” controlled parking residential parking permit. (limit 1).</u>	25.00 <u>\$15.00</u>

Requested Motion: “I move for the adoption of Ordinance 2011-31 . . . (read title).”

Attachments: Ordinance 2011-31
Amended Appendix A Fee Schedule

Reviewed By:
City Manager: MB

**CITY OF ST. PETE BEACH, FLORIDA
ORDINANCE NO 2011-31**

AN ORDINANCE OF THE CITY OF ST. PETE BEACH FLORIDA PROVIDING FOR AN AMENDMENT OF SECTION 82-202(a)(1) OF THE APPENDIX A FEE SCHEDULE OF THE CODE OF ORDINANCES AS SET FORTH IN ATTACHMENT A TO THIS ORDINANCE PERTAINING TO THE METERED PARKING DECAL AND PERMIT FEES; PROVIDING FOR SEVERABILITY; PROVIDING FOR THE REPEAL OF ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HERewith TO THE EXTENT OF SUCH CONFLICT; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City Commission wishes to update the City's fees pertaining to the City's metered parking decals and permits; and

WHEREAS, the City Commission has found that this Ordinance to be in the best interest of the health, safety and welfare of the citizens of the City of St. Pete Beach;

NOW THEREFORE, THE CITY COMMISSION OF THE CITY OF ST. PETE BEACH, FLORIDA DOES HEREBY ORDAIN:

Section 1. Appendix A, Sections 82-202(a)(1) of the Code of Ordinances, City of St. Pete Beach, Florida are hereby amended as set forth in attachment "A" to this Ordinance.

Section 2. If any portion, part or section of this Ordinance is declared invalid, the valid remainder hereof shall remain in full force and effect.

Section 3. All ordinances or parts of ordinances, in conflict herewith, are hereby repealed to the extent of such conflict.

Section 4. This ordinance shall become effective upon final adoption as provided by law.

Steve McFarlin, MAYOR

FIRST READING : _____
PUBLISHED : _____
SECOND READING : _____
PUBLIC HEARING : _____

I, Rebecca Haynes, City Clerk of the City of St. Pete Beach, Florida, do hereby certify that the foregoing Ordinance was duly adopted in accordance with the provisions of applicable law this _____ day of _____, 2011.

Rebecca Haynes, CITY CLERK

ATTACHMENT A

CODE OF ORDINANCES

SECTION 82

APPENDIX A FEE SCHEDULE

	Chapter 82 Chapter Traffic and Vehicles	Amount
82-202(a)	Parking decals:	
82-202(a)(1)	City resident or nonresident owning property within city or employees of businesses operated on premises only in Pass-a-Grille area and south of 31st Avenue, employees of businesses operated on premises having frontage on Beach Plaza.	25.00
	<u>City resident or non resident owning property south of 22nd. Avenue who also have purchased an annual "D" controlled parking residential parking permit. (limit 1).</u>	<u>\$15.00</u>
82-202(a)(2)	Nonresident	125.00
82-203	Parking permits:	
82-203(a)	Gulf Way and Eighth Avenue area:	Below
82-203(a)(2)	Houses and apartments having street addresses on Gulf Way from First Avenue to 22nd Avenue and Eighth Avenue:	Below
82-203(a)(2)a	"A" Permit purchase by record title owner of each unit.	20.00
82-203(b)	On-premises businesses in Pass-a-Grille:	Below
82-203(c)	One-day permits for operators of commercial watersports businesses at Merry Pier, for resale at same price to legitimate customers	2.00
82-203(d)	Gulfwinds Condominium, Friendly Native Condominium and Ramar Apartments and Starlight Towers Condominium:	Below
82-203(d)(2)	"E" Permit Purchase by record title owner of unit, each	20.00
82-203(e)	Hanging meter permits for Pass-a-Grille business owners to be used by customers	35.00 per yr.
82-204	Parking meter rates, per 15 minutes	0.25
82-205	Parking meter rates for coin operated parking meters identified by the city manager, per hour	1.00
82-205	Parking meter rates for parking meters identified by the city manager as "parking pay stations."	1.50 per hour, 12.00 for 12 hours
82-205	Parking meter rates for parking meters identified by the city manager as "County Park Beach Access parking pay stations."	1.50 per hour, 12.00

		for 12 hours
82-242(b)	Controlled parking residential parking permit, annual	"D" 5.00
82-243(g)	Controlled parking residential temporary parking permit	"Temp. "D" 3.00 per mo.
82-260	Daily parking permits	12.00
82-273	Storage charge for impounded motor vehicle, per day	35.00

**ST. PETE BEACH CITY COMMISSION
AGENDA REPORT**

Issue Considered: Resolution 2011-20 declaring as surplus one public services department vehicle, one city clerk's office microfilm reader and authorization for the City Manager to dispose of same.

Date: October 25, 2011

Prepared By: Dan O'Connor, Administrative Services Supervisor

Through: Elaine Edmunds, Finance Director

Summary: This is a request to declare as surplus:

- (1) 2005 Ford E250 Cargo Van, 6194 miles, VIN # 1FTNE24W85HB11406 assigned to the public services department wastewater fund.
- (1) Jacket Loader microfilm reader, Model 169CH, Serial #24402 assigned to the city clerk's office and to authorize the City Manager to dispose of same.

Upon passage said vehicle and microfilm reader will be disposed of in a manner required by law

Requested Motion: "I move to approve Resolution 2011-20(read title)"

Attachments: Resolution 2011-20

Reviewed by:

City Manger: MB

RESOLUTION 2011-20

A RESOLUTION OF THE CITY OF ST. PETE BEACH, PINELLAS COUNTY, FLORIDA DECLARING AS SURPLUS ONE PUBLIC SERVICES DEPARTMENT VEHICLE, ONE CITY CLERK'S OFFICE MICROFILM READER AND AUTHORIZING THE CITY MANAGER TO DISPOSE OF SAID PUBLIC SERVICES VEHICLE AND CITY CLERK'S OFFICE MICROFILM READER.

The Board of Commission of the City of St. Pete Beach, Pinellas County, Florida at a regular meeting duly assembled on Tuesday, October 25, 2011 resolves as follows:

WHEREAS, the Board of Commission of the City of St. Pete Beach, Pinellas County, Florida have determined at the present time that the following public services department vehicle and city clerk's office microfilm reader have been declared surplus:

Year	Make:	Model:	Mileage	VIN Number:
2005	FORD	E250 Cargo	6194	1FTNE24W85HB11406

AND

One (1) Jacket Loader Microfilm Reader, Model 169CH, Serial No. 24402

WHEREAS, it has been determined that said public services department vehicle and city clerk's office microfilm reader may be disposed of.

NOW, THEREFORE the City Commission of the City of St. Pete Beach, Pinellas County, Florida, at its regular meeting duly called provides as follows:

BE IT RESOLVED:

That the City Commission of St. Pete Beach, Pinellas County, Florida, authorizes the City Manager to dispose of the above referenced public services department vehicle and city clerk's office microfilm reader .

INTRODUCED AND PASSED by the City Commission of St. Pete Beach, Pinellas County, Florida on this 25th. Day of October, 2011.

Steve McFarlin, Mayor

Rebecca Haynes , City Clerk

To: Mike Bonfield, City Manager

From: Dan Graves, Fire Chief

Date: October 18, 2011

Subject: 4th Quarter Report FY 2011 – Fire Department

The following is a summary of Fire Department activities for the 4th Quarter of FY2011:

- Chief attended the Florida Fire Chief's Association Conference
- All Shifts completed CPR recertification
- Lt. Nifong and crew presented a Boating Fire Safety presentation at the Pass-A-Grille Yacht Club.
- Crews attended the August Continuing Medical Education (CME) class (1 of 3) for their biannual Advanced Life Support (ALS) recertification.
- Fire Fighters attended countywide Hazardous Materials Training at Station 35.
- Crews started Annual Hydrant Testing process which will take several months to complete.
- Crews continue to study and complete the requirements for their Biannual Advanced Cardiac Life Support (ACLS) recertification.
- Department was subjects to a surprise EMS inspection from the State of Florida of which we passed with no issues.
- The Team is out in the community working on Tactical Survey Reviews (TSR) of all commercial buildings. This process will be an ongoing project where all properties are visited twice annually as an Insurance Services Office ISO requirement.
- Department personnel reviewed the Departmental Operational Plan for disasters due to the close approach of Hurricane Irene.
- All personnel attended Emergency Vehicle Operators Course (EVOC) Annual Recertification Class.

- Fire personnel will be participating in 9/11 Remembrance events going on throughout Pinellas County marking the 10th Anniversary of the unforgettable day.
- Fire Marshal Hand has been reappointed to serve on the Pinellas County Construction Licensing Board's Life Safety Code Committee representing the Pinellas County Fire Chief's Association, pending approval by the Board of County Commissioners.
- Crews attended High Rise Structure Firefighting Class.
- Personnel conducted 138 Business Inspections during the quarter.
- During the period the Fire Department responded to 560 requests for service in the following categories:

EMS	410
Fire Alarms	48
Structure Responses	27
Other	75
- The Department responded out of the City sixty-six (66) times providing mutual aid to other communities last quarter.



Karl, E. Holley, AICP,
Director of Community Development
City of St. Pete Beach
155 Corey Avenue
St. Pete Beach, Florida 33706

Memorandum

TO: Mike Bonfield, City Manager

FROM: Karl Holley, AICP, Community Development Director 

DATE: October 18, 2011

RE: **2011 3rd Quarter Report for the Community Development Department**

Code Enforcement – This report is aggregated by district showing the number of each type of violation and their location. The number of violations by district is as follows:

District 1 - 33
District 2 - 6
District 3 - 11
District 4 - 8

Building Permits Issued Report – This report shows the number of building permits by type.

Building Inspections Report – This report shows the total number for each type of inspection and the totals for each inspector.

Plan Review Report - This report shows the total number of plans reviewed by type of construction

Attachments: Code Enforcement Report
Building Permits Issued Report
Building Inspections Report
Plan Review Report

Inspection Totals

July 2011

BUILDING

(165 Inspections)

ELECTRICAL

(31 Inspections)

GAS

(4 Inspections)

MECHANICAL

(28 Inspections)

PLUMBING

(34 Inspections)

POOL

(6 Inspections)

SIGN

(1 Inspection)

July 2011 Inspections 269

August 2011

BUILDING

(151 Inspections)

ELECTRICAL

(48 Inspections)

GAS

(4 Inspections)

MECHANICAL

(32 Inspections)

PLUMBING

(38 Inspections)

POOL

(7 Inspections)

August 2011 Inspections 280

#####

Report of Permits Issued

From 7/1/11 TO 9/30/11

3 ACCESSORY STRUC	4 ADDITION COMBO
3 BUILDING	1 DECK
1 DEMO	13 DOCK
7 DRIVEWAY/SIDEWA	19 ELECTRICAL
28 FENCE	7 GARAGE DOOR
6 GAS	67 MECHANICAL
3 NEW RES COMBO	16 PLUMBING
8 POOL	65 RENOVATION
25 ROOF	8 SEAWALL
2 SHUTTERS	1 SIDING
11 SIGN	1 SOFFIT FACIA
24 WINDOW(S)	

Total number of Permits 323

September 2011

BUILDING

(147 Inspections)

ELECTRICAL

(49 Inspections)

GAS

(3 Inspections)

MECHANICAL

(26 Inspections)

PLUMBING

(26 Inspections)

POOL

(9 Inspections)

September 2011 Inspections 260

Total number of Inspections 809

#####

20110599 Permit status ACTIVE

PLAN_COMP 7/19/2011 BC
revised approved

PLAN_RESU 7/19/2011 BC
plan revisions

20110652 Permit status ACTIVE

PLAN_RESU 8/18/2011 Counter
red lined mech plans submitted & forwarded to BC

PLAN_COMP 8/18/2011 BC
approved revised layout

20110748 Permit status ACTIVE

PLAN_HOLD 7/14/2011 BC
need further clarification on cost breakdown.
need door and window specs.

PLAN_RESU 7/19/2011 Counter
window specs submitted and forwarded to BC for review

PLAN_HOLD 7/19/2011 BC
need noa or product approvals, what is submitted will not work

PLAN_COMP 7/22/2011 BC
approved

20110755 Permit status ACTIVE

PLAN_HOLD 7/13/2011 BC
need the following:
1. Drainage plan. indicate spot elevations, cross-section of swale and any gutters
2. window and door specs/ NOA or Product Approval
3. need construction detail on perimeter wall.
4. soils report

PLAN_COMP 8/31/2011 BC
still need;
1. NOA on garage door.
2. Noa on exterior door not impact
3. Swale is not sufficient. Option of constructing a retaining wall along the perimeter or raise the grade along the perimeter to create sufficient swale.
4. Did not see soils report.
5. downspouts need to be redirected from adjacent properties.

PLAN_COMP 9/16/2011 BC
approved

20110763 Permit status CLOSED

PLAN_HOLD 7/6/2011 BC
need licensed contractor to pull permit

20110767 Permit status ACTIVE

PLAN_COMP 7/6/2011 BC

Plan Review Actions

Begining 7/1/11

20100382

Permit status HOLD

PLAN_HOLD 7/12/2011 BC

still need ac stand

20101170

Permit status ACTIVE

PLAN_RESU 9/29/2011 BC

mechanical & plumbing drawings - exterior a/c units have been relocated

PLAN_COMP 10/17/2011 BC

approved small addition on the side of the house

20101222

Permit status ACTIVE

PLAN_RESU 7/19/2011 BC

revised plans on foundation

PLAN_COMP 7/19/2011 BC

revised plans approved

20110163

Permit status ACTIVE

PLAN_COMP 9/8/2011 BC

revised plans approved.

20110205

Permit status ACTIVE

PLAN_RESU 9/22/2011 BC

submitted plans for addition of 2 impact windows

PLAN_HOLD 9/27/2011 BC

need impact spec

20110453

Permit status READY

PLAN_RESU 9/16/2011 BC

PLAN_COMP 10/3/2011 BC

approved

20110557

Permit status ACTIVE

PLAN_RESU 7/7/2011 Counter

sent to bc

PLAN_COMP 7/11/2011 BC

revised plan ok

PLAN_RESU 8/4/2011 BC

revised plans

PLAN_COMP 8/15/2011 BC

approved revised plan for stairs and joists

TO_PLAN 7/8/2011 BC

PLAN_COMP 7/11/2011 BC

20110791 Permit status CLOSED

PLAN_HOLD 7/11/2011 BC

need door specs

PLAN_COMP 7/12/2011 BC

PLAN_COMP 7/13/2011 BC

20110792 Permit status CLOSED

PLAN_COMP 7/8/2011 BC

20110795 Permit status CLOSED

TO_PLAN 7/11/2011 BC

PLAN_COMP 7/12/2011 BC

20110800 Permit status CLOSED

PLAN_COMP 7/13/2011 BC

20110801 Permit status CLOSED

PLAN_HOLD 7/13/2011 BC

need 10 secondary setback
need exposure c calcs.

PLAN_COMP 7/14/2011 BC

20110803 Permit status CLOSED

TO_PLAN 7/12/2011 BC

PLAN_COMP 7/14/2011 BC

20110808 Permit status CLOSED

TO_PLAN 7/13/2011 BC

PLAN_HOLD 7/14/2011 BC

need minimum design pressure of -34.5

20110773 Permit status ACTIVE

PLAN_COMP 7/6/2011 BC

20110774 Permit status ACTIVE

PLAN_HOLD 7/8/2011 BC

need window and door spec's.
Need stair construction details
need to adjust job cost to reflect icc valuation

PLAN_HOLD 7/25/2011 BC

window and door specs approved

PLAN_COMP 7/28/2011 BC

approved, must have stair specs before installation

20110777 Permit status CLOSED

TO_PLAN 7/5/2011 BC

PLAN_COMP 7/6/2011 BC

20110779 Permit status ACTIVE

PLAN_HOLD 7/11/2011 BC

need construction details on guardrail,handrail.

PLAN_COMP 7/14/2011 BC

20110781 Permit status ACTIVE

TO_PLAN 7/5/2011 BC

PLAN_COMP 7/6/2011 BC

20110783 Permit status CLOSED

TO_PLAN 7/6/2011 BC

PLAN_COMP 7/11/2011 BC

approved

20110786 Permit status CLOSED

TO_PLAN 7/7/2011 BC

PLAN_COMP 7/7/2011 BC

20110790 Permit status CLOSED

PLAN_HOLD 8/3/2011 BC
rec'd electrical and plumbing layout. hvac to be submitted before actual construction of the hvac

PLAN_COMP 8/10/2011 BC
approved revised plans

PLAN_COMP 10/12/2011 BC
approved hvac layout

20110843 Permit status READY

TO_PLAN 7/20/2011 BC

PLAN_COMP 7/21/2011 BC
approved

20110845 Permit status CLOSED

TO_PLAN 7/21/2011 BC

20110853 Permit status ACTIVE

TO_PLAN 7/22/2011 BC

PLAN_COMP 7/25/2011 BC
approved. contractor to bring in original engineer plan for master file

20110858 Permit status CLOSED

TO_PLAN 7/25/2011 BC

PLAN_COMP 7/27/2011 BC
approved

20110869 Permit status ACTIVE

TO_PLAN 7/26/2011 BC

PLAN_HOLD 8/1/2011 BC
need threshold inspectors license

PLAN_COMP 8/3/2011 BC
rec'd threshold letter

20110872 Permit status CLOSED

PLAN_COMP 7/28/2011 BC
approved maximum overall height of 8 feet

20110873 Permit status CLOSED.

TO_PLAN 7/28/2011 BC

PLAN_COMP 7/28/2011 BC
approved

PLAN_COMP 7/29/2011 BC
approved

20110810 Permit status CLOSED

PLAN_COMP 7/13/2011 BC

20110811 Permit status CLOSED

PLAN_COMP 7/13/2011 BC

20110814 Permit status CLOSED

PLAN_HOLD 7/14/2011 BC

horizontal slider with 3 lite need minimum of -42.8

TO_PLAN 7/14/2011 BC

PLAN_COMP 7/20/2011 BC

received new window with 3 lites having dp -65. approved

20110816 Permit status ACTIVE

PLAN_COMP 7/19/2011 BC

approved

20110827 Permit status ACTIVE

TO_PLAN 7/18/2011 BC

PLAN_COMP 7/19/2011 BC

approved

20110830 Permit status ACTIVE

TO_PLAN 7/18/2011 BC

PLAN_COMP 7/20/2011 BC

approved

20110836 Permit status ACTIVE

PLAN_COMP 7/20/2011 BC

approved

20110841 Permit status ACTIVE

PLAN_HOLD 8/1/2011 BC

need the following;

1. Engineer needs to have a statement on plans or letterhead certifying that this construction meets the Pinellas County Coastal Construction Code, Zone 2.
2. Need electrical load calc's.
3. Need electrical service schematic.
4. Need HVAC and plumbing layout
5. Need Product Code Approval table revised.contractor submitting different products.

PLAN_HOLD 8/17/2011 BC

Need the following;

1. No partitioning allowed below base flood. Remove storage area walls.
2. Under Design Criteria, has different wind speed than required 130 mph, exp C
3. Electrical load calcs.
4. Electrical service diagram
5. Plumbing riser/schematic
6. HVAC layout
7. Need chimney construction details.
8. Need construction details on guardrails
9. Handrails required on front stairs.
10. Need flood vent profile, ie, size and calcs.
11. Must have carbon monoxide detectors
12. All outlets/switched below based flood level to be at or above base flood elevation of 10. Exception is for the light switch at the stair.
13. Driveway flares must not exceed 24 feet.

PLAN_COMP 8/22/2011 BC

approved for foundation/piles

TO_PLAN 8/25/2011 BC

Updated plans to BC

PLAN_COMP 8/31/2011 BC

approved subject to notes on plans.

20110895 Permit status ACTIVE

TO_PLAN 8/4/2011 BC

PLAN_COMP 8/15/2011 BC

approved

20110899 Permit status CLOSED

TO_PLAN 8/5/2011 BC

PLAN_COMP 8/10/2011 BC

approved

20110917 Permit status ACTIVE

PLAN_COMP 8/16/2011 BC

approved

20110918 Permit status ACTIVE

PLAN_COMP 8/10/2011 BC

20110919 Permit status HOLD

PLAN_HOLD 8/15/2011 BC

need impact or shutters

20110928 Permit status ACTIVE

PLAN_COMP 8/12/2011 BC

20110877 Permit status CLOSED

TO_PLAN 7/29/2011 BC

PLAN_COMP 8/1/2011 BC
approved

20110880 Permit status ACTIVE

TO_PLAN 7/29/2011 BC

PLAN_HOLD 8/1/2011 BC
need window and slider noa

PLAN_COMP 8/3/2011 BC
approved

20110882 Permit status ACTIVE

PLAN_COMP 8/2/2011 BC
approved

20110884 Permit status CLOSED

TO_PLAN 8/2/2011 BC

PLAN_COMP 8/2/2011 BC
approved

20110886 Permit status CLOSED

TO_PLAN 8/2/2011 BC

PLAN_HOLD 8/4/2011 BC
need impact or less than 25%

PLAN_COMP 8/10/2011 BC
approved, no impact needed, less than 25%

20110889 Permit status ACTIVE

TO_PLAN 8/4/2011 BC

PLAN_COMP 9/7/2011 BC
approved

20110986 Permit status ACTIVE

TO_PLAN 8/30/2011 BC

PLAN_COMP 9/1/2011 BC
approved

20110987 Permit status HOLD

TO_PLAN 8/30/2011 BC

PLAN_HOLD 8/31/2011 BC

need engineer on exposure c, not b
owner needs to sign ROW agreement since awning overhangs the sidewalk - 10/14/2011 this awning over the ROW is not going to be installed

20110988 Permit status READY

TO_PLAN 8/31/2011 BC

PLAN_HOLD 9/8/2011 BC

need the following;
1. Gutters are required within 5 feet of property line. Show discharge away from adjacent property
2. Cross section of required swale. Elevations of the grades.
3. Need statement that this plan meets the requirements of the Pinellas County Coastal Construction Code.
4. Need electrical load calcs. Riser diagram of service. location of service meter and panel.
5. All electrical devices except for lighting of the foyer must be elevated above Base Flood Elevation.
6. Need soils report.
7. Contractor must register licenses.

PLAN_RESU 10/6/2011 BC

revisions per plan comments

PLAN_COMP 10/11/2011 BC

approved. except no garbage can enclosure allowed by street

20110998 Permit status READY

TO_PLAN 9/2/2011 BC

PLAN_HOLD 9/8/2011 BC

sign area is limited to a maximum of 40 sq. ft. This sign is 80 sq. ft. The exposed base counts towards the square footage.

PLAN_RESU 9/15/2011 BC

PLAN_COMP 9/16/2011 BC

approved. size reduced to max. 40 sq. ft

20111007 Permit status ACTIVE

PLAN_COMP 9/8/2011 BC

approved for building and zoning

20111008 Permit status READY

20110931 Permit status ACTIVE

TO_PLAN 8/15/2011 BC

PLAN_COMP 8/24/2011 BC
approved

20110947 Permit status ACTIVE

TO_PLAN 8/19/2011 BC

PLAN_COMP 8/22/2011 BC
approved

20110951 Permit status CLOSED

TO_PLAN 8/19/2011 BC

PLAN_COMP 8/24/2011 BC
approved

20110963 Permit status ACTIVE

PLAN_COMP 8/24/2011 BC
approved

TO_PLAN 8/24/2011 BC

20110964 Permit status CLOSED

TO_PLAN 8/24/2011 BC

PLAN_COMP 8/25/2011 BC
approved

20110972 Permit status CLOSED

TO_PLAN 8/26/2011 BC

PLAN_COMP 8/30/2011 BC
approved

20110977 Permit status ACTIVE

TO_PLAN 8/29/2011 BC

PLAN_HOLD 8/31/2011 BC
need safety barrier form

PLAN_COMP 9/1/2011 BC
approved

20110978 Permit status ACTIVE

PLAN_COMP 9/16/2011 BC
approved

20111034 Permit status ACTIVE

TO_PLAN 9/13/2011 BC

PLAN_COMP 9/16/2011 BC
approved

20111038 Permit status ACTIVE

TO_PLAN 9/15/2011 BC

PLAN_HOLD 9/20/2011 BC
Need;
1. copies of major trade bids.
2. copy of signed contract
3. must eliminate exterior doors on second floor. eliminate any headers and wiring for outside light.

PLAN_COMP 10/3/2011 BC
approved

20111046 Permit status ACTIVE

TO_PLAN 9/15/2011 BC

PLAN_COMP 9/16/2011 BC
engineer has two different wind speeds. need 130, exp C

20111050 Permit status ACTIVE

PLAN_COMP 9/20/2011 BC
approved, a/c units by other

20111054 Permit status READY

TO_PLAN 9/16/2011 BC

PLAN_HOLD 9/22/2011 BC
need'
1. correct wind speed to 130 mph and add exposure C
2. Roof drainage plan.

PLAN_COMP 10/3/2011 BC
approved

20111057 Permit status ACTIVE

PLAN_COMP 9/19/2011 BC
new contractor and owner taking over abandon job. refer to permit 20071254 for previous inspections.need copy of deed.

20111058 Permit status ACTIVE

TO_PLAN 9/20/2011 BC

PLAN_HOLD 9/8/2011 BC
need exposure C. Also, they will adjust the palm tree to maintain 50sq ft.

PLAN_COMP 10/17/2011 BC
rec'd engineering for C

PLAN_COMP 10/17/2011 BC
rec'd engineering. square footing ok based on KH not using the boxing dimensions of the exteme limits. Sq. ft is approx. 40 sq. ft

20111011 Permit status ACTIVE

PLAN_COMP 9/8/2011 BC
approved with no glass since this is non impact.

20111014 Permit status CLOSED

PLAN_COMP 9/12/2011 BC
approved

20111015 Permit status ACTIVE

TO_PLAN 9/8/2011 BP

PLAN_HOLD 9/13/2011 BC
need signed engineering on tie backs for seawall

PLAN_COMP 9/15/2011 BC
approved. Seawall was done in 2008 for new pool.

20111018 Permit status CLOSED

TO_PLAN 9/9/2011 BC

PLAN_COMP 9/15/2011 BC
approved

20111019 Permit status CLOSED

PLAN_COMP 9/15/2011 BC
approved

20111024 Permit status CLOSED

PLAN_COMP 9/12/2011 BC

TO_PLAN 9/12/2011 BC

20111030 Permit status ACTIVE

TO_PLAN 9/13/2011 BC

PLAN_HOLD 9/15/2011 BC
need engineer to state exposure c, not b
need copy of product approval of door.

PLAN_COMP 9/27/2011 BC
approved

20111078 Permit status ACTIVE

TO_PLAN 9/22/2011 BC

PLAN_HOLD 9/27/2011 BC
Need impact doors.

PLAN_COMP 10/17/2011 BC
approved

20111082 Permit status ACTIVE

TO_PLAN 9/23/2011 BC

PLAN_COMP 9/27/2011 BC
approved

20111089 Permit status ACTIVE

PLAN_COMP 10/3/2011 BC
approved except for door. must obtain variance for stairs.

20111096 Permit status READY

TO_PLAN 9/28/2011 BC

PLAN_HOLD 10/3/2011 BC
need impact door
need engineering for closing opening

PLAN_COMP 10/4/2011 BC
using plywood for shutter.
no opening is being closed up.

20111109 Permit status ACTIVE

TO_PLAN 10/4/2011 BC

PLAN_COMP 10/7/2011 BC

20111111 Permit status ACTIVE

PLAN_COMP 10/4/2011 BC
approved

20111112 Permit status ACTIVE

PLAN_COMP 10/4/2011 BC
approved

20111113 Permit status ACTIVE

PLAN_HOLD 9/26/2011 BC
need window and door specs.
plumbing isometric
PLAN_RESU 10/6/2011 BC
submitted revised plans & specs
PLAN_COMP 10/12/2011 BC
approved

20111064 Permit status ACTIVE

PLAN_COMP 9/21/2011 BC
approved

20111069 Permit status ACTIVE

PLAN_COMP 9/22/2011 BC
approved

20111070 Permit status ACTIVE

PLAN_COMP 9/22/2011 BC
approved

20111071 Permit status ACTIVE

PLAN_COMP 9/22/2011 BC
approved

20111074 Permit status ACTIVE

TO_PLAN 9/22/2011 BC

TO_PLAN 9/26/2011 BC
FEMA packet to BC

PLAN_HOLD 9/28/2011 BC
need exposure c, not b
need copy of signed contract
need bid or invoice on windows and doors

20111076 Permit status ACTIVE

TO_PLAN 9/22/2011 BC

PLAN_HOLD 9/28/2011 BC
need window and door noa's and
engineer needs to specify wind speed, 130 mph, exp.C

PLAN_RESU 10/6/2011 BC
included sheet s0.1

PLAN_COMP 10/11/2011 BC
approved

20111077 Permit status ACTIVE

TO_PLAN 9/22/2011 BC

St Pete Beach Code Enforcement

From 7/1/11 TO 9/30/11

58 Total Cases

Printed

Tuesday, October 18, 2011

District 1

Total number of Cases for the time period listed above 33

	DATE	CASE #	LOCATION	OWNER	Parcel ID Number
1 ANIMALS					
1 ACTIVE	7/28/2011	20110089	335 71ST AVE	OVERENE DARATA S	36/31/15/05094/041/0140
2 DOCKS/SEAWALL					
2 ACTIVE	7/12/2011	20110081	7345 BAY ST	RAIT PARTNERSHIP LP	36/31/15/00000/140/0400
	7/13/2011	20110080	71 COREY CIR	RAIT PARTNERSHIP LP	25/31/15/78084/000/0142
1 DUMPSTER					
1 ACTIVE	9/8/2011	20110124	360 78TH AVE	SOUTHERN INVESTMENT ASSC LLC	36/31/15/77994/225/0170
1 FENCES					
1 ACTIVE	9/7/2011	20110120	319 77TH AVE	MILLER MARVIN W	36/31/15/77994/225/0070
4 MINIMUM HOUSING					
3 ACTIVE	7/20/2011	20110087	320 84TH AVE	SMITH MARK G	25/31/15/78102/098/0070
	8/18/2011	20110112	453 85TH AVE	O'CONNELL CHRISTOPHER J	25/31/15/78246/103/0080
	8/18/2011	20110113	403 86TH AVE	BEAGLE GERALD L	25/31/15/78264/104/0020
1 CLOSED	7/27/2011	20110088	699 71ST AVE	INGLE ROBERT V	36/31/15/77994/044/0010
4 MISCELLANEOUS					
4 ACTIVE	9/1/2011	20110117	333 77TH AVE	EQUAL OPPORTUNITY DEV CORP	36/31/15/77994/225/0030
	9/1/2011	20110118	325 77TH AVE	EQUAL OPPORTUNITY ASSIST CORP	36/31/15/77994/225/0050
	9/7/2011	20110122	310 78TH AVE	ST JO-MAR CONDO	36/31/15/77915/000/0001
	9/7/2011	20110123	334 78TH AVE	MULHOLLAND MELANIE K	36/31/15/77994/225/0140
2 SIGNS					
2 ACTIVE	8/2/2011	20110090	7417 SUNSET WAY	BAY INVESTMENTS & DEVELOPMENT	36/31/15/77994/058/0030
	9/27/2011	20110134	7525 BLIND PASS RD	BEACH CYCLIST SPORTS SPORTS CE	36/31/15/77994/068/0030

Tuesday, October 18, 2011

Page 1 of 4

1 TREES						
1	ACTIVE					
	9/7/2011	20110119	321 77TH AVE	HAGAN EMILY B	36/31/15/77994/225/0060	
1 VEHICLE PARKING						
1	CLOSED					
	7/12/2011	20110082	438 86TH AVE	WALLACE CARY D	25/31/15/78246/103/0210	
14 YARDS						
7	ACTIVE					
	8/1/2011	20110101	7900 GULF BLVD	OLIVER DORIS J	36/31/15/78192/089/0100	
	8/18/2011	20110110	430 85TH AVE	TIERNEY DELPHINE	25/31/15/78246/102/0230	
	8/18/2011	20110111	464 85TH AVE	FOLEY KATHRYN R	25/31/15/78246/102/0180	
	8/18/2011	20110103	507 79TH AVE	HAAKENSTAD SHIRLEY D	36/31/15/78192/089/0070	
	8/18/2011	20110104	477 84TH AVE	WHIDDEN MATTHEWS ENTERPRISES L	25/31/15/78246/102/0100	
	9/7/2011	20110121	7700 BOCA CIEGA DR	CAPTAIN MATHIASON'S TRIPLEX TR	36/31/15/77994/225/0081	
	9/22/2011	20110129	8920 GULF BLVD	SIMONAITIS GINA	25/31/15/78282/108/0060	
7 CLOSED						
	8/4/2011	20110094	8039 BOCA CIEGA DR	MC RAE DIANE H	36/31/15/05148/003/0040	
	8/18/2011	20110105	429 87TH AVE	MILTON MARGUERITE	25/31/15/78264/106/0050	
	8/18/2011	20110109	409 87TH AVE	ARELLANO LARRY F	25/31/15/78264/106/0020	
	8/18/2011	20110106	8225 BOCA CIEGA DR	WIDDEL DENA	36/31/15/05148/003/0110	
	8/18/2011	20110107	460 87TH AVE	LONG RONALD B	25/31/15/78264/104/0150	
	8/18/2011	20110108	450 87TH AVE	RIMAR AARON	25/31/15/78264/104/0160	
	9/15/2011	20110126	290 75TH AVE	GUAYOS PROPERTIES LLC	36/31/15/77994/062/0040	
2 ZONING						
1	ACTIVE					
	9/27/2011	20110135	7201 BOCA CIEGA DR	MULHOLLAND JAMES C JR	36/31/15/05094/049/0010	
1 CLOSED						
	8/29/2011	20110115	515 78TH AVE	HALL DAVID	36/31/15/61524/080/0050	

District 2

Total number of Cases for the time period listed above 6

	DATE	CASE #	LOCATION	OWNER	Parcel ID Number
2	MINIMUM HOUSING				
2	ACTIVE				
	8/3/2011	20110092	6305 GULF BLVD	GONZ ENTERPRISES LLC	36/31/15/34776/006/0040
	9/8/2011	20110125	5830 BALAO WAY	IRWIN TED	31/31/16/02379/000/0170
1	TREES				
1	ACTIVE				
	8/15/2011	20110099	605 69TH AVE	RHOADE GERALD R	36/31/15/05940/002/0180

1 VEHICLE PARKING				
1	CLOSED	8/15/2011	20110100	609 69TH AVE
				TAJAN VICTOR
				36/31/15/05940/002/0190
1 YARDS				
1	ACTIVE	8/15/2011	20110098	6442 1ST PALM POINT ST
				BALKUS ELENA S EST
				31/31/16/90684/000/0060
1 ZONING				
1	ACTIVE	8/24/2011	20110114	6660 BAY ST
				PIES EILEEN
				36/31/15/90666/000/0310

District 3

Total number of Cases for the time period listed above 11

	DATE	CASE #	LOCATION	OWNER	Parcel ID Number
1 ACCESSORY STRUC					
1	CLOSED	8/3/2011	20110091	3852 GULF BLVD	
				NICKLAUS INV ENTRP INC	07/32/16/07380/000/0210
1 FENCES					
1	ACTIVE	9/22/2011	20110131	260 40TH AVE	
				KRUEGER TIFFANY J	07/32/16/07434/000/0080
2 MINIMUM HOUSING					
2	ACTIVE	8/4/2011	20110093	711 BOCA CIEGA ISLE DR	
		9/23/2011	20110128	261 41ST AVE	
				STOCKTON DAVID	06/32/16/09594/002/0180
				NOTTKE ERICA T	07/32/16/07434/000/0070
1 MISCELLANEOUS					
1	ACTIVE	7/1/2011	20110077	348 39TH AVE	
				RUBIO LESLEY	07/32/16/07488/003/0060
6 YARDS					
6	ACTIVE	8/5/2011	20110097	3206 E MARITANA DR	
		8/5/2011	20110095	700 BOCA CIEGA ISLE DR	
		8/5/2011	20110096	3211 E DE BAZAN AVE	
		8/17/2011	20110102	157 44TH AVE	
		9/26/2011	20110132	253 41ST AVE	
		9/26/2011	20110130	285 42ND AVE	
				WESTERN PROPERTIES INC	07/32/16/21852/018/0170
				POLITIS ALEXANDER C	06/32/16/09394/001/0180
				TYACK MICHAEL J	07/32/16/21852/018/0040
				SMITH ALLEN E	07/32/16/07398/004/0070
				HARRINGTON KAREN YVONNE	07/32/16/07434/000/0060
				MC CABE RICHARD W	07/32/16/07398/006/0270

District 4

Total number of Cases for the time period listed above 8

	DATE	CASE #	LOCATION	OWNER	Parcel ID Number
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CITY OF ST. PETE BEACH
155 COREY AVENUE
ST. PETE BEACH, FL 33706-1839
(727) 367-2735
www.stpetebeach.org

TO: Mike Bonfield, City Manager
FROM: Rebecca C. Haynes, City Clerk
SUBJECT: Quarterly Report
DATE: October 17, 2011

This Quarterly Report covers the activities in the Office of the City Clerk beginning July 1, 2011 through September 30, 2011.

Ø Attended regular and/or shade meetings/workshops for the following boards:

- City Commission (10)
- Beach Stewardship (1)
- Board of Adjustment (2)
- Code Enforcement Board (3)
- Finance and Budget Committee (4)
- Fire, General and Police Pension Boards (3)
- Historic Preservation Board (2)
- Library Advisory Board (1)
- Planning Board (3)
- Recreation Advisory Board (1)

- Ø Transcribed and submitted for approval 29 sets of minutes
- Ø Processed 17 ordinances and four resolutions
- Ø Received and processed approximately 24 public records requests
- Ø Received and processed 5 request for proposals/bids
- Ø Attended pre- and post-agenda meetings with City Staff (11)
- Ø Attended bi-weekly meetings with City Manager (5)
- Ø Attended two 'Your Turn' meetings

- Ø Continue to hold bi-weekly department meetings to set department goals, prioritize workloads, evaluate schedules and responsibilities
- Ø Continue to update website with current contact information, board memberships and upcoming meetings
- Ø Completed transfer of documents to include on new website for public records access
- Ø Continue to coordinate and update records management plan, process, training, scanning, inventory, purge, organization,
- Ø Began training schedule staff members to learn Granicus procedures; will begin utilizing Granicus Minutes Maker as primary program to draft minutes of public meetings as of November 1
- Ø In process of recruiting, interviewing and hiring part-time receptionist/office assistant position and volunteers for the lobby receptionist desk
- Ø Administer Oath of Office to new employees
- Ø Organized community pamphlets, newspapers and meeting notices in main lobby to brochure stand
- Ø In process of recruiting for part-time receptionist/office assistant position and volunteers
- Ø In process of assembling 2012 election information and timelines, reporting forms, candidate handbooks, contracts for polling sites, etc.
- Ø Continue to work on technical issues with Granicus and Minute Maker program
- Ø Provide full time assistance to the public by staffing the lobby receptionist desk at City Hall
- Ø Assist residents with notarizing documents, certifying Declaration of Domicile, voter registrations



THE SUNSET CAPITAL OF FLORIDA

ST. PETE BEACH POLICE DEPARTMENT
200 76th AVENUE
ST. PETE BEACH, FL 33706
CHIEF DAVID ROMINE

TO: Mike Bonfield; City Manager
FROM: David Romine; Chief of Police
SUBJECT: 4th Quarter Report - FY 2011
DATE: July, August and September 2011

This fourth quarterly report for FY 2011 covers select Police Department activities for the months of July, August and September 2011.

The U.C.R. (Uniform Crime Reports) for the first half of 2011 (January-June) reflect an outstanding crime reduction rate of 26.8% for the City of St. Pete Beach.

On June 1st of 2011, the SPBPD went live with a new report writing system, records management system, and computer aided dispatch system. The new systems are a streamlined and more modern version of the previous technology being used by the Agency. The systems do, however, limit our ability to breakdown some specific informational issues, such as: calls for service by hours of the day and days of the week, etc. The Department is exploring the cost feasibility of enhancements to the systems.

July

Monday July 4th: The Police Department assisted with the facilitation of the city's annual fireworks event at Upham beach.

Tuesday July 12th: Chief Romine gave the welcoming address to the Florida Department of Law Enforcement Criminal Justice Information Systems Conference held at the Trade winds resort.

Tuesday July 12th: Chief Romine met with Joanne Maladayo to review the proposed Police Department budget submission for 2011-2012.

Wednesday July 13th: Chief Romine attended the Pinellas Police Standards Council Monthly Meeting.

Thursday July 14th: Chief Romine attended the monthly meeting of the Tampa Bay Area Chiefs of Police Association General Membership.

Monday, Tuesday and Wednesday July 25th, 26th, 27th: Captain Horianopoulos attended an Officer Involved Shooting course, at the FDLE Regional Headquarters.

Thursday July 28th: All PD supervisory staff attended a departmental staff meeting.

Monday July 18th-Thursday July 21st: Sgt. Chris Centofanti attended and participated on the conference committee for the Florida FBI National Academy Associates in Clearwater.

Friday, July 22nd: Chief Romine, Officer Scott Vaughan and Mollie Taaffe attended the Florida Law Enforcement Challenge Awards Ceremony in Orlando. The Police Department placed second in the state in our size category, winning over \$13,000 in awards.

August

Wednesday August 3rd: Marie Hegland participated in the City Manager's "Your Turn" meeting in City Hall.

Wednesday August 3rd: Police Department staff attended and participated in the annual city budget workshop.

Wednesday August 10th, Chief Romine attended the monthly meeting of the Pinellas Police Standards Council.

Thursday August 11th: Chief Romine attended the monthly Board of Directors meeting for the Tampa Bay Area Chief of Police Association.

Monday August 15th: New Police Officers Todd Brien and Wayne Zelinsky started employment. They were sworn in at City Hall on this date.

Friday August 19th: Chief Romine and Captain Dean Horianopoulos attended liability training for supervisors in Safety Harbor Florida.

From Monday August 22nd through Friday September 2nd, Officer Tami Severin attended DARE Instructor training in Havana, Florida.

Wednesday August 31st: Chief Romine met with Captain Tim Pelelea and Brandi Lazaris of the Pinellas County Sheriff's Office. This meeting was to formalize the Memorandum of Understanding for statutorily required child protection services.

September

Wednesday September 7th: Captain Horianopoulos attended meetings with Donna Suereth at FDLE regarding new officer training.

Tuesday, September 13th: Chief Romine attended an advisory board meeting for St. Pete College.

Wednesday September 14th: Chief Romine attended the monthly Pinellas Police Standards Council meeting.

Monday, September 26th:" Chief Romine attended a Department of Juvenile Justice Community Roundtable meeting regarding juvenile services.

Thursday September 29th: Chief Romine attended the fall Florida Police Chiefs Association Board of Directors meeting.

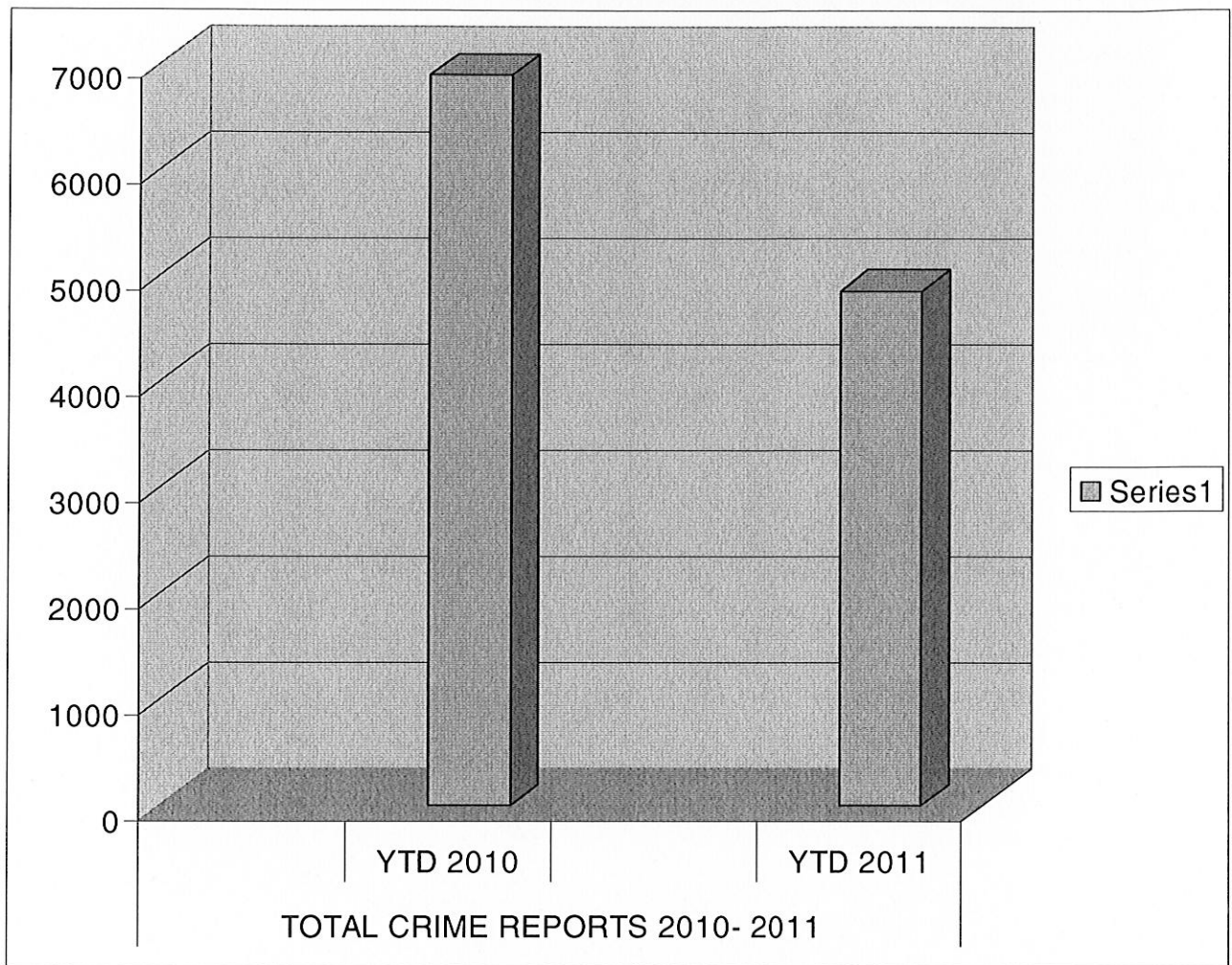
As always, I am available to answer any questions.

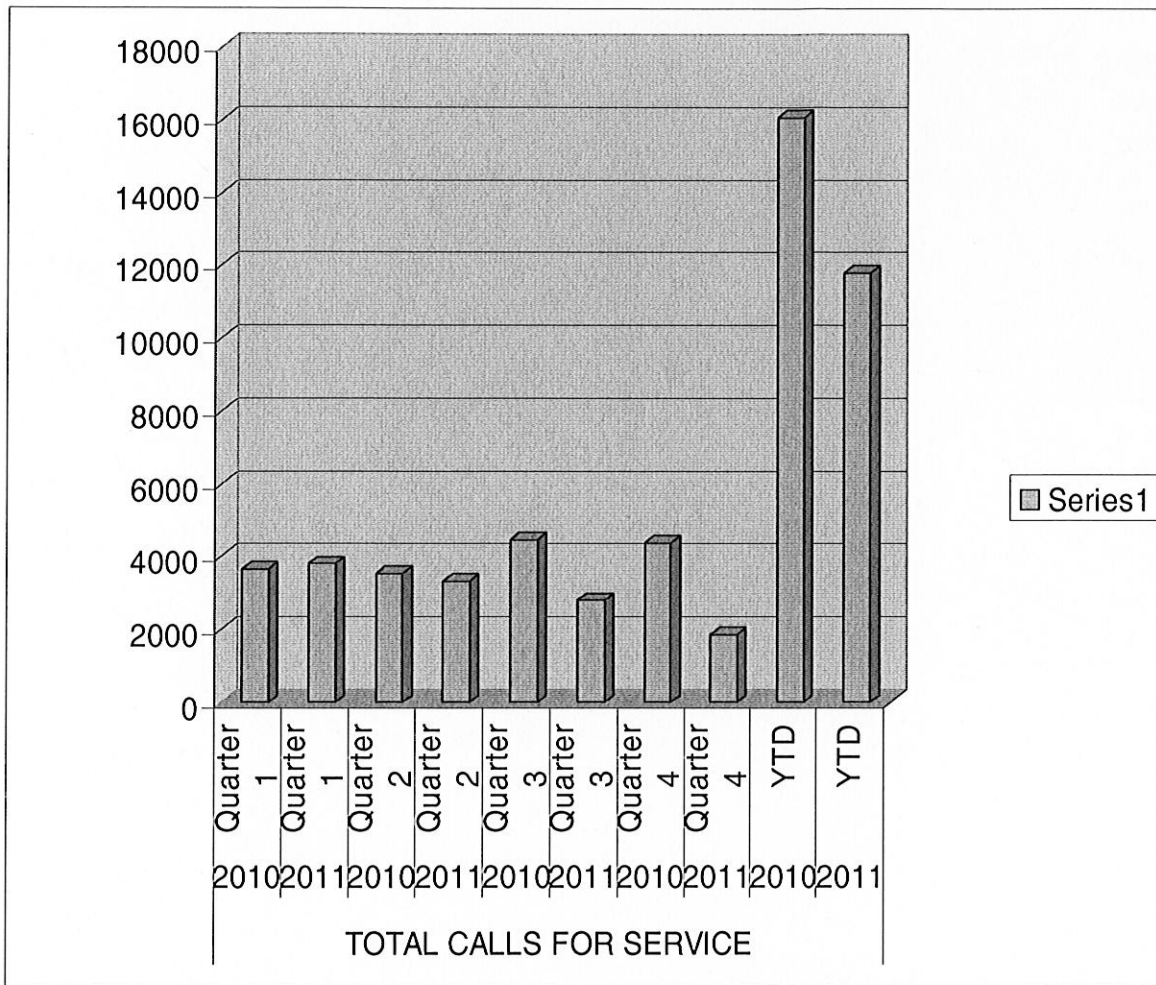
Sincerely,

A handwritten signature in cursive script, appearing to read "David Romine".

David Romine
Chief of Police

cc: Captain Horianopoulos
Police Department Sergeants





ST. PETE BEACH POLICE DEPARTMENT



To: Mike Bonfield
From: Chief David Romine
Date: October 11, 2011
Sub: 4th Quarterly Report - FY 2011

CALLS FOR SERVICE

Quarter 1 2010	Quarter 1 2011	Quarter 2 2010	Quarter 2 2011	Quarter 3 2010	Quarter 3 2011	Quarter 4 2010	Quarter 4 2011	YTD 2010	YTD 2011
3,663	3,810	3,547	3,313	4,455	2,805	4,373	1,862	16,038	11,790

CRIME WRITTEN REPORTS

Quarter 1 2010	Quarter 1 2011	Quarter 2 2010	Quarter 2 2011	Quarter 3 2010	Quarter 3 2011	Quarter 4 2010	Quarter 4 2011	YTD 2010	YTD 2011
1,624	1,401	1,496	1,565	2,105	1,360	1,668	530	6,893	4,856

TRAFFIC ENFORCEMENT

TRAFFIC CRASHES

Quarter 1 2010	Quarter 1 2011	Quarter 2 2010	Quarter 2 2011	Quarter 3 2010	Quarter 3 2011	Quarter 4 2010	Quarter 4 2011	YTD 2010	YTD 2011
75	60	70	87	107	78	83	104	335	329

SPEEDING CITATIONS

Quarter 1 2010	Quarter 1 2011	Quarter 2 2010	Quarter 2 2011	Quarter 3 2010	Quarter 3 2011	Quarter 4 2010	Quarter 4 2011	YTD 2010	YTD 2011
177	77	54	71	105	41	78	29	414	218

TRAFFIC CITATIONS (ALL)

Quarter 1 2010	Quarter 1 2011	Quarter 2 2010	Quarter 2 2011	Quarter 3 2010	Quarter 3 2011	Quarter 4 2010	Quarter 4 2011	YTD 2010	YTD 2011
531	357	410	442	815	703	362	189	2,118	1,691

****Remember, subtract DUI Arrests from Misdemeanor Arrests**

ST. PETE BEACH POLICE DEPARTMENT



ARRESTS

FELONY ARRESTS

Quarter 1 2010	Quarter 1 2011	Quarter 2 2010	Quarter 2 2011	Quarter 3 2010	Quarter 3 2011	Quarter 4 2010	Quarter 4 2011	YTD 2010	YTD 2011
32	30	14	28	40	33	41		127	91

FELONY WARRANT ARRESTS

Quarter 1 2010	Quarter 1 2011	Quarter 2 2010	Quarter 2 2011	Quarter 3 2010	Quarter 3 2011	Quarter 4 2010	Quarter 4 2011	YTD 2010	YTD 2011
4	2	4	1	5	8	5		18	11

ARRESTS

Quarter 1 2010	Quarter 1 2011	Quarter 2 2010	Quarter 2 2011	Quarter 3 2010	Quarter 3 2011	Quarter 4 2010	Quarter 4 2011	YTD 2010	YTD 2011
58	57	55	62	87	72	71	58	271	249

WARRANT ARRESTS

Quarter 1 2010	Quarter 1 2011	Quarter 2 2010	Quarter 2 2011	Quarter 3 2010	Quarter 3 2011	Quarter 4 2010	Quarter 4 2011	YTD 2010	YTD 2011
12	10	14	9	12	6	8	11	46	36

D.U.I. ARRESTS

Quarter 1 2010	Quarter 1 2011	Quarter 2 2010	Quarter 2 2011	Quarter 3 2010	Quarter 3 2011	Quarter 4 2010	Quarter 4 2011	YTD 2010	YTD 2011
26	23	16	21	26	12	15	5	83	61

LOCAL ORDINANCE VIOLATIONS

Quarter 1 2010	Quarter 1 2011	Quarter 2 2010	Quarter 2 2011	Quarter 3 2010	Quarter 3 2011	Quarter 4 2010	Quarter 4 2011	YTD 2010	YTD 2011
11	12	25	13	128	45	31	9	195	79

TOTAL ARRESTS (Including LOVs)

Quarter 1 2010	Quarter 1 2011	Quarter 2 2010	Quarter 2 2011	Quarter 3 2010	Quarter 3 2011	Quarter 4 2010	Quarter 4 2011	YTD 2010	YTD 2011
143	134	128	134	298	178	171	83	740	529

Public Services Department Quarterly Report (July, August and September 2011)

"The Public Services Department oversees the efficient and effective operations of the Public Properties, Recreation and Utilities Divisions in order to consistently deliver the highest quality of life and infrastructure to our island community."

ADMINISTRATION

- Commission and Committee Meetings – prepared for, attended and followed up on City Commission, Recreation Advisory Committee, Beach Stewardship Committee and Budget & Finance Committee meetings.
- FY 12 Budget Preparation – Large amount of time spent working on and preparing next year's Department budget.
- FY 11 Budget – With our lean budget and the end of the fiscal year, spent a great deal of time tracking expenditures to keep within budget and moving money around within the Department to address priorities.
- Stormwater Utility – Continued working on the second tier of the stormwater special assessment to fund variable costs associated with the delivery of stormwater services.
- July 4th Fireworks – Had to overcome several obstacles and work around T-groin project, turtle nest, insurance, and permit requirements but we were able to put on arguably the best show we have had in years.
- Upham Beach T-Groin Repair – Project completed.
- Skate Park Removal – After continuing problems the equipment was sold and removed.
- Operations Manager Position – Mr. Christman resigned so we had to go through the advertising, interviewing and hiring process. Mr. Maxemow is now on board.
- Wastewater True-up – Received FY2010 true-up analysis. The report indicates that the City of St. Petersburg owes us \$22,224.02. Our financial consultant is reviewing.
- FRPA Conference – Director attended the Florida Recreation and Parks Association Annual Conference in late August.
- One-Way Couplet Traffic Study – Continued reviewing traffic study and meeting with FDOT to discuss. Public meeting held 10/4/11.
- FDOT Pedestrian Improvement Project – FDOT continued work on the project and we continue to liaison between them and our residents.
- Blind Pass Road Reconstruction – FDOT continued the design engineering throughout this quarter.
- Energy Efficiency Project – Energy Efficiency Project completed. Progress Energy has completed their final building audit for a customer refund for improvements completed.
- Sidewalk and Curb CIP – L.S. Curb Service completed numerous sidewalk and curb projects citywide. A RFP has been released to select a contractor for FY2012 sidewalk and curb projects.
- Horan Park Lighting and Electrical – Horan Park project is completed.
- Lift Station #4 – Project has been bid and awarded. The successful contractor is TLC Diversified. Work will begin in the coming weeks.
- FDOT Landscaping Grants – Drawings and variances are currently under review. We expect to receive the needed variances in the next few weeks.
- Seawalls – The first round of seawall projects are under contract and ready for construction.
- NPDES Stormwater Permit – Reviewed new permit requirements with the City Manager, Fire Department, and Community Development Department.
- Wastewater Inspection – Completed pre-inspection paperwork for FDEP inspection.

- Bayway Landscaping – Worked with FDOT and URS on incorporating our Bayway landscape design with the design provided by URS.
- Corey Ave. Beautification Project – Began work on concept design for the Corey Ave project.
- Library Steps – Completed repair work.
- RFPs/RFQs – Began working on RFPs/RFQs for FY2012.

PUBLIC PROPERTIES DIVISION

- Installed new recycle cans along the beach from Upham to Pass-a-Grille.
- Assisted in set up for Fourth of July activities including dumpsters on the beach and fencing off fireworks staging area.
- Installed green wind screen at Vina Del Mar tennis court.
- Installed “No Parking Over Curb” signs along Gulf Winds Drive.
- Repaired Vina Del Mar tennis court lights.
- Installed American Flags for Flag Day and Fourth of July, also removed after the holiday.
- Shelled planter beds at the Community Center.
- Sprayed insecticide and herbicide at various locations including City Hall, Community Center, and Bay Street Triangle.
- Trimmed oak trees, sea hibiscus, and banyan trees at Lazarillo Park; removed 7 truckloads of trimmings.
- Attended meeting with tree trimming contractor; scheduling completion of contract.
- Evaluated curbing to be replaced on 59th Avenue and 55th Avenue. Also met with contractor to discuss options involved with the different locations. Installed new curbing at these locations.
- Installed new memorial bench at 5th Avenue and Pass-a-Grille Way.
- Fabricated new cedar box to enclose irrigation timer on the shuffleboard court building.
- Performed quarterly maintenance of pool pumps and motors.
- Installed seven sound deadening panels in the Gym.
- Several dead animal removals this quarter including three opossums in one week.
- Trimmed oak trees along Blind Pass Road between 87th Avenue and 89th Avenue.
- Made repairs to umbrellas, doors and faucets at the Pool.
- Installed two speed cushions on Captiva Circle including signage.
- Trimmed and cleaned Bay Street triangle; installed shell in planter area.
- Installed new Alexander Palm at the Community Center.
- Repaired handrail at Upham Concession.
- Installed new ADS plastic sock drain (underdrain) in Horan park to drain off problem areas.
- Sprayed Horan Park and Egan Park with herbicide.
- Seaweed removal occurred several times on the beach.
- Installation of new clay on baseball and softball fields at Egan Park.
- Installation continued of new IMMS system; three new boxes were installed and problems addressed with other system.
- Mulched Horan Park and City Hall planter beds.
- Decking repairs made after storm at Merry Pier.
- Supplied barricades to the shuffle board court building for weekend events.
- Replaced light timers at the Community Center.
- Picked up and installed several very large media display cases for the Library.
- Street sweeping occurred three times this quarter.
- Cross training between Utilities and Public Properties started with one Utilities staff member learning how to operate the beach cleaner.
- Applied top dressing to Horan Park turf and aerated for upcoming activities.

- Fabricated and installed new “No Alcoholic Beverages” signs for Egan and Hurley Parks.
- Fleet maintenance of trucks and the front end loader repairs completed.
- Installed 9 pallets of sod in Horan park due to damage caused from sidewalk and electrical work.
- Assisted in set up for Concerts in the Park series.

UTILITY DIVISION

- 237 wastewater taps located this quarter (Sunshine One-Call).
- Lift Station checks were performed daily, the run times are logged and entered into our computer.
- Responded to 6 reports of wastewater blockages.
- Responded 42 times to various lift stations for an alarm during or after work hours.
- Cleaned the crossover lines on Gulf Blvd and also all other areas of the City where heavy grease builds up in the lines.
- Several wastewater lines were cleaned and televised throughout the City.
- All lift stations were cleaned to remove the grease buildup.
- 315 40th Ave - a new manhole ring and cover were installed. Force main #8 & #16 dumps into this manhole.
- Lift Station # 4 – the bid was awarded and the rehabilitation should be starting any day.
- Lift Station #10 - met with George F. Young onsite; the rehabilitation for this station is scheduled for the FY2012 budget year.
- Every even month we have to take the water meter from the jet truck to the Pinellas County Maintenance yard in Largo to be read for billing purposes.
- Attended several site visits with contractors that will be working within the City's ROW to discuss utility conflicts.
- One Utilities employee has been crossed trained to operate the beach cleaner.
- All Utilities staff received safety training on the new bucket truck.
- Took Dave Bebak, a representative from DEP, to several lift stations while he did a State inspection of them.
- The TV van went to Ques in Orlando to have a new 10 pin cable connection installed.
- We now have the computer connection between the Public Services Building and the Master Pump Station. We can now monitor and change the settings at the MPS remotely.
- Utilities staff trained on confined space safety; this was put together for us by the Fire Marshall.
- Attended a seminar sponsored by Sunshine One Call (Damage Prevention & Safety).
- Took delivery of our new F-350 Utility truck. We are currently putting this truck in service.

Master Pump Station

- o Both wet wells were cleaned and the grease buildup was removed.
- o The diesel fuel tank had its yearly operability test performed by Norris & Samon.
- o The diesel fuel tank had its annual inspection by the Pinellas County Health Department.
- o A new computer and software were purchased for the operation of the Master Pump Station.
- o Master Pump Station - VFD #1 was constantly getting a fault, Square D removed the VFD so they can troubleshoot & bench test it.
- o The four VFDs and the 2 A/C units had their air filters changed.
- o The odor control unit was serviced, all fittings were greased and the belt was changed on the blower motor.

Reclaimed Water

- o Made several inspections and repairs to reclaim water boxes throughout the City for residents.
- o Responded to numerous reports of reclaimed or potable water leaks and took the appropriate action.
- o Installed several reclaimed water hose bib adapters for residents.
- o Located and exposed several RCW boxes.
- o Installed RPM markers for the new fire hydrants that were installed in the Bella Vista subdivision.
- o Installed new curb markers for stormwater catch basins & the reclaimed water boxes.
- o The diesel fuel tank for the generator that powers the reclaimed water system & the Police Department had its yearly inspection by the Pinellas County Health Department.

Stormwater

- o Stormwater grates were cleaned after rain events.
- o Dug out 1st & 2nd Ave storm water lines several times to ease street flooding.
- o Several catch basins and stormwater lines were cleaned throughout the city to ease flooding.
- o French drains were cleaned throughout the City.
- o Televised several stormwater lines where we discovered barnacles built up in the pipes. It's our hope the new stormwater utility will provide the resources needed to start addressing.
- o Sprayed for weed control around the storm drain grates.
- o Crew Chief attended a two day Stormwater Operators class in Dunedin this was for stormwater recertification.
- o Replaced stormwater grates at 14th Ave & Pass-A-Grille Way & 75th Ave & Boca Ciega Drive that were a safety issue.
- o 71st & Boca Ciega Drive - repaired a broken storm grate.
- o Met with the city attorney about an issue that happened in 2009 regarding a broken storm grate.
- o 5410 Pali Way - we were requested to clean the stormwater line because there were reports of a python snake living in it. A few weeks later the snake was found dead on Gulf Blvd.

RECREATION DIVISION

Community Center/Programming:

- Summer Camp - There are currently 111 children registered for camp (daily, weekly and full)
- Fox 13 Good Morning Tampa Bay filming on Thursday, June 30th "Cool Camps"
- Table Tennis Tournaments on Saturday – Sandpaper Tournament
- Met with 3 potential sponsors for the concert series
- Recreation Advisory Committee meeting on Tuesday, July 19th
- Sizzling Summer Bash (Chamber) on Saturday, July 23rd at the Community Center
- First Blast on Monday, July 18th was put out to open registration for the 2112 SPB Classic Race. To date there are 600 registrations!
- Meeting with MADD to discuss details of the Festival of Trees event (to be partnered with the Boat Parade Viewing Party)
- Meeting with FoSPB on Thursday to discuss Food Vendors for the Concert series
- Finished Men's 30+ Basketball League - next league will start August 11th
- We will start registration for the Yard Sale on August 8th – September 24th is the sale

- Meet with Smith Fencing to get a quote for replacement of black fence next to the old Skate Park
- Race Meeting with Sirata – Cricket, Al and Sharon
- Race Meeting with WSI – MaryAnn, Al and Sharon
- Tutoring and Sport Technique programs started with 24 children registered
- Men's Softball League started
- Men's Softball League playoff
- Friends of St Pete Beach meetings
- Wednesday Night Softball starts back
- Aftercare will be over every Friday to swim at the pool
- Signups for TWEEN party and Fabulous Final Friday
- Final meeting with FoSPB about the October Concert Series
- Meeting with Marsha from Leverocks – food vendor for October Concerts
- Race Meeting – 1st meeting for the SPB Race in January
- FoSPB Board meeting and Community Club Meeting held at the center

Aquatics:

- Camp Lesson: June 27-July 8 with City of Gulfport Summer Camp from 10am-10:45am with about 20 campers
- Pool Team: June 20-August 11 with about 25 participants
- Family Fun Days: Sundays July 4, July 31, August 14 Noon-3:00pm Games, Music, and Family Fun Events
- Summer Camp attended the pool June-August 19:
 - o Gulfport Summer Camp came every Tuesday with about 30 campers
 - o Girls Inc of Pinellas County came every Tuesday and Thursday with about 75 campers
 - o Treasure Island Camp came every Wednesday with about 40 campers
 - o Madeira Beach Camp came twice a month with about 40 campers
 - o St Pete Beach Camp came Monday-Friday with about 45 campers
- The following Holidays the pool was open from Noon-3:00pm: July 4 and September 5
- Two Session of Scuba Camp was offered in the Month of July with about 10 participants
- Promotion: 50% of All Year Round Memberships beginning July1-July31st- 65 Memberships were sold during this time period
- Scuba Classes were offered throughout the summer
- Private Lesson were offered throughout the summer
- Summer Swim Lessons: Morning and Evening lesson from June 13-August 19
- Adult Swim Lessons were offered in the Months of July and August
- Junior Lifeguard Program: July 11-21 with 11 participants
- Water Aerobics: Tuesday/Wednesday/Thursday from 10:00am-10:45am throughout the summer
- Marine Technology School used the pool in July for their swim test - 15 children
- Northside Christian Camp used the pool in July on Thursday and Fridays with 40 campers
- Magnus Lutheran Church group used the pool in July with about 20 campers
- Friday Night Fever: Friday July 22 Teen Night 5th grade and up showing Twilight - 30 Teenagers
- Partnered with Faith Fellowship Church on July 29 to show a Movie to the Church Community
- Boca Ciega High School Swim Team will be using the pool for Team Practice and Home Meets August 8-November 11- 30 swim team members
- Keswick High School Swim Team will be using the pool for Team Practice and Home Meets August 15-November 11 -18 swim team members

- West Coast Aquatic Swim Team practices throughout the year
- Dive In Movies: Fridays 8:00pm-10:00pm
 - o July 8 - Spongebob Square Pants - cancelled because of Rain
 - o July 15 - Despicable Me - 220 patrons
 - o August 5 – Madagascar - 200 patrons
 - o August 12 - Shark Tales - 193 patrons
- New Pool Hours began August 22

Marketing:

- Coverage of July 4th Fireworks PR - Online and T.V. coverage in over 15 different sources
- 2011 “It Starts in Parks” Day information included in promotion with all local cities
- Photo and article in The Gabber from TWEENS trip to the Rays Game
- Visit St. Pete/Clearwater retweeted post about sandpaper table tennis tournament to their nearly 3,000 followers
- Attended Social media Marketing seminar in St. Petersburg
- Sent concert series sponsorship packets to all local business email contacts
- Secured banner/media sponsor for concert series
- Gave interview for reporter from Gulfport Patch.com about water safety and the importance of enrolling your child in swim lessons
- Did on-air interview for Bay News 9 about “Twilight” tween movie at the pool
- Donated yearly pool membership for the Pack-A-Sack 4 Kids fundraiser
- Converted Fox 13 “Cool Camp” segment to a YouTube video, posted on Facebook and www.spbrec.com
- Purchased and designed ad for “Back to School Guide” in Tampa Bay Newspapers line of papers
- Designed new Fall ad for BeachLife Magazine
- Purchased items needed for bridal show/trade show booths
- Drafted letter of request for Bright House sponsorship for South Pasadena’s Public Works Director to send
- Secured BayPrint, The Gabber, The Beach Beacon, The Island Reporter and ClearChannel outdoor as concert media sponsors
- Family Fun Day at the pool photographed, story in St. Pete Times
- Participated in webinar hosted by VisitFlorida.com - Inbound Marketing: Building Online Relationships that Turn into Sales
- Attended website training with Digital Eel
- Secured a caterer and decorator for the boat parade dinner who will do all work as in-kind donation
- Designed banners, yard signs, posters etc. for concert series and sent the jobs to printer
- Meeting with St. Pete Beach Class health expo committee to begin working on event
- Approved final design of concert in the park digital billboard signs through ClearChannel
- Created outline and schedule for all concert series paid ads in St. Pete Times/TBT
- Designed full-page ad covering fall programs and events for the Gabber

Rentals:

- Pool Rentals: **43**
- Umbrella Rentals: **28**
- Private Rental: **15**
- Community Center Rentals: **12**
- Warren Webster Rentals: **17**

- Park Rentals: **30**
- Over-all total rentals of Recreation Division facilities: **102**

CITY COMMISSION AGENDA ITEMS

- Proclamation for Parks and Recreation Month – July 2011.
- Public Services Department 3rd Quarter Report.
- Alley rehabilitation project close out.
- Budget hearings for Public Services Department: Administration, Building Maintenance, Streets, Parks, Recreation, Wastewater, Reclaimed Water, Stormwater, Capital Improvement Plan and Non-Programed Projects.
- Authorize the City Manager to hang banners over 75th Avenue at Boca Ciega Drive and over the Pinellas Bayway at Granada Avenue for the 2012 Suntan Art Center/City of St Pete Beach 100 Artists Shows.
- 79th Ave Street End Park project close out.
- Authorize the City Manager to enter into Amendment 2 of the Interlocal Agreement with Pinellas County for maintenance of traffic control signal and devices.
- Authorize the City Manager to allow access to Upham Beach for the Upham Beach Stabilization Project as outlined in the FDEP/ACOE Joint Coastal Permit application.
- Authorize the City Manager to enter into a purchasing agreement with Eveland Bros., Inc., for \$83,796.68 for Horan Park Improvements.
- Authorize the City Manager to enter into a purchasing agreement with L&S Curb Service for \$20,154.20 for Horan Park Improvements.
- Authorize the City Manager to close the 300 block of Corey Avenue on Sundays for the Corey Fresh Market in St Pete Beach.
- Introduction of new Operations Manager, Mike Maxemow.
- Stormwater NPDES Permit Changes.
- Authorize the City Manager to enter into a purchasing agreement with TLC Diversified, Inc., for \$169,900, for the rehabilitation of Lift Station #4.
- Authorize the City Manager to enter into a purchasing agreement with Enterprise Marine Contractors, Inc., for seawall repairs in the amount of \$47,954 at 77th Ave., 76th Ave. and 19th Ave.
- Installation of commercial linear light string strands on 8th Avenue.
- Workshop for preliminary consideration of the second tier of stormwater special assessments to fund variable costs associated with the delivery of stormwater management services.