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COMMISSION MEETING CITY OF ST. PETE BEACH

155 Corey Avenue

Tuesday, October 23, 2012

6:00 PM

Call to Order
Pledge of Allegiance
Invocation
Roll Call

REGULAR MEETING

- 1. Changes to the Agenda** - Any agenda items to be added, moved, or deleted will be addressed at this time. Added items will be assigned agenda item numbers and moved items should remain with the same item numbers. Notation will be made that those items will be taken out of order. Consent items may be removed for discussion, changes, and/or anticipation of a non-unanimous vote and considered separately on the request of anyone on the Commission or by a majority vote of the City Commission upon request of an audience member.
- 2. Presentations** - Presentations shall be limited to 5 minutes for non-city government related items.
- 3. Audience Comments** - Comments shall be limited to 3 minutes per person to issues not on the agenda.
- 4. Consent**
 - a. Approval of minutes for the Regular City Commission Meeting of September 12, 2012; September 27, 2012; and the Shade Meeting of October 9, 2012**

- b. Authorize the City Manager to purchase St. Pete Beach Classic race t-shirts from Leslie Jordan Apparel in the amount of \$14,875.**
- c. Approve the expenditure of \$18,665 to complete the replacement of Self Contained Breathing Apparatus (SCBA) bottles as a sole source purchase through Ten-8 Fire Equipment.**
- d. Approve the expenditure of \$21,990 to purchase and install new station radio/decoding equipment at fire station 22 and 23 through Suncoast Communications utilizing the Pinellas County Radio Equipment Bid.**
- e. Approve the expenditure of \$11,664 to provide Firefighter physicals from Life Extension Clinics, Inc utilizing the Brevard County public bid.**
- f. Ratification of the City Manager's decision to pay Gulf Coast Auto Body & Service \$12,445.99 to repair damage caused to a police vehicle involved in a collision August, 5, 2012.**
- g. Authorize payment of the annual software maintenance contract with Tyler Technologies for financial account software in the amount of \$11,383.66.**
- h. Authorize the City Manager to award the contract for timing of the St Pete Beach Classic race to Event Technical Services in the amount of \$14,487.**
- i. Authorize the City Manager to enter into a contract with Quorum Services on an "as needed" for Building Inspection and Plan Review Services.**

5. Action Items

- a. FDOT installation of two new crosswalks at the median island 200' north of 52nd Ave and at the median island 600' north of 52nd Ave on Gulf Boulevard (SR 699).**

6. Ordinances

- a. Ordinance 2012-17, Final Reading and Public Hearing, amending instructor fee section 58-3(F)(5) of the fee ordinance.**
- b. Ordinance 2012-21, First Reading and Public Hearing, Amendment to the Comprehensive Plan, Amending the Bayou Residential Character District to allow for commercial uses to be mixed with temporary lodging uses, removing the two-acre minimum developable site limitation, removing the temporary lodging unit**

per-project cap, and modifying floor area ratio and setback site requirements.

- c. Ordinance 2012-22, First Reading and Public Hearing, Amendment to the Land Development Code, Amending the Bayou Residential Character District to allow for commercial uses to be mixed with temporary lodging uses, removing the two-acre minimum developable site limitation, removing the temporary lodging unit per-project cap, and modifying floor area ratio and setback site requirements.**

7. Resolutions – None for this agenda

8. Items for Discussion – None for this agenda

9. City Manager, City Attorney and City Commission Reports
a. Department Quarterly Reports – online version only

10. Adjournment

APPEAL

If a person decides to appeal any decision made at this meeting, they will need a record of the proceeding and, for such purpose, may need to ensure that a verbatim record of the meeting is made, which record includes the testimony and evidence upon which the appeal is to be based. (F.S. 286.0105) The City does not furnish verbatim transcripts; interested parties should make the necessary arrangements for verbatim transcripts.

AMERICAN DISABILITIES ACT

In Accordance with the American's with Disabilities Act and F.S. 286.26, persons with disabilities needing special accommodations to participate in this meeting should contact City Hall at (727) 367-2735 no later than (4) days prior to the meeting for assistance.

The public is cordially invited to attend. All agenda material is available for review at City Hall.

CITY COMMISSION MEETING

MINUTES

September 12, 2012

6:00 p.m.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

INVOCATION

PRESENT:

Steve McFarlin, Mayor
Marvin Shavlan, Vice Mayor
Lorraine Huhn, Commissioner
Jim Parent, Commissioner
Bev Garnett, Commissioner

ALSO PRESENT:

Mike Bonfield, City Manager
Susan Churuti, City Attorney
Rebecca C. Haynes, City Clerk
Elaine Edmunds, Finance Director
Steve Hallock, Public Services Director
George Kinney, Community Development Director
Jennifer McMahon, Recreation Director

1. Changes to the Agenda

City Manager Bonfield requested to place Items 6(d) and 6(e) directly after the Consent Agenda and act upon them prior to addressing other items.

2. Presentations

- a. Proclamation declaring September 12, 2012 as "Pass-a-Grille Beach Community Church Day" in honor of its 100th Anniversary.
- b. Proclamation declaring September 21, 2012 as "POW-MIA Recognition Day"
- c. Proclamation declaring the month of October 2012 as "Domestic Violence Awareness Month"

3. Audience Comments

Bill Pyle, Sunset Way, questioned the order of agenda items and length of time to speak.

Deborah Schechner, Boca Ciega Isle Drive, requested the minutes of meetings include more detail.

Sean McAuley, St. Pete Beach Police Department, commented that the majority of police department employees support transferring law enforcement services to the Pinellas County Sheriff's Office and read a document from the union supporting the change.

4. Consent

City Manager Bonfield recommended approval of the Consent Items as presented.

- a. Approval of the August 28, 2012 Regular Meeting Minutes
- b. Authorize the City Manager to enter into a Memorandum of Agreement (MOA) with the Florida Department of Transportation (FDOT) for installation and maintenance of crosswalk signage and flashing beacons.
- c. Authorize the City Manager to enter into a professional service agreement with Genesis Group for \$15,900 for landscape lighting design for medians on Gulf Blvd. and Blind Pass Rd.
- d. Approval to close 8th Ave on 10/13/12 for a Block Party.

Commissioner Parent made a motion to approve the consent agenda as written. The motion was seconded by Vice Mayor Shavlan and unanimously approved by individual roll call vote.

Items 6(d) and 6(e) were taken out of order.

6. Ordinances

- d. Ordinance 2012-18, First Reading and Public Hearing, an ordinance of the City of St. Pete Beach, Florida adopting a final millage rate for fiscal year ending September 30, 2013; providing for an effective date.

City Manager Bonfield commented on the budget workshops held between the Finance & Budget Committee and the City Commission. Staff's recommendation is to raise the operating millage rate to 3.2819, an increase of .425 mills over the current rate, and will raise approximately \$833,932. There are no significant changes in either revenues or expenditures. Mr. Bonfield noted that the ordinance needs to be read in its entirety.

Commissioner Parent made a motion to approve Ordinance 2012-18, an ordinance of the City of St. Pete Beach, Florida; establishing the ad

valorem tax levy of 3.2819 mills and a debt service levy of .0878 mills for the general fund for the fiscal year beginning October 1, 2012 and ending September 20, 2013; providing for an effective date to be approved on first reading; reading the ordinance in its entirety. The motion was seconded by Commissioner Garnett.

Mayor McFarlin called for audience comments.

Joanne Melodayo, Belle Vista Drive, urged the Commission to retain the current millage rate.

Dave Stravich, Belle Vista Drive, requested Commission consider raising the millage rate once the economy improves.

Bill Pyle, Sunset Way, spoke against raising the millage rate.

Paul Pfister, Gulf Boulevard, commented that residents need to pay to live in paradise and maintain the infrastructure properly.

Rosemary Manning, 1st Avenue, spoke in favor of raising the millage rate because the 'band-aide fix' doesn't work anymore.

Deborah Schechner, Boca Ciega Isla Drive, urged the Commission to look elsewhere for additional revenue, such as the bed tax.

Deb Edney, 73rd Avenue, spoke in opposition of the rate increase and suggested the city become unincorporated.

Mayor McFarlin called for Commission comments.

Vice Mayor Shavlan spoke against the increase and suggested waiting until after the election to take any action.

Mayor McFarlin noted the recommended millage increase was balanced between the lowest/highest the Commission could adopt.

Commissioner Garnett reported that St. Pete Beach generally has the lowest tax rate amongst the full-service beach communities.

Commissioner Huhn commented on maintaining the City's infrastructure.

The motion was approved by a 4-1 individual roll call vote, with Vice Mayor Shavlan voting 'no'.

e. Ordinance 2012-19, First Reading and Public Hearing, an ordinance of the City of St. Pete Beach, Florida adopting a budget for the fiscal year ending September 30, 2013; providing appropriations; providing for an effective date.

City Manager Bonfield reported that the largest portion of the budget increase is due to pension costs. The total budget is \$23,540,489 with General Fund expenditures at \$15,719,188.00.

Commissioner Garnett made a motion to approve Ordinance 2012-19, an ordinance of the City of St. Pete Beach, Pinellas County, Florida adopting a budget for the Fiscal Year beginning October 1, 2012 and ending September 30, 2013, providing appropriations, providing an effective date be approved on first reading. The motion was seconded by Commissioner Parent.

Mayor McFarlin called for audience comments.

Bill Pyle, Sunset Way, criticized the Commission and accused them of political blackmail.

The motion was approved by a 4-1 individual roll call vote, with Vice Mayor Shavlan voting 'no'.

5. Action Items

a. Authorize the City Manager to enter into a contract with Waste Services, Inc. (WSI), a Progressive Waste Solutions Company, to provide city-wide solid waste services.

City Manager Bonfield reported the City has contracted with WSI for several years and the contract expires at the end of September. Requests for Proposals were solicited and four were received by the proposal deadline. This is a seven-year contract with four two-year extensions.

Commissioner Huhn moved to approve Item 5(a), Authorize the City Manager to enter into a contract with Waste Services, Inc. (WSI), a Progressive Waste Solutions Company, to provide city-wide solid waste services. The motion was seconded by Commissioner Garnett and unanimously approved by individual roll call vote.

6. Ordinances

a. Ordinance 2012-13, Final Reading and Public Hearing, providing that wastewater rates be reviewed annually during fiscal year budget preparation and adjustments recommended to City Commission based on monies needed to pay Wastewater Enterprise Fund expenditures.

City Manager Bonfield noted the proposed ordinance follows the other enterprise funds providing for an annual review.

Commissioner Parent made a motion to approve Ordinance No. 2012-13, an ordinance of the City of St. Pete Beach, Florida providing for amendment of Subsection (e) of Section 86-31 of the Code of Ordinances of the City, pertaining to wastewater use charges; providing for annual wastewater rate review; providing for severability; providing for repeal of ordinances or parts of ordinances, in conflict herewith, to the extent of such conflict; and providing for an effective date. The motion was seconded by Huhn.

Mayor McFarlin called for audience comments.

Deborah Schechner, Boca Ciega Isle Drive, asked if the fund is for cost only.

The motion unanimously approved by individual roll call vote.

b. Ordinance 2012-14, Final Reading and Public Hearing, Providing for amendment of the Land Development Code deleting all references to the City's Coastal Construction Excavation Setback Line.

City Manager Bonfield reported that the City set a Coastal Construction Line in 1972 prior to the State setting its own line. The state line will now become the rear setback line.

Vice Mayor Shavlan made a motion to approve Ordinance No. 2012-14, an ordinance of the City of St. Pete Beach, Florida providing for amendments to the Land Development Code as it relates to the City Coastal construction Excavation setback line; deleting all references to said line; providing for the repeal of ordinances, or parts of ordinances, in conflict herewith, to the extent of such conflict; providing for severability; and providing for an effective date. The motion was seconded by Commissioner Parent.

Mayor McFarlin called for audience comments.

Deborah Schechner, Boca Ciega Isle Drive, spoke in favor of a more restrictive line to protect the beach and wildlife.

Bill Pyle, Sunset Way, spoke as a resident and president of Silver Sands Condominium Association, objecting to the elimination of the City's Coastal Construction line because it would allow for the construction of high-rise condominium hotels.

Deborah Martohue, Blind Pass Road, noted the residence of the previous speaker is built past westward of the Coastal Construction Line.

The motion was unanimously approved by individual roll call vote.

c. Ordinance 2012-16, Final Reading and Public Hearing, Providing for amendments to Division 26 the Land Development Code of the City of St. Pete Beach Sign Code.

City Manager Bonfield noted the changes include vehicle wraps and non-conforming signs.

Commissioner Garnett made a motion to approve Ordinance 2012-16, an ordinance of the City of St. Pete Beach, Pinellas County, Florida providing for amendments to Division 26 of the Land Development Code as it relates to signage; providing for severability; providing for the repeal of ordinances or parts of ordinances in conflict herewith, to the extent of such conflict; and providing for an effective date. The motion was seconded by Vice Mayor Shavlan.

Mayor McFarlin called for audience comments.

Rosemary Manning, 1st Avenue, commented on signs with spelling errors and letters missing.

The motion was unanimously approved by individual roll call vote.

f. Ordinance 2012-20, First Reading and Public Hearing, prohibiting bicycle riding on the city sidewalk that is west of the private properties on Sunset Way between 28th Avenue and 30th Avenue.

City Manager Bonfield introduced the proposed ordinance that would eliminate riding a bicycle on the sidewalk.

Commissioner Garnett made a motion to approve Ordinance 2012-20, an ordinance of the City of St. Pete Beach, Florida providing for amendment of

Chapter 74 – Streets and Sidewalks, Article I - in general, Section 74-2 of the Code of Ordinances of the City, prohibiting bicycle riding on the city sidewalk that is west of the private properties on Sunset Way between 28th Avenue and 30th Avenue; providing for severability; providing for repeal of ordinances or parts of ordinances, in conflict herewith, to the extent of such conflict; and providing for an effective date. The motion was seconded by Commissioner Huhn.

Mayor McFarlin called for audience comments. There were none.

The motion was unanimously approved by individual roll call vote.

7. Resolutions

a. Resolution 2012-11 establishing the date for the 2013 election and the qualification period in Districts Two and Four

City Manager Bonfield reported that the municipal election for Districts Two and Four will take place on Tuesday, March 12, 2013 and the qualification period will be held from 12:00 p.m./noon on December 10, 2012 through 12:00 p.m./noon on December 21, 2012.

Vice Mayor Shavlan made a motion to approve Resolution 2012-11, establishing the date for the 2013 election and the qualification period in Districts Two and Four. The motion was seconded by Commissioner Garnett and unanimously approved by individual roll call vote.

b. Resolution 2012-12 approving the fiscal year 2012-13 non-ad valorem assessment rolls for storm water management services and authorizing the City Manager to certify the storm water service assessment rolls to the Tax Collector prior to September 15, 2012.

City Manager Bonfield noted this is the second year of funding the waste water account. Projects funded include the master plan, storm drain routine maintenance and emergency repairs.

Commissioner Huhn made a motion to approve Resolution 2012-12 approving the fiscal year 2012-13 non-ad valorem assessment rolls for storm water management services and authorizing the City Manager to certify the storm water service assessment rolls to the Tax Collector prior to September 15, 2012. The motion was seconded by Commissioner Garnett and unanimously approved by individual roll call vote.

8. Items for Discussion

There were no items for this agenda.

9. City Manager, City Attorney and City Commission Reports

City Manager Bonfield announced the after-school program at the Community Center has reached maximum participation, the October concert series will begin October 5 in Horan Park, Gulfport lent a fire truck for use while ours is being repaired, the Force Main project is progressing but adjustments can be made if necessary, and seawall repair will begin soon. Mr. Bonfield then noted Human Resources Administrator Gary Behnke will retire on September 25th and the new Administrator will begin on September 24th. The City Manager followed up with listing the upcoming agenda items.

City Manager Bonfield requested a special meeting be held Thursday, September 27, 2012 for second reading/adoption of the pension ordinances. The meeting will begin at 4:00 p.m.

Commissioner Garnett commented on the October Music in the Park series, reported there is an October 13 celebration on 8th Avenue and the Fish Broil celebration in Hurley Park on October 20th. Ms. Garnett reported her community meeting is scheduled for 6:00 p.m. on September 19th at the Warren Webster Community Center and encouraged everyone to support their local merchants.

Vice Mayor Shavlan reported on an article regarding Citizens Insurance.

Commissioner Parent reported on the Florida League of Cities conference he is scheduled to attend and reminded everyone about the Corey Avenue Car Show this upcoming Saturday.

Commissioner Huhn noted the car show is rain or shine, reported that 'Gone to the Dogs' received the Retailer of the Year award, commented on a palm tree that was knocked down in the north end of town and discussed the Small Town Redevelopment conference she is scheduled to attend in October.

Mayor McFarlin reported that Corey Avenue businesses are 100% occupied and requested drivers remain patient with the road work currently underway along Gulf Boulevard.

10. Adjournment

There being no further business to come before the commission, the meeting was adjourned at 7:46 p.m.

Attest:

Rebecca C. Haynes, City Clerk

Steve McFarlin, Mayor

Minutes approved on: _____

CITY COMMISSION MEETING

MINUTES

September 27, 2012

4:00 p.m.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

INVOCATION

PRESENT:

Steve McFarlin, Mayor
Marvin Shavlan, Vice Mayor
Lorraine Huhn, Commissioner
Jim Parent, Commissioner
Bev Garnett, Commissioner

ALSO PRESENT:

Elaine Edmunds, Finance Director
Mike Davis, City Attorney
Reynolds Allen, City Attorney/Allen, Norton & Blue
Rebecca C. Haynes, City Clerk

CITY ATTORNEY REPORT

Mayor McFarlin reported that the Commission will address the ordinances after the City Attorney provides his report.

City Attorney Davis provided an update on the Coconut Inn case and the Anderson case. Mr. Davis noted a possible settlement has been proposed on the Coconut Inn case and noted that a shade meeting may be necessary.

Mr. Davis announced that he is soliciting the Commission's advice concerning the case of Coconut Inn LLC and Joseph Caruso v the City of St. Pete Beach, Florida, Case #11-9375-CI-07.

Mr. Davis further announced that he is soliciting the Commission's advice concerning the case of James Anderson v the City of St. Pete Beach, Florida, et al., Case #11-

1319-CI-08. City Attorney Davis reported that Judge Demers will issue a ruling in this case by Friday, October 5, 2012.

It was agreed to hold a Shade Meeting on Tuesday, October 9, 2012 at 4:30 p.m. with the City Manager participating via telephone.

Mayor McFarlin called for a recess at 4:32 p.m. At 4:43 p.m., the meeting was reconvened with the Mayor and all Commissioners present.

1. ORDINANCES

Mr. Allen recommended addressing Item 1(C) prior to Items (A) and (B).

c. Ordinance 2012-25, Final Reading and Public Hearing, amending Chapter 66, Pensions and Retirement, Article II, General Employees' Retirement System; implementing a benefit freeze; providing for modifications of certain benefits for future service; amending certain definitions; revising employee contributions; revising the vesting period; amending benefit amounts and eligibility; and amending the deferred retirement option plan.

Commissioner Parent made a motion to approve Ordinance 2012-25, an ordinance of the City of St. Pete Beach, amending Chapter 66, Pensions and Retirement, Article II, General Employees' Retirement System; implementing a benefit freeze; providing for modifications of certain benefits for future service; amending certain definitions; revising employee contributions; revising the vesting period; amending benefit amounts and eligibility; amending the deferred retirement option plan; providing for applicability; providing for codification; providing for severability; providing for repeal of ordinances in conflict; providing an effective date. The motion was seconded by Commissioner Garnett.

Mayor McFarlin called for audience comments.

There were no audience comments.

Mayor McFarlin called for Commissioner comments.

There were no Commissioner comments.

The motion was unanimously approved by individual roll call vote.

a. Ordinance 2012-23, Final Reading and Public Hearing, rescinds and repeals all prior ordinances or resolutions assessing or imposing the premium tax authorized by Section 175.101, Florida Statutes and withdrawing from participation under Chapter 175, Florida Statutes

Attorney Allen stated the International Association of Fire Fighters (IAFF) Impasse Hearing was held on August 14, 2012, at which time the Florida Division of Retirement held the position that, if the defined benefit plan was reduced below the levels in effect in 1999, the City would lose the premium tax monies (Chapter 175 monies). After adoption of the Memorandum of Understanding (MOU), the State changed its position and held that the benefit levels could be reduced to the statutory minimum levels, and perhaps even below, and the City continue to receive premium tax money. The result is that the MOU could not be revised at that time because action had been taken on the ordinance. Mr. Allen reported that it may be possible to continue receiving Chapter 175 money and carry out previous action or possibly improve the benefits.

Mr. Allen has since corresponded with the IAFF attorney noting the City would make the following changes: (1) effectuate the freeze, (2) effectuate the new defined benefit plan and (3) effectuate Chapters 4, 5, 6 and 7, which would, in effect, change the status quo. The City and the IAFF representatives would then negotiate for up to 60 (sixty) days to keep the premium tax money and improve benefits without causing a substantial loss to the City funds (\$178,000 for 2012). This would be retroactive to October 1, 2012. If an agreement cannot be reached on or before December 1, 2012, the City Commission has the option of going with the 8/14/2012 MOU as written or bring about any last or best offer for improvements.

Phil Milner, Vice President of Local 2266, stated he felt he was brought to the meeting under false circumstances. Mr. Milner read correspondence from Mr. Allen and noted there was some confusion in the content, and the union was not in agreement with the language. Mr. Milner noted that it is his understanding the City will lose the premium tax dollars if the City freezes the plan. He urged the Commission to direct City Manager Bonfield to continue negotiations to try and retain the Chapter 175 monies and utilize them for improved benefits for the firefighters. Mr. Milner noted the union members are willing to accept the language contained in the first email sent to him at 12:30 p.m.

Mr. Allen responded that the City's proposal is to carry out the freeze and change the status quo now, and then bargain. He noted that his understanding is that the union agrees, except they do not want to freeze now and change the status quo now; but they will agree to allow the City to change the status quo and freeze if an agreement is not reached within two (2) weeks. Mr. Allen recommended against approving proposed Ordinance 2012-23 at this meeting.

Mr. Milner stated that the union will not file an unfair labor practice against the City and will not argue the status quo of the contract as long as they feel the City is negotiating in good faith. He reiterated his understanding that if the City freezes the plan, Chapter 175 monies are lost. He also noted that future costs to the City could be limited to the unfunded liability.

Finance Director Edmunds stated that the City has no confirmation of losing the premium tax dollars if the plan is frozen.

Mr. Milner repeated that the union will not sue the City for delaying the process and status quo being re-established; the union is willing to waive this under any circumstances.

Mr. Allen asked Mr. Milner to confirm the following about what the union will or will not do if an agreement is not reached. Mr. Allen asked what action will be taken by the union if the City agrees to maintain status quo for 60 (sixty) days, bargain with IAFF representatives and not reach an agreement.

Mr. Milner responded that the current proposal reached at the Impasse hearing is the worst case scenario and he cannot agree to something of which he is not aware.

The union members recessed 4:47 p.m. and re-entered the meeting at 4:50 p.m. The City Commission continued the public meeting.

Phil Milner stated that he was reminded by his colleagues during their recess that he will not negotiate with the City Commission. He noted that the union has concerns about the negotiation methods the City Manager utilizes. He commented that if the negotiations are not successful, the City can utilize the ruling from the Impasse hearing.

The union members recessed at 5:13 p.m. and reconvened at 5:15 p.m. The Commissioners continued the public meeting.

Mr. Allen read the draft proposal he composed during the meeting, which reads: if the Commission tables the proposed ordinance, it tables the effectuation and, if an agreement is not reached, the City can put into effect the last and best offer or revert to the August 14th decision.

Mr. Milner responded that the union cannot agree to the proposal because there may be a difference of opinion as to what constitutes a better offer. Mr. Milner agreed that the union does not want to accept the 'last and best offer' but will accept the August 14th Impasse hearing decision.

Finance Director Edmunds recapped the action that if the union members do not accept what is offered after negotiations, the City will lose Chapter 175 money.

Mr. Milner further stated that the union will not file an unfair labor practice for a delay; if negotiations cannot be reached, then the City Commission can approve and enact the two proposed ordinances.

Mayor McFarlin confirmed that the City Commission is in agreement to table Ordinance Nos. 2012-23 and 2012-24 for sixty (60) days with the hopes of attaining clarification or securing Chapter 175 monies with the fire department members not necessarily agreeing that they receive any additional benefits.

Mr. Allen stated for the record that the union is in agreement that the City Commission direct the City Manager to negotiate to save the premium tax monies to improve the benefits; and if a ratified agreement is not reached by December 1, 2012, the City retains the right to proceed with the August 14, 2012 agreement, and the fire union will not file any type of unfair labor practice or grievance against the City, or otherwise contest the action.

Mr. Milner stated that he and the union members were in agreement with Mr. Allen's statement.

Finance Director Edmunds clarified that if negotiations can salvage Chapter 175 monies and the fire union does not agree to the changes, the City will lose the money.

Commissioner Garnett made a motion to table Ordinance No. 2012-23, an ordinance of the City of St. Pete Beach, rescinding and repealing all prior ordinances or resolutions assessing or imposing the premium tax

authorized by Section 175.101, Florida Statutes; withdrawing from participation under Chapter 175, Florida statutes; providing for severability; providing for repeal of ordinances in conflict; providing an effective date. The motion was seconded by Commissioner Parent.

Mayor McFarlin called for audience comments.

There were no audience comments.

The motion was unanimously approved by individual roll call vote.

b. Ordinance 2012-24, Final Reading and Public Hearing, amends Chapter 66, Pensions and Retirement, Article IV, Firefighters Retirement System; implementing a benefit freeze; providing for modifications of certain benefits for future service; amending certain definitions; revising employee contributions; revising the vesting period; mending benefit amounts and eligibility; and amending the deferred retirement option plan.

Commissioner Garnett made a motion to table Ordinance No. 2012-24, an ordinance of the City of St. Pete Beach, amending Chapter 66, Pensions and retirement, Article IV, Firefighters Retirement System; implementing a benefit freeze; providing for modifications of certain benefits for future service; amending certain definitions; revising employee contributions; revising the vesting period; amending benefit amounts and eligibility; amending the deferred retirement option plan; providing for applicability; providing for codification; providing for severability; providing for repeal of ordinances in conflict; providing an effective date. The motion was seconded by Commissioner Parent.

Mayor McFarlin called for audience comments.

There were no audience comments.

The motion was unanimously approved by individual roll call vote.

10. Adjournment

There being no further business to come before the Commission, the meeting was adjourned at 5:28 p.m.

Attest:

Rebecca C. Haynes, City Clerk

Steve McFarlin, Mayor

Minutes approved on: _____

CITY COMMISSION – SHADE MEETING

MINUTES

October 9, 2012

4:30 p.m.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

PRESENT:

Steve McFarlin, Mayor
Marvin Shavlan, Vice Mayor
Lorraine Huhn, Commissioner
Jim Parent, Commissioner
Bev Garnett, Commissioner

ALSO PRESENT:

Susan Churuti, City Attorney
Rebecca C. Haynes, City Clerk

1. Attorney – Client Session

- a. James Anderson v. City of St. Pete Beach, et al. – Case No. 11-1319-CI-08
- b. Coconut Inn, LLC and Joseph Caruso v. City of St. Pete Beach – Case No. 11-9375-CI-07

Mayor McFarlin announced the commencement of the Attorney - Client Session at 4:33 p.m.

The meeting reconvened at 6:19 p.m. to open session.

Commissioner Parent made a motion to approve the scheduling of the Development Agreement for public hearing as soon as possible in accordance with the applicable City code provisions and state law, and ask for any information or documentation available relating to the ownership of the Zephaniah Phillip house. The motion was seconded by Commissioner Garnett. The motion was unanimously approved by individual roll call vote.

2. Adjournment

There being no further business to come before the Commission, Mayor McFarlin announced the termination of the Attorney – Client session at 6:26 p.m.

Attest:

Rebecca C. Haynes, City Clerk

Steve McFarlin, Mayor

Minutes approved on: _____

**St. Pete Beach City Commission
Agenda Report**

Issue Considered: Authorization for the City Manager to purchase St. Pete Beach Classic race t-shirts from Leslie Jordan Apparel at \$14,875.

Date: October 23, 2012

Prepared By: Jennifer McMahon, Recreation Director

Summary of Issue: The City Commission approved expenditures toward the St. Pete Beach Classic race in the FY2013 budget. Part of these expenditures include race t-shirts. Under our *Purchasing Manual* all purchases exceeding \$10,000 but less than \$25,000 must be approved by City Commission and placed on the consent agenda regardless if they have already been approved by City Commission during the budget process.

This year three (3) companies submitted written quotes:

- Hellinger Advertising - \$7.65 Sport Tech shirt and printing
- Leslie Jordan Apparel - \$5.50 Sport Tech shirt only
- Logo HQ- \$9.25 Sport Tech shirt and printing

The Race Committee met and they recommend accepting the written quote from Leslie Jordan Apparel for shirts on the basis of price, lead time and payment terms.

Requested Motion: “I move to authorize the City Manager to purchase St. Pete Beach Classic race t-shirts from Leslie Jordan Apparel in the amount \$14, 875.”

Attachments: Bid Evaluation

**Reviewed by
City Manager** MB

City of St. Pete Beach
Walgreens St. Pete Beach Classic T-shirt
Bid Evaluation

Proposals were solicited from three (3) vendors, one of which responded with a quotation. The proposal request (RFP) was based on the needs of the event based on its operational history.

Specifications:

T-Shirts

- Long-sleeve, "tech" shirt, 100% spun poly fabric, permanent moisture wicking
- 2500 Participant t-shirts -- Gender specific Participant shirts (approx. 40%)
- 500 Volunteer t-shirts

Screen Printing

- Six colors on front, two colors on back
- Print layout different for back of Participant and Volunteer shirt
- Print layout different for front of Gender Specific shirt
- Artwork provided by Walgreens St. Pete Beach Classic

The only bidder that submitted samples (as required by specification) was Leslie Jordan. The other bidders did submit quotations for the same shirts that were used last year.

The relative pricing for each bidder, using the pricing quoted and the anticipated quantities needed, is as follows:

Hellinger Advertising	\$7.65 – Sport Tech
Leslie Jordan Apparel	\$5.50 – Sport Tech (t-shirt only)
	\$5.95 – Soft Tech (t-shirt only)
Logo HQ	\$8.25 – Sport Tech
	\$9.25 – Soft Tech
	\$1.82 (printing only)

The Soft Tech shirt proposed by Leslie Jordan was of superior quality and more desirable than the Sport Tech used last year. Based on the shirt quality we are awarding the order for the Soft Tech shirts to **Leslie Jordan** and the printing to **Logo HQ**. The latter provided the shirts last year and has worked with the former in this manner in the past.

Based on the anticipated quantities of shirts, the order values should be approximately as follows:

Leslie Jordan Apparel	\$14,875
Logo HQ	\$4,550

**St. Pete Beach City Commission
Agenda Report**

Issue Considered: Approve the expenditure of \$18,665 to complete the replacement of Self Contained Breathing Apparatus (SCBA) bottles as a sole source purchase through Ten-8 Fire Equipment.

Date: October 23, 2012

Prepared By: Daniel H. Graves, Fire Chief

Summary of Issue: SCBA's are used by firefighters as respiratory protection when entering a hazardous atmosphere. The Department currently uses the MSA brand of SCBA and the bottles can only be purchased through the authorized MSA dealer (Ten-8 Fire Equipment) in the State of Florida. Our current SCBA bottles have a usable lifetime of fifteen (15) years and will reach their expiration date by the end of this calendar year. This expenditure is a budgeted item in the FY 2113 budget and will replace the remaining twenty two (22) bottles.

Requested Motion: I move to approve the expenditure of \$18,665 to replace twenty two (22) SCBA bottles as a sole source purchase through Ten-8 Fire Equipment.

Attachments: None

Reviewed by City Manager: MB

**St. Pete Beach City Commission
Agenda Report**

Issue Considered: Approve the expenditure of \$21,990 to purchase and install new station radio/decoding equipment at fire station 22 and 23 through Suncoast Communications utilizing the Pinellas County Radio Equipment Bid.

Date: October 23, 2012

Prepared By: Daniel H. Graves, Fire Chief

Summary of Issue: As the county's radio system migrates over to the new P25 digital protocol, the City is required to replace the radios and decoders in both fire stations. The installed cost of the equipment is \$10,995 per station for a total cost of \$21,995. This is proprietary equipment made by Motorola and the pricing is listed on the Subscriber Equipment List, Exhibit A of the Pinellas County Radio Bid.

Requested Motion: I move to approve the expenditure of \$21,995 to replace two station radio/decoders through Suncoast Communications utilizing the Pinellas County Radio Equipment Bid.

Attachments: Exhibit A of Pinellas County Radio Bid

Reviewed by City Manager: _____^{MB}_____

EXHIBIT A: SUBSCRIBER EQUIPMENT PRICING

Prices valid through December 31, 2012 --- Excludes Promotions

MOBILE RADIOS

APX7500 Multi-Band Capable Mobile

Model	Description	Price
M30URS9PW1 N	ASTRO® Digital APX 7500 Single Band, Dash Mount Mobile, 700/800 MHz (10 – 35 Watts)	\$4,593.80



Includes: Dash Mount, Palm Microphone, 1/4 wave Antenna, Increased Audio Power. SmartZone and P25 Operation, with IVD and POP25. ADP Software, and Programming.

Model	Description	Price
M30URS9PW1 N	ASTRO® Digital APX 7500 Mobile, Single Band (700/800 MHz), Remote Mount Mobile	\$4,788.60



Includes: Control Head, Remote Mount, Palm Microphone, 1/4 wave Antenna, Increased Audio Power. SmartZone and P25 Operation, with IVD and POP25. ADP Software, and Programming.

Model	Description	Price
M30URS9PW1 N	ASTRO® Digital APX 7500 Mobile, Single Band (700/800 MHz), Dual Control Head with Remote Mount	\$5,349.80



Includes: Dual Head Control With Remote Mount, Palm Microphone (2), Increased Audio Power (2), 1/4 Wave Antenna. SmartZone and P25 Operation, with IVD and POP25. ADP Software, and Programming.

Model	Description	Price
Fire Station Alarming Remotes Over P25 Digital Radio System		

Model	Description	Price
F7548	ACE3600 RTU, DIGITAL OPERATION	\$10,995.00



Includes: ACE3600 RTU, XTS2500 Radios, Antenna and Line. Services Include Removal of Existing System, New Antenna System, New Radio / Decoder Connected to Existing PA System, Programming and Optimization.

**St. Pete Beach City Commission
Agenda Report**

Issue Considered: Approve the expenditure of \$11,664 to provide Firefighter physicals from Life Extension Clinics, Inc utilizing the Brevard County public bid.

Date: October 23, 2012

Prepared By: Daniel H. Graves, Fire Chief

Summary of Issue: Florida Administrative Code – 69A-62 – Medical Evaluations requires that each Firefighter undergo an annual physical in accordance with the standards set forth in the National Fire Protection Association (NFPA) 1582, 2007 Edition. This item is an approved expenditure in the Fire Rescue Department's FY 2013 budget. The company selected is Life Extension Clinics, Inc. (DBA Life Scan Wellness Centers), 1011 North Macdill Avenue, Tampa, Florida 33607 (local office in Seminole). Pricing is derived from a public bid for Firefighter Physicals approved by the Board of County Commissioners of Brevard County, Florida on April 30, 2012. Full bid document is on file at the Fire Rescue Department administrative offices.

Requested Motion: I move to approve the expenditure of \$11,664 to provide Firefighter physicals from Life Extension Clinics, Inc utilizing the Brevard County public bid.

Attachments: None

Reviewed by City Manager: _____MB_____

CONTRACT FOR SERVICES

THIS AGREEMENT entered into this 30th day of April, 2012, by and between the Board of County Commissioners of Brevard County, Florida, a political subdivision of the State of Florida (hereinafter the "**County**"), and Life Extension Clinics, Inc., a business having its primary business location at: 1011 N. MacDill Ave., Tampa, Florida 33607 (hereinafter the "**Contractor**").

WITNESSETH:

WHEREAS, the County is desirous of obtaining the services of a knowledgeable and qualified individual or entity to perform physical examinations for Brevard County Fire Rescue staff, and

WHEREAS, the provision of such services shall mutually benefit the parties hereto and the residents of Brevard County, Florida.

NOW THEREFORE, in consideration of the covenants herein contained, it is mutually agreed between the parties as follows:

1. **SCOPE OF THE WORK:** The Contractor shall furnish all labor, materials, equipment, machinery, tools and apparatus to perform all work or services specified in Exhibit 1, Request for Proposal (RFP) #5-12-08 and any addenda to the RFP, attached hereto and made a part hereof by this reference and hereinafter referred to as: ("work" or "services"). Unless modified by this Agreement or future amendments to this Agreement, the terms and conditions of the RFP and any addenda will be binding on the parties.
2. **TERM:** This Agreement shall become effective on the date of execution, for a term of two (2) years. At the end of this term, County has the option of renewing this agreement for one (1) one-year term. Should Contractor wish to renew the Agreement, it should relay that information to County in writing at least 60 days prior to the expiration of the 2-year term.
3. **PAYMENTS:** County shall pay the Contractor for work or services provided under this Agreement as provided in Exhibit 2 to this agreement and made a part of this agreement by this reference. The County reserves the right to deduct from any contractor invoice an amount for defective or nonconforming work or for work not provided but invoiced. The County shall remit payment in accordance with the Florida Prompt Payment Act, Florida Statute Section 218.70 et seq.
4. **INDEMNIFICATION:** The Contractor shall indemnify and hold harmless the County and its agents and employees from and against all claims, damages, losses and expenses, including attorney's fees arising out of or resulting from the performance of its work under this agreement, where such claim, damage, loss or expense is caused, in whole or in part, by the act or omission of the Contractor, or anyone directly or indirectly employed by the Contractor, or anyone for whose acts any of them may be liable, regardless of whether or not it is caused in part by a party indemnified thereunder. In any and all claims against

IN WITNESS WHEREOF, The parties have hereunto set their hands and seals on the day and year first above written.

BOARD OF COUNTY COMMISSIONERS OF
BREVARD COUNTY, FLORIDA

By: Chuck Nelson
Chuck Nelson, Chairman

Date: 4/30/2012

Reviewed for Legal Form ~~and Content~~:

Kenneth J. Ladd 4/25/2012
Assistant County Attorney

CONTRACTOR

By: Patricia Johnson, CEO
Signature

Date: 4/30/2012

Patricia Johnson, Owner/ CEO
Name & Title, Typed or Printed

Life Extension Clinics Inc.
1011 N. MacDill Avenue
Tampa, Florida 33607

(813) 876-0625
Telephone Number

ATTEST:

Susie Ladd
Signature

Susie Ladd
Name & Title, Typed or Printed

**FIREFIGHTER PHYSICAL EXAMS
PROPOSAL #P-5-12-08
PRICE SHEET**

ITEM NO.	EST. ANNUAL USAGE	DESCRIPTION	UNIT PRICE	EXT'D PRICE
1.	500	Firefighter Physical Exam (Scope of Services #1, Items A-I)	\$ 370.00	\$ 185,000.00
OPTIONAL SERVICES:				
2.	250	Exercise Stress Test – if not included in physical	\$ INCLUDED	\$
3.	200	Chest x-ray, 2 view w/ radiologist interpretation	\$ 62.00	\$ 15,500.00
4.	50	Hepatitis B Titers	\$ 25.00	\$ 1,250.00
5.	50	Hepatitis C screening	\$ 50.00	\$ 2,500.00

Attending Physician (name): Medical Director, Supervisory Anthony Capasso, MD
ARNP - Elena Zortay, ARNP
 Is attending physician authorized to read and interpret test results ☒ Yes or ☐ No

Please provide your State of Florida Health Permit No. License 11769518

Business/Occupation License # Hillsborough County - 3839

Mobile Medical Vehicle ☐ Yes or ☒ No

Portable Medical Equipment ☒ Yes or ☐ No please provide a list of type, machine(s), and description.

Hours of Operation (office) On-Site Only on Brevard
☐ Monday ☐ Tuesday ☐ Wednesday ☐ Thursday ☐ Friday ☐ Saturday ☐ Sunday

Address (es): N/A

Service Area(s): ☐ North (Scottsmoor – Sharpes) ☐ Central (Cocoa – Viera) ☐ South (Melbourne – Barefoot Bay)

PROMPT PAYMENT DISCOUNT

Brevard County shall remit payment in accordance with the Florida Prompt Payment Act, Florida Statutes section 218.70. Vendors may offer cash discounts for prompt payment but they will not be considered in determination of award. If a Vendor offers a discount, it is understood that the discount time will be from the date of satisfactory delivery, at the place of acceptance, and receipt of correct invoice, at the office specified, whichever occurs last.

* If Prompt Payment Discount is offered please state discount and terms: _____

St. Pete Beach City Commission
Agenda Report

Issue Considered: Ratification of the City Manager's decision to pay Gulf Coast Auto Body & Service \$12,445.99 to repair damage caused to a police vehicle involved in a collision August, 5, 2012.

Date: October 9, 2012

Prepared By: Jennifer Predko, Administrative Services Assistant

Through: Dave Romine – Police Chief

Summary of Issue: August 5, 2012 Officer Severin was involved in an on-duty traffic crash involving a police vehicle. The estimated cost to repair the vehicle is \$12,445.99. The City insurance adjustor has approved the estimate as written and the City has been reimbursed the amount minus a \$1,000 deductible.

Requested Motion: "I move to ratify the City Manager's decision to pay Gulf Coast Auto Body & Service \$12,445.99 to repair damage caused to a police vehicle involved in a collision August, 5, 2012.

Attachments: Gulf Coast Auto Body & Service estimate

Reviewed by
City Manager: MB

GULF COAST AUTO BODY & SERVICE

SERVING THE BEACHES SINCE 1978
 7201 GULF BLVD, SAINT PETERSBURG, FL 33706
 Phone: (727) 367-2171
 FAX: (727) 360-9815

Workfile ID: b2230265
 Federal ID: 59-3739854
 Resale Number: 62-8012016793-9
 License Number: MV-6041

Preliminary Estimate**Customer: Saint Pete Beach Police**

Insured: Saint Pete Beach Police Policy #: Claim #:
 Type of Loss: Date of Loss: Days to Repair: 0
 Point of Impact: 01 Right Front

Owner: Saint Pete Beach Police Inspection Location: GULF COAST AUTO BODY & SERVICE
 7201 GULF BLVD
 SAINT PETERSBURG, FL 33706
 Repair Facility
 (727) 367-2171 Business Insurance Company:

VEHICLE

Year: 2013 Body Style: 4D UTV VIN: 1FM5K8AR8DGA46700 Mileage In:
 Make: FORD Engine: 6-3.5L-FI License: Mileage Out:
 Model: EXPLORER 4X4 Production Date: State: Vehicle Out:
 Color: Int: Condition: Excellent Job #:

TRANSMISSION

Automatic Transmission
 4 Wheel Drive

POWER

Power Steering
 Power Brakes
 Power Windows
 Power Locks
 Power Driver Seat
 Power Mirrors

DECOR

Dual Mirrors
 Privacy Glass
 Console/Storage

Overhead Console**CONVENIENCE**

Air Conditioning
 Rear Defogger
 Tilt Wheel
 Cruise Control
 Telescopic Wheel
 Intermittent Wipers
 Keyless Entry
 Alarm
 Dual Air Condition
 Rear Window Wiper
 Steering Wheel Controls

RADIO

AM Radio

FM Radio

Stereo
 CD Player
 Auxiliary Audio Connection

SAFETY

Anti-Lock Brakes (4)
 Driver Air Bag
 Passenger Air Bag
 Head/Curtain Air Bags
 Front Side Impact Air Bags
 4 Wheel Disc Brakes
 Traction Control
 Stability Control

ROOF

Luggage/Roof Rack

SEATS

Cloth Seats
 Bucket Seats
 Recline/Lounge Seats
 3rd Row Seat

WHEELS

Styled Steel Wheels

PAINT

Clear Coat Paint

OTHER

Rear Spoiler

TRUCK

Rear Step Bumper

Preliminary Estimate

Customer: Saint Pete Beach Police

Vehicle: 2013 FORD EXPLORER 4X4 4D UTV 6-3.5L-FI

Line	Oper	Description	Part Number	Qty	Extended Price \$	Labor	Paint
1		FRONT BUMPER					
2		O/H front bumper				2.5	
3	Repl	Bumper cover w/o auto park	BB5Z17D957AFTM	1	472.30	Incl.	2.4
4		Add for Clear Coat					1.0
5	*	Repl Valance w/o trailer tow	BB5Z176268B	1	125.73	Incl.	
6	*	Repl License bracket	BB5Z17A3658A	1	28.20	0.2	
7	Repl	RT Side support	BB5Z17E914A	1	26.57	Incl.	
8		FRONT LAMPS					
9	Repl	RT Headlamp assy from 1/20/11	DB5Z13008A	1	578.18	Incl.	
10		Aim headlamps				0.5	
11		RADIATOR SUPPORT					
12	Repl	Radiator support	BB5Z16138A	1	249.42	2.3	
13		Evacuate & recharge			m	1.4	
14		Refrigerant recovery			m	0.4	
15		HOOD					
16	Repl	Hood (ALU)	BB5Z16612A	1	1,092.03	1.1	3.0
17		Add for Clear Coat					1.2
18		Add for Underside(Complete)					1.5
19		FENDER					
20	Repl	RT Fender	BB5Z16005A	1	337.30	1.9	1.8
21		Overlap Major Adj. Panel					-0.4
22		Add for Clear Coat					0.3
23		Add for Edging					0.5
24	Repl	LT Fender	BB5Z16006A	1	337.30	1.9	1.8
25		Overlap Major Adj. Panel					-0.4
26		Add for Clear Coat					0.3
27		Add for Edging					0.5
28	Repl	RT Rear bracket	BB5Z16K039A	1	12.90	0.1	
29	Repl	LT Rear bracket	BB5Z16K039A	1	12.90	0.1	
30	Repl	RT Front bracket	BB5Z16A142A	1	45.77	0.1	0.2
31		Add for Clear Coat					0.1
32	Repl	LT Front bracket	BB5Z16A143A	1	36.37	0.1	0.2
33		Add for Clear Coat					0.1
34	Repl	RT Fender liner w/3.5 liter	BB5Z16102C	1	81.22	Incl.	
35	Repl	LT Fender liner w/3.5 liter	BB5Z16103D	1	101.88	Incl.	
36	Repl	RT Trim cover	BB5Z7802038B	1	62.55	Incl.	
37	Repl	LT Trim cover	BB5Z7802039B	1	62.55	Incl.	
38	Repl	RT Wheel flare	BB5Z16038AA	1	122.77	0.3	
39	Repl	LT Wheel flare	BB5Z16039AA	1	122.77	0.3	
40	Repl	Mud guard	BB5Z16A550AA	1	49.99	0.4	
41	Repl	RT Upper rail (HSS)	BB5Z16154A	1	135.98 s	Incl.	0.8
42	Repl	RT Upper reinf (HSS)	BB5Z168044A	1	59.55 s	Incl.	0.8
43		Overlap Minor Panel					-0.2

Preliminary Estimate

Customer: Saint Pete Beach Police

Vehicle: 2013 FORD EXPLORER 4X4 4D UTV 6-3.5L-FI

44	Repl	RT Apron/rail assy (HSS)	BB5Z16054A	1	923.72	s	15.0	2.2
45		Overlap Minor Panel						-0.2
46	WHEELS							
47	Repl	RT/Front Wheel, steel	DG1Z1015A	1	312.92	m	0.3	
48	Repl	LT/Front Wheel, steel	DG1Z1015A	1	312.92	m	Incl.	
49	FRONT SUSPENSION							
50		O/H frt susp rt & lt				m	6.8	M
51		O/H frt susp rt				m	Incl.	
52	Repl	RT Rotor w/o HD brakes	CB5Z1125A	1	99.97	m	Incl.	
53	Repl	LT Rotor w/o HD brakes	CB5Z1125A	1	99.97	m	Incl.	
54	Repl	RT Hub assy	BB5Z1104A	1	99.53	m	Incl.	
55	Repl	LT Hub assy	BB5Z1104A	1	99.53	m	Incl.	
56	Repl	RT Splash shield w/o HD brakes	AG1Z2K004A	1	19.82	m	Incl.	
57	Repl	LT Splash shield w/o HD brakes	AG1Z2K005A	1	19.82	m	Incl.	
58	Repl	RT Brake hose	CB5Z2078A	1	48.25	m	0.5	
59	Repl	LT Brake hose	CB5Z2078B	1	48.25	m	0.5	
60		Bleed brake system				m	0.5	
61	Repl	RT ABS sensor	DA6Z2C204A	1	16.67	m	Incl.	
62	Repl	LT ABS sensor	DA6Z2C204A	1	16.67	m	Incl.	
63	Repl	RT Knuckle	BB5Z3K185A	1	80.23	m	Incl.	
64	Repl	LT Knuckle	BB5Z3K186A	1	87.52	m	Incl.	
65	Repl	RT Lower cntrl arm	BB5Z3078B	1	143.95	m	Incl.	
66		Deduct for Overlap					Incl.	
67	Repl	LT Lower cntrl arm	BB5Z3079B	1	143.95	m	Incl.	
68		Deduct for Overlap					Incl.	
69	Repl	RT Lower cntrl arm bolt	W707516S439	1	3.00			
70	Repl	LT Lower cntrl arm bolt	W707516S439	1	3.00			
71	Repl	RT Lower cntrl arm nut	W714890S440	1	5.94			
72	Repl	LT Lower cntrl arm nut	W714890S440	1	5.94			
73	Repl	RT Mount bracket	BB5Z3C339A	1	87.57		Incl.	
74	Repl	LT Mount bracket	BB5Z3C403A	1	87.57		Incl.	
75	Repl	RT Mount bracket bolt	W708648S439	1	2.00			
76	Repl	LT Mount bracket bolt	W708648S439	1	2.00			
77	Repl	RT Mount bracket nut	W520515S440	1	1.00			
78	Repl	LT Mount bracket nut	W520515S440	1	1.00			
79	Repl	RT Stabilizer link	BB5Z5K484A	1	28.23	m	Incl.	
80	Repl	LT Stabilizer link	BB5Z5K483A	1	28.23	m	Incl.	
81	Repl	RT Strut w/4WD	DB5Z18124M	1	118.78	m	Incl.	
82		Deduct for Overlap					Incl.	
83	Repl	LT Strut w/4WD	DB5Z18124K	1	118.78	m	Incl.	
84		Deduct for Overlap					Incl.	
85	Repl	RT Strut lower bolt from 8/02/11	W715932S439	1	5.00			
86	Repl	LT Strut lower bolt from 8/02/11	W715932S439	1	5.00			
87	Repl	RT Strut nut	W520216S440	1	4.75			
88	Repl	LT Strut nut	W520216S440	1	4.75			

Preliminary Estimate

Customer: Saint Pete Beach Police

Vehicle: 2013 FORD EXPLORER 4X4 4D UTV 6-3.5L-FI

89	Repl	RT Spring w/3.5 liter w/4WD	BB5Z5310A	1	73.82 m	Incl.	
90	Repl	LT Spring w/3.5 liter w/4WD	BB5Z5310A	1	73.82 m	Incl.	
91	Repl	RT Upper mount	BB5Z18183A	1	41.98	Incl.	
92	Repl	LT Upper mount	BB5Z18183A	1	41.98	Incl.	
93	Repl	LT Upper mount nut	W7146828442	1	1.00		
94	Repl	LT Dust cover	AA8Z3C239B	1	4.22	Incl.	
95	Repl	RT Axle assy w/3.5 liter, w/o trailer tow w/4WD	BB5Z3B436L	1	289.18 m	1.2 M	
96		Deduct for Overlap				-0.5 M	
97	Repl	LT Axle assy w/3.5 liter, w/o trailer tow w/4WD	BB5Z3B437D	1	287.50 m	1.1 M	
98		Deduct for Overlap				-0.5 M	
99	Repl	Susp crossmember w/3.5 liter	BB5Z5C145C	1	1,163.93 m	6.2 M	
100		Deduct for Overlap				-0.5 M	
101		Deduct for Overlap				-0.5 M	
102	PILLARS, ROCKER & FLOOR						
103	*	Rpr LT Inner hinge plr (UHS)	BB5Z7802039A		s	3.0	0.7
104		Overlap Minor Panel					-0.2
105	FRONT DOOR						
106	*	Rpr LT Outer panel	BB5Z7820201A			4.0	2.4
107		Overlap Major Adj. Panel					-0.4
108		Add for Clear Coat					0.4
109		R&I LT Belt w/strip	BB5Z7821453A			0.3	
110	*	R&I LT Lower molding charcoal	BB5Z7820879AA			0.4	
111		R&I LT Mirror power, w/o signal w/heat	BB5Z176838A			0.3	
112		R&I LT Handle, outside chrome w/o ID card	BB5Z78224048A			0.4	
113		R&I LT R&I trim panel	BB5Z7823943A8			0.5	
114	#	Unibody Setup and Diagnosis		1		2.0 F	
115	#	Rpr Pull and Square Front				3.0 F	
116	#	Repl CORROSION PROTECTION PER PANEL		1	5.00	0.2	
117	#	Car Cover for Painting		1	5.00		
118	#	Repl 4 Wheel Alignment		1	69.99		
SUBTOTALS					9,296.88	57.8	20.4

Preliminary Estimate**Customer: Saint Pete Beach Police**

Vehicle: 2013 FORD EXPLORER 4X4 4D UTV 6-3.5L-FI

ESTIMATE TOTALS

Category	Basis		Rate	Cost \$
Parts				9,296.88
Parts Discount	\$ 9,216.89		-10.0 %	-921.69
Body Labor	39.5 hrs	@	\$ 42.00 /hr	1,659.00
Paint Labor	20.4 hrs	@	\$ 42.00 /hr	856.80
Mechanical Labor	13.3 hrs	@	\$ 62.00 /hr	824.60
Frame Labor	5.0 hrs	@	\$ 40.00 /hr	200.00
Paint Supplies	20.4 hrs	@	\$ 26.00 /hr	530.40
Subtotal				12,445.99
Grand Total				12,445.99
Deductible				0.00
CUSTOMER PAY				0.00
INSURANCE PAY				12,445.99

THE ABOVE IS AN ESTIMATE BASED ON OUR INSPECTION AND DOES NOT COVER ANY ADDITIONAL PARTS AND LABOR WHICH MAYBE REQUIRED AFTER THE WORK HAS STARTED. OCCASIONALLY, WORN OR DAMAGED PARTS ARE DISCOVERED WHICH MAY NOT BE EVIDENT ON THE FIRST INSPECTION. BECAUSE OF THE ABOVE PRICES ARE NOT GUARANTEED.

AUTHORIZATION FOR REPAIR. GULF COAST AUTO BODY & SERVICE IS AUTHORIZED TO MAKE REPAIRS TO THE ABOVE VEHICLE.

SIGNED _____ DATE _____

DIRECTION OF PAY.

PLEASE PAY SHOP FOR REPAIRS OR ANY ADDITIONAL REPAIRS.

SIGNED _____ DATE _____

Preliminary Estimate

Customer: Saint Pete Beach Police

Vehicle: 2013 FORD EXPLORER 4X4 4D UTV 6-3.5L-FI

ANY PERSON WHO KNOWINGLY AND WITH INTENT TO INJURE, DEFRAUD, OR DECEIVE ANY INSURER FILES A STATEMENT OF CLAIM OR AN APPLICATION CONTAINING ANY FALSE, INCOMPLETE, OR MISLEADING INFORMATION IS GUILTY OF A FELONY OF THE THIRD DEGREE (FLORIDA STATUTES TITLE XLVI, CHAPTER 817.234). FAILURE TO USE THE INSURANCE PROCEEDS IN ACCORDANCE WITH THE SECURITY AGREEMENT, IF ANY, COULD BE A VIOLATION OF S. 812.014, FLORIDA STATUTES. IF YOU HAVE ANY QUESTIONS, CONTACT YOUR LENDING INSTITUTION. IF A CHARGE FOR SHOP SUPPLIES OR HAZARDOUS OR OTHER WASTE REMOVAL IS INCLUDED ON THIS ESTIMATE, PLEASE NOTE THE FOLLOWING: "THIS CHARGE REPRESENTS COSTS AND PROFITS TO THE MOTOR VEHICLE REPAIR FACILITY FOR MISCELLANEOUS SHOP SUPPLIES OR WASTE DISPOSAL." IF A CHARGE FOR NEW TIRES OR A NEW OR REMANUFACTURED LEAD-ACID BATTERY IS INCLUDED ON THIS ESTIMATE, PLEASE NOTE THE FOLLOWING: A \$1.00 FEE FOR EACH NEW MOTOR VEHICLE TIRE SOLD AT RETAIL IS IMPOSED ON ANY PERSON ENGAGING IN THE BUSINESS OF MAKING RETAIL SALES OF NEW MOTOR VEHICLE TIRES WITHIN THE STATE OF FLORIDA. FLORIDA STATUTES TITLE XXIX CHAPTER 403.718. A \$1.50 FEE FOR EACH NEW OR REMANUFACTURED LEAD-ACID BATTERY SOLD AT RETAIL IS IMPOSED ON ANY PERSON ENGAGING IN THE BUSINESS OF MAKING RETAIL SALES OF NEW OR REMANUFACTURED LEAD-ACID BATTERIES WITHIN THE STATE OF FLORIDA. FLORIDA STATUTES TITLE XXIX 403.7185.

Estimate based on MOTOR CRASH ESTIMATING GUIDE. Unless otherwise noted all items are derived from the Guide DR2MF11, CCC Data Date 8/1/2012, and the parts selected are OEM-parts manufactured by the vehicles Original Equipment Manufacturer. OEM parts are available at OE/Vehicle dealerships. OPT OEM (Optional OEM) or ALT OEM (Alternative OEM) parts are OEM parts that may be provided by or through alternate sources other than the OEM vehicle dealerships. OPT OEM or ALT OEM parts may reflect some specific, special, or unique pricing or discount. OPT OEM or ALT OEM parts may include "Blemished" parts provided by OEM's through OEM vehicle dealerships. Asterisk (*) or Double Asterisk (**) indicates that the parts and/or labor information provided by MOTOR may have been modified or may have come from an alternate data source. Tilde sign (~) items indicate MOTOR Not-Included Labor operations. The symbol (<>) indicates the refinish operation WILL NOT be performed as a separate procedure from the other panels in the estimate. Non-Original Equipment Manufacturer aftermarket parts are described as AM, Qual Repl Parts or Comp Repl Parts which stands for Competitive Replacement Parts. Used parts are described as LKQ, Qual Recy Parts, RCY, or USED. Reconditioned parts are described as Recond. Recored parts are described as Recore. NAGS Part Numbers and Benchmark Prices are provided by National Auto Glass Specifications. Labor operation times listed on the line with the NAGS information are MOTOR suggested labor operation times. NAGS labor operation times are not included. Pound sign (#) items indicate manual entries. Some 2010 vehicles contain minor changes from the previous year. For those vehicles, prior to receiving updated data from the vehicle manufacturer, labor and parts data from the previous year may be used. The Pathways estimator has a complete list of applicable vehicles. Parts numbers and prices should be confirmed with the local dealership.

CCC ONE Estimating - A product of CCC Information Services Inc.

The following is a list of abbreviations that may be used in CCC ONE Estimating that are not part of the MOTOR CRASH ESTIMATING GUIDE:

BAR=Bureau of Automotive Repair. EPA=Environmental Protection Agency. NHTSA= National Highway Transportation and Safety Administration. PDR=Paintless Dent Repair. VIN=Vehicle Identification Number.

**St. Pete Beach City Commission
Agenda Report**

Issue Considered: Authorize payment of the annual software maintenance contract with Tyler Technologies for financial account software.

Date: October 23, 2012

Prepared By: Elaine Edmunds, Administrative Services Director

Summary of Issue: The City utilizes Incode, a governmental accounting software package provided by the parent company of Tyler Technologies. This software was purchased in 2007 to replace the prior software which had become obsolete.

The annual software maintenance charges are broken down as follows:

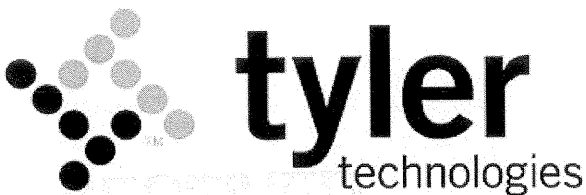
AcuCorp Acuserver	\$ 1,724.86
Basic Network Support Services	729.31
Core Financials	3,769.23
Distributed Time Sheet Entry	988.62
Forms Overlay	456.11
Office Exporter	304.46
Payroll/Personnel	1,671.61
Secure Signatures	304.46
Tyler Online Training Center	<u>1,435.00</u>
Total Annual Cost	<u>\$11,383.66</u>

Tyler Technologies is a sole source provider for maintenance of the Incode Financial Software.

Requested Motion: “I move to authorize the purchase of annual financial software maintenance from Tyler Technologies in the amount of \$11,383.66”.

Attachments: Tyler Technologies Invoice

Reviewed by
City Manager: MB



Remittance:
Tyler Technologies, Inc.
(FEIN 75-2303920)
P.O. Box 203556
Dallas, TX 75320-3556

ORIGINAL

Invoice

Invoice No	Date	Page
025-49932	08/17/2012	1 of 2

Questions:

Tyler Technologies - Local Government
Phone: 1-800-772-2260 Press 2, then 2
Fax: 1-866-673-3274
Email: ar@tylertech.com

Bill To: City of St. Pete Beach, FL
155 Corey Ave
St. Pete Beach, FL 33706

Ship To: City of St. Pete Beach, FL
155 Corey Ave
St. Pete Beach, FL 33706

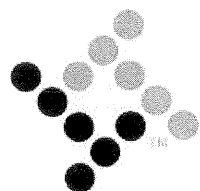
Customer No.	Ord No	PO Number	Ext Ref No.	Currency	Terms	Due Date
44669	18205			USD	NET30	09/16/2012

Date	Description	Units	Rate	Extended Price
------	-------------	-------	------	----------------

Contract No.: St. Pete Beach, FL				
Accu ODBC	1	72.93	72.93	
Maintenance: Start: 01/Sep/2012, End: 31/Aug/2013				
AcuCorp AcuServer	1	1,651.93	1,651.93	
Maintenance: Start: 01/Sep/2012, End: 31/Aug/2013				
Basic Network Support Services	1	729.31	729.31	
Maintenance: Start: 01/Sep/2012, End: 31/Aug/2013				
Core Financials	1	3,769.23	3,769.23	
Maintenance: Start: 01/Sep/2012, End: 31/Aug/2013				
Distributed Time Sheet Entry	1	988.62	988.62	
Maintenance: Start: 01/Sep/2012, End: 31/Aug/2013				
Forms Overlay	1	456.11	456.11	
Maintenance: Start: 01/Sep/2012, End: 31/Aug/2013				
Office Exporter	1	304.46	304.46	
Maintenance: Start: 01/Sep/2012, End: 31/Aug/2013				
Payroll/Personnel	1	1,671.61	1,671.61	
Maintenance: Start: 01/Sep/2012, End: 31/Aug/2013				
Secure Signatures	1	304.46	304.46	
Maintenance: Start: 01/Sep/2012, End: 31/Aug/2013				
Tyler Online Training Center	1	1,435.00	1,435.00	
Maintenance: Start: 01/Sep/2012, End: 31/Aug/2013				



\$ \$ I N V O I C E % 4 9 9 3 2 % 0 8 / 1 7 / 2 0 1 2 % 4 4 6 6 9 %



tyler
technologies

Remittance:
Tyler Technologies, Inc.
(FEIN 75-2303920)
P.O. Box 203556
Dallas, TX 75320-3556

Invoice

Invoice No	Date	Page
025-49932	08/17/2012	2 of 2

Questions:

Tyler Technologies - Local Government
Phone: 1-800-772-2260 Press 2, then 2
Fax: 1-866-673-3274
Email: ar@tylertech.com

Bill To: City of St. Pete Beach, FL
155 Corey Ave
St. Pete Beach, FL 33706

Ship To: City of St. Pete Beach, FL
155 Corey Ave
St. Pete Beach, FL 33706

Customer No.	Ord No	PO Number	Ext Ref No.	Currency	Terms	Due Date
44669	18205			USD	NET30	09/16/2012

Date	Description	Units	Rate	Extended Price
------	-------------	-------	------	----------------

***** ATTENTION *****

Please note new remittance
address above and update your
records accordingly

Subtotal	11,383.66
Sales Tax	0.00
Invoice Total	11,383.66

Please Process P.O. for Payment

**St. Pete Beach City Commission
Agenda Report**

Issue Considered: Authorization for the City Manager to award the contract of timing of the St Pete Beach Classic Race to Event Technical in the amount of \$14,487.

Date: October 23, 2012

Prepared By: Jennifer McMahon, Recreation Director

Summary of Issue: The City Commission approved expenditures toward the St. Pete Beach Classic Race in the FY2013 budget. Part of these expenditures includes timing of the race. Under our *Purchasing Manual* all purchases exceeding \$10,000 but less than \$25,000 must be approved by City Commission and placed on the consent agenda regardless if they have already been approved by City Commission during the budget process.

This year three (3) companies were asked to submit a quote and one (1) responded:

- Alta Vista Sports - No bid
- Florida Road Race – No bid
- Event Technical Services - \$14,487
-

The Race Committee met and they recommend accepting the written quote from Event Technical Services on the basis of price, quality, lead time and payment terms.

Requested Motion: “I move to authorize the City Manager to award the contract for timing of the St Pete Beach Classic Race to Event Technical Services in the amount of \$14,487.”

Attachments: Bid Evaluation

**Reviewed by
City Manager** MB

City of St. Pete Beach
Walgreens St. Pete Beach Classic Timing and Scoring
Bid Evaluation

Proposals were solicited from three (3) vendors, one of which responded with a quotation. The proposal request (RFP) was based on the needs of the event based on its operational history.

Specifications:

- Computer Chip Timing for four races – 5 competitions (5K, 10K, Half-marathon, Duo and Marathon Challenge), disposable chips only.
- A 5K intermediate split mat is required in the 10K. 5K, 10K and 15K intermediate split mats are required in the Half-marathon.
- Redundant starting line and finish line mats are required plus an ID mat ~ 150 ft. from the finish line for announcer (in 5K, 10K & Half-marathon only). Only finish line timing mats will be required for Marathon Challenge participants in the beach fun run.
- Proposal should be based on 750 participants each in the 5K & 10K and 500 participants in the Half-marathon.
- Scoring for overall M/F and M/F masters, and age group awards 5 deep in 15 age groups for 5K, 10K & Half-marathon. First place only in each of 15 age groups for Duo and Marathon Challenge.
- Provide finish line structure. Two towers 5' square by 11' tall with cross structure (banners and tower wraps provided by event management).
- Provide finish line sound system and portable starting line sound system (the latter must be battery operated).
- Contractor to provide personnel to assist in data entry at race expo on January 18th and 19th. Personnel to arrive on site no later than 11 AM on January 18th.
- Finish line structure to be erected PM January 18th and removed late AM of January 20th, 2013.

The relative pricing for each bidder, using the pricing quoted and the anticipated quantities needed, is as follows:

Alta Vista Sports	No Bid
Florida Road Race	No Bid
Event Technical Services	\$14,487

Event Technical Services has performed the timing and scoring of the St. Pete Beach Classic flawlessly since 2007. Based on this fact, in addition to its meeting all the requirements of the specification, we are awarding the contract to **Event Technical Services**.

**St. Pete Beach City Commission
Agenda Report**

Issue Considered:	Request to contract with Quorum Services for building plan review and inspection services.
Date:	October 23, 2012
Prepared By:	George Kinney, AICP, Community Development
Summary of Issue:	Quorum Services would be used on an 'as needed' basis only and pursuant to the scope of work attached hereto. Staff has investigated the qualifications of this firm and recommends the City retain these services. This proposal was discussed with the Finance Office and the contract and scope of work have been reviewed by the City Attorney.
Requested Motion:	“I move to authorize the City Manager to enter into a contract with Quorum Services on an ‘as needed’ basis and pursuant to the approved Scope of Work”
Attachments:	Contract and Scope of Work.
Reviewed by City Manager:	<u>MB</u>

CONTRACT FOR PROFESSIONAL SERVICES

THIS AGREEMENT made and entered into this ____ day of _____, 2012, by and between **THE CITY OF ST. PETE BEACH**, a political subdivision of the state of Florida, hereinafter referred to as "CITY" and **QUORUM SERVICES, LLC**, a Florida Limited Liability Company, hereinafter referred to as "CONSULTANT."

WITNESSETH

WHEREAS, the CITY is a political subdivision of the State of Florida, having a responsibility to provide certain services to benefit the citizens of The City of St. Pete Beach; and

WHEREAS, CONSULTANT is in the business of providing the services listed in Exhibit "A," including, but not limited to certified professionals to perform Building Code Administration, Inspection and Plan Examination for The City of St. Pete Beach and in the State of Florida;

NOW THEREFORE in consideration of the premises, and in consideration of the mutual conditions, covenants and obligations hereafter expressed, it is agreed as follows:

1. Recitals. THAT the foregoing recitals are true and correct and constitute a material inducement to the parties to enter into this Agreement

2. Specific Provisions. THAT the parties hereby agree to the following specific provisions:

a. Description of Work. The CONSULTANT shall be responsible for providing the services described in the Scope of Services, which is attached hereto as Exhibit "A" and incorporated herein by references. Unless specifically excluded, the CONSULTANT shall provide supervision necessary for the completion of the work described herein. Any conflict between the terms and conditions in the body of this Agreement and the terms and conditions set forth in Exhibit "A" shall be resolved in favor of the body of this Agreement.

b. Payment. In consideration of the performance of this Agreement, the CITY agrees to pay CONSULTANT at the rate or basis described in Exhibit "A" which is attached hereto and incorporated herein by reference.

c. Commencement and Completion. The CONSULTANT will be required to commence work under this Agreement on **October _____, 2012** and to continue to provide services for the duration of this Agreement. This Agreement shall be for a period of one year (1) from the date hereof. CITY shall have the option to renew this Agreement for two (1) year periods per the terms delineated in Exhibit "A" with all other terms and conditions to remain in effect subject to annual fee escalations of 5% on hourly rates.

d. Termination.

i. Termination at Will: This Agreement may be terminated by the CITY or CONSULTANT at any time without cause by giving written notice not less than 14 days prior to the date of termination; provided that this provision shall relieve either party from its obligations under this Agreement prior to the date of the actual termination. CONSULTANT will be paid for services rendered through the date of termination. Said notice shall be delivered by certified mail, return receipt requested, or in person with proof of delivery.

ii. Termination for Cause: This Agreement may be terminated by either party for cause by the CITY or the CONSULTANT giving written notice to the other party not less than 7 days prior to the date of termination; provided that this provision shall relieve either party from its obligations of this Agreement through the date of the actual termination. CONSULTANT will be paid for services rendered through the date of termination. Said notice shall be delivered by certified mail, return receipt requested, or in person with proof of delivery.

iii. Return of Materials. Upon expiration or sooner termination of this Agreement, CONSULTANT shall promptly return to the CITY all materials, data and property held by it.

e. Opportunity to cure. In the event that either party is in breach of this Agreement and that such breach is reasonably rectifiable, the breaching party shall have the opportunity to rectify said breach within 7 calendar days of its receiving written notice from the non-breaching party. If the breaching party fails to rectify the breach within 7 calendar days, the non-breaching party shall be entitled to terminate this Agreement immediately.

f. Project management. The Project Manager for the CONSULTANT shall be: Dwight A. Bryan, C.B.O. (or his successor). The Project Manager for the CITY shall be: George Kinney, Community Development Director (or his successor)

g. Notices. All notices to the parties under this Agreement shall be in writing and sent certified mail to:

i. CITY: **THE CITY OF ST. PETE BEACH**
Attention: City Manager
155 Corey Avenue
St. Pete Beach, FL 33706

- ii. CONSULTANT: **QUORUM SERVICES, LLC**
Attention: Shaun Brooker, Managing
Member
405 S. Dale Mabry Highway #241
Tampa, FL 33609

h. Insurance/Indemnity

CONSULTANT shall defend, indemnify and save CITY harmless from and against claims and lawsuits arising from the CONSULTANT's and its employees', subcontractors', and assigns' (if any) negligent or intentional acts.

- i. CONSULTANT shall maintain the following minimum scope and limits of insurance:
- ii. Comprehensive General Liability Insurance including coverage for bodily injury, property damage, premises and operations, products/completed operations, personal, and contractual liability with a combined single limit of \$1,000,000 per occurrence. Such insurance shall include CITY, its officers, directors, employees, and elected officials as additional insureds.
- iii. Workers' Compensation Insurance as required by applicable state law, and Employer's Liability Insurance with limits of not less than \$500,000 each accident; CONSULTANT shall at all times maintain worker's compensation insurance coverage in the amounts required by law, but shall not be required to provide such coverage for any actual or statutory employee of the CITY.
- iv. Comprehensive Business Automobile Liability Insurance for all non-owned and hired automobiles and other vehicles used by CONSULTANT with a minimum limit of not less than \$1,000,000 per occurrence combined single limit, bodily injury and property damage.
- v. The CITY and its officers and employees, shall be named as additional insureds on the comprehensive general liability policies provided by CONSULTANT under this Agreement. CONSULTANT shall require any subcontractors doing work under this Agreement to provide and maintain the same insurance, which insurance shall also name the CITY and its officers, employees, and authorized volunteers as additional insureds.
- vi. Professional liability Insurance with minimum limits of One Million Dollars (\$1,000,000) protecting the CITY from errors and

omissions of CONSULTANT from or in connection with the performance of CONSULTANT services hereunder

- vii. The CONSULTANT shall furnish the CITY with Certificates of Insurance, which are to be signed by a person authorized by that insurer to bind coverage on its behalf. The CITY is to be specifically included as an additional insured or loss payee on all policies except Workers Compensation. In the event the insurance coverage expires prior to the completion of the project, a renewal certificate shall be issued 30 days prior to said expiration date. The policy shall provide a 30 day notification clause in the event of cancellation or modification to the policy. All certificates of insurance must be on file with and approved by the CITY before commencement of any work activities.
- viii. That the indemnification provisions of this paragraph shall survive the termination of this Agreement.

3. General Provisions. THAT the parties hereby agree to the following general provisions:

a. Representations of the CONSULTANT. The CONSULTANT represents that it has sufficient manpower and technical expertise to perform the services contemplated by this Agreement in a timely and professional manner consistent with the standards of the industry in which the CONSULTANT operates.

b. Representations of the CITY. The CITY represents that it is duly organized and existing as a political subdivision of the State of Florida. Further, the CITY has the full power and authority to enter into the transactions contemplated by this Agreement and has the ownership and/or control over the property which is the subject of this Agreement or which shall be serviced hereby.

c. Personal Nature of Agreement. The CONSULTANT hereby warrants that it has the necessary technical expertise and training to perform its duties as outlined in this Agreement. The parties acknowledge that the CITY places great reliance and emphasis upon the knowledge, expertise and personal abilities of the CONSULTANT. Accordingly, this Agreement is personal and the CONSULTANT shall not assign or delegate any rights or duties hereunder without the specific written consent of the CITY. In the event the CONSULTANT requires the services of any subcontractor or professional associate in connection with the work to be performed under this Agreement, the CONSULTANT shall obtain the written approval of the CITY Manager prior to engaging such subcontractor or professional associate.

d. Independent Consultant

- i. It is specifically agreed that the CONSULTANT is deemed be an independent consultant and not a servant, employee, joint adventurer or partner of the CITY for the purposes set forth in this subsection and it is further agreed that no agent, employee, or servant of the CONSULTANT shall be deemed to be the agent, employee, or servant of the CITY. Accordingly, none of the benefits, if any, provided by the CITY to its employees, including but not limited to compensation insurance and unemployment insurance are available from the CITY to the employees, agents or servants of the CONSULTANT. The CONSULTANT will be solely and entirely responsible for its acts and for the acts of its agents, employees, servants and subcontractors during the performance of this Agreement; provided, however notwithstanding any provision of this Agreement to the contrary. CONSULTANT shall for all purposes provided in this Agreement and otherwise be deemed an agent of the CITY for purposes of sovereign immunity whether under Florida Statute §768.28 and otherwise, including without limitation Florida Statute §768.28(9)(a). Although the CONSULTANT is an independent consultant, the work contemplated herein must meet the approval of the CITY and shall be subject to the CITY's general right of inspection to secure the satisfactory completion thereof. The CONSULTANT agrees to comply with all Federal, State and municipal laws, rules and regulations that are now or may in the future become applicable to the CONSULTANT, the CONSULTANTS business, equipment or personnel engaged in operations covered by this Agreement of accruing out of the performance of such operations. The CITY will not be held responsible for the collection of or the payment of taxes or contributions of any nature on behalf of the CONSULTANT.
- ii. The CONSULTANT agrees that it shall bear the responsibility for verifying the employment status, under the Immigration Reform and Control Act of 1986, of all persons it employs in the performance of this Agreement.

e. **Acceptance of work product, payment and warranty.** Invoices will be submitted weekly and payment, if found to be due the CONSULTANT, will be paid to the CONSULTANT [within fourteen (14) days after the date of receipt of the invoice] – **[IS THIS OKAY WITH CITY?]**. The CONSULTANT warrants that the data utilized by the CONSULTANT (other than as provided by the CITY) is from a source, and collected using methodologies, which are generally recognized in the Consultant's industry or profession to be a reliable basis and foundation for the CONSULTANT's work product. The CONSULTANT shall notify the CITY in writing should it appear, in the CONSULTANT's professional judgment that the data or information provided by the CITY for use in the CONSULTANT's work product is

incomplete, defective or unreliable. The CONSULTANT guarantees to amend, revise or correct to the satisfaction of the CITY any error appearing in the work as a result of the CONSULTANT's failure to comply with the obligations, warranties and representations contained herein. Neither inspection nor payment, including final payment by the CITY shall relieve the CONSULTANT from its obligations to do and complete the work product in accordance with this Agreement.

f. **Public records.** All records required to be prepared or maintained by the CONSULTANT in accordance with the Scope of Services (Exhibit "A"), shall be deemed to be public records. The CONSULTANT shall allow public access to such documents and materials in accordance with the provisions of Chapter 119, Florida Statutes. Should the CONSULTANT assert any exemptions to the requirements of Chapter 119 and related statutes, the burden of establishing such exemption, by way of injunctive or other relief as provided by law, shall be upon the CONSULTANT and CONSULTANT will defend and hold harmless the CITY and its officers and employees from and against any liability, including attorneys fees and costs, resulting from such assertion and any resulting litigation. The CITY reserves the right to unilaterally cancel this Agreement for refusal by the CONSULTANT to allow public access to all such documents, subject to the Provisions of Chapter 119, Florida Statutes and made or received by the CONSULTANT in conjunction with this Agreement.

4. **Miscellaneous Provisions.** THAT the parties hereby agree to the following miscellaneous provisions:

a. **Discrimination.** That the CONSULTANT shall assure that no person shall be subjected to unlawful discriminatory practices, on the grounds of race, color, national origin, religion, disability, genetic information, age or sex, in any activity under this Agreement. The CONSULTANT shall take all measures necessary to effectuate these assurances.

b. **Severability.** That, should any term or provision of this Agreement be held, to any extent, invalid or unenforceable, as against any person, entity or circumstance during the term hereof, by force of any statute, law or ruling of any forum of competent jurisdiction, such invalidity shall not affect any other term or provision of this Agreement, to the extent that the Agreement shall remain operable, enforceable and in full force and effect to the extent permitted by law.

c. **Entire Agreement.** That this Agreement states the entire understanding between the parties and supersedes any written or oral representations, statements, negotiations or agreements to the contrary. CONSULTANT recognizes that any representation, statements or negotiations made by the CITY staff do not suffice to legally bind the CITY in a contractual relationship unless they have been reduced to writing, authorized and signed by the authorized CITY representative.

d. **Construction.** Should any provision of this Agreement be subject to judicial interpretation, it is agreed that the court interpreting or considering such provision will not apply the presumption or rule of construction that the terms of this Agreement be more strictly construed against the party which itself or through its

counsel or other agent prepared the same, as all parties hereto have participated in the preparation of the final form of this Agreement through review by their respective counsel, if any, and/or the negotiation of specific language and therefore the application of such presumption or rule of construction would be inappropriate and contrary to the intent of the parties.

e. Attorney's Fees. In the event of any litigation to enforce the terms of this Agreement, the prevailing party shall be entitled to reasonable attorney's fees and costs which are directly attributed to such litigation both at the trial and appellate level.

f. Waiver. The indulgence of either party with regard to any breach or failure to perform any provision of this Agreement shall not be deemed to constitute a waiver of the provision or any portion of this Agreement, either at the time the breach or failure occurs or at any time throughout the term of this Agreement. The review of, approval of, or payment for any of CONSULTANT's work product, services or materials shall not be construed to operate as a waiver of any of the CITY's rights under this Agreement, or any cause of action the CITY may have arising out of the performance of this Agreement.

g. Force Majeure. Notwithstanding any provisions to this Agreement to the contrary, the parties shall not be held liable if failure or delay in the performance of this Agreement arises from fires, floods, strikes, embargos, acts of public enemy, unusually severe weather, outbreak of war, restraint of government, riots, civil commotion, force majeure, act of God, or for any other cause of the same character which is unavoidable through the exercise of due care and beyond the control of the parties. This provision shall not apply if the "Scope of Work" of this Agreement specifies that performance by the CONSULTANT is specifically required during the occurrence of any of the events herein mentioned.

h. Headings. All headings are for clarification only and are not to be used in any judicial construction of this Agreement or any paragraph.

i. Binding Nature of Agreement. This Agreement shall be binding upon the successors and assigns of the parties hereto.

j. Governing Law. This Agreement shall be governed by the laws of the State of Florida with respect to the interpretation and performance of the same. Any suit brought in connection with or arising from this Agreement shall be brought in the proper court of Pinellas County, Florida.

IN WITNESS WHEREOF, the parties hereto have signed and sealed this agreement on the day and date first written above.

THE CITY OF ST. PETE BEACH

WITNESS

By: _____
MICHAEL BONFIELD, City Manager

APPROVED AS TO FORM AND CONTENT
FOR RELIANCE OF THE CITY OF
ST. PETE BEACH ONLY:

WITNESS

By: _____
MICHAEL DAVIS, City Attorney

QUORUM SERVICES, LLC

WITNESS

By: _____
SHAUN BROOKER,
Managing Member

ATTEST:

Quorum Office Manager

EXHIBIT "A"

SCOPE OF SERVICES

Building Code Administration (BCA/BO)

Quorum Services shall provide a Certified Building Official, on **AN AS NEEDED BASIS**, to oversee and enforce the provisions of Florida Statute Chapter 468 Part XII. The Building Official shall possess a current standard Building Code Administrator license issued by the State of Florida Department of Business and Professional Regulation to perform mandatory building code administration, plans reviews, inspections associated with any of the General Building, Structural, Mechanical, Electrical and Plumbing components on behalf of The CITY of St. Pete Beach as their agent so as to reasonably assure compliance with the Florida Building code, local administrative and technical amendments and the St. Pete Beach Code of Ordinances, in accordance with the following, provided however, that all fire reviews and inspections shall be performed by CITY or its designee:

The CONSULTANT will provide these services based on the following Fee Structure:

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- It is the responsibility of the building official to administrate, supervise, direct, enforce, or perform the permitting and inspection of construction, alteration, repair, remodeling, or demolition of structures and the installation of building systems to protect the public's health, safety and welfare.
- Ensure compliance with the Florida Building Code and City of St. Pete Beach construction code ordinance. The building official shall faithfully perform these responsibilities without interference from any person.
- Render formal interpretations of the Florida Building Code and to adopt policies and procedures in order to clarify the application of its provisions.
- Verify that all staff which is required to be licensed by the Department of Business and Professional Regulation is properly licensed and that such licensure remains current while performing official duties.
- Meet with design professionals, contractors, developers and owners of property concerning the intent and interpretation of the Florida Building Code. Provide written interpretations as needed.
- Work closely with the City of St. Pete Beach Fire Prevention Bureau in matters concerning the Florida Building Code and the Florida Fire Prevention Code.

- Assist in performing plan review and inspections as needed to maintain a high level of customer service.
- Establish and maintain effective working relationships with City staff at all levels, as well as the elected officials.
- Encourage professional development among staff.
- Serves as a division liaison to officials, department heads, City staff, and the general public.
- Shall be the final interpreter of any building code issues that may arise.

It is our understanding that it is The City of St. Pete Beach's intent to have Quorum Services provide a building official to perform the essential duties listed above and that it is not the intent that the building official perform any of the following duties:

- Zoning interpretations
- Supervising Contractor Licensing
- Zoning and/or land use code enforcement
- Developing and/or implementing an operational budget for the Building Division

The City of St. Pete Beach agrees that Quorum Services representative will be designated as the official building official or building official entity of record and that The City of St. Pete Beach will provide an authorized letter to Quorum Services of such designation when said Building Code Administration services are engaged.

RATE STRUCTURE:

Building Code Administration (BCA/BO)

Quorum Services shall provide The City of St. Pete Beach a Building Official (BO) on an **"AS NEEDED BASIS"** to serve as the Building Official of record on a schedule mutually agreed upon by both parties.

Building Code Administrator

\$75.00 per hour *

***(Normal Business Hours Rate)**

- Normal Business Hours will be defined as hours between 8:00am to 4:30pm EST, Monday thru Friday, excluding City Observed and National Holidays.

SCHEDULE:

THE SCHEDULE OF SERVICES WILL BE ON AN AS NEEDED BASIS AND AGREED UPON BY BOTH PARTIES

Inspection and/or Plan Review Services

Quorum Services (QS) will provide the City of St. Pete Beach Building Department with inspection and/or plan review services on an “**AS NEEDED BASIS**”.

Quorum Services shall provide the City of St. Pete Beach complete inspection and plan review services in accordance with the Florida Building Code. This includes, but is not limited to, compliance with the Building Codes which have been adopted by local jurisdictions and the State of Florida, The Florida Building Code 2010, The Florida Plumbing Code 2010, The Florida Mechanical Code 2010, The NFPA-54 (Natural Gas Code), The NFPA-58 (LP Gas Code), and The National Electric Code 2010 (NFPA70).

RATE STRUCTURE:

Option 1

Inspection and/or On Site Plan Review Services

Hourly Rate

<u>Inspections and/or On Site Plan Review</u>	\$70.00 per hour (* and **)
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*** (Normal Business Hours Rate)**

- Normal Business Hours will be defined as hours between 8:00am to 4:30pm EST, Monday thru Friday, excluding CITY Observed and National Holidays.

**** Inspector or Plans Examiner will have a minimum of 2 certifications**

Option 2

Off Site Plan Review

\$65.00 per hour

CONSULTANT will pick up and drop off the plans from CITY and conduct the requested plan review at the CONSULTANT'S OFFICE. The plan review turnaround will be as agreed upon and in a timely manner. CONSULTANT will communicate directly with the permit applicant/representative until the plans are approved or withdrawn. The CITY shall be responsible for all zoning , FEMA and flood regulations, inspection enforcement and permit amendments. The CITY shall provide to CONSULTANT a complete set of signed and sealed plans for review.

ALL RATES FOR BCA/BO, INSPECTION AND PLAN REVIEW SERVICES:

- After Normal Business Hours, Saturdays and Sundays will be billed at a 1.5 multiple per hour of the rate above that applies.
- City Observed and National Holidays will be billed at double time per hour of the rate above that applies.
- Services associated from Natural Disaster Events will be billed at double time per hour of the rate above that applies.
- Hourly rates will be rounded up to the next 1/2 hour.

- Hourly rates will be rounded up to the next 1/4 hour for all phone call interaction that falls outside of the office on days that CONSULTANT is not working at the CITY facility.
- On Site Hourly rates will consist of a 4 hour minimum, excluding phone call interaction outside of the office.

MISCELLANEOUS:

Specifically excluded and to be provided by the CITY will be office facilities, office consumables, CITY plan review stamps, CITY forms, utilities, CITY badges/ID's, magnetic signs with CITY emblem for CONSULTANT vehicles, fuel surcharges, CITY office telephone equipment and service, CITY business related long distance, Current Code Books and Software for on-site activity and all administrative personnel, including permit clerk(s). The CITY will provide office computers and access to the CITY computer system only in the event the CITY desires the CONSULTANT to have access to the CITY computer system, in which the CITY will not unreasonably deny access if requested by the CONSULTANT in order for the CONSULTANT to satisfactorily perform the duties of this agreement.

The CITY administrative personnel will approve all site plans, accept building permit applications and associated paperwork, issue building permits, calculate, assess and collect all related fees applicable with the permitting process, including application, impact, inspection and other applicable miscellaneous fees.

The CITY and its Planning Department shall be responsible for CITY'S land use and zoning matters

The CONSULTANT may be required to attend meetings or to provide professional consultation to CITY officials and staff in connection with the assigned work or related projects.

The CITY of St. Pete Beach agrees that they will not employ/hire any of CONSULTANT's current or former employees during the contract period or within twelve (12) months of termination of the contract. The term "employ/hire" shall extend to the above referenced Building Official/ employee forming a corporation, partnership, limited liability company, other business entity, working for a competing company or by working as an in-house Building Official/employee for the Municipality. In the event it is determined by a court of competent jurisdiction, that the CITY violates this [non-recruitment] clause, CONSULTANT shall have the right of injunctive relief and the CITY shall be responsible for all reasonable and taxable costs associated with CONSULTANT's claim provided CONSULTANT is the prevailing party.

St. Pete Beach City Commission
Agenda Report

Issue Considered: FDOT installation of two new crosswalks at the median island 200' north of 52nd Ave and at the median island 600' north of 52nd Ave on Gulf Boulevard (SR 699).

Date: 10/23/12

Prepared By: Steven J. Hallock, Public Services Director

Summary of Issue: A St Pete Beach resident has requested that the Florida Department of Transportation (FDOT) look into the possibility of a crosswalk on Gulf Boulevard (SR 699) in the area of the Boca Sands Condominiums (5301 Gulf Blvd). In response to her request, an 8 hour pedestrian count was performed on June 2, 2012. This count indicated that this location would meet the requirements of the Traffic Engineering Manual (TEM); thus as required by the TEM a 3 day pedestrian count was performed on the 20th, 21st and 22nd of July 2012. The volume of pedestrians crossing Gulf Blvd justifies a crosswalk at the median island 200' north of 52nd Ave and at the median island 600' north of 52nd Ave. FDOT is considering installing crosswalks at both of these median islands.

FDOT Traffic Operations Department is generating a project that will replace the yellow flashing beacons at the existing crosswalks on SR 699 in St Pete Beach with rectangular flashing beacons within the next 8 months. The City has fought for this over the last few years and fully supports it. It is FDOT's intention to have the installation of these 2 new crosswalks included in this upcoming flasher replacement project. The median island 600' north of 52nd Ave would have to be reconstructed to accommodate a crosswalk and there would not be room for a tree. The size, shape and location of the existing median island 200' north of 52nd Ave will remain the same except a crosswalk will be cut through it.

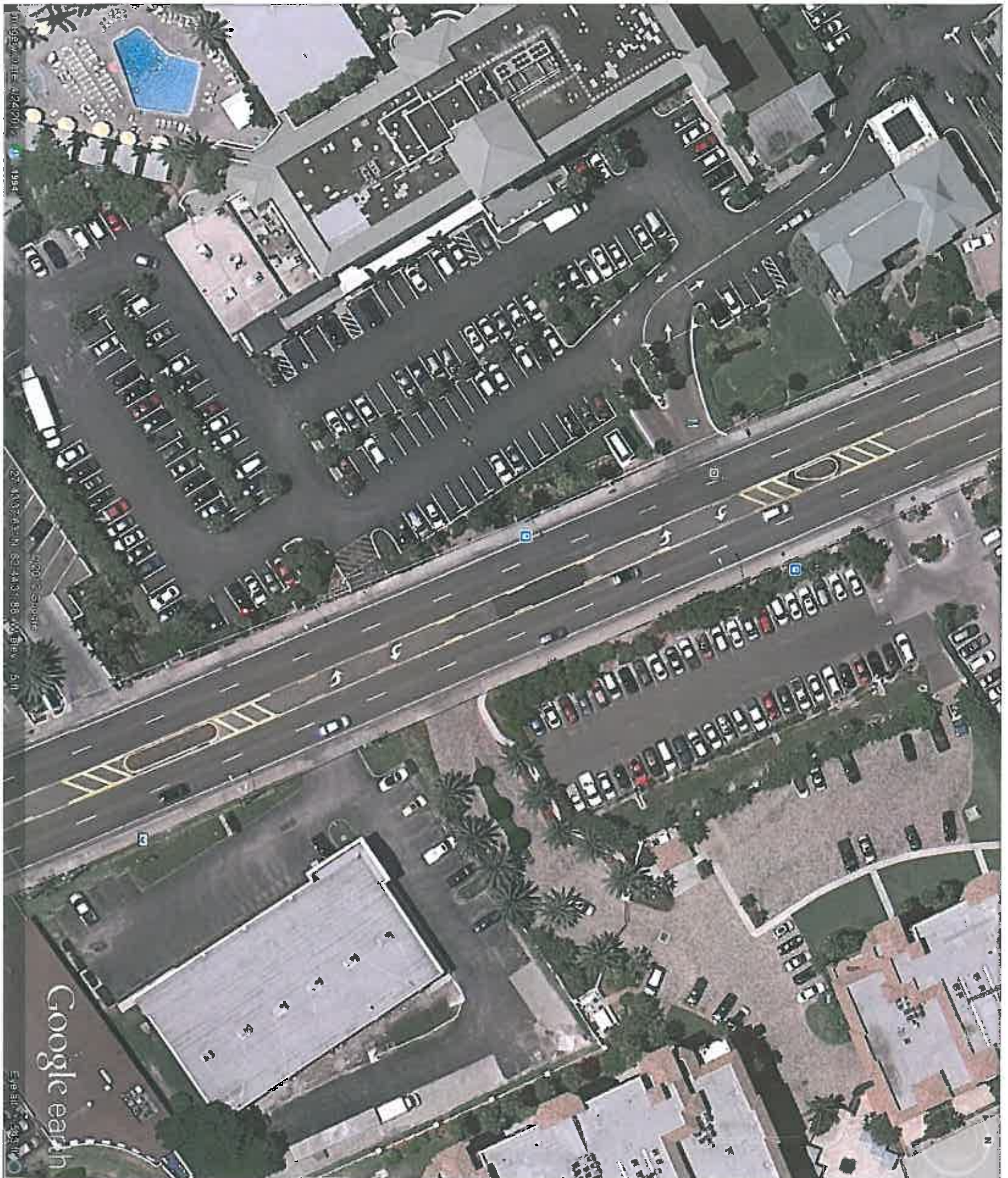
FDOT is requesting the City provide input supporting or opposing the new crosswalks and/or comments and concerns with the proposed new crosswalks. Staff contacted the Sirata about the median island 600' north of 52nd Ave since it is near their entrance. They are opposed to a crosswalk at this location if the tree must be removed, but are fine with the other new crosswalk.

Requested Motion: "I move to (support/oppose) FDOT installation of two new crosswalks at the median island 200' north of 52nd Ave and at the median island 600' north of 52nd Ave on Gulf Boulevard (SR 699)."

Attachments: Aerial Photo

Reviewed by
City Manager:

MB



**St. Pete Beach City Commission
Agenda Report**

Issue Considered: Ordinance 2012-17, First Reading and Public Hearing, providing for amendment to instructor fees section 58-3(F)(5) of the fee ordinance.

Date: October 23, 2012

Prepared By: Jennifer McMahon, Recreation Director

Summary of Issue: Currently, the instructors collect fees for program and classes at the St Pete Beach Community Center and pay the city 10-30% of the fees collected. To be more fiscally responsible and connected to the users, the staff at the St Pete Beach Community Center wish to collect the program or class fees and pay the instructors monthly 70-90%. There was an error on the First Reading agenda report stating we pay the instructors 10-30%. It is 70%-90%.

Requested Motion: "I move to approve ordinance 2012-17 to amend instructor fees section 58-3(F)(5) of the fee ordinance"

Attachments: Ordinance 2012-17

**Reviewed by
City Manager** MB

ORDINANCE NO. 2012-__

AN ORDINANCE OF THE CITY OF ST. PETE BEACH, FLORIDA PROVIDING FOR AMENDMENT OF SECTION 58-3 OF ARTICLE I OF CHAPTER 58 OF THE CODE OF ORDINANCES, PERTAINING TO PARKS AND RECREATION; PROVIDING FOR SEVERABILITY; PROVIDING FOR THE ~~ADOPTION~~REPEAL OF ALL ORDINANCES IN CONFLICT HERewith, TO THE EXTENT OF SUCH CONFLICT; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City Commission has found this ordinance to be in the best interest of the health, safety and welfare of the citizens of the city;

NOW, THEREFORE, THE CITY COMMISSION OF THE CITY OF ST. PETE BEACH, FLORIDA DOES HEREBY ORDAIN:

SECTION 1. Section 58-3, of the Code of the City of St. Pete Beach, Florida is amended to read as follows:

Sec. 58-3. – Fees and memberships.

- (a) Tax is included in all recreation fees; excluding rentals and memberships.
- (b) Two proofs of residency are required for the purchase of a pool pass and it shall be valid for one year from the date of purchase.
- (c) A fee shall be assessed on each returned check, regardless of the reason for the return and all related memberships and rights and privileges thereto shall be suspended until reimbursement is received. Reimbursement for returned checks and fees shall be made with cash or money order. Return of a second check shall result in a "cash only" status on all related memberships for a period of one year.
- (d) All daily visitors shall sign in at the front desk and pay a visitors' fee in addition to any other program cost or fee for the use of facilities or attendance of classes.
- (e) Fees charged for classes offered by contract instructors are refundable on a prorated basis when requested in writing during the time period the class is offered.
- (f) Fees shall be charged for the following:
 - (1) Non resident pool card fee.
 - (2) Pool pass.
 - a. Youth/senior.

- b. Adult.
 - c. Family (four members).
 - d. Per additional family members.
- (3) Daily pool admission fee without pool pass.
- (4) Camp programs. Children who attend or have completed kindergarten through completed 5th grade are eligible, for a minimum eight-hour per day, per person.
- The city manager or his/her designee shall adjust the fees for resident parents or guardians of the child participating, who prove financial hardship in accordance with the criteria established by the commission for granting such adjustments.
- (5) Instructor's fees. ~~Each instructor shall~~The City will collect the agreed upon fees from participants. The City will provide the ~~city~~with instructor a percentage of fees collected ~~from their students~~ within a range agreed upon at the signing of their individual contracts. The percentage ranges will vary between seventy and 90 percent. This payment ~~must~~will be paid ~~per month~~ on the first ~~workday~~of the following month.
- (6) Reserved.
- (7) Sports leagues.
- a. Adult sport leagues, per team, per season.
 - b. Children's sport leagues, per person, per season.
- (8) Reserved.
- (9) Staff programs. Fees shall be established for programs conducted by city recreation staff to cover the costs associated with the program.

SECTION 2. If any portion, part or section of this Ordinance is declared invalid, the valid remainder hereof shall remain in full force and effect.

SECTION 3. All ordinances or parts of ordinances, in conflict herewith, are hereby repealed, to the extent of such conflict.

SECTION 4. This Ordinance shall become effective immediately upon final passage as provided by law.

Steve McFarlin, MAYOR

FIRST READING : _____

PUBLISHED :

SECOND READING :

PUBLIC HEARING :

I, Rebecca Haynes, City Clerk of the City of St. Pete Beach, Florida, do hereby certify that the foregoing Ordinance was duly adopted in accordance with the provisions of applicable law this _____ day of _____, 2012.

Rebecca Haynes City Clerk

Input:	
Document 1 ID	file:///J:/WDOX/DOCS/CLIENTS/25313/001/ORDRES/~VER/1/00694339.DOC
Description	00694339
Document 2 ID	file:///J:/WDOX/DOCS/CLIENTS/25313/001/ORDRES/00694339.DOC
Description	00694339
Rendering set	Standard

Legend:	
<u>Insertion</u>	
Deletion	
Moved from	
<u>Moved to</u>	
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Format change	
Moved deletion	
Inserted cell	
Deleted cell	
Moved cell	
Split/Merged cell	
Padding cell	

Statistics:	
	Count
Insertions	7
Deletions	10
Moved from	0
Moved to	0
Style change	0
Format changed	0
Total changes	17

**St. Pete Beach City Commission
Agenda Report**

Issue Considered: First Reading and Public Hearing of Ordinance 2012-21

Date: October 23, 2012

Prepared By: Catherine Hartley, AICP, CNU-A, Senior Planner

Summary of Issue: In 2011, the City amended the comprehensive plan to allow both the Activity Center and Bayou Residential Districts to allow said districts to pull from the temporary lodging density pools if the density is awarded by the City Commission. The current plan language limits residential and temporary lodging projects over 15 units per acre to have a minimum of a 2 acre site. After further review of the land use maps, it appears that no address is more than 2 acres in size. The “Hotel Zamora”, an unfinished hotel project at 3701 Gulf Boulevard, has been abandoned for many months. The most recent building permit was issued in 2008 and because the permits were not kept active and construction has been halted for some time, the change in land use and zoning has rendered this property a non-conforming use and is considered abandoned. The project was initially approved as a 36 unit hotel with a restaurant. The site is 1.26 acres MOL. As such, the existing structure cannot be used as was initially approved. The City is now proposing amendments to the Comprehensive Plan and LDC to make this and other projects feasible.

The Planning Board reviewed the proposed ordinance at their regular meeting on August 21, 2012. The Board unanimously recommended approval of the ordinance.

Requested Motion: “I move to approve Ordinance 2012-21 (read title)”

Attachments: Ordinance 2012-21.

Reviewed by City Manager: MB

CITY OF ST. PETE BEACH

ORDINANCE NO. 2012-21

AN ORDINANCE OF THE CITY OF ST. PETE BEACH, FLORIDA PROVIDING FOR AMENDMENTS TO THE COMPREHENSIVE PLAN AS THEY RELATE TO THE COMMUNITY REDEVELOPMENT DISTRICT; AMENDING THE BAYOU RESIDENTIAL SUB-DISTRICT REGARDING THE ALLOCATION OF TEMPORARY LODGING UNITS FROM THE DENSITY POOL AND THE REGULATION AND SITE REQUIREMENTS OF TEMPORARY LODGING AND MIXED USES, FURTHER ILLUSTRATED IN EXHIBIT “A”; PROVIDING FOR THE REPEAL OF ORDINANCES, OR PARTS OF ORDINANCES, IN CONFLICT HERewith, TO THE EXTENT OF SUCH CONFLICT; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City Commission of the City St. Pete Beach adopted a large scale comprehensive plan amendment, establishing what is known as the Community Redevelopment District via Ordinance 2011-19; and

WHEREAS, changes in the economy and existing uses and parcel sizes in the Bayou Residential District have encouraged the City to re-evaluate and adjust policies in the Comprehensive Plan to allow for more flexibility in the allocation and regulation of temporary lodging units and their accessory commercial uses; and

WHEREAS, the Planning Board of the City of St. Pete Beach conducted a public hearing on August 21, 2012, noticed pursuant to Florida law and conducted pursuant to Ordinance 88-36 of the City of St. Pete Beach and found these changes to the Comprehensive Plan to be in the best interest of the citizens of the City of St. Pete Beach; and

WHEREAS, City Commission of the City of St. Pete Beach conducted public hearings on October 23, 2012 and _____, 2012, noticed pursuant to Florida law and conducted pursuant to Ordinance 88-36 of the City of St. Pete Beach; and

WHEREAS, the City Commission finds these text amendments to the Comprehensive Plan to be Consistent with the Goals, Objectives, and Policies of the Comprehensive Plan; and

NOW, THEREFORE, THE CITY COMMISSION OF THE CITY OF ST. PETE BEACH, FLORIDA, HEREBY ORDAINS:

Section 1. The Comprehensive Plan is hereby amended as shown in “Exhibit A”.

Section 2. All ordinances or parts of ordinances, in conflict herewith are hereby repealed to the extent of any conflict with this Ordinance.

Section 3. If any portion or part of this Ordinance is declared invalid by a court of competent jurisdiction, the valid remainder hereof shall remain in full force and effect.

Section 4. This Ordinance shall become effective 30 days from the date of adoption.

STEVE MCFARLIN, MAYOR

LPA NOTICE PUBLISHED: 8/11/2012

LPA PUBLIC HEARING: 8/21/2012

FIRST READING: 10/23/2012

PUBLISHED: 10/10/2012

SECOND READING/ADOPTION HEARING:

PUBLISHED:

I, Rebecca Haynes, City Clerk of the City of St. Pete Beach, Florida, do hereby certify that the foregoing Ordinance was duly adopted in accordance with the provisions of applicable law this _____ day of _____, 2012

Rebecca Haynes, City Clerk

“Exhibit A”

Proposed text amendments to the Comprehensive Plan

Bayou Residential

Permitted Uses and Standards

- (a) Primary uses – Residential and Temporary Lodging Uses.
- (b) Secondary uses -Commercial ~~uses and office~~ only as a component of a mixed use residential or temporary lodging development.
- (c) Density/Intensity and Height Standards.

1. Residential and Temporary Tourist Lodging use – shall not exceed:

a. 15 dwelling units per acre for an exclusively residential use. ~~_on a buildable site less than two acres; or~~

~~b. 18 dwelling units per acre for an exclusively residential use on a minimum parcel buildable site of two acres; or~~

be. 18 dwelling units per acre for multifamily residential mixed with a commercial use. The maximum floor area ratio for the commercial portion of the mixed use project is 0.3; or

c. 40 temporary lodging units per acre not to exceed the density pool allocated,. The temporary lodging use can be mixed with a commercial use. The maximum floor area ratio for the commercial portion of a mixed use project is 0.3

~~or 40 temporary lodging units per acre not to exceed a total of 50 units per project nor the density pool allocated, plus an additional bonus of no less than 0.2 and no more than 0.3 floor area ratio, for the development of a primary residential or tourist lodging project mixed with a secondary retail commercial on a minimum buildable site of two acres; and~~

~~ed.~~ Variances to exceed the maximum density or intensity above as established in this Future Land Use Plan shall be prohibited.

2. Height shall not exceed, and shall be permitted up to the following, subject to any height limitations contained in the City’s LDC:

a. Thirty-five (35) feet above base flood elevation for an exclusively residential use. ~~15 dwelling units per acre or less located on less than a two acre buildable site with a minimum setback of twenty (20) feet from Gulf Boulevard; or~~

~~b. Forty-five (45) feet above base flood elevation for an exclusively residential use exceeding 15 dwelling units per acre located on a minimum two (2) acre buildable site with a minimum setback of thirty (30) feet from Gulf Boulevard; or~~

c. Fifty-four (54) feet above base flood elevation for all other uses, ~~a mixed-use residential, or temporary lodging project with a secondary retail component exceeding 15 residential dwelling units or 20 temporary lodging units per acre located on a minimum parcel size of two acres with a minimum setback of forty (40) feet from Gulf Boulevard; and~~

~~d. Any increases to, including variances to increase, any of the maximum heights set forth above for this Bayou Residential character district shall be prohibited, unless approved by voter referendum, if required by the City Charter.~~

3. The maximum impervious surface ratio shall not exceed:

a. 0.70 for ~~exclusively residential uses~~all development; Maximum impervious surface ratio (ISR) for all other uses: 0.85; and

b. Variances to exceed the maximum impervious surface ratio above are prohibited.

4. Temporary Lodging Unit Density Pool ("TLU Density Pool") -The City shall establish a TLU Density Pool not to exceed a total of 325 units for the entire TC-2, Bayou Residential, and Activity Center districts and the following shall govern the allocation of density from the TLU Density Pool:

a. The TLU Density Pool shall be allocated to individual projects by ordinance of the City Commission upon request of an individual property owner; and

~~b. Such allocation may be up to but shall not exceed twenty (40) temporary lodging units per acre and further, the cumulative allocation shall not exceed sixty (50) units per development project; and~~

b. The number of available temporary lodging units remaining after such project allocation shall be specified in each City Commission ordinance allocating such units and each such ordinance shall provide that no units beyond those TLU Density Pool units remaining ~~available to the TC-2 and Activity Center districts shall be allocated to any subsequent temporary lodging use project; and~~

~~d. This limitation shall be absolute and shall apply regardless of the proposed size or density of the project requesting such allocation. Such units shall be established exclusive of any other use provided for in the District.~~

**St. Pete Beach City Commission
Agenda Report**

Issue Considered: First Reading and Public Hearing of Ordinance 2012-22

Date: October 23, 2012

Prepared By: Catherine Hartley, AICP, CNU-A, Senior Planner

Summary of Issue: In 2011, the City amended the comprehensive plan to allow both the Activity Center and Bayou Residential Districts to allow said districts to pull from the temporary lodging density pools if the density is awarded by the City Commission. The current plan language limits residential and temporary lodging projects over 15 units per acre to have a minimum of a 2 acre site. After further review of the land use maps, it appears that no address is more than 2 acres in size. The “Hotel Zamora”, an unfinished hotel project at 3701 Gulf Boulevard, has been abandoned for many months. The most recent building permit was issued in 2008 and because the permits were not kept active and construction has been halted for some time, the change in land use and zoning has rendered this property a non-conforming use and is considered abandoned. The project was initially approved as a 36 unit hotel with a restaurant. The site is 1.26 acres MOL. As such, the existing structure cannot be used as was initially approved. The City is now proposing amendments to the Comprehensive Plan and LDC to make this and other projects feasible.

The Planning Board reviewed the proposed ordinance at their regular meeting on August 21, 2012. The Board unanimously recommended approval of the ordinance.

Requested Motion: “I move to approve Ordinance 2012-22 (read title)”

Attachments: Ordinance 2012-22.

Reviewed by City Manager: MB

CITY OF ST. PETE BEACH

ORDINANCE NO. 2012-22

AN ORDINANCE OF THE CITY OF ST. PETE BEACH, FLORIDA PROVIDING FOR AMENDMENTS TO THE LAND DEVELOPMENT CODE AS THEY RELATE TO THE COMMUNITY REDEVELOPMENT DISTRICT; AMENDING THE BAYOU RESIDENTIAL ZONING DISTRICT REGARDING THE ALLOCATION OF TEMPORARY LODGING UNITS FROM THE DENSITY POOL AND THE REGULATION AND SITE REQUIREMENTS OF TEMPORARY LODGING AND MIXED USES, FURTHER ILLUSTRATED IN EXHIBIT “A”; PROVIDING FOR THE REPEAL OF ORDINANCES, OR PARTS OF ORDINANCES, IN CONFLICT HERewith, TO THE EXTENT OF SUCH CONFLICT; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City Commission of the City St. Pete Beach adopted a large scale comprehensive plan amendment, establishing what is known as the Community Redevelopment District via Ordinance 2011-19; and

WHEREAS, 163.3202 Florida Statutes, requires local governments to adopt land development regulations consistent with its adopted comprehensive plan; and

WHEREAS, changes in the economy and existing uses and parcel sizes in the Bayou Residential District have encouraged the City to re-evaluate and adjust regulations in the Comprehensive Plan and Land Development Code to allow for more flexibility in the allocation and regulation of temporary lodging units and their accessory commercial uses; and

WHEREAS, the Planning Board of the City of St. Pete Beach conducted a public hearing on August 21, 2012, noticed pursuant to Florida law and conducted pursuant to Ordinance 88-36 of the City of St. Pete Beach and found these changes to the Comprehensive Plan to be in the best interest of the citizens of the City of St. Pete Beach; and

WHEREAS, City Commission of the City of St. Pete Beach conducted public hearings on and noticed pursuant to Florida law and conducted pursuant to Ordinance 88-36 of the City of St. Pete Beach and Section 3.4 of the Land Development Code; and

WHEREAS, the City Commission finds this text amendment to the Land Development Code to be Consistent with the Goals, Objectives, and Policies of the Comprehensive Plan; and

NOW, THEREFORE, THE CITY COMMISSION OF THE CITY OF ST. PETE BEACH, FLORIDA, HEREBY ORDAINS:

Section 1. The Land Development Regulations are hereby amended as shown in “Exhibit A”.

Section 2. All ordinances or parts of ordinances, in conflict herewith are hereby repealed to the extent of any conflict with this Ordinance.

Section 3. If any portion or part of this Ordinance is declared invalid by a court of competent jurisdiction, the valid remainder hereof shall remain in full force and effect.

Section 4. This Ordinance shall become effective 30 days from the date of adoption.

STEVE MCFARLIN, MAYOR

LPA NOTICE PUBLISHED: 8/11/2012

LPA PUBLIC HEARING: 8/21/2012

FIRST READING: 10/23/2012

PUBLISHED: 10/10/2012

SECOND READING/ADOPTION HEARING:

PUBLISHED:

I, Rebecca Haynes, City Clerk of the City of St. Pete Beach, Florida, do hereby certify that the foregoing Ordinance was duly adopted in accordance with the provisions of applicable law this _____ day of _____, 2012.

Rebecca Haynes, City Clerk

“Exhibit A”

Text amendments to the Land Development Code

Sec. 42.1. - Purpose and intent.

The BR Bayou Residential District is intended to support multi-family residential or temporary lodging projects with limited non-residential uses mixed with the residential uses.

Sec. 42.2. - Permitted primary and secondary uses.

Subject to the provisions or restrictions contained in this section and elsewhere in this Code, permitted primary and secondary uses and structures in the Bayou Residential District are as follows:

Primary Uses:

- (a) Residential uses - Attached single family, two family, and multi-family.

Secondary Uses:

- (a) Commercial ~~or retail~~ uses as a mixed-use component with multi-family residential. ~~(minimum 2 acre site).~~

Sec. 42.3. - Permitted accessory uses and structures.

- (a) Uses and structures, as regulated in sections 6.12 and 6.13, which are customarily accessory and clearly incidental and subordinate to permitted or permissible uses and structures and are not of a nature prohibited. ~~under section 42.5~~

- (b) Home occupations, subject to the conditions set forth in section 6.5 of this Code;

- (c) Temporary structures under the provisions of section 6.11 of this Code:

- (d) Electric vehicle charging stations.

Sec. 42.4. - Allowable conditional uses.

Subject to the provisions or restrictions contained in this section and elsewhere in this code, allowable conditional uses in the Bayou Residential District are as follows.

- (a) Residential docks

~~(b) (a)~~ Docks, commercial—Class A
~~(a)(c)~~ Docks, commercial: Class B

~~(cb)~~ Temporary Lodging with or without a commercial component, awarded on a first come, first serve basis, to come from the density pool established in the Comprehensive Plan (325 available units for potential use in the Town Center Core Corey Circle, Coquina West, Activity Center, and Bayou Residential Districts).

Sec. 42.5. - Prohibited uses and structures.

All uses and structures not of a nature specifically or provisionally permitted herein are hereby prohibited in the Bayou Residential District.

Sec. 42.6. - Density and intensity.

- (a) Exclusive rResidential uses shall not exceed 15 units per acre. ~~on a site less than two (2) acres.~~
- ~~(b) Residential uses shall not exceed 18 units per acre on a buildable site two (2) acres or more.~~
- (c) Residential density of up to 18 units per acre ~~on a buildable site of two (2) acres or more only~~ mixed with a commercial non-residential mixed use component with a ~~minimum of 0.2 FAR and~~ a maximum Floor Area Ratio of 0.3. ~~FAR.~~
- (d) 40 temporary lodging units per acre not to exceed ~~a total of 50 units per project nor the~~ density pool allocated. The temporary lodging use can be mixed with a commercial use. The maximum floor area ratio for the commercial portion of a mixed use project is 0.3.

Sec. 42.7. - Height and setbacks.

For the Bayou Residential District, height and setbacks are regulated as follows: ~~front yard setbacks for exclusively residential and temporary loading uses are based on height per the Comprehensive Plan and as follows:~~

Use	Height and Front Yard Setbacks
<u>Exclusive</u> Residential on less than 2 acres	35 feet with a minimum setback of 20 feet from Gulf Blvd.

Residential uses mixed with commercial uses Residential on 2 acres or greater	54 45 feet with a minimum setback of 30 feet from Gulf Blvd.
Tourist Lodging <u>with or without a mixed use commercial component</u>	54 feet with a minimum setback of 40 feet from Gulf Blvd.

Other Setback Requirements:

Front Yard for Commercial Mixed with Residential	The Commercial portion of a mixed use development shall be set back a minimum of 15 feet.
Secondary Front:	20 Feet
Side yard:	10 percent of lot width per side; 10 foot minimum setback required.
Rear yard	20 feet. No setback shall be required for any structural pedestrian facilities adjacent to any body of water. Outdoor seating areas for permitted commercial uses may be placed within the required rear yard setback.

Section 42.8. Maximum impervious surface ratio.

Maximum impervious surface ratio (ISR) for ~~exclusively residential uses~~~~all uses~~: 0.70

Maximum impervious surface ratio (ISR) for all other uses: 0.85

Section 42.9. Minimum Off-Street Parking Requirements

Shall be in accordance with the requirements of Division 23 of the Land Development Code, Off Street Parking and Loading.

Section 42.10 Landscaping

Shall be in accordance with the requirements of Division 22 of the Land Development Code, Landscaping and Tree Protection.

Section 42.11 Design Standards

Design standards shall be in accordance with Division 39.

Section 42.12 Signs

Shall be in accordance with Division 26.

Administrative Services Division Quarterly Report for September 30, 2012

Finance Division:

The last quarter has been very busy for the finance division. The budget document is due to the City Commission by July first and following submittal budget workshops are in full swing. Budget workshops were held with the Finance & Budget Committee and their recommendations were compiled and presented to the City Commission. Workshops were then held with the City Commission, followed by public hearings on the budget and culminating in a final budget adoption for FY 2013 approved in late September.

In addition to the workshops and meetings outlined above, there are specific TRIM (truth in millage) requirements outlined in the Florida statutes that must be met in order to receive State Revenue Sharing monies. Hearings must be held within certain time frames, advertisements must be placed in a specific format and within a certain time frame and various forms must be filed with the property appraiser's office as well as the state within specific time frames. All requirements and submittals have been met.

Finance was involved in preparing supporting information for the impasse hearings regarding pension negotiations with all three unions. Various meetings were held with the City Manager and labor attorney regarding this issue.

The Investment Policy of the city was reviewed and modified. It is important to have cash diversified and subject to minimal risk but still strive to earn the most possible given the current conditions. A new investment was opened with Florida Safe. City monies are now invested at the State Board of Administration, Florida Municipal Investment Trust, Wells Fargo and Florida Safe.

The purchasing card (P-Card) program was launched citywide. This is a program whereby small purchases – less than \$1,000 in value – can be made on a P-Card. Full benefits of the P-Card program were implemented. Transactions are approved and coded to the proper general ledger account by the purchaser, then approved by their manager, then approved by finance – all within the Bank of America system. At the end of the month, transactions are directly uploaded into the Incode financial software package (eliminating keying in transactions) and then one ACH payment is made to Bank of America. In addition to saving staff time, this has significantly reduced the amount of checks processed, thereby reducing bank charges and saving postage by mailing out payments. The program also offers rebates. For example, if the City spends \$1 million in one year on the Purchasing card, the City will receive a \$14,900 rebate. We are looking at expanding the use of P-Cards to payment of Progress Energy bills and Pinellas County Utility bills to help us reach that threshold. However, a convenience fee is charged by utility companies so this will require further analysis.

The last quarter of the year also is also the time when the City auditors begin their fieldwork for the FY 2012 audit. The finance division works closely with the auditors in helping provide as much information as possible in a timely manner for their review to keep the cost of the audit services to a minimum.

The finance division is also responsible for signing off on any FEMA paperwork related to Tropical Storm Debby. A kick-off meeting was held by FEMA attended by personnel from public services and the Administrative Services Director. A separate fund was established to track costs specific to the storm.

Public Service has done an excellent job documenting the work and costs associated with Tropical Storm Debby.

We received a request for a company that is working with the city to recover lost revenues associated with the BP Oil spill. They have requested detailed records for fiscal years 2007 thru 2012 for comparison purposes. This information was provided thru 2011 and the 2012 information will be sent once the final adjustments for the fiscal year have been made.

The finance division is also responsible for workers compensation and risk management. Dan O'Connor has been working diligently to reduce the city loss ratio on workers compensation claims by getting employees back to maximum medical improvement (MMI) in a timelier manner. Dan attended mediation on the Kilbury vs. SPB. Insurance company settled on a payment of \$85,000 plus legal. Paperwork was filed on additional two police vehicle crashes that occurred during the same weekend. Dan is working on a presentation outlining areas needed for improvement when liability and/or potential liability incidents occur.

Grant management is essential if the City is to receive reimbursement for grants that it has been awarded. Registration was completed in the Federal CCR system which is required to receive reimbursement for federal grant monies. The city still has not received the final \$25,000 payment on the energy grant. Dan has been following up weekly on the status. The quarterly HUD paperwork as been completed. The FRDAP application has been reviewed for next round of funding. An appeal was filed regarding a decision made by the traffic safety office comptroller denying pension/FICA reimbursement related to the pedestrian safety grant. The director ruled in favor of the City and paperwork has been submitted to receive \$6,000 in personnel costs owed on the Grant. Final reimbursement paperwork as been submitted for the FDOT pedestrian Grant.

Parking Enforcement Division:

The City is looking into online parking permit sales. Dan has contacted two credit card payment vendors regarding a credit/debit e-check solution. Once a vendor is selected and the process is put in place for parking permit sales, we are hoping to open the process to the community development department for payment of business taxes and permit fees on line as well as to recreation for receiving payments for classes and various activities on line. We want to make sure that the credit card fees associated with this can be passed on to the purchaser thru a "convenience fee" so that the City does not incur any additional expenses.

Dan met with Park Mobile regarding implementation/pricing structure/operation of a pay meter by credit card via an 800 number and/or a smart phone system for pay stations and coin meters similar to St. Petersburg's system.

Changes in the parking ordinances and additional meters were installed. New signs were put up near Silver Sands. All Phase paving striped the new metered zones on Gulf Winds Sunset 66 and 64. New meters and posts were installed.

Parking revenue is up significantly when compared to the same quarter the previous year. The number of transactions on the pay station has increased from 97,118 in the last quarter of FY 2011 to 109,634 in the last quarter of FY 12. Revenue comparison for the same period is \$302,933.60 compared to

\$397,818.90. All monies from parking are now being counted at City Hall instead of relying on the Bank to count the monies.

Parking tickets are down slightly compared to the previous year. The numbers of tickets issued for the months of July thru September in FY 2011 were 608 compared to 570 in FY 2012. Revenue however is up slightly from \$19,420 to \$19,900 for the same time period.

Library Division:

The computer in the children's area has been revised to include several new video games and other "kid friendly" e-materials. During the last quarter, the library hosted the Recreation Centers Journalism Camp for kids every day. A reporter from the local Gabber publication led the group as they learned the fundamentals of information gathering, organizing and writing a story for publication. The campers made great use of the library collection, conference room, computers etc. during the week long process of creating a worthy news story.

Usually twice a year, the Tampa Bay Times book editor donates several cartons of new books that she has received from publishers for review. Six cartons were delivered and it has taken a good deal of time to consider/select titles to be included in our collections. This selection and cataloging of approximately 75 new titles is complete; using an average cost of \$20, this represents approx. \$1,500 savings in probable purchases. The remainders, not suitable for our collection, will be sold in the Friends Bookstore. In addition, 100+ donated titles from individual patrons were reviewed using standard collection development criteria, and selectively added as new titles or replacement copies to our collection.

The Women's League of Voters has been conducting a registration drive at the Library. They are pleased with the results, averaging 4-6 new voter registrations each week. All of the PPLC libraries have also committed to a policy of offering a voter registration form to every new patron who requests a library card.

Maryjane's summer storytelling program for the Montessori School students was so successful that they have ask her to continue into the Fall, each Wednesday afternoon, August 29 – October 17.

Staff Development Day (Friday, August 24) was an unqualified success. The morning's session on e-readers was extremely informative, allowing for some hands-on time for staff to get comfortable with the several different brands of e- readers. Also reviewed the hurricane plan, a very timely topic with Isaac headed into the Gulf. Several Library objectives for next FY were discussed. And concluding activity about organizational values seemed to raise everyone's level of awareness to the values that need to be shared as we perform our daily work.

The Library now has a presence on Face book. Lauren has done a great job of creating an informative and attractive page for our patrons to access and participate in if they choose. Maintenance is ongoing as this social network demands immediacy= attentive updating. It is just one more avenue for the Library to promote collections and services and to perhaps get feedback from our patrons who are on Face book.

A complete inventory of the DVD collection was completed and a summary report was submitted. Efforts will now be made to clean-up some cataloging records for those items long missing and to replace titles that are still in high circulation demand.

The GABBER (September 20) had a front page photo and heartfelt tribute to Tucker, the Library's reading therapy dog, who passed away earlier in the month. Tucker's owner is training one of Tucker's sons as a therapy dog and will soon step in to resume our weekly program for our children who are reluctant readers. The GABBER reporter has been a great friend to the Library, often featuring our programs and services in their weekly local news coverage.

Staff participated in a virtual conference sponsored by the Library consortium in SE Florida (SEFLIN). It is focused on e-Books: Benefits, Challenges, and the Future and includes several featured speakers, including one from Douglas County PL System in Colorado where they have developed their own "cloud" and purchase e-book titles directly from publishers and make them available to their patrons. Also, a Wright State University librarian whom I have heard speak before and presents an interesting approach to e-book access via multiple vendors.

The rapidly developing technologies for libraries challenge us to keep up. Two staff members attended via teleconference a 2-part training on the POLARIS administration access module. It was very detailed about what settings and options are available in customizing the commercial LMS to address local needs and also discussed some of the changes that are forthcoming in the new version of POLARIS scheduled to go into production for all of PPLC member libraries on December 6. Some of the adjustments will need to be made at the local and/or workstation level; thus, the need for a few of our tech-savvy staff members to be up-to-speed so that we can accomplish this.

Information Technology Division:

The Finance Department assumed responsibility for IT on September 1 and at that time, the title of the department was changed from the Finance Department to the Administrative Services Department since it now is responsible for a variety of functions outside finance.

The City contracted with an outside vendor for consultant assistance on the computer hardware of the City. At the same time, an IT Specialist was hired full time to help with the day to day technical issues that arise. Both have been very busy.

The first priority of the IT Specialist was documentation. To that end he began to compile a listing of all the software, computers, servers, printers, devices and users that are currently active in the network. Once completed a list of information and settings related to troubleshooting for quicker resolution going forward. A future project involves consolidating IT related information that is easily accessible from mobile devices and/or device with internet connections.

The next task for the IT Specialist was to document the mapping of all current servers both physical and virtual, current server count is 24 servers!! A list of services running on each server has been provided to the consultant.

The backup system has been documented. A process has been started to migrate older archives to an off-line storage. An additional backup system (Shadow Copy) was installed for easier restores and an additional source of backups.

Worked on improving systems at the library - added new workstations and fixed/reduced errors that have been around historically.

Migrated Public Services Director back from a virtual environment to a physical environment which greatly reduces issues for both user and IT.

Working on a Dell computer replacement plan which involves getting all virtual users back on regular desktops.

IT Specialist created an accurate and up to date network map. Detailing network addresses, DNS settings and Devices.

Documented and tested all the known wireless devices in the city.

Working on a system to allow users to gain access via the Guest account in various city buildings.

Organizing of hardware and Software inventory...and finding where stuff is and where it should go. Also organizing all three IT rooms.

Setup of workstation environment for the testing of all out applications on Windows 7 64 bit environment.

Moving virtual users off of the thin client and on to desktops at the fire stations to improve end user experience and to allow better viewing of training courses.



Public Services Department 4th Quarter Report (July, August and September 2012)

"The Public Services Department oversees the efficient and effective operations of the Public Properties, Utilities and Construction Divisions in order to consistently deliver the highest quality of life and infrastructure to our island community."

ADMINISTRATION

- Prepared for and attended pre, post and City Commission meetings; worked on various agenda reports and followed up as needed.
- Planned and set up the July 4th fireworks.
- Bi-weekly meetings with City Manager, Operations Manager and CIP Construction Manager to discuss Department activities; tracked all construction and operations.
- Worked with Doug Lampe (who took the lead), Adam Duff (Florida Aquarium) and Gregg Nicklaus (Sirata) on sea oat planting.
- A lot of time spent on TS Debby response, clean-up, damage assessment, repairs, and FEMA and FWA meetings.
- Completed all items and tasks needed for this year's stormwater special assessment.
- Followed up on the turtle lighting survey and provided information to the County for Upham Beach T-groin and renourishment permitting.
- Scheduled mold inspection and remediation for both Fire Stations and City Hall.
- Finalized new solid waste contract.
- Filled in as Acting City Manager.
- Reviewed and answered questions about the Public Services FY12-13 proposed budget. Attended Finance and Budget Committee meetings and City Commission budget hearings.
- Finalized plans for the Fire Stations roof and exterior repairs.
- Communicated with numerous residents at various locations who wanted to make sure we are aware of their drainage concerns; sent their letters and pictures to our Stormwater Master Plan consultant. Updated plan should be completed in November.
- Special event permits processed and distributed.
- Attended FEMA training.
- Checked on Master Pump Station pump failures and the breaks in force main #2. Staff and the contractor, Rowland, did an outstanding job addressing these crises.
- Attended FEMA Applicant Briefing and went over project list to make sure what we are submitting is covered.
- Prepared for and attended Beach Stewardship Committee. The County provided updates on the T-groins and beach renourishment.
- Attended the Bayway Bridge Progress meetings.
- Did our best to address the high volume of seaweed on the beach in August; fielded numerous calls and emails.
- RNC preparation. Overall the City looked pretty good for it; hopefully we made a good impression on people who visited and they'll come back again.
- FY 2011 Wastewater True-up analysis completed.
- Contacted FDEP to renew our beach cleaning permit; completed all paperwork.

- The City has spent years trying to get FDOT to approve Rectangular Rapid Flash Beacons (RRFB) to enhance pedestrian safety on Gulf Blvd and Blind Pass Road (State Road 699). They have now been approved and funding secured.
- Preparation for Hurricane Isaac; luckily it missed us.
- The Moving Ahead for Progress in the 21st Century (MAP-21) bill is now law, which stabilizes federal surface transportation investment through FY 2014. Continued to research potential impacts for the City, e.g. securing funding from it.
- Became the new MPO TCC representative; attended MPO and TCC meetings.
- Numerous calls, emails and meetings on the Gulf Blvd detour for the force main 2 project. Spent a lot of time answering questions, addressing concerns when possible, and simply allowing people to vent.
- FSA Stormwater Level 2 Certification training.
- Worked on finalizing Blind Pass Road Reconstruction project scope including discussions on any needed utility improvements. FDOT is at 60% design and assures us they can move quickly to finalize the plans once we give them the final okay. We plan to bring the concept forward at an upcoming City Commission meeting for review and approval now that the budget has been approved.

CONSTRUCTION

- Landscape Medians – Reclaimed water taps were completed in the majority of the new medians on Gulf Blvd. and Blind Pass Rd. Palm trees were installed. Clearing of existing landscaping is nearing completion. Irrigation installations are scheduled to begin soon followed by the new ground cover.
- Sunset Park – Sunset Park sustained extreme damage due to TS Debby. Upon excavation, we discovered that the City's (2) 24" storm lines had been destroyed, at the joint closest to the seawall, during the storm. The pipes had to be replaced. Upon inspection, we also discovered that the seawall had sustained damage at the panel joints. A 2' wide concrete wall was poured on the backside of the existing wall to seal off any cracks or deficiencies in the wall.
- Seawall at 20th Ave. was completed. Restoration at the 20th Ave. Street end began.
- Seawall between 85th/86th and Boca Ciega began. McKenney Park seawall is next on the list for completion.
- City Hall painting/caulking was completed.
- RFP for City Wide Solid Waste Services was released and bid. WSI was awarded the contract.
- Paving – The contractor returned to pave the remaining streets. The only items left are 19th and 20th Ave. Street Ends.
- Stormwater Master Plan is still in progress. Expected completion is early November.
- Completed NPDES permitting.
- Began cleaning 30+ stormwater outfalls. The outfall cleaning is slow going due to rainfall and high tide events.
- Force Main #2 – The project, at the end of the quarter, was a little more than 50% complete. Replacement was necessary due to extreme deterioration of the existing aged piping.
- Lift Station #10 Rehabilitation was completed.
- Met with FEMA representatives on a weekly basis regarding projects and funding for repairs.

- Met with Hennessy Construction in regards to scope of work for repairs to the Fire Stations.
- Completed a presentation for and attended the Florida Energy Summit.
- Continued work on the Community Center Dock Project. Preliminary layout and plans were completed. The consultant has been in contact with Fish and Wildlife and US Army Corps for preparation of the permit.
- Manhole rehabilitation along Gulf Winds Dr. has been completed. This involved installation of new rings/covers and coating the interior of the manhole to provide structural stability and seal the manholes against infiltration.
- Attended Tampa Bay Purchasing Co-Op meetings.
- Horan Park – Warranty work was completed on Horan Park. The batteries in the solar bollards needed to be replaced.
- Received shop drawings for generator housing/tank replacement at the Reclaimed Water Booster Station.
- Received RFQ responses for Engineering & Planning/Urban Design Services.

PUBLIC PROPERTIES DIVISION

- Issued and inspected tree removal permits.
- Assisted with the set-up for special events by delivering barricades, cones and trash cans for each event. Installed and removed banners for several events.
- Lowered all American Flags to half-staff for several occasions as dictated by the Governor or President.
- Extensively cleaned the beach in preparation for the RNC. We were hit with large seaweed shedding about two weeks prior that took a lot of manpower and equipment to remove.
- Replaced (30) speed limit signs and posts on Gulf Way to meet Federal Highway Safety Standards.
- Tree contractor removed five Canary Island Date Palms from the median by the Bayway for relocation in our City Parks. All five were installed with no problems and have enhanced the beauty of the areas they are in.
- Fabrication and installation of several memorial benches during this time.
- Numerous irrigation repairs were made during this time. Timers were replaced along with a valve in the sidewalk on Corey Avenue, and other types of repairs.
- Fabrication and installation of storm damaged street name signs in Pass-a-Grille.
- Tropical Storm Debbie response. Large scale clean-up of wind damaged trees and debris removal throughout the City. Wind Damaged trees were being removed by Public Properties Staff up to three weeks after the storm.
- Tropical Storm Debbie preparation including removal of all benches and trash cans from the beach.
- Installation of mulch at Horan Park, McKenney Park, Lido Park and some of the D.O.T. right of way along Blind Pass Road.
- Crew Chief attended and passed the Certified Playground Safety Inspectors class, and is now certified to inspect all the City's playgrounds.
- Fabrication and installation of new parking ordinance signs in the 3 Palms Point neighborhood and all adjoining streets. There were over 30 signs that were fabricated in house for this project.
- Installation of new L.E.D. honor walk lights at Upham Beach. The old incandescent lights were a problem keeping maintained. These lights according to the manufacturer have a burn time of fifty thousand hours.

- Installed banners for the RNC and other events on the poles over 75th Avenue and the Bayway.
- Beach clean-up from the Fourth of July activities.
- Fire alarm repairs were made at the Community Center.
- Operations Manager and Crew Chief attended FEMA training following the storm.
- Roof repairs were made at the Warren Webster Building and at City Hall, both due to storm damage.
- Removed water intrusions from the Don Vista Elevator shaft, Police Department, and Community Center. This was salt water intrusion and needed to be removed.
- Replaced smashed toilet in the gym.
- Baseball/Softball fields were prepared for games at Egan Fields and Hurley Park field.

UTILITY DIVISION

- 180 wastewater taps located this quarter (Sunshine One-Call).
- Lift Station checks were performed daily, the run times are logged and entered into our computer.
- Responded to 9 reports of wastewater blockages.
- Responded 58 times to various lift stations for an alarm during or after work hours.
- Cleaned the crossover lines on Gulf Blvd and also all other areas of the City where heavy grease builds up in the lines.
- Several wastewater lines were cleaned and televised throughout the City.
- All lift stations were cleaned to remove the grease buildup.
- Tropical Storm Debbie cleanup.
- Lift Station #10 – was rehabilitated; this station is identical to the other rehabilitated stations, 3 phase upgrade, new electrical panel and 5HP pumps.
- Every even month we have to take the water meter from the jet truck to the Pinellas County Maintenance yard in Largo to be read for billing purposes.
- Attended several site visits with contractors that will be working in the City's ROW to discuss utility conflicts.
- Pump Station #2 - we had another force main break.
- Pump station #2 - the replacement of the force main from 55th Ave to Gulf Winds Drive is underway.
- Pump Station #2 - the 20 HP was sent out for repairs and returned; we are waiting until the force main is repaired until we set it back in service.
- Lift Station #17 - one of the pumps burnt up during Tropical Storm Debbie; we have received a new pump, some prep work is needed before we can put the pump in service.
- Manhole rehabilitation was done along Gulf Winds Drive. New ring & covers & a coating on the inside of the manholes were done.
- Submitted two employee evaluations.
- Met with George F Young several times for the force main # 2 replacement.
- Dukes Root Control foamed 5000 feet of wastewater line; this is done annually for our root control program.
- The Operations Manager and Crew Chief met with residents on El Centro Drive regarding an ongoing wastewater issue.
- Crew Chief attended a FEMA training seminar.
- We are using a new contractor to repair our pumps (Mader Motors); their prices are very reasonable and the turnaround time has improved greatly.

Master Pump Station

- o Both wet wells were cleaned and the grease buildup was removed.
- o The odor control unit was serviced.
- o The generator had its yearly maintenance service.
- o All four VFD air filters were changed.
- o The emergency generator is load tested every Friday.
- o We are still having problems with our pumps clogging up; at one time we only had one pump running. A bypass was set up during this time in case it was needed.

Reclaimed Water

- o Made several inspections and repairs to reclaim water boxes throughout the City for residents.
- o Responded to numerous reports of reclaimed or potable water leaks and took the appropriate action.
- o Installed several reclaimed water hose bib adapters for residents.
- o Located and exposed several RCW boxes.
- o The Utilities Division is now doing all the asphalt repairs for the RCW breaks; we get a weekly list from Pinellas County.

Stormwater

- o Stormwater grates were cleaned after rain events.
- o Dug out 1st & 2nd Ave stormwater lines several times to ease street flooding.
- o Several catch basins and stormwater lines were cleaned throughout the city to ease flooding.
- o Televised several stormwater lines where we discovered barnacles built up in the pipes. Contractor is currently clearing the worst ones.
- o Sprayed for weed control around the stormwater drain grates.
- o Met with EnviroWaste, the contractor cleaning the stormwater outfalls. Crew Chief worked alongside them for a day to familiarize himself with their operation.

CITY COMMISSION AGENDA ITEMS

- Authorize the City Manager to enter into a purchasing agreement with Ram Marine Services, Inc., for seawall repairs in the amount of \$75,211.
- Authorize the City Manager to sign a task order with George F. Young in the amount of \$12,050 to provide permitting and survey services for covering the exposed portions of the subaqueous wastewater force main.
- Authorize the City Manager to enter into a purchasing agreement with Bill Riley Painting for \$22,200 for caulking and painting the exterior of City Hall.
- Authorize the City Manager to enter into a purchasing agreement with Ram Marine Services, Inc., for seawall repairs in the amount of \$75,211.
- Authorize the City Manager to enter into a purchasing agreement with the ASH Group, Inc., for the replacement of the generator housing and fuel tank at Reclaimed Water Booster Station #550 in the amount of \$78,692.50.
- Authorize the City Manager to enter into a purchasing agreement with Envirowaste Services Group for stormwater drainage outfall cleaning and inspecting in the amount of \$105,000.
- Authorize the City Manager to enter into a Uniform Collection Agreement with the Pinellas County Tax Collector for collection of the stormwater non-ad valorem assessment second tier (variable).
- Public Services Department 3rd Quarter Report.

- Approve the request from Corey Area Business Association to close the 300 and 400 blocks of Corey Ave on 1/26/13 – 1/27/13, 4/6/13 – 4/7/13, 6/1/13 – 6/2/13 and 12/7/13 – 12/8/13 for the Corey Avenue Art and Craft Shows.
- Approve the request from Corey Area Business Association to close the 300 block of Corey Ave on Sundays from October 2012 through May 2013 for the Corey Fresh Market.
- Ratification of the City Manager's decision to allow the closure of 8th Ave on 6/30/12 for a Block Party and approval to close 8th Ave 10/20/12 for a Block Party.
- Ordinance 2012-13, First Reading and Public Hearing, providing that wastewater rates be reviewed annually during fiscal year budget preparation and adjustments recommended to City Commission based on monies needed to pay Wastewater Enterprise Fund expenditures.
- Authorize the City Manager to hang banners over 75th Avenue at Boca Ciega Drive and over the Pinellas Bayway at Granada Avenue for 2013 Corey Area Business Association special events.
- Approve the request from Corey Area Business Association to close the 300 and 400 block of Corey Ave on the second and fourth Fridays of the month for their Sunset Celebration events in 2013.
- Resolution 2012-09 establishing a public hearing for September 12, 2012 to consider adoption of the annual stormwater assessment roll.
- Ratification of the City Manager's decision to pay Luke Brothers Inc. \$52,650 for Tropical Storm Debby tree debris removal and approval to pay \$6,825 for the remaining tree stump removal.
- Authorize the City Manager to pay Rowland Inc. up to \$179,380 for Tropical Storm Debby repairs at Sunset Park.
- Authorize the City Manager to enter into a purchasing agreement with Rowland Inc. for \$311,933.35 for replacement of 1300 feet of deteriorated force main #2 pipe.
- Authorize City Manager to hang RNC welcoming banners over 75th Avenue at Boca Ciega Drive and over the Pinellas Bayway at Granada Avenue for Tampa Bay Beaches Chamber of Commerce.
- Authorize the City Manager to enter into Amendment 3 of the Inter-local Agreement with Pinellas County for maintenance of traffic control signal and devices.
- Ratification of the City Manager's decision to expend \$12,898.86 to Rowland Inc. for emergency repairs to wastewater force main #2.
- Ordinance 2012-13, Final Reading and Public Hearing, providing that wastewater rates be reviewed annually during fiscal year budget preparation and adjustments recommended to City Commission based on monies needed to pay Wastewater Enterprise Fund expenditures.
- Authorize the City Manager to enter into a Memorandum of Agreement (MOA) with the Florida Department of Transportation (FDOT) for installation and maintenance of crosswalk signage and flashing beacons.
- Authorize the City Manager to enter into a professional service agreement with Genesis Group for \$15,900 for landscape lighting design for medians on Gulf Blvd. and Blind Pass Rd.
- Approval to close 8th Ave 10/13/12 for a Block Party.
- Ordinance 2012-20, First Reading and Public Hearing, prohibiting bicycle riding on the city sidewalk that is west of the private properties on Sunset Way between 28th and 30th Avenue.
- Resolution 2012-12 approving the fiscal year 2012-13 non-ad valorem assessment rolls for stormwater management services and authorizing the City Manager to certify the stormwater service assessment rolls to the Tax Collector prior to September 15, 2012.
- Authorize the City Manager to enter into a contract with Waste Services, Inc. (WSI), a Progressive Waste Solutions Company, to provide citywide solid waste services.

- Authorize the City Manager to waive the bid requirements and contract with Hennessy Construction Services for exterior remediation of Fire Station 22 and Fire Station 23 in the amount of \$329,745.
- Authorize the City Manager to accept a proposal from L.S. Curb Service, Inc. in the amount of \$25,021.50 to install curb at the 20th Ave street end.
- Ordinance 2012-20, Final Reading and Public Hearing, prohibiting bicycle riding on the city sidewalk that is west of the private properties on Sunset Way between 28th and 30th Avenue.
- Request from the Friends of the Gulf Beaches Historical Museum to name the City street end park on 90th Ave after Margaret "Peg" Creed.

Recreation Quarterly Report – 4th Quarter
July – September, 2012

Camp

- Total campers enrolled in full day camp is 139 – 86 Residents/53 Non-Residents
- Total campers enrolled in ½ day specialty camps is 52
- Total Revenue \$45,000. Total Expenses \$30,000 with net revenue \$15,000
- Had 17 volunteers that volunteered 1,168 total hours

Programs

- The after school program and Community Center were licensed by the Pinellas County Licensing Board and Health Department for the 2012-13 school year. The program enrolled 48 participants that come from Pasadena Fundamental and Azalea Elementary Schools. (we do have a few that drop off from other schools)
- Hosted the Tampa Bay Chambers Summer Sizzlin Night on July 21, 2012
- Hosted the Summer Sizzler Table Tennis Tournament in August, 2012
- Monday Night Softball started in August with 6 teams
- Wednesday Night Softball started in July with 4 teams
- Wednesday night 45 and over basketball started in July with 4 teams.
- New fall programs that began in September were: Gentle Yoga, Zumba, Cheerleading, Hip Hop Dance, Guitar, Piano, PeeWee Sports, Quickstart Tennis, Kids in the Kitchen, You and Me Music Together.
- Total Revenue from above course registrations for September was \$1,033
- Hosted a Tennis Festival with Jack Carey, tennis instructor, and United States Tennis Association in August with 25 in attendance
- Programmed and Implemented an American Girl Brunch Bunch in September with 4 in attendance
- Moved Carol's classes (line dancing, Hawaiian dance, showbiz dance, and body overhaul) from the Warren Webster to Community Center in September to attract more to her classes.
- Received \$900 grant from the Pinellas County Health Department to purchase raised garden boxes, soil and seeds for the after school program to start a garden club.

Pool

- Dive-In Movies were shown each Friday through to August 10 with an average of 160 participants. 800 total for 5 movies and one rain out.
- Umbrella Rentals 21 with total 630 participants
- Private Pool Rentals 17 with total 810 participants
- Offered 43 Swim Lesson classes from July 9-August 16
- Had #177 participate in swim lessons
- Private Swim Lessons: July-September 83 private lesson were taught

- Memberships sold July-September 68 Membership
- Host Keswick Christian, Boca Ciega High School and West Coast swim team practices and meets.
- Aqua Zumba averages 16 per class
- Water aerobics averages 12 per class
- Pool admission revenue was \$15,500 this 4th quarter. Last year it was \$14,500.

Marketing

Marketing material is created in house and then is sent by many different avenues. Below is how we get the word out to the community:

- Print – The Gabber, Pinellas Beaches Patch, Tamp Bay Times, Island Reporter, Paradise News, Beach Beacon
- Insert in Tampa Bay Times Sunday September 9, 2012 paper
- Flyers/Brochures – to all area schools, lobbies, city hall, library, local hotels and condos
- Online – website, facebook, twitter, TBO.com, blogs, WhatsdoingTampaBay.com, weddingwire, VisitFlorida and print website pages
- Face to Face – with local hotels, condos, and businesses with the Tampa Bay Beaches Chamber and through events/meeting with the Chamber, networking
- Press Releases

Rentals

- Held 1 bridal shower rental and 1 birthday party rental. Both in the Upham Room.
- Community Center Rentals: 22
- Held 7 community meetings
- Park Rentals: 32
- Warren Webster: 10 (above the regular scheduled meetings)

Staff

- Mandy and Suzanne attended Florida Recreation and Parks Association's annual conference in August in Orlando
- Jennifer presented 3 sessions at Florida Recreation and Parks Association's annual conference in August in Orlando
- SUNTAN received the Corporate Support Award from the Florida Recreation and Parks Associations annual conference in August in Orlando.
- Mandy enrolled and began the Child Development Associate (CDA) certification from PTEC. Class began and concludes in April. This is needed for our licensed after school program.
- Kelley Poole, Recreation Leader II, resigned from the City of St Pete Beach. Her last day was September 7, 2012.

- Ty Fraser, Recreation Aid, enrolled in Florida Department of Children and Families required course for after school care. He has 90 days to complete.
- Added a Recreation Aid (temp), Luke Smith, to assist in the after school program and Jennifer McKenney remained on staff from summer camp to assist with the after school program.



ST. PETE BEACH POLICE DEPARTMENT
200 76th AVENUE
ST. PETE BEACH, FL 33706
CHIEF DAVID ROMINE

TO: Mike Bonfield; City Manager
FROM: David Romine; Chief of Police
SUBJECT: 4th Quarter Report – FY2012
DATE: July, August and September 2012

This fourth quarterly report for FY2012 covers select Police Department activities for the months of July, August and September 2012.

The U.C.R. (Uniform Crime Reports) for the first half of 2012 (January-June) reflect an outstanding crime reduction rate of 24% for the City of St. Pete Beach.

July

During the month of July, Police Department staff met with Al Johnson, City Assigned Resident, to review the proposed Police Department Budget.

Wednesday, July 4, 2012 – Police Department staff assisted in facilitating the City fireworks display.

Saturday, July 7, 2012 – Thursday, July 12, 2012 – Chief Romine attended the FPCA conference in Fort Lauderdale, where he facilitated the conference training program and taught the “In Harms Way” segment on Police Officer Suicide Prevention.

Friday, July 13, 2012 – Police Department staff attended the State Traffic Safety Awards presentation in Orlando. We placed first in our agency size category.

Monday, July 16, 2012 - Chief Romine and Captain Horianopoulos met with a business owner in the north end to discuss ongoing criminal activity.

Months of July and August

Chief Romine, Captain Horianopoulos and Police Department staff attended numerous meetings in preparation for the RNC. Our agency staff, met with and coordinated with staff from various local restaurant and hotels, Federal, State, County, local agencies and local resort staff.

August

Wednesday, August 22, 2012 – Oral boards held for police officer applicants.

From Saturday, August 25, 2012 through Thursday, August 30, 2012 – Officers worked twelve hour shifts to provide coverage for the Republican National Convention, and its impact on St. Pete Beach.

September

Thursday, September 6, 2012 and Friday, September 7, 2012 – Chief Romine attended two St. Pete College Advisory Board meetings.

Monday, September 10, 2012 – Officer Patrick Turner began employment.

Tuesday, September 11, 2012 – PD staff attended a 9/11 memorial service at St. Pete College. Chief Romine attended an Advisory Board meeting at St. Pete College.

Wednesday, September 12, 2012 - Chief Romine and Captain Horianopoulos attended the Grand Opening of the new Guy Harvey Resort, at the Tradewinds.

Tuesday, September 18, 2012 and Wednesday, September 19, 2012 - Chief Romine individually met with all members of the City Commission to discuss the various and many issues related to contracting police services in St. Pete Beach.

Over the past three months July, August and September one hundred and eleven “walk-ins” for police assistance / service were handled at the Police Department. This equates to an average of over one a day – keeping in mind that our “day” is 24 hours, 7 days a week, 365 days a year.

As always, I am available to answer any questions.

Sincerely,



David Romine
Chief of Police

cc: Captain Horianopoulos
Police Department Sergeants

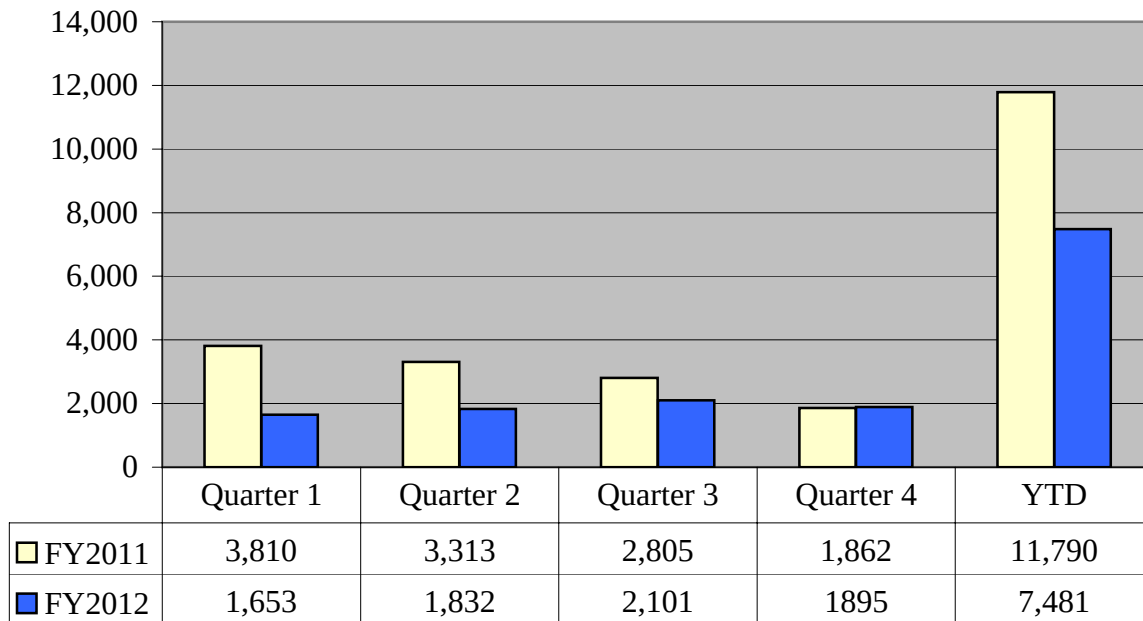
St. Pete Beach Police Department

October 10, 2012

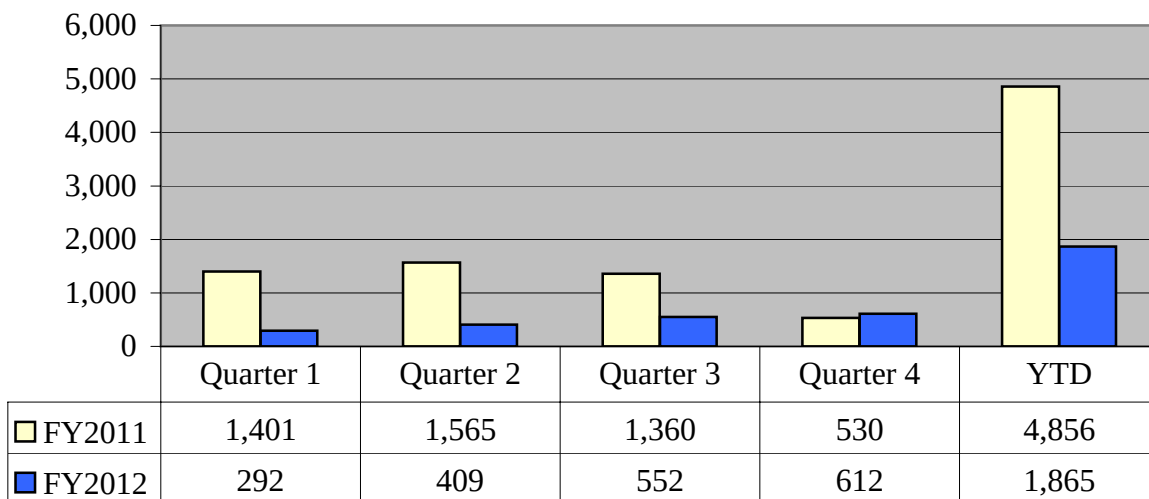
Quarterly Report - FY2012 4th Quarter



Total Calls for Service



Total Crime Reports Written



St. Pete Beach Police Department

To: Mike Bonfield
 From: Chief David Romine
 Date: October 10, 2012
 Subject: Quarterly Report - FY2012 4th Quarter



CALLS FOR SERVICE

Quarter 1		Quarter 2		Quarter 3		Quarter 4		YTD	
2011	2012	2011	2012	2011	2012	2011	2012	2011	2012
3,810	1,653	3,313	1,832	2,805	2,101	1,862	1,895	11,790	7,481

CRIME REPORTS WRITTEN

Quarter 1		Quarter 2		Quarter 3		Quarter 4		YTD	
2011	2012	2011	2012	2011	2012	2011	2012	2011	2012
1,401	292	1,565	409	1,360	552	530	612	4,856	1,865

TRAFFIC ENFORCEMENT

Traffic Crashes

Quarter 1		Quarter 2		Quarter 3		Quarter 4		YTD	
2011	2012	2011	2012	2011	2012	2011	2012	2011	2012
60	80	87	78	78	76	104	72	329	306

Speeding Citations

Quarter 1		Quarter 2		Quarter 3		Quarter 4		YTD	
2011	2012	2011	2012	2011	2012	2011	2012	2011	2012
77	57	71	26	41	64	29	35	218	182

Traffic Citations (ALL)

Quarter 1		Quarter 2		Quarter 3		Quarter 4		YTD	
2011	2012	2011	2012	2011	2012	2011	2012	2011	2012
357	293	442	257	703	690	189	115	1,691	1,355

St. Pete Beach Police Department

October 10, 2012

Quarterly Report - FY2012 4th Quarter



ARRESTS

Arrests

Quarter 1		Quarter 2		Quarter 3		Quarter 4		YTD	
2011	2012	2011	2012	2011	2012	2011	2012	2011	2012
87	76	90	88	105	101	58	106	340	371

Warrant Arrests

Quarter 1		Quarter 2		Quarter 3		Quarter 4		YTD	
2011	2012	2011	2012	2011	2012	2011	2012	2011	2012
12	5	10	9	14	9	11	10	47	33

DUI Arrests

Quarter 1		Quarter 2		Quarter 3		Quarter 4		YTD	
2011	2012	2011	2012	2011	2012	2011	2012	2011	2012
23	11	21	6	12	10	5	6	61	33

Local Ordinance Violations

Quarter 1		Quarter 2		Quarter 3		Quarter 4		YTD	
2011	2012	2011	2012	2011	2012	2011	2012	2011	2012
12	2	13	2	45	82	9	7	79	93

Total Arrests (Including LOVs)

Quarter 1		Quarter 2		Quarter 3		Quarter 4		YTD	
2011	2012	2011	2012	2011	2012	2011	2012	2011	2012
134	94	134	105	176	202	83	129	527	530

**St. Pete Beach City Commission
Agenda Report**

Issue Considered: Community Development 4th Quarter Report

Date: October 23, 2012

Prepared By: George Kinney, AICP, Community Development

Summary of Issue: Activity report for the months of July, August, and September. The report includes information related to Planning Services, Building Services, Code Enforcement Services, and Economic Development Activity.

Requested Motion: None. Information Only.

Attachments: Activity Report.

Reviewed by City Manager: _____



Planning and Community Development

155 Corey Avenue
St. Pete Beach, Florida 33706
Phone: 727.367.2735
Fax: 727.363.9222

Memorandum

October 4, 2012

To: Mike Bonfield, City Manager
From: George Kinney, Community Development Director
Re: 2012 4th Quarter Report
Community Development Department

The attached report includes information related to the following:

Planning Support – This portion of the report includes information on various Boards and Committees supported by the Planning Division including the number of cases/items and their disposition. This part of the report also includes a count of Special Event and Temporary Use permits issued for the quarter.

Building Inspections – This portion of the report includes the number of building inspections performed for the quarter broken down by month and type.

Permits Issued - This portion of the report includes the total number of permits issued by type.

Plan Review Action - This portion of the report includes plan review actions and outcomes.

Code Enforcement - This portion of the report includes code enforcement items broken down by District

Planning Support				
	July	August	September	Total
BOA Items	3	3	3	9
PC Items	4	2	0	6
Historic Items	2	5	3	10
Commission Items	4	8	5	17
Magistrate Items	2	2	1	5
Special Event Permits	-	-	-	56
Temporary Use Permits	1	0	0	1

BOARD OF ADJUSTMENT

July

Case #2012-0020: Property address is 1350 Boca Ciega Isle Drive. Applicant E. Richard Waugh requests a Variance from Section 9.7 of the Land Development Code to permit the construction of a garage addition, which will encroach 5' into the required 10' side-yard setback line. **Approved**

Case #2012-0022: Property address is 4901 Gulf Boulevard. Applicant Jay Anderson, Seaside Shipping, requests a variance from Section 26.37 of the Land Development Code to permit the installation of an attached identification sign that exceeds the maximum permitted size. **Approved**

Case #2012-0023: Property address is 5799 Gulf Boulevard. Applicant requests Variances from Sections 26.11, 26.14, and 26.35 of the Land Development Code to incorporate a 32 square foot LED reader board into the existing free-standing identification sign. **Approved**

August

Case #2012-0027: Property address is 5700 Gulf Boulevard. Applicant Tim Bogott requests a variance from Section 35.9 of the Land Development Code to permit the construction of a canvas covered aluminum framed awning that will encroach into the required 20 foot side-yard setback line a distance not to exceed 4 inches from the side property line. **Approved**

Case #2012-0031: Property address is 5800 Gulf Boulevard. Applicant Robert Fleeting requests a variance from Sections 23.4 and 23.5 of the Land Development Code to reduce the amount of parking spaces necessary to support a conceptual hotel redevelopment plan. **Removed**

Case #2012-0033: Property address is 2804 Pass-A-Grille Way. Applicant Elizabeth Hallock, E&D Architecture and Design, requests a Variance from Section 9.7(a)(4) of the Land Development Code to construct an addition that will encroach into the 20' required rear-yard setback. **Approved**

September

Case #2012-0034: Property address is 5895 Gulf Boulevard. Applicant Daniel Casey requests a variance from Section 33.9 of the Land Development Code to permit the construction of an addition that will encroach into the required 10 foot secondary front-yard setback line. **Approved**

Case #2012-0035: Property address is 5900 Gulf Boulevard. Applicant Gary Renfrow requests a variance from Section 35.9 of the Land Development Code to permit the construction of a spa and gazebo that would replace similar existing structures and that would encroach into the 20' required side-yard setback. **Approved**

Case #2012-0039: Property address is 2101 Pass-A-Grille Way. Applicant Timothy Forsman requests a variance from Sections 3.10 and 11.8 of the Land Development Code to permit the construction of a room addition that would expand an existing non-conforming height encroachment. **Approved**

PLANNING COMMISSION

July

Legislative Item: An Ordinance amending the text of the Land Development Code to delete all references to the City of St. Pete Beach Coastal Construction Excavation Setback Line.

Recommended for approval

Legislative Item: An Ordinance amending Division 14 of the Land Development Code to add outdoor seating as a permitted use in the RFM (Resort Facilities Medium) Zoning District.

Recommended for approval

Legislative Item: An Ordinance amending Division 26 of the Land Development Code as it relates to signage. ***Recommended for approval***

Discussion Item: Proposed changes to the Bayou Residential Character District – Future Land Use and Zoning.

August

Legislative Item: An Ordinance amending the text of the future land use plan element of the Comprehensive Plan as it relates to the Community Redevelopment District; Amending the permitted uses within the Bayou Residential Sub-District; Allowing for commercial uses to be mixed with temporary lodging uses; Removing minimum floor area ratios; and, Removing acreage requirements. ***Recommended for approval***

Legislative Item: An Ordinance amending the text of the Land Development Code as it relates to the Bayou Residential Zoning District; Allowing for commercial uses to be mixed with temporary lodging uses; Removing minimum floor area ratios; and, Removing acreage requirements. ***Recommended for approval***

September

No items considered.

HISTORIC COMMISSION

July

Action Item: Request for Local Historic Designation at 102 8th Avenue. **Approved**

Action Item: Request for Local Historic Designation at 108 Pass-a-Grille Way. **Approved**

August

Case #2012-0025: Property address is 102 8th Avenue. Applicant Seabiscuit Properties, LLC owns a contributing historic structure and requests Variance from the floodplain management regulations for historic structures, pursuant to Section 28.16 of the Land Development Code. Modifications are to the interior of the structure only and no Certificate of Appropriateness is required. **Approved**

Case #2012-0026: Property address is 2804 Pass-A-Grille Way. Applicant Beverly Garnett owns a contributing historic structure and requests Variance from the floodplain management regulations for historic structures, pursuant to Section 28.16 of the Land Development Code. Interior and exterior alterations are proposed and must meet the Secretary of The Interior's Standards for Rehabilitation. A Certificate of Appropriateness is required. **Approved**

Case #2012-0028: Applicant Peter Nora. Request for Local Historic Designation at 105 8th Avenue. **Approved**

Case #2012-0029: Applicant Nancy Wells. Request for Local Historic Designation at 105 19th Avenue. **Approved**

Case #2012-0030: Applicant Amy Loughery. Request for Local Historic Designation at 102 19th Avenue. **Approved**

September

Case #2012-0037: Property address is 612 Pass-A-Grille Way. Applicant Kenny and Margaret Herman request a Certificate of Appropriateness for the demolition of a contributing historic structure. **Approved**

Case #2012-0038: Property address is 608 Pass-A-Grille Way. Applicant Kenny and Margaret Herman request a Certificate of Appropriateness for the demolition of a contributing historic structure. **Approved**

Discussion Item: Public Education related to Historic Preservation, Certificates of Appropriateness, the FEMA Variance process, and available tax exemptions.

CITY COMMISSION

July

Case #2102-0016: Applicant Sirata Beach Resort request to construct a sundeck seaward of both the rear-yard setback line and the City Coastal Construction Excavation Setback Line. (Quasi-Judicial)

Ordinance 2011-33: Second Reading and Public Hearing, providing for an amendment to the Future Land Use Map of the Comprehensive Plan for the property located at 1307 Gulf Way, changing the designation from Residential High with the Resort Facilities Overlay to Residential Low Medium. (Legislative)

Ordinance 2011-34: Second Reading and Public Hearing, providing for an amendment to the Official Zoning Map for the property located at 1307 Gulf Way from THD to RLM-2. (Legislative)

Case #2102-0021: Applicant Howard Johnson Resort request to extend an existing deck seaward of both the rear-yard setback line and the City Coastal Construction Excavation Setback Line. (Quasi-Judicial)

August

Ordinance 2011-37: Final Reading and Public Hearing, providing for an amendment to the Future Land Use Map of the Comprehensive Plan for the property located at 701 Gulf Way, changing the designation from Residential Office Retail (ROR) to Community Redevelopment District – Eight Avenue (CRD-EA). (Legislative)

Ordinance 2011-38: Final Reading and Public Hearing, providing for an amendment to the Official Zoning Map for the property located at 1307 Gulf Way from ROR to CRD-EA. (Legislative)

Ordinance 2011-39: Final Reading and Public Hearing, providing for amendments to the Eighth Avenue Special Area Plan, adding 701 Gulf Way to the map, adding single-family residential as a permitted use, and amending the allowable temporary lodging density from 30 to 50 units per acre. (Legislative)

Ordinance 2011-40: Final Reading and Public Hearing, providing for an amendment to the text of the Future Land Use Plan Element in the Comprehensive Plan to increase the permitted temporary lodging density from 30 to 50 units per acre in the Community Redevelopment Area – Eighth Avenue Future Land Use Designation. (Legislative)

Case #2102-0024: Applicant St. Petersburg Yacht Club request to repair and replace existing docks. (Quasi-Judicial)

Ordinance 2012-0014: First Reading and Public Hearing, providing amendment of the Land Development Code deleting all references to the City Coastal Construction Excavation Setback Line. (Legislative)

Ordinance 2012-0015: First Reading and Public Hearing, providing for amendments to Division 14 of the Land Development Code to allow for outdoor seating as a permitted use in the RFM Zoning District. (Legislative)

Ordinance 2012-0016: First Reading and Public Hearing, providing for amendments to Division 26 of the Land Development Code amending signage regulations. (Legislative)

September

Ordinance 2012-0014: Final Reading and Public Hearing, providing amendment of the Land Development Code deleting all references to the City Coastal Construction Excavation Setback Line. (Legislative)

Ordinance 2012-0016: Final Reading and Public Hearing, providing for amendments to Division 26 of the Land Development Code amending signage regulations. (Legislative)

Ordinance 2012-0015: Final Reading and Public Hearing, providing for amendments to Division 14 of the Land Development Code to allow for outdoor seating as a permitted use in the RFM Zoning District. (Legislative)

Ordinance 2012-21: First Reading and Public Hearing, amending the Comprehensive Plan related to the Bayou Residential Character District to allow for commercial uses to be mixed with temporary lodging uses, removing the two-acre minimum developable site limitation, removing setbacks, removing the temporary lodging unit per-project cap, and removing the minimum commercial floor area ratio. (Legislative)

Ordinance 2012-22: First Reading and Public Hearing, amending the Land Development Code related to the Bayou Residential Character District to allow for commercial uses to be mixed with temporary lodging uses, removing the two-acre minimum developable site limitation, removing setbacks, removing the temporary lodging unit per-project cap, and removing the minimum commercial floor area ratio. (Legislative)

MAGISTRATE

July

Case #2012-0012: Property Owner, John Grewe. Property Address, 8001 Blind Pass Road. Code Section 98-65(4) Discarded construction machinery (bobcat); 98-66 b.(3) Inoperable window; 98-66 b.(5) Exterior doors have broken and/or missing jalousie glass panes; 98-66 b.(7) Exterior walls, soffit, stairs and doors have chipping and/or fading paint; 98-66 b.(9) Upper story guardrail is loose; 98-66 b.(11) Roof has leaks throughout; 98-67(c) and (e) Parking and storing of a Mazda (white) with missing registration and flat tires.

Case #2012-0041: Property Owner, David and/or Robin Helms. Property Address, 5 Mangrove Point. Code Section 98-65(4) Discarded piles of palm fronds, tree debris, containers and oil heater; 98-66 b.(18) Swimming pool has green stagnant water with no visible circulation.

August

Case #2012-0030: Property Owner, John and/or Donna Denisco. Property Address, 2105 Pass-A-Grille Way. Code Section 11.2 Using and advertising property for short term rental of less than 30-days.

Case #2012-0037: Property Owner, Steven P. Wedge and/or Lei Xuan. Property Address, 356 South Tessier Drive. Code Section 8.2 Using property for short term rental of less than 30-days.

September

Case #2012-0037: Property Owner, Steven P. Wedge and/or Lei Xuan. Property Address, 356 South Tessier Drive. Code Section 8.2 Using property for short term rental of less than 30-days.

ECONOMIC DEVELOPMENT INITIATIVES

- ❖ Staff met with representatives from the Renaissance Planning Group. All walked the Corey Avenue corridor and discussed possible planning activities designed to generate interest in a Comprehensive Economic Development Strategy.
- ❖ The Director met with representatives from the Pinellas County Economic Development Office. Discussion included the types and availability of technical services including relevant membership organizations.
- ❖ The Director held a conference call with representatives from the Tampa Bay Regional Planning Council to discuss types and availability of technical services including relevant economic development scenario modeling capabilities along with programming and action plan development opportunities.
- ❖ The Director continued to respond to inquiries related to the Hotel Zamora.
- ❖ The Director along with the City Manager and a Planning Commission member met with representatives from the Tampa Bay Regional Planning Council to discuss economic development opportunities for Corey Avenue.
- ❖ The Planning Director participated in two development review meetings related to Coral Reef and WalGreens.
- ❖ A site plan submission for Tradewinds was received and distributed for City agency comment. Staff also prepared and distributed a Zoning Verification letter for the same project.
- ❖ The CD Director attended a meeting hosted by the Pinellas County MPO and regarding regional household and population projections. This was an opportunity to discuss BEBR projections based on potential future development scenarios.
- ❖ The CD Director attended the Pinellas County Quarterly Economic Development Meeting. The session was held in Tampa and included a presentation by the Tampa Port Authority and tour of the Port.

OTHER ITEMS OF INTEREST

- ❖ Staff met with residents in Pass-A-Grille following Tropical Storm Debbie to discuss process related to rehabilitating historic structures within the parameters of zoning and floodplain management regulations. The discussion generated a question and answer session which was held on 8th Avenue.
- ❖ The Community Development website was updated regarding special event and lien request items.
- ❖ The Director finalized a draft Continuity of Operations Plan.
- ❖ The Planning Director revised the Variance application form to include new language designed to assure a more fluid process for both the applicant and city.
- ❖ The CD Director attended the County Mobility Plan Task Force meeting. The CD Director also participated in a webinar related to the new surface transportation act (MAP-21).
- ❖ Staff prepared and submitted the NPDES report for the past year (August, 2011 through September, 2012).
- ❖ The CD Director implemented a virtual technical review process that began in October. The concept involves the sharing of development applications internally to be sure all agency comments are captured and reported out. The process will not lengthen existing review times and will be set up to respect the time of other offices.
- ❖ The Community Development Office engaged a process consultant to analyze the code enforcement process. That process is underway.
- ❖ The Director attended the Pinellas County Metropolitan Planning Organization (MPO) meeting. The meeting included a review of Transportation Improvement Program (TIP) amendments and discussion of the upcoming Long Range Transportation Plan (LRTP) update. It also included discussion on the new federal transportation re-authorization bill entitled 'Moving Ahead for Progress in the 21st Century' (MAP-21). Additionally, the MPO Board appointed Steve Hallock to their Technical Advisory Committee and George Kinney as the alternate.
- ❖ Staff has processed more than 500 business licenses to date and is preparing for the second round of mailing notices.
- ❖ Permit inspection and plan review issues have prompted staff to investigate the possibility of engaging an outside consulting service for 'as-needed' services. Staff is currently reviewing the qualifications of relevant companies.

Inspection Totals

July 2012

BUILDING

(253 Inspections)

ELECTRICAL

(66 Inspections)

GAS

(5 Inspections)

MECHANICAL

(49 Inspections)

PLUMBING

(46 Inspections)

POOL

(10 Inspections)

July 2012 Inspections 429

August 2012

BUILDING

(276 Inspections)

ELECTRICAL

(66 Inspections)

GAS

(6 Inspections)

MECHANICAL

(36 Inspections)

PLUMBING

(49 Inspections)

POOL

(7 Inspections)

SIGN

(1 Inspection)

August 2012 Inspections 441

Report of Permits Issued

From 7/1/12 TO 9/30/12

5 ACCESSORY STRUC	10 ADDITION COMBO
11 BUILDING	1 DECK
1 DEMO	16 DOCK
8 DRIVEWAY/SIDEWA	21 ELECTRICAL
1 ELEVATE	19 FENCE
2 FIRE SPRINKLER	22 GARAGE DOOR
4 GAS	59 MECHANICAL
1 NEW RES COMBO	27 PLUMBING
7 POOL	105 RENOVATION
85 ROOF	7 SEAWALL
5 SHUTTERS	2 SIDING
8 SIGN	5 SOFFIT FACIA
33 WINDOW(S)	

Total number of Permits 465

Plan Review Actions

Beginning 7/1/12

20110578

Permit status ACTIVE

PLAN_COMP 8/9/2012 BC

approved door opening to be closed off.

20110736

Permit status ACTIVE

PLAN_COMP 8/1/2012 BC

approved

20111057

Permit status ACTIVE

PLAN_RESU 7/30/2012 Counter

revised plans submitted on staircase details

PLAN_COMP 8/9/2012 BC

approved revised plans

20111375

Permit status ACTIVE

PLAN_COMP 7/16/2012 BC

approved revision for trusses

PLAN_RESU 7/16/2012 BC

truss framing to conventional framing

20120053

Permit status ACTIVE

PLAN_RESU 8/17/2012 BC

Rev. Plans submitted and placed in BC in box, Builder will get with Ann or BC to adjustment in permit fees.

PLAN_COMP 9/29/2012 BC

approved revision for 3rd floor extension. Variance granted 2012-0039

20120282

Permit status ACTIVE

PLAN_RESU 7/3/2012 BC

change type of windows from PGT to Pella/product approvals

20120300

Permit status ACTIVE

PLAN_RESU 7/24/2012 BC

revised plans per plan comments

PLAN_COMP 8/9/2012 BC

approved. pervious calcs on front sheet

20120305

Permit status CLOSED

PLAN_COMP 8/3/2012 BC

rec'd product approval on existing doors that were relocated to side wall from rear wall.

20120306

Permit status ACTIVE

PLAN_HOLD 7/17/2012 BC
talked with contractor and advised still need copy of contract and major bids.

PLAN_HOLD 7/25/2012 BC
no documents were attached

PLAN_COMP 7/27/2012 BC
job scaled down to meet 50% FEMA

20120388 Permit status ACTIVE

PLAN_RESU 9/19/2012 BC
revision on ground floor

PLAN_COMP 9/26/2012 BC
approved revision for ground floor partition. Allowed since both sides are garage spaces

20120403 Permit status ACTIVE

TO_PLAN 8/10/2012 BP
truss package submitted

PLAN_COMP 8/27/2012 BC
approved revised plans for garage extension

20120506 Permit status CLOSED

PLAN_RESU 7/13/2012 BC
address plan comments. City Commission approved variance

PLAN_COMP 7/20/2012 BC
approved

20120553 Permit status ACTIVE

TO_PLAN 8/23/2012 BC

20120588 Permit status ACTIVE

PLAN_COMP 7/7/2012 BC
approved

20120593 Permit status ACTIVE

PLAN_RESU 7/10/2012 BC
revision on truss repairs

PLAN_COMP 7/10/2012 BC
approved truss repair for 5 trusses

20120626 Permit status CLOSED

PLAN_RESU 7/3/2012 BC
plan revision on strapping

PLAN_COMP 7/16/2012 BC
approved revision eliminating outside strapping. framing ok only need final inspection.

20120632 Permit status ACTIVE

PLAN_RESU 8/16/2012 BC

revised plans

PLAN_HOLD 8/27/2012 BC

engineer has high design pressures. Windows do not meet what is specified.

20120681

Permit status ACTIVE

PLAN_HOLD 7/30/2012 BC

revised plans show sign to high. max. 8 feet

PLAN_HOLD 8/1/2012 BC

The zoning and height has been approved subject to a max. 12 foot. I do not see any details on the connection of the sign to the steel tubing or any construction details of the sign, connection to the existing sign, etc.

20120684

Permit status READY

PLAN_COMP 7/10/2012 BC

approved

20120691

Permit status ACTIVE

PLAN_COMP 7/16/2012 BC

approved

PLAN_COMP 7/27/2012 BC

approved revised plan

PLAN_RESU 7/27/2012 BC

revised plans on foundation

20120716

Permit status READY

PLAN_HOLD 7/2/2012 BC

Need the following:

1. Exposure C not B
2. NOA or product approval on exterior doors
3. Spot lights on rear of structure will not work with residential to the west. Use lighting that will not shine towards the residential.
4. Not sure what you are doing with the roof. Is this to have the drainage away from the parapet?
5. You have future lighting and hvac? Please explain.
6. Need signed contract, copies of bids from major trades.
7. FEMA package needs to include all costs associated with project.
8. Need to close other two open permits for the roof. This would exceed the 50% FEMA rule.

PLAN_RESU 7/18/2012 BC

revised plans

PLAN_COMP 7/20/2012 BC

the building will comply with flood proofing to meet FEMA requirements. need to find out if job cost increased. also, need further details on flood shields.

PLAN_RESU 8/16/2012 BC

revised plan

20120717

Permit status CLOSED

PLAN_COMP 7/2/2012 BC

approved

20120718

Permit status ACTIVE

PLAN_COMP	7/2/2012	BC	approved		
20120723				Permit status	CLOSED
PLAN_COMP	7/2/2012	BC	approved		
20120729				Permit status	CLOSED
PLAN_COMP	7/8/2012	BC	approved		
20120741				Permit status	ACTIVE
PLAN_COMP	7/11/2012	BC	approved		
20120746				Permit status	ACTIVE
PLAN_COMP	7/11/2012	BC	approved		
20120747				Permit status	CLOSED
PLAN_COMP	7/6/2012	BC	aproved		
20120752				Permit status	ACTIVE
PLAN_COMP	7/8/2012	BC	APPROVED		
20120753				Permit status	CLOSED
PLAN_HOLD	7/7/2012	BC	LED must be contained within existing cabinet. need variance		
PLAN_COMP	7/10/2012	BC	approved, sign face will not prutrude outside existing cabinet.		
20120759				Permit status	CLOSED
PLAN_COMP	7/8/2012	BC	aproved		
20120768				Permit status	CLOSED
PLAN_COMP	7/2/2012	BC	approved		
TO_PLAN	7/2/2012	BC			
20120770				Permit status	ACTIVE
TO_PLAN	7/2/2012	BC			

PLAN_COMP 7/19/2012 BC
approved

20120778 Permit status CLOSED

TO_PLAN 7/3/2012 BC

PLAN_COMP 7/19/2012 BC
approved

20120780 Permit status ACTIVE

TO_PLAN 7/3/2012 BC

PLAN_HOLD 7/16/2012 BC
need sign contracto, copies of bids from elect. and plumb.also need true cost breakdown.

PLAN_HOLD 7/30/2012 BC
need completed fema package with signatures and contract and bids.

PLAN_HOLD 8/22/2012 BC
reviewed package and bids. Electrical bid does not match breakdown.

PLAN_COMP 8/27/2012 BC
approved

20120781 Permit status CLOSED

PLAN_COMP 7/16/2012 BC
approved

20120796 Permit status CLOSED

PLAN_COMP 7/6/2012 BC
approved

20120805 Permit status CLOSED

TO_PLAN 7/9/2012 BC

PLAN_COMP 7/19/2012 BC
approved

20120806 Permit status CLOSED

TO_PLAN 7/9/2012 BC

PLAN_COMP 7/19/2012 BC
approved. no work on existing deck.

20120812 Permit status ACTIVE

TO_PLAN 7/10/2012 BC

PLAN_COMP 7/10/2012 BC
approved

20120821 Permit status ACTIVE

PLAN_COMP 7/19/2012 BC
ok

20120822 Permit status ACTIVE

TO_PLAN 7/11/2012 BC

PLAN_COMP 7/27/2012 BC
approved

TO_PLAN 9/21/2012 BC

Original job cost was 74,460.00 and adding outdoor kitchen at additional 18,520.00. No cost change for plan review or permit cost.

Plans are attached for review.

PLAN_COMP 9/26/2012 BC

approved outdoor kitchen. no effect on fema costs

20120823 Permit status CLOSED

TO_PLAN 7/11/2012 BC

PLAN_COMP 7/20/2012 BC
approved

20120826 Permit status ACTIVE

PLAN_HOLD 7/20/2012 BC

need engineer software on design pressures, need design pressures on product approval for single hung window, single door and double door.

PLAN_COMP 7/25/2012 BC
approved

20120827 Permit status CLOSED

PLAN_COMP 7/20/2012 BC
approved

20120833 Permit status CLOSED

PLAN_RESU 7/12/2012 BC
approved

TO_PLAN 7/12/2012 BC

20120838 Permit status ACTIVE

TO_PLAN 7/13/2012 BC

PLAN_COMP 7/20/2012 BC
approved

20120839 Permit status CLOSED

PLAN_COMP 7/20/2012 BC
approved

20120840

Permit status ACTIVE

TO_PLAN 7/16/2012 BC

PLAN_COMP 7/22/2012 BC
approved

20120842

Permit status CLOSED

TO_PLAN 7/13/2012 BC

PLAN_HOLD 7/19/2012 BC
need 135 mph engineered shed.

PLAN_RESU 7/26/2012 BC
revised plan per comments

PLAN_COMP 7/27/2012 BC
approved

20120844

Permit status CLOSED

TO_PLAN 7/16/2012 BC

PLAN_HOLD 7/16/2012 BC

PLAN_COMP 7/20/2012 BC
approved

20120845

Permit status CLOSED

TO_PLAN 7/16/2012 BC

PLAN_COMP 7/20/2012 BC
approved

20120846

Permit status CLOSED

TO_PLAN 7/16/2012 BC

PLAN_HOLD 7/22/2012 BC
need exposure C not B

PLAN_COMP 7/30/2012 BC
approved

20120847

Permit status CLOSED

PLAN_COMP 7/20/2012 BC
approved roof covering

20120850

Permit status CLOSED

TO_PLAN 7/16/2012 BC

PLAN_COMP 7/22/2012 BC
approved

20120855

Permit status CLOSED

TO_PLAN 7/16/2012 BC

PLAN_HOLD 7/22/2012 BC
need exposure C not B.

PLAN_RESU 7/23/2012 BC
revised plan per comments

PLAN_COMP 7/27/2012 BC
approved

20120860

Permit status CLOSED

TO_PLAN 7/17/2012 BC

PLAN_COMP 7/20/2012 BC
approved

20120861

Permit status ACTIVE

TO_PLAN 7/17/2012 BC

PLAN_COMP 7/22/2012 BC
approved subject to new exterior door being shuttered

20120863

Permit status ACTIVE

TO_PLAN 7/25/2012 BC

PLAN_HOLD 7/30/2012 BC
need form letter on safety features

20120864

Permit status CLOSED

PLAN_COMP 7/22/2012 BC
approved

20120865

Permit status CLOSED

TO_PLAN 7/17/2012 BC

PLAN_COMP 7/22/2012 BC
approved

20120867

Permit status CLOSED

TO_PLAN 7/18/2012 BC

PLAN_COMP 7/22/2012 BC
approved

20120874 Permit status ACTIVE

PLAN_HOLD 7/28/2012 BC

need the following:

1. copy of the contract
2. copy of bids for major trades.
3. NOAs for windows and doors.

PLAN_HOLD 7/30/2012 BC

recd NOAs. ok except single hung does not have design pressures.

PLAN_COMP 8/15/2012 BC
approved

20120877 Permit status CLOSED

TO_PLAN 7/18/2012 BC

PLAN_COMP 7/30/2012 BC
approved

20120878 Permit status ACTIVE

TO_PLAN 7/18/2012 BC

PLAN_HOLD 7/22/2012 BC

need product approval on new door.

PLAN_COMP 8/3/2012 BC
approved

20120880 Permit status CLOSED

TO_PLAN 7/19/2012 BC

PLAN_COMP 7/30/2012 BC
approved

20120881 Permit status CLOSED

TO_PLAN 7/19/2012 BC

PLAN_COMP 7/30/2012 BC
approved

20120887 Permit status READY

TO_PLAN 7/20/2012 BC

PLAN_COMP 7/30/2012 BC
approved

20120892 Permit status CLOSED

TO_PLAN 7/23/2012 BC

PLAN_COMP 7/30/2012 BC
approved

20120899

Permit status ACTIVE

TO_PLAN 7/24/2012 BC

PLAN_COMP 7/30/2012 BC
approved

20120900

Permit status CLOSED

TO_PLAN 7/24/2012 BC

PLAN_COMP 7/30/2012 BC
approved

20120901

Permit status ACTIVE

TO_PLAN 7/24/2012 BC

PLAN_COMP 7/30/2012 BC
approved

20120905

Permit status ACTIVE

TO_PLAN 7/25/2012 BC

PLAN_HOLD 7/30/2012 BC
need engineer to correct risk factor and exposure D

PLAN_RESU 8/1/2012 BC
revised plans per plan comments

PLAN_COMP 8/3/2012 BC
approved

20120906

Permit status ACTIVE

TO_PLAN 7/25/2012 BC

PLAN_HOLD 7/31/2012 BC
job exceeds 50% FEMA. called contractor but could not leave message. left message with owner.

20120908

Permit status ACTIVE

TO_PLAN 7/26/2012 BC

PLAN_COMP 7/31/2012 BC
approved

20120911

Permit status ACTIVE

TO_PLAN 7/26/2012 BC

PLAN_COMP 7/31/2012 BC
approved

20120913 Permit status CLOSED

PLAN_COMP 7/31/2012 BC
approved

20120919 Permit status ACTIVE

TO_PLAN 7/27/2012 BC

PLAN_COMP 7/31/2012 BC
approved

20120922 Permit status CLOSED

TO_PLAN 7/27/2012 BC

PLAN_COMP 8/3/2012 BC
approved

20120923 Permit status READY

TO_PLAN 7/27/2012 BC

PLAN_HOLD 8/9/2012 BC
Spa and structure must meet side setbacks.

PLAN_COMP 9/30/2012 BC
approved

20120924 Permit status ACTIVE

PLAN_HOLD 8/1/2012 BC
Need the following;

1. Engineer needs standard statements, Compliance with 2010 FBC, risk factor 2, 145 mph, exp C.
2. Engineer needs to provide design pressures for openings.
3. Need sliding door NOA or product approval
4. Need size of lintel and detail on bearing connection.

PLAN_COMP 9/28/2012 BC
approved

20120929 Permit status CLOSED

TO_PLAN 7/27/2012 BC

PLAN_COMP 8/3/2012 BC
approved

20120934 Permit status ACTIVE

TO_PLAN 7/30/2012 BC

PLAN_COMP 8/9/2012 BC
approved

20120938 Permit status ACTIVE

PLAN_COMP 7/31/2012 BC
approved

TO_PLAN 7/31/2012 BC

20120939 Permit status ACTIVE

TO_PLAN 7/31/2012 BC

PLAN_HOLD 8/13/2012 BC

need the following;
1. what are the fasteners for the 2x6 plates and decking
2. need construction details for the spiral stairs and guardrail.

PLAN_RESU 9/6/2012 BC
revisions per plan comments

PLAN_COMP 9/17/2012 BC
approved

20120940 Permit status CLOSED

PLAN_COMP 8/6/2012 BC
approved

20120946 Permit status CLOSED

TO_PLAN 8/1/2012 BC

PLAN_COMP 8/1/2012 BC
approved

20120948 Permit status CLOSED

TO_PLAN 8/1/2012 BC

PLAN_COMP 8/9/2012 BC
approved

20120950 Permit status ACTIVE

TO_PLAN 8/1/2012 BC

PLAN_HOLD 9/4/2012 BC
need exposure C not B. if they bring in letter from engineer, issue permit

20120952 Permit status ACTIVE

TO_PLAN 8/1/2012 BC

PLAN_HOLD 8/18/2012 BC

need the following'

1. Architect refers to 2007 code and its 2010.

2. Need FEMA package, copy of contract, copy of bids from major trades.

PLAN_HOLD 8/21/2012 BC

recd letter from architect. still need all other items

PLAN_COMP 8/28/2012 BC

approved

20120957

Permit status ACTIVE

TO_PLAN 8/2/2012 BC

PLAN_COMP 8/2/2012 BC

approved

20120960

Permit status ACTIVE

TO_PLAN 8/2/2012 BC

PLAN_COMP 8/12/2012 BC

approved

20120963

Permit status CLOSED

PLAN_HOLD 8/2/2012 BC

denied - exceed 25 % rule must comply to current code

20120966

Permit status ACTIVE

TO_PLAN 8/8/2012 BC

PLAN_COMP 8/12/2012 BC

approved

20120972

Permit status ACTIVE

TO_PLAN 8/3/2012 BC

20120984

Permit status ACTIVE

TO_PLAN 8/7/2012 BC

PLAN_HOLD 8/15/2012 BC

need revision from architect exposure D required not c

PLAN_COMP 8/21/2012 BC

approved

20120985

Permit status CLOSED

TO_PLAN 8/7/2012 BC

PLAN_COMP 8/12/2012 BC
approved

20120987 Permit status ACTIVE

TO_PLAN 8/7/2012 BC

PLAN_COMP 8/12/2012 BC
approved

20120988 Permit status HOLD

TO_PLAN 8/7/2012 BC

PLAN_HOLD 8/12/2012 BC
existing shutter do not meet current code.

PLAN_RESU 9/28/2012 BC
revision per plan comments

20120994 Permit status ACTIVE

PLAN_HOLD 8/7/2012 Counter
contractor does not have payment plan is on hold

PLAN_HOLD 8/13/2012 BC
need engineer to revise using exposure C not B.

PLAN_COMP 8/17/2012 BC
approved

20120996 Permit status CLOSED

PLAN_HOLD 8/10/2012 BC
Need locations and sizes of windows and doors. need design pressures for openings. need engineering on new opening for slider. need to know who did the work without a permit

20121007 Permit status CLOSED

TO_PLAN 8/9/2012 BC

PLAN_COMP 8/15/2012 BC
approved

20121011 Permit status ACTIVE

PLAN_COMP 8/15/2012 BC
approved

20121016 Permit status CLOSED

TO_PLAN 8/13/2012 BC

PLAN_COMP 8/15/2012 BC
approved

20121018 Permit status CLOSED

PLAN_COMP 8/15/2012 BC
approved

20121021 Permit status ACTIVE

TO_PLAN 8/14/2012 BC

PLAN_COMP 8/22/2012 BC
approved

20121023 Permit status READY

TO_PLAN 8/14/2012 BC

PLAN_COMP 8/21/2012 BC
approved

20121024 Permit status CLOSED

PLAN_COMP 8/18/2012 BC
approved

20121028 Permit status CLOSED

PLAN_COMP 8/15/2012 BC
approved

TO_PLAN 8/15/2012 BC

20121030 Permit status ACTIVE

TO_PLAN 8/15/2012 BC

PLAN_HOLD 8/22/2012 BC

need the following;
1. electrical layout
2. electrical load calcs.
4. doors or windows?

PLAN_RESU 8/30/2012 Counter

electrical recep diagram, load calcs, and door specs submitted & forwarded to bc

PLAN_COMP 9/5/2012 BC
approved

20121034 Permit status HOLD

PLAN_HOLD 8/27/2012 BC

Need the following:

1. FEMA Package
2. Bids from major trades
3. Copy of contract
4. Truss layout
5. No dimensions on enlarge footing by columns,
6. Need column size, details, roof connections,
7. Window and door spec's
- 8 No wind exposure indicated, need Exp D

20121035

Permit status CLOSED

TO_PLAN 8/15/2012 BC

PLAN_COMP 8/18/2012 BC

approved

20121038

Permit status HOLD

TO_PLAN 8/16/2012 BC

PLAN_HOLD 8/18/2012 BC

need layout showing where the windows are located, size. also need copy of design pressures from engineering software.

20121043

Permit status ACTIVE

TO_PLAN 8/16/2012 BC

PLAN_COMP 8/18/2012 BC

approved

20121045

Permit status ACTIVE

TO_PLAN 8/17/2012 BC

PLAN_COMP 8/18/2012 BC

approved

20121046

Permit status ACTIVE

PLAN_COMP 8/18/2012 BC

approved

20121047

Permit status ACTIVE

TO_PLAN 8/17/2012 BC

20121052

Permit status ACTIVE

PLAN_COMP 8/29/2012 BC

approved need enery forms for file

20121053

Permit status CLOSED

PLAN_COMP 8/28/2012 BC
approved

20121056 Permit status READY

PLAN_HOLD 8/30/2012 BC
need letter from threshold inspector indicating who is doing inspections and license. need shoring plan

PLAN_COMP 9/5/2012 BC
approved

20121060 Permit status CLOSED

PLAN_COMP 8/28/2012 BC
approved

20121061 Permit status ACTIVE

TO_PLAN 8/21/2012 BC
need specs on sliding glass doors, contractor will deliver in a few days.

PLAN_COMP 8/30/2012 BC
approved

PLAN_RESU 9/13/2012 BC
plan revisions on supports

PLAN_COMP 9/16/2012 BC
approved revised plans

20121062 Permit status CLOSED

PLAN_COMP 8/31/2012 BC
approved

20121063 Permit status ACTIVE

PLAN_COMP 8/29/2012 BC
approved

20121064 Permit status ACTIVE

TO_PLAN 8/22/2012 BC

PLAN_COMP 8/28/2012 BC
approved

20121065 Permit status ACTIVE

TO_PLAN 8/22/2012 BC

PLAN_COMP 8/29/2012 BC
approved

20121067 Permit status

PLAN_HOLD 8/23/2012 HEH
Permit on Hold, Contractor waiting on PR check to pay.

20121068			Permit status	
TO_PLAN	8/23/2012	BC		
	Plan review No Fee			
20121072			Permit status	ACTIVE
PLAN_COMP	8/31/2012	BC		
	approved			
20121077			Permit status	CLOSED
PLAN_COMP	8/31/2012	BC		
	approved			
20121080			Permit status	ACTIVE
PLAN_HOLD	9/5/2012	BC		
	need engineer to change wind speed exposure to D and provide new design pressures. Windows dont meet pressures			
PLAN_COMP	9/11/2012	BC		
	approved. windows need to minimum -50 dp			
20121081			Permit status	ACTIVE
TO_PLAN	8/27/2012	BC		
PLAN_COMP	9/5/2012	BC		
	approved			
20121082			Permit status	VOID
TO_PLAN	8/27/2012	BC		
20121083			Permit status	ACTIVE
PLAN_HOLD	9/4/2012	BC		
	need letter from engineer on exposure D			
PLAN_COMP	9/14/2012	BC		
	approved			
20121085			Permit status	ACTIVE
PLAN_COMP	9/4/2012	BC		
20121090			Permit status	ACTIVE
PLAN_HOLD	9/10/2012	BC		
	need a minimum of two bathrooms			
PLAN_RESU	9/11/2012	BC		
	revised plan per comments			

PLAN_HOLD 9/17/2012 BC
1. need to have all clear dimensions for bathroom ie: water closet , lav
2. Lav should be diagonal to the door
3. appears bathrooms do not meet minimum size

PLAN_RESU 9/19/2012 BC
plans to address comments

PLAN_COMP 9/21/2012 BC
approved

20121091 Permit status READY

PLAN_COMP 9/5/2012 BC
approved

20121092 Permit status CLOSED

PLAN_COMP 8/28/2012 BC
approved, max. 8 feet overall height and 80 sq. ft.

20121095 Permit status CLOSED

PLAN_COMP 8/29/2012 BC
approved

20121096 Permit status ACTIVE

PLAN_COMP 9/10/2012 BC
approved

20121098 Permit status ACTIVE

PLAN_HOLD 9/10/2012 BC
exterior door needs to fire rated.

PLAN_COMP 9/29/2012 BC
approved. no fire rating needed on ground floor

20121099 Permit status ACTIVE

PLAN_COMP 8/31/2012 BC
approved

20121102 Permit status CLOSED

PLAN_COMP 8/30/2012 BC
approved

20121104 Permit status ACTIVE

PLAN_COMP 9/6/2012 BC
approved

20121106 Permit status ACTIVE

TO_PLAN 8/30/2012 BC

PLAN_RESU 9/11/2012 Counter
revised plan indicating required green (pervious) area. Approved exceed 30%(minimum required)

PLAN_HOLD 9/11/2012 BC
need to create 30% open space. entire lot impervious

20121108 Permit status ACTIVE

TO_PLAN 8/30/2012 BC

PLAN_COMP 9/13/2012 BC

20121109 Permit status ACTIVE

PLAN_HOLD 8/30/2012 BC

need fema package,

PLAN_COMP 9/10/2012 BC

approved under the 50%

20121111 Permit status ACTIVE

PLAN_COMP 9/10/2012 BC

approved

20121117 Permit status ACTIVE

TO_PLAN 8/31/2012 BC

PLAN_COMP 9/17/2012 BC

approved

20121126 Permit status ACTIVE

TO_PLAN 9/4/2012 BC

PLAN_COMP 9/10/2012 BC

approved

20121128 Permit status ACTIVE

TO_PLAN 9/5/2012 BC

PLAN_COMP 9/14/2012 BC

approved

20121135 Permit status ACTIVE

PLAN_COMP 9/6/2012 BC

approved

20121136 Permit status ACTIVE

TO_PLAN 9/6/2012 BC

PLAN_COMP 9/6/2012 BC

20121139 Permit status PLAN

TO_PLAN 9/6/2012 BC

20121140 Permit status ACTIVE

PLAN_COMP 9/6/2012 BC
approved

20121141 Permit status ACTIVE

PLAN_COMP 9/6/2012 BC
approved

20121142 Permit status ACTIVE

PLAN_COMP 9/6/2012 BC
approved

20121148 Permit status ACTIVE

PLAN_COMP 9/13/2012 BC
approved

TO_PLAN 9/14/2012 BC

20121150 Permit status ACTIVE

PLAN_COMP 9/6/2012 Counter
approved

TO_PLAN 9/20/2012 BC

Received plans to show they moved grease trap and added 2 grease line fixtures. Call James 813-610-1880

PLAN_COMP 9/26/2012 BC
approved revised plans

20121152 Permit status ACTIVE

TO_PLAN 9/7/2012 BC

20121154 Permit status ACTIVE

TO_PLAN 9/7/2012 BC

PLAN_COMP 9/14/2012 BC
approved

20121163 Permit status ACTIVE

TO_PLAN 9/11/2012 BC

PLAN_COMP 9/17/2012 BC
approved

20121167 Permit status ACTIVE

TO_PLAN 9/11/2012 BC

PLAN_COMP 9/17/2012 BC
approved

20121168 Permit status ACTIVE

TO_PLAN 9/12/2012 BC

PLAN_COMP 9/17/2012 BC
approved

20121175 Permit status ACTIVE

PLAN_RESU 8/6/2012 BC

20121176 Permit status ACTIVE

PLAN_COMP 8/6/2012 BC

20121178 Permit status ACTIVE

TO_PLAN 9/13/2012 BC

PLAN_COMP 9/17/2012 BC
approved subject to:
1. Fire Approval
2. letter from architect revising wind speed 145 mph Exposure D

20121179 Permit status READY

TO_PLAN 9/13/2012 BC

PLAN_COMP 9/17/2012 BC
approved

20121180 Permit status CLOSED

PLAN_COMP 9/10/2012 BC
approved

TO_PLAN 9/13/2012 BC

20121190 Permit status PLAN

TO_PLAN 9/18/2012 BC

PLAN_HOLD 9/19/2012 BC

1. FEMA package
2. Window & door specs
3. Letter from Architect on Exposure "D" not stated
4. Electrical load calc's
5. HVAC & Plumbing layout
6. Energy forms

PLAN_RESU 9/27/2012 BC

revised plans & documents addressing previous plan comments

20121191

Permit status ACTIVE

TO_PLAN 9/18/2012 BC

PLAN_COMP 9/18/2012 BC

approved

20121198

Permit status ACTIVE

PLAN_COMP 9/21/2012 BC

approved

20121209

Permit status HOLD

PLAN_HOLD 9/29/2012 BC

need the following;

1. Sheet A-2 detail B shows metal studs. Detail C shows 2x6 studs. which one. if wood studs, need connection detail to existing wall.
2. Need framin detail for front wall where dorrs are eliminated for windows.
3. Need window and door NOA's or product approvals.
4. Sheet A-1 has iso for new sink but floor layout shows no new sink.
5. Seating layout
6. Any new electrical?

20121211

Permit status ACTIVE

PLAN_COMP 9/26/2012 BC

approved

20121213

Permit status READY

TO_PLAN 9/24/2012 BC

PLAN_COMP 9/26/2012 BC

approved

20121224

Permit status ACTIVE

TO_PLAN 9/26/2012 BC

PLAN_COMP 9/29/2012 BC

approved

20121227

Permit status HOLD

TO_PLAN 9/27/2012 BC

PLAN_HOLD 9/30/2012 BC
need exposure D not C

20121229 Permit status HOLD
TO_PLAN 9/27/2012 BC

PLAN_HOLD 10/2/2012 BC
need engineering on Exp. C not B

20121234 Permit status PLAN
TO_PLAN 9/28/2012 BC

20121241 Permit status READY
PLAN_COMP 10/1/2012 BC
approved
TO_PLAN 10/1/2012 BC

20121249 Permit status ACTIVE
PLAN_COMP 10/2/2012 BC
approved

20121252 Permit status PLAN
TO_PLAN 10/3/2012 BC

St Pete Beach Code Enforcement

From 07/01/2012 TO 09/30/2012

20 Total Cases

Printed Thursday, October 04, 2012

District 1

Total number of Cases for the time period listed above 4

	DATE	CASE #	LOCATION	OWNER	Parcel ID Number
1 MISCELLANEOUS					
1	ACTIVE	8/28/2012	20120071	407 84TH AVE	MC GARGLE DONALD J
25/31/15/78246/102/0020					
1 PORTABLE STORAGE					
1	ACTIVE	7/16/2012	20120055	141 72ND AVE	CZERWIEN MARIAN
36/31/15/05112/003/0140					
2 YARDS					
2	ACTIVE	8/7/2012	20120070	517 76TH AVE	GOMES JOSEPH LUIZ
36/31/15/77994/073/0100					
9/18/2012		20120084	506 79TH AVE	FETZNER CAROL J	36/31/15/78174/082/0040

District 2

Total number of Cases for the time period listed above 4

	DATE	CASE #	LOCATION	OWNER	Parcel ID Number
1 MISCELLANEOUS					
1	ACTIVE				
	9/4/2012	20120073	6340 2ND PALM POINT ST	CURRY N RICHARD	31/31/16/90738/001/0060
3 ZONING					
3	ACTIVE				
	9/17/2012	20120079	6407 1ST PALM POINT ST	BIDDLE NANCY E	31/31/16/90684/000/0180
	9/17/2012	20120080	6660 BAY ST	PIES EILEEN	36/31/15/90666/000/0310
	9/17/2012	20120083	0 BAHIA WAY	NEVILLE STEPHEN R	31/31/16/02381/000/0090

District 3

Total number of Cases for the time period listed above 5

DATE	CASE #	LOCATION	OWNER	Parcel ID Number
1 FENCES				
7/19/2012	20120057	221 45TH AVE	LINDSEY LARRY N	07/32/16/51678/004/0140
1 ACTIVE				

Thursday, October 04, 2012

1 MISCELLANEOUS						
1 ACTIVE	8/1/2012	20120066	261 41ST AVE	NOTTKE ERICA T		07/32/16/07434/000/0070
1 POOL						
1 ACTIVE	7/15/2012	20120054	860 BOCA CHEGA ISLE DR	GORDON STEVEN R		06/32/16/09594/001/0320
1 VEHICLE PARKING						
1 ACTIVE	8/7/2012	20120067	122 PUNTA VISTA DR	RIVERO EVARISTO E		06/32/16/73260/000/0320
1 ZONING						
1 ACTIVE	8/7/2012	20120069	315 41ST AVE	TREIMANIS LAMONIS		07/32/16/07488/001/0100

District 4

Total number of Cases for the time period listed above 7

1 DEBRIS						
1 ACTIVE	8/28/2012	20120072	184 S TESSIER DR	DADA ESTATES LLC		18/32/16/94158/001/0550
1 MISCELLANEOUS						
1 ACTIVE	7/19/2012	20120060	290 S JULIA CIR	HEFFERNAN JUSTIN		07/32/16/61560/002/0200
1 TREES						
1 ACTIVE	9/4/2012	20120074	2003 GULF WAY	CARLSON TERRANCEL		18/32/16/68634/009/1110
3 YARDS						
3 ACTIVE	9/4/2012	20120075	281 N TESSIER DR	SCIOTO BAY DEL MAR		18/32/16/94158/001/0740
	9/4/2012	20120076	370 N TESSIER DR	TOPPING IRENE E		18/32/16/94158/006/0370
	9/5/2012	20120077	380 N TESSIER DR	KINDLER KAREN		18/32/16/94158/006/0380
1 ZONING						
1 ACTIVE	7/20/2012	20120061	2403 W VINA DEL MAR BLVD	HAZELHURST SITAH S		18/32/16/94176/007/0010



TO: Mike Bonfield, City Manager

FROM: Rebecca C. Haynes, City Clerk

RE: Fourth Quarter Report

DATE: October 8, 2012

- ü Initiated and completed Phase I of the Records Management System
 - o Resulted in five departments participating, archiving and/or destroying over 120 boxes and four barrels of records in accordance with Florida Statutes
- ü Attended and recorded the following meetings, prepared minutes and downloaded meetings to DVD's and CD's
 - o City Commission (6 regular meetings)
 - o Impasse Hearings (4)
 - o Budget Workshops (2)
 - o Beach Stewardship Committee (1)
 - o Board of Adjustment (3)
 - o Code Enforcement (3)
 - o Finance and Budget Committee (2)
 - o Historic Preservation Board (3)
 - o Pension Boards (3)
 - o Planning Board (2)
 - o Recreation Committee (1)
- ü Attended the following meetings with City Manager and/or City Staff
 - o Bi-weekly meetings (6)
 - o City Clerk staff meetings (2)
 - o Pre- and Post-Agenda meetings (7)
 - o Your Turn meetings (1)
- ü Attended Florida Association of City Clerks' Summer Academy
- ü Attended Florida Association of City Clerks' Webinar re: Email Management/Retention (2)
- ü Assisted Pinellas County Supervisor of Elections Office with Primary Election on 8/14/2012 and the Municipal Election scheduled 3/12/2013
- ü Hosted the Big C Monthly Breakfast Meeting for all beach communities on 8/22/2012
- ü Initiated and finalized scanning vehicle registrations into Laser Fiche
- ü Compiled emergency preparedness documents and material for hurricane evacuation box
- ü Processed public records requests, campaign treasurer reports, Requests for Proposals, Requests for Qualifications, legal ads

The following is a summary of Fire Department activities for the 4th Quarter of FY2012:

1. Employees worked on monthly Continuing Medical Education (CME) training.
2. Crews worked on the 2012 required Insurance Services Office (ISO) annual structural Fire Fighting and Safety training program.
3. All Shifts were out conducting Tactical Survey Reviews (TSRs) of commercial structures throughout the City.
4. Chief Graves attended the countywide Operations Chief's monthly meetings and the Pinellas County Fire Chief's Association meetings.
5. Lt. Handoga attended the countywide Training Chief's meetings representing the department.
6. Lt. Gorham attended the countywide EMS Chief's meetings representing the department.
7. Personnel conducted many business inspections.
8. The Fire Marshal and employees participated in several fireworks displays at various locations in the City.
9. Apparatus committee met to begin the design and ordering process for the new rescue truck that will replace Rescue 23.
10. All officers attended the quarterly officer's meeting to discuss departmental related issues and operations.
11. This quarter crews responded to:
 1. EMS 607
 2. Fire Alarms 72
 3. Structure Fires 48
 4. Auto Accidents 20
 5. Water Rescue 24
 6. Other Calls 69
 7. Total 840