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COMMISSION MEETING CITY OF ST. PETE BEACH

155 Corey Avenue

Tuesday, November 27, 2012

6:00 PM

Call to Order
Pledge of Allegiance
Invocation
Roll Call

REGULAR MEETING

1. **Changes to the Agenda** - Any agenda items to be added, moved, or deleted will be addressed at this time. Added items will be assigned agenda item numbers and moved items should remain with the same item numbers. Notation will be made that those items will be taken out of order. Consent items may be removed for discussion, changes, and/or anticipation of a non-unanimous vote and considered separately on the request of anyone on the Commission or by a majority vote of the City Commission upon request of an audience member.
2. **Presentations** - Presentations shall be limited to 5 minutes for non-city government related items.
3. **Audience Comments** - Comments shall be limited to 3 minutes per person to issues not on the agenda.
4. **Consent**
 - a. **Cancellation of the December 25, 2012 City Commission Meeting.**
5. **Action Items** - None for this agenda

6. Ordinances

- a. Ordinance 2012-26, Final Reading and Public Hearing, an Ordinance of the City of St. Pete Beach providing for an increase in budgeted monies in the General and Reclaimed Water Funds for fiscal year ending September 30, 2012 and providing for funding.**

7. Resolutions

- a. Resolution 2012-17 authorizing the City Manager to transfer ownership and control of certain vehicles, assets and equipment to the Pinellas County Sheriff.**

8. Items for Discussion

9. City Manager, City Attorney and City Commission Reports

10. Adjournment

APPEAL

If a person decides to appeal any decision made at this meeting, they will need a record of the proceeding and, for such purpose, may need to ensure that a verbatim record of the meeting is made, which record includes the testimony and evidence upon which the appeal is to be based. (F.S. 286.0105) The City does not furnish verbatim transcripts; interested parties should make the necessary arrangements for verbatim transcripts.

AMERICAN DISABILITIES ACT

In Accordance with the American's with Disabilities Act and F.S. 286.26, persons with disabilities needing special accommodations to participate in this meeting should contact City Hall at (727) 367-2735 no later than (4) days prior to the meeting for assistance.

The public is cordially invited to attend. All agenda material is available for review at City Hall.

**St. Pete Beach City Commission
Agenda Report**

Issue Considered: Cancellation of the December 25, 2012 City Commission meeting

Date: November 27, 2012

Prepared By: Michael P. Bonfield, City Manager

Summary of Issue: The second City Commission meeting in December is scheduled on Christmas Day and City Hall is closed on Tuesday, December 25th; therefore, staff recommends cancelling the meeting.

Requested Motion: “I move to approve the cancellation of the December 25, 2012 City Commission meeting.”

Attachments: N/A

**St. Pete Beach City Commission
Agenda Report**

ISSUE CONSIDERED: Ordinance 2012-26 providing for an increase in budgeted monies in the general, wastewater and reclaimed water funds for fiscal year ending September 30, 2012 and providing for funding.

DATE: November 27, 2012

PREPARED BY: Elaine Edmunds, Finance Director

SUMMARY OF ISSUE: Final reading of Ordinance 2012-26 provides for an increase and reallocation of funds between departments for the general fund and an increase in the amount budgeted for the reclaimed water fund. For the general fund, departments over budget are as follows:

1. City Manager: The City received an invoice dated November 10, 2012 from Actuarial Concepts for all actuarial work performed to date on the Police, Fire and General Pension plans. The work was performed from June 2010 thru September 2012. Cost for actuarial work performed on all three plans totaled \$74,656.40. Projected budget shortfall for this department is \$64,000.
2. Legal: Total legal costs exceeded the amount budgeted by \$72,000. This is mainly attributable to extra legal cost for labor issues and settlement costs paid during fiscal year 2012.
3. Information Technology: This department exceeded the amount budgeted by \$25,000 due to final payouts of sick/vacation plus severance to two employees in the department.
4. Finance Department – Parking Division: During fiscal year 2012, the city commission authorized the installation of fifty additional parking meters. The costs associated with the installation totaled \$17,000.
5. Recreation: This department exceeded the amount budgeted by \$25,000. Recreation was originally a division of public services. During fiscal year 2012, recreation was made a department and a recreation director was hired at a higher pay grade to replace the former recreation administrator. Additionally, there was a two month overlap of the positions to facilitate the transition.

Monies are available in the following departments to cover the above overages:

1. City Clerk – Election expense was less than budgeted due to the change in the election to coincide with primaries. Vacancies in the department resulted in overall personnel costs being below the amount budgeted. Amount available to transfer is \$32,000.
2. Community Development Department – Personnel costs are lower than budgeted due to a vacancy in the Community Development Director position for five months. Amount available to transfer \$30,000.
3. Police Department – There was heavy turnover in the police department during fiscal year 2012. Although some of this turnover resulted in additional overtime being worked, personnel costs are lower due to the vacancies and officers being hired at a lower hourly rate. Amount available to transfer is \$141,000.

Revenue from fire insurance premium tax and casualty insurance premium tax were \$21,867 and \$18,536 higher than the amount budgeted. This is a pass thru revenue and is required to be transferred to the firefighter and police pension funds.

The wastewater fund experienced significant emergency repairs predominately to the force main in the area of Gulf Blvd. and 55th Avenue. Total emergency repair costs exceeded the amount budgeted by \$180,000. A portion of this overage is covered by lower treatment costs. The total amount necessary to balance the wastewater budget is \$110,000. This amount can be covered by additional revenue from service charges which exceed the amount budgeted.

The reclaimed water fund experienced significant repair costs in fiscal year 2012. Total repair costs exceeded the amount budgeted by \$133,000. A portion of this overage is covered by the fund not making a scheduled repayment to the general fund during fiscal year 2012 of \$71,176. The total amount necessary to balance the reclaimed budget is \$20,000. This amount can be covered by additional revenue from service charges which exceeded the amount budgeted.

REQUESTED MOTION: “I move to approve on final reading, Ordinance 2012-26, (read title)...

ATTACHMENTS: Ordinance 2012-26

**REVIEWED BY
CITY MANAGER:** *MB*

ORDINANCE 2012-26

AN ORDINANCE OF THE CITY OF ST. PETE BEACH, FLORIDA PROVIDING FOR A SUPPLEMENTAL APPROPRIATION TO THE GENERAL FUND, WASTEWATER FUND AND RECLAIMED WATER FUND FOR FISCAL YEAR ENDING SEPTEMBER 30, 2012; PROVIDING FOR FUNDING; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, notice of this ordinance has been provided in accordance with applicable law; and

WHEREAS, estimated revenues and expenditures are provided in Ordinance 2011-24, Budget Ordinance; and

WHEREAS, the authority for appropriation amendments is provided in Article III, Section 3.13 (a) of the City Charter; and

WHEREAS, a reallocation of monies between departments is necessary to balance the departments; and

WHEREAS, additional monies are necessary for the transfer payments to the firefighter and police pension funds to be funded by revenue received from the State of Florida collected thru the fire insurance premium tax and casualty insurance premium tax; and

WHEREAS, additional monies are necessary to balance the wastewater budget due to emergency repairs; and

WHEREAS, additional monies are necessary to balance the reclaimed water budget due to higher maintenance costs.

NOW, THEREFORE, THE CITY COMMISSION OF THE CITY OF ST. PETE BEACH, PINELLAS COUNTY, FLORIDA, HEREBY ORDAINS:

Section One. For the General Fund, an increase in the City Manager budget of \$64,000, City Attorney budget of \$72,000, the Information Technology budget of \$25,000, the Finance Department budget of \$17,000 and the Recreation budget of \$25,000 to be funded by a decrease in the City Clerk's budget of \$32,000, the Community Development budget of \$30,000 and a the Police Department budget of \$141,000.

Section Two. For the General Fund, an increase of \$21,867 in Fire Insurance Premium Tax Revenue to fund the Fire Department, Fire Suppression Division for the additional transfer required to the Firefighter's Pension Fund of \$21,867.

Section Three. For the General Fund, an increase of \$18,536 in Casualty Insurance Premium Tax Revenue to fund the Police Department for the additional transfer required to the Police Pension fund of \$18,536.

Section Four. For the Wastewater Fund, an increase in operating costs of \$110,000 to be funded by an increase in charges for services of \$110,000.

Section Five. For the Reclaimed Water Fund, an increase in operating costs of \$20,000 to be funded by an increase in charges for services of \$20,000.

Section Six. This ordinance shall become effective upon final passage.

Steve McFarlin, MAYOR

FIRST READING : _____
PUBLISHED : _____
SECOND READING : _____
PUBLIC HEARING : _____

I, Rebecca Haynes, City Clerk of the City of St. Pete Beach, Florida, do hereby certify that the foregoing Ordinance was duly adopted in accordance with the provisions of applicable law this _____ day of _____, 2012.

Rebecca Haynes, City Clerk

**ST. PETE BEACH CITY COMMISSION
AGENDA REPORT**

Issue Considered: Resolution 2012-17 authorizing the City Manager to transfer ownership and control of certain vehicles, assets and equipment to the Pinellas County Sheriff.

Date: November 27, 2012

Prepared By: Dan O'Connor, Administrative Services Supervisor

Through: Elaine Edmunds, Administrative Services Director

Summary: The City of St. Pete Beach, Florida and the Pinellas County Sheriff, have entered into an Interlocal Agreement (the "Agreement") for provision of Police services to the City, which agreement provides that the City will transfer certain vehicles, assets and equipment currently used by the City Police Department to the Sheriff as compensation to the Sheriff for all start up costs. Items which are required to be transferred are described in "Exhibit A".

Requested Motion: "I move to approve Resolution 2012-17(read title)"

Attachments: Resolution 2012-17
Exhibit A

Reviewed by:
City Manger: MB

RESOLUTION 2012- 17

**A RESOLUTION OF THE CITY OF ST. PETE BEACH,
FLORIDA AUTHORIZING THE CITY MANAGER TO
TRANSFER OWNERSHIP AND CONTROL OF VEHICLES,
ASSETS AND EQUIPMENT TO THE PINELLAS COUNTY
SHERIFF.**

WHEREAS, the City of St. Pete Beach, Florida and the Pinellas County Sheriff, have entered into an Interlocal Agreement (the “Agreement”) for provision of Police services to the City, which agreement provides that the City will transfer certain vehicles, assets and equipment currently used by the City Police Department to the Sheriff as compensation to the Sheriff for all start up costs;

WHEREAS, such items which are required to be transferred are described in Exhibit “A;”

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION
OF THE CITY OF ST. PETE BEACH, FLORIDA:**

That the City Commission of St. Pete Beach, Florida, authorizes the City Manager to transfer ownership and control of the City vehicles, assets and equipment described in Exhibit A to the Pinellas County Sheriff in consideration for the services to be provided by the Sheriff as required by the Agreement..

RESOLVED AND DONE, this 27th day of November, 2012 by the City Commission of St. Pete Beach, Florida

Mayor Steve McFarlin

ATTEST:

Rebecca Haynes, City Clerk

EXHIBIT A

RESOLUTION 2012-17

HANDHELD RADIOS / RADIO CHARGERS AND BATTERIES:

Handheld Radio XTS5000	Motorola	721CEU2844
Handheld Radio XTS5000	Motorola	721CEU2845
Handheld Radio XTS5000	Motorola	721CEU2846
Handheld Radio XTS5000	Motorola	721CEU2847
Handheld Radio XTS5000	Motorola	721CFR5356
Handheld Radio XTS5000	Motorola	721CFR5357
Handheld Radio XTS5000	Motorola	721CFR5358
Handheld Radio XTS5000	Motorola	721CFR5359
Handheld Radio XTS5000	Motorola	721CFR5360
Handheld Radio XTS5000	Motorola	721CFR5361
Handheld Radio XTS5000	Motorola	721CFR5362
Handheld Radio XTS5000	Motorola	721CFR5363
Handheld Radio XTS5000	Motorola	721CFR5364
Handheld Radio XTS5000	Motorola	721CFR5365
Handheld Radio XTS5000	Motorola	721CGH3729
Handheld Radio XTS5000	Motorola	721CGH3730
Handheld Radio XTS5000	Motorola	721CGH3731
Handheld Radio XTS5000	Motorola	721CGH3732
Handheld Radio XTS5000	Motorola	721CGH3733
Handheld Radio XTS5000	Motorola	721CGH3734
Handheld Radio XTS5000	Motorola	721CGH3735
Handheld Radio XTS5000	Motorola	721CGH3736
Handheld Radio XTS5000	Motorola	721CGH3737
Handheld Radio XTS5000	Motorola	721CGH3738
Handheld Radio XTS5000	Motorola	721CGX1355
Handheld Radio XTS5000	Motorola	721CGX1356
Handheld Radio XTS5000	Motorola	721CGX1357
Handheld Radio XTS5000	Motorola	721CGX1358
Handheld Radio XTS5000	Motorola	721CGX1359
Handheld Radio XTS5000	Motorola	721CGX1360
Handheld Radio XTS5000	Motorola	721CGX1361
Handheld Radio XTS5000	Motorola	721CGX1362
Handheld Radio XTS5000	Motorola	721CGX1363
Handheld Radio XTS5000	Motorola	721CGX1364

CAR RADIOS:

Radio Mobile XTL5000	Motorola	500CEL1196
Radio Mobile XTL5000	Motorola	500CFH2125
Radio Mobile XTL5000	Motorola	500CGB1582
Radio Mobile XTL5000	Motorola	500CGB1583
Radio Mobile XTL5000	Motorola	500CGZ0345
Radio Mobile XTL5000	Motorola	500CGZ0346
Radio Mobile XTL5000	Motorola	500CHD1626
Radio Mobile XTL5000	Motorola	500CJB2544

Radio Mobile XTL5000	Motorola	500CJB2545
Radio Mobile XTL5000	Motorola	500CJZ0205
Radio Mobile XTL5000	Motorola	500CJZ0207
Radio Mobile XTL5000	Motorola	500CJZ0209
Radio Mobile XTL5000	Motorola	500CJZ0210
Radio Mobile XTL5000	Motorola	500CJZ02041

RADIO DISPATCH CONSOLE:

Radio Dispatch Console MCC7500	Motorola	443CLB0080
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P25 CONTROL STATION RADIOS:

Radio Base Console	Motorola	761CDG0248
Radio Base Console	Motorola	761CDG0249
Radio Base Console	Motorola	761CDG0250
Radio Base Console	Motorola	761CDG0251

MOBILE LAPTOP COMPUTERS:

Computer Laptop CF30	9HKYA75184	Panasonic
Computer Laptop CF30	9EKYA52150	Panasonic
Computer Laptop CF30	9EKYA53235	Panasonic
Computer Laptop CF30	9CKYA45841	Panasonic
Computer Laptop CF30	9HKYA75220	Panasonic
Computer Laptop CF30	9HKYA73472	Panasonic
Computer Laptop CF30	9HKYA75233	Panasonic
Computer Laptop CF30	9EKYA57887	Panasonic
Computer Laptop CF30	9EKYA53188	Panasonic
Computer Laptop CF30	9GKYA69393	Panasonic
Computer Laptop CF30	9GKYA71161	Panasonic
Computer Laptop CF30	9GKYA69398	Panasonic

MOBILE COMPUTER PRINTERS:

Computer Printer Mobile RW420	AZRC09-30-5087	Zebra
Computer Printer Mobile RW420	AZRC09-30-5065	Zebra
Computer Printer Mobile RW420	AZRC09-30-5083	Zebra
Computer Printer Mobile RW420	AZRC09-30-5067	Zebra
Computer Printer Mobile RW420	AZRC09-30-5078	Zebra
Computer Printer Mobile RW420	AZRC09-30-5079	Zebra
Computer Printer Mobile RW420	AZRC09-30-5107	Zebra
Computer Printer Mobile RW420	AZRC09-30-5112	Zebra
Computer Printer Mobile RW420	AZRC09-30-5070	Zebra
Computer Printer Mobile RW420	AZRC09-30-5111	Zebra

COMPUTER DOCKING STATIONS:

Computer Docking Station CF30	P30X2101447	Havis
Computer Docking Station CF30	P30X2101448	Havis
Computer Docking Station CF30	P30X2101449	Havis
Computer Docking Station CF30	P30X2101450	Havis
Computer Docking Station CF30	P30X2101451	Havis
Computer Docking Station CF30	P30X2101452	Havis
Computer Docking Station CF30	P30X2101453	Havis
Computer Docking Station CF30	P30X2101454	Havis
Computer Docking Station CF30	P30X2101455	Havis
Computer Docking Station CF30	P30X2101456	Havis

MARKED and UNMARKED VEHICLES (includes installed equipment):

MARKED

2008 Ford Explorer 4x4	1FEMU73898UA88633
2009 Ford Explorer 4x4	1FMEU73869UA22462
2010 Ford Explorer 4x4	1FMEU7DE6AUA65733
2011 Ford Crown Vic	2FABP7BV3BX113974
2013 Ford Explorer 4x4	1FM5K8AR3DGA46698
2013 Ford Explorer 4x4	1FM5K8AR3DGA46699
2013 Ford Explorer 4x4	1FM5K8AR3DGA46700

UNMARKED

2002 Ford Escape	1FMYU01112KD50108
2004 Ford Explorer 4x4	4YPAB2520XT013716
2007 Dodge Charger	2B3KA43H37H770876
2011 Ford Fusion	3FAHPOHG5BR304335

SPECIALTY DARE VEHICLE:

1995 Cadillac Eldorado	1G6EL12Y0SU601252
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SPECIALTY SUV FOR BOAT:

1995 Chevrolet Suburban	1GNGK26K9SJ313131
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BOAT:

2000 Century Boat	CEB011WCG900
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BOAT TRAILER:

2000 Century Boat Trailer	4YPAB2520XT013716
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TWO BOAT MOTORS

2002 Yamaha Boat Motor
2002 Yamaha Boat Motor

MARINE NAVIGATION SYSTEM:

2008 NAVNET X2 NAV System

MOTORCYCLE:

2007 Harley Davidson M/C 1HD1FHM157Y695543

YAMAHA ATV:

2001 Yamaha ATV 5Y4AG01Y41A063402

KAWASAKI ATV:

2007 Kawasaki ATV JKBVFHA197B563322

SPEED TRAILER:

2000 Kustom Speed Trailer 1K9BSO815YK118113

HAULMARK TRAILER:

2007 Haulmark Box Trailer 16HCB10137G086886

RADAR TRAILER:

2011 Applied Concepts Radar Trl 1P91C1018BG301318

TWO POLICE BICYCLES:

Fuji V986 CF3H00088

Fuji V986 CF3H00031

SURVEILLANCE EQUIPMENT:

Stedi-Eye Gyro Stabilized Binoculars with Night Vision
Eyepieces

Sentinel - Surveillance System

FINGERPRINT SCANNER:

Cross Match Verifier MW Wireless Fingerprint Scanner

TWO CMI INTOXILYZER MACHINES:

Intoxilyzer 8000

Intoxilyzer 8000

THREE HANDHELD CITATION WRITERS:

ONE QUEST DECIBEL SOUND METER:

TRAFFIC RADAR/LASER UNITS:

MPH Python	PYT549001495
MPH Bee	BEE932000235
MPH Enforcer	ENF764000003
Decatur	G2S23236

TWO TINT METERS and ONE PBT:

SIX BALLISTIC HELMETS

ONE THERMAL IMAGER:

FIREARMS (pistols, shotguns, rifles):

Glock Model 22	CRV869US
	CRV791US
	CRV798US
	CRV850US
	CRV790US
	CRV859US
	CRV852US
	CRV797US
	CRV854US
	CRV887US
	CRV886US
	CRV855US
	CRV792US
	CRV882US
	CRV880US
	CRV889US
	CRV881US
	CRV888US
	CRV885US
	CRV856US
	CRV868US
	CRV858US
	CRV883US
	CRV853US

Glock Model 23	CRF171US
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	CRF174US
	CRF173US
Glock Model 27	CSZ360US
	CSZ429US
	CSZ361US
Rockriver AR15	CM83823
	CM82956
	CM81856
	CM83324
Colt SMG	HT014957
Remington 870	T708883V
	V601873V
	V028457V
	V612500V
	T709193V
	T116543V
	V615882V
	V617142V
SW Mod 64-12	7D74685
SW Mod 15-3	1K49901
SW Mod 19-3	1K52497
SW Mod 65-5	BDY6360
Rossi 38	4096
Rossi 38	5817
Rossi 685	D865265
Rossi 88	W293686
Interarms 971	F142076
Interarms 971	F087137
Taurus PT99	L03543
Beretta 21A	BAS21287
Beretta 950BS	BER84530T
Beretta 21A	BAS25043
Glock Model 17SIM	T13788
	T13789
	T13790
	T13791
	T13792
	T13793
	T13794
	T13795
	T13796
	T13797
	T13798

8 Live flashbangs

Colt M16A1

842475

11 SIMS GUNS:

TASERS:

X00-075935

X00-392943

X00-075960

X00-046121

X00-162118

X00-655876

X00-091592

X00-075622

X00-361901

X00-161963

X00-212308

X00-161998

X00-161984

X00-091590

X00-091540

X00-655873

X00-075836

X00-650610

X00-655816

X00-091575

X00-650904

X00-581736

X00-346828

X00-393087

X00-206288

X00-655875

X00-160855

ONE GUN SAFE:

ONE GUN CABINET

City of St. Pete Beach Law Enforcement Start-Up Costs

PCSO Equipment Start-Up Costs

1) Uniform and equipment costs for 20 uniformed deputies:	\$47,540
2) Laptop computers and related equipment for 21 deputies:	\$46,095
3) Firearms and Tasers for 21 deputies:	\$31,500
4) One detective vehicle:	\$18,185
5) Eight patrol vehicles (includes car radios and equipment):	\$381,584
6) Hand held radios for 21 deputies:	\$76,965
Total:	\$601,869

St. Pete Beach Equipment and Set-Off Credit

1) 34 Hand held radios:	\$89,567
2) 14 car radios:	\$18,200
3) Radio dispatch console:	\$128,392
4) Radio chargers and batteries:	\$5,875
5) P25 control station radios:	\$16,500
6) 13 laptop computers:	\$15,870
7) 14 mobile computer printers:	\$7,490
8) 10 Computer docking stations:	\$5,550
9) 11 vehicles (includes installed equipment):	\$199,941
10) One specialty DARE vehicle:	\$4,025

11) One specialty SUV for boat:	\$5,287
12) One boat:	\$7,500
13) One boat trailer:	\$500
14) Two boat motors and 1 navigation system:	\$3,500
15) One motorcycle:	\$12,000
16) One Yamaha ATV:	\$800.00
17) One Kawasaki ATV:	\$3,000
18) One “speed” trailer:	\$1,500
19) One Haulmark trailer:	\$1,500
20) One Radar trailer:	\$2,000
21) Two police bicycles:	\$2,000
22) Surveillance equipment:	\$4,025
23) Fingerprint scanner:	\$1,999
24) Intoxilyzer breath testing machines:	\$11,498
25) Three Handheld citation writers:	\$2,900
26) One Decibel sound meter:	\$1,200
27) Four traffic radar units:	\$7,500
28) Two tint meters and one PBT:	\$350
29) Six ballistic helmets:	\$1,000
30) One Thermal imager:	\$3,000

31) One navigation system:	\$2,250
32) 55 firearms (pistols, shotguns, rifles):	\$19,900
33) 11 SIMS guns:	\$4,950
34) 32 Tasers:	\$9,100
35) One Gun safe:	\$1,000
36) One Gun cabinet:	\$200

Total Off-Set:\$601,869

Amount Due: \$0

The Sheriff's Office costs are calculated at replacement cost and the St. Pete Beach items are calculated at fair market value.