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THE SUNSET CAPITAL OF FLORIDA

COMMISSION BUDGET WORKSHOP
CITY OF ST. PETE BEACH

155 Corey Avenue

Monday, August 25, 2014

9:00 AM

Call to Order
Pledge of Allegiance
Roll Call

WORKSHOP MEETING

1. **Fiscal Year 2015 Budget Workshop to establish budget for first reading and advertisement**

2. **Adjournment**

APPEAL

If a person decides to appeal any decision made at this meeting, they will need a record of the proceeding and, for such purpose, may need to ensure that a verbatim record of the meeting is made, which record includes the testimony and evidence upon which the appeal is to be based. (F.S. 286.0105) The City does not furnish verbatim transcripts; interested parties should make the necessary arrangements for verbatim transcripts.

AMERICAN DISABILITIES ACT

In Accordance with the American's with Disabilities Act and F.S. 286.26, persons with disabilities needing special accommodations to participate in this meeting should contact City Hall at (727) 367-2735 no later than (4) days prior to the meeting for assistance.

The public is cordially invited to attend. All agenda material is available for review at City Hall.

St. Pete Beach City Commission
Agenda Report

Issue Considered: Fiscal Year 2015 Budget Workshop to establish budget for first reading and advertisement

Date: August 25, 2014

Prepared By: Elaine Edmunds, Interim City Manager EE

Summary of Issue: The proposed fiscal year 2015 budget was submitted to the City Commission and Finance Budget Committee for review on June 27, 2014. The budget as submitted was based on a millage rate of 3.0000 mills and was established on tentative property values provided by the Pinellas County Property Appraiser's office. On July 1, the City received updated preliminary taxable values which resulted in an increase of $57,275 in ad valorem revenues. In addition, the amount of funding received from Pinellas County for EMS services increased $9,128. This resulted in additional revenues totaling $66,403 over the originally proposed budget.

Since that time, the Finance & Budget Committee met on three separate days for approximately 10 hours total and the City Commission met on three separate days for approximately 12 hours total. Attached is a summary of my recommendations along with those of the Finance & Budget Committee as well as the City Commission.

Since the inception of the budget process, there have been significant changes to the Egan Park project. These changes have resulted in a decrease in costs for fiscal year 2015 of $202,000. Additionally, it was everyone's desire to increase the scope of the Blind Pass Road project to include two additional blocks from 73rd Avenue to 75th Avenue. The cost for adding these two blocks is estimated to be $200,000 and can be funded from the savings realized in the Egan Park project plus reserves reducing the anticipated reserve amount from $138,641 to $50,801.

The additional projects added by the City Commission need to be trimmed by $348,969 to be funded by the maximum millage set at 3.2 mills. Should the City Commission desire to reduce to a millage rate below the 3.2 mills, additional costs will have to be eliminated. As a guide, .1 mill generates approximately $210,000.

Attachments: Summary of General Fund and CIP Fund proposed changes
Revised Capital Improvement Fund worksheets

City of St. Pete Beach
Fiscal Year 2015 Budget Summary

	Interim City Manager Proposed @ 3.0 mills	Budget & Finance Proposed @ 3.0 mills	City Commission Proposed @ 3.2 mills
General Fund:	$15,651,670	$15,651,670	$15,651,670
Adjustments:			
Increase in Ad Valorem	$57,275	$57,275	$482,206
Increase in EMS Funding	$9,128	$9,128	$9,128
Total Additional Funds	$66,403	$66,403	$491,334
Recommended Adjustments:			
Transfer to CIP:			
Increase for Road Projects		$66,403	
Increase for ADA study & costs for Pass A Grille Way			$229,000
~~Increase for additional 2 streets on Blind Pass Project~~			~~$200,000~~
Increase for Tindale Oliver Pass-A-Grille Study			$141,303
Increase in Extra Legal Fees			$150,000
Addition of 3 Firefighter/Paramedics			$220,000
Community Development Department:			
Records Retention/Document Scanning	$50,000		$50,000
Additional monies in Professional/Contractual	$16,403		$8,000
Public Services:			
Administration - Increase in Planning & Engineering			$17,000
Parks - Increase in Facility Maintenance			$25,000
Total Additional Expenditures	$66,403	$66,403	$840,303
Adjusted General Fund Budget:	$15,718,073	$15,718,073	$16,491,973
Amount over budget	$0	$0	($348,969)

City of St. Pete Beach
Fiscal Year 2015 Budget Summary
Capital Projects

	Interim City Manager Proposed @ 3.0 mills	Budget & Finance Proposed @ 3.0 mills	City Commission Proposed @ 3.2 mills
Capital Projects Fund:	$14,329,725	$14,329,725	$14,329,725
Adjustments:			
Decrease in Grant Monies - Docks		-$220,000	
Decrease in Grant Monies - Egan Park	-$44,920	-$44,920	-$44,920
Decreae in Transfer from Stormwater for Egan Park	-$44,920	-$44,920	-$44,920
Increase in transfer from General Fund		$66,403	
Increase in borrowing	$1,000,000	$1,000,000	$1,000,000
Total Additional Funds	$910,160	$756,563	$910,160
Recommended Adjustments:			
Changes to CIP:			
Increase to Pass-A-Grille Way Project - undergrounding	$1,000,000	$1,000,000	$1,000,000
Increase for additional 2 streets on Blind Pass Project	$200,000	$200,000	$200,000
Egan Park:			
Decrease in Egan Park Project - Engineering/Design	-$50,000	-$50,000	-$50,000
Elimination of Egan Park Dock Project	-$245,000	-$245,000	-$245,000
Increase in C.E.I. Costs	$18,000	$18,000	$18,000
Netting at Egan Park Ball Fields	$75,000	$75,000	$75,000
Total Changes on Egan Park Project	($202,000)	($202,000)	($202,000)
Elimination of Community Center Dock Project	$0	($312,375)	$0
Additional monies toward streets	$0	$70,938	$0
Total Additional Expenditures	$998,000	$756,563	$998,000
Increase/(Decrease) in CIP Reserves	-$87,840	$0	-$87,840

CITY OF ST. PETE BEACH
CAPITAL IMPROVEMENT PROJECT PROPOSAL
FY2015 - FY2019

General Fund Totals: | **DEPARTMENT:** All Departments

PROJECT COST SCHEDULE

	Current FY2014	FY2015	FY2016	FY2017	FY2018	FY2019	TOTAL FY15-19
CAPITAL COSTS							
Plan /Engineer/Design	475,351	1,372,988	70,000	70,000	70,000	70,000	1,652,988
Documents/permits	0	36,375	0	0	0	0	36,375
Land acquisition	0	0	0	0	0	0	0
Loan Payments	525,000	1,244,138	1,242,038	1,239,838	1,243,888	718,688	5,688,590
Construction	181,695	12,499,224	10,936,819	640,000	640,000	640,000	25,356,043
Alleys	50,000	50,000	50,000	50,000	50,000	50,000	250,000
Capital Equipment	246,909	125,000	75,000	110,000	150,000	0	460,000
Other (Specify):	0	0	0	0	0	0	0
SUBTOTAL	1,478,955	15,327,725	12,373,857	2,109,838	2,153,888	1,478,688	33,443,996

FUNDING Requested							
General Fund	530,620	1,825,000	1,692,730	1,161,251	1,199,536	1,098,688	6,977,205
Penny for Pinellas	525,000	862,522	839,308	888,587	894,352	320,000	3,804,769
Due from Stormwater	100,000	828,580	350,000	0	0	0	1,178,580
Due from Wastewater	100,000	1,038,125	1,038,125	0	0	0	2,076,250
Due from Reclaimed	0	12,000	0	0	0	0	12,000
Grant Monies	30,195	2,928,580	2,385,000	60,000	60,000	60,000	5,493,580
Loans	0	6,631,306	5,368,694	0	0	0	12,000,000
Donations	0	0	700,000	0	0	0	700,000
CIP Reserves	43,140	1,201,612	0	0	0	0	1,201,612
TOTAL	1,328,955	15,327,725	12,373,857	2,109,838	2,153,888	1,478,688	33,443,996

FUNDING Available						
General Fund	1,825,000	1,825,000	1,825,000	1,825,000	1,825,000	1,825,000
Penny for Pinellas	821,450	862,522	905,648	950,931	998,477	1,048,401
Due from Stormwater	725,000	828,580				
Due from Wastewater	100,000	1,038,125				
Due from Reclaimed	62,000	12,000				
Grant Monies	30,195	2,928,580	2,385,000	60,000	0	0
Loan	0	6,631,306	5,368,694			
Pinellas County	500,000	0	0	0	0	0
Donations	0	0	700,000	0		
CIP Reserves	1,372,620	1,252,413	50,801	249,411	975,504	1,765,093
TOTAL	5,436,265	15,378,526	11,235,143	3,085,342	3,798,981	4,638,494

FUNDING Difference						
General Fund	1,294,380	0	132,270	663,749	625,464	726,312
Penny for Pinellas	296,450	0	66,340	62,344	104,125	728,401
Due from Stormwater	0	0	0	0	0	0
Due from Wastewater	0	0	0	0	0	0
Due from Reclaimed	0	0	0	0	0	0
Grant Monies	0	0	0	0	60,000	60,000
Loan	0	0				
Pinellas County	0	0	0	0	0	0
CIP Reserves	1,329,480	50,801	50,801	249,411	975,504	1,765,093
TOTAL	561,608	50,801	249,411	975,504	1,765,093	3,279,806

CITY OF ST. PETE BEACH
CAPITAL IMPROVEMENT PROJECT PROPOSAL
FY2015 - FY2019

PROJECT TITLE: Pass-A-Grille Way Reconstruction	**DEPARTMENT:** Public Services **DIVISION:** Streets

PROJECT DESCRIPTION:

Complete reconstruction of Pass-A-Grille Way from Maritana to 19th Ave. Proposed project will provide two traffic lanes, while installing new sidewalks and bike lanes to greatly enhance the intermodal transportation. City stormwater, wastewater, and reclaimed water improvements will need to be incorporated into the project and funded by the enterprise funds. We expect the County

LOCATION:	Roadway between Maritana and 19th Avenue
LIFE EXPECTANCY OF PROJECT:	
COST ESTIMATE METHOD (SOURCE):	engineering estimate

PROJECT COST SCHEDULE

	Current FY 2014	FY2015	FY2016	FY 2017	FY 2018	FY 2019	TOTAL FY15-19
CAPITAL COSTS							
Engineering/Design	$393,140	$ 767,988					$ 767,988
Legal/permits							
Land acquisition							
Land preparation							
Loan Payment							$ -
Construction		$ 6,556,819	$ 6,556,819				$ 13,113,638
Capital Equipment							
Other (Explain):							$ -
SUBTOTAL	$393,140	$ 7,324,807	$ 6,556,819	$ -	$ -	$ -	$ 13,881,626
OPERATING COSTS (Itemize)							
TOTAL							
FUNDING SOURCES (Itemize)							
Loan		$ 3,631,306	$ 3,368,694				$ 7,000,000
Due from Stormwater	$100,000	$ 350,000	$ 350,000				$700,000
Due from Wastewater	$100,000	$ 1,038,125	$ 1,038,125				$2,076,250
Reserves	43,140	$ 155,376					$ 155,376
General revenue	0	$ 350,000					$350,000
SWFWMD		$ 1,800,000	$ 1,800,000				$ 3,600,000
TOTAL	243,140	$ 7,324,807	$ 6,556,819	$ -	$ -	$ -	$13,881,626

CITY OF ST. PETE BEACH
CAPITAL IMPROVEMENT PROJECT PROPOSAL
FY2015 - FY2019

PROJECT TITLE: Blind Pass Road	**DEPARTMENT:** Public Services **DIVISION:** Streets

PROJECT DESCRIPTION:

Narrowing road to 11' lanes, installing new curb and six foot sidewalk on both sides, installing new stormwater drainage system. 71st Avenue from Blind Pass Road east to seawall - installing new outfall with upsized pipe capacity to meet future needs of surrounding stormwater basins.

LOCATION:

LIFE EXPECTANCY OF PROJECT:

COST ESTIMATE METHOD (SOURCE): engineering estimate

PROJECT COST SCHEDULE

	Current FY 2014	FY2015	FY2016	FY 2017	FY 2018	FY 2019	TOTAL FY15-19
CAPITAL COSTS							
Engineering/Design	$36,620						$ -
Legal/permits							
Land acquisition							
Land preparation							
Construction		$1,595,405					$1,595,405
Capital Equipment							
Other (Explain):							$ -
SUBTOTAL	$36,620	$1,595,405	$ -	$ -	$ -	$ -	$1,595,405
OPERATING COSTS (Itemize)							
TOTAL							

FUNDING SOURCES (Itemize)							
Due from Stormwater		$ 312,500					$ 312,500
Due from Wastewater							$ -
Due from Reclaimed		$ 12,000					$ 12,000
General revenue	$36,620	$ 917,000					$ 917,000
Reserves		$ 41,405					
SWFWMD		$ 312,500					$ 312,500
TOTAL	$36,620	$1,595,405	$ -	$ -	$ -	$ -	$1,595,405

CITY OF ST. PETE BEACH
CAPITAL IMPROVEMENT PROJECT PROPOSAL
FY2015 - FY2019

PROJECT TITLE:	Egan Park	**DEPARTMENT:**	Public Services
PROJECT #		**DIVISION:**	Parks

PROJECT DESCRIPTION:

Complete design engineering and obtain permits for Egan Park improvements including adding additional parking, and stormwater improvements. Completing the design engineering should aid in securing both park and stormwater grant monies to offset construction costs.
Costs in 2016 reflect monies set aside for boat ramp.

LOCATION: 9101 Blind Pass Rd.
LIFE EXPECTANCY OF PROJECT: 15 years
COST ESTIMATE METHOD (SOURCE): Vendors

PROJECT COST SCHEDULE

	Current FY 2013	FY2015	FY2016	FY 2017	FY 2018	FY 2019	TOTAL FY15-19
CAPITAL COSTS							
Engineering/Design	28,091	$ 25,000					$ 25,000
Legal/permits		$ 18,000					$ 18,000
Land acquisition							
Land preparation							
Construction		$ 450,000	$ 250,000				$ 700,000
Capital Equipment	$196,909	$ 75,000					$ 75,000
Other (Specify):							
SUBTOTAL	$225,000	$ 568,000	$ 250,000	$ -			$ 818,000
OPERATING COSTS (Itemize)							
TOTAL							
FUNDING SOURCES (Itemize)							
General Fund	$225,000	$ 198,000	$ 250,000				$ 448,000
Reserves		$ 37,840					$ 37,840
Grants - SWFWMD		$ 166,080					$ 166,080
Stormwater		$ 166,080					$ 166,080
TOTAL	$225,000	$ 568,000	$ 250,000	$ -			$ 818,000