Table of Contents

COMMISSION MEETING
CITY OF ST. PETE BEACH

155 Corey Avenue

Tuesday, January 13, 2015

6:00 PM

Call to Order
Pledge of Allegiance
Invocation
Roll Call

REGULAR MEETING

1. **Presentations** - Presentations shall be limited to 5 minutes for non-city government related items.
    a. **Montessori by the Sea & St. John's schools donation to the Library Building Fund and Support Our Troops from Fish Broil proceeds - Presenter Nicole Wilson**

2. **Changes to the Agenda** - Any agenda items to be added, moved, or deleted will be addressed at this time. Added items will be assigned agenda item numbers and moved items should remain with the same item numbers. Notation will be made that those items will be taken out of order. Consent items may be removed for discussion, changes, and/or anticipation of a non-unanimous vote and considered separately on the request of anyone on the Commission or by a majority vote of the City Commission upon request of an audience member.

3. **Audience Comments** - Comments shall be limited to 3 minutes per person to issues not on the agenda, 21 minutes in total.

4. **Consent**
    a. **Approval of the minutes from the October 14, the October 28, and the November 5, 2014 Regular City Commission Meetings; the November 17, 2014 Workshop Meeting; the November 18, 2014 Workshop**

and Regular Meetings; the December 16, 2014 Special Meeting.

b. **Authorization for the City Manager to enter into an agreement with vendor Rountree-Moore Automotive Group to purchase a 2015 Nissan Frontier pick-up truck in the amount of $15,994 that will replace a 2005 Ford Ranger pick-up truck assigned to Parking Enforcement.**

c. **Authorization to approve a special event application request for Pieces of Eighth Block Parties scheduled for January 24, May 2, and October 10, 2015.**

d. **Authorization to approve request for city co-sponsorship with the St. John Vianney Catholic School's event for March 6, 2015.**

5. **Action Items**

a. **Authorization for the City Manager to enter into an agreement with vendor Cale America to upgrade and replace seven pay by space parking pay stations at a total cost of $55,925.00**

6. **Ordinances**

a. **Ordinance 2014-13 First Reading and Public Hearing, amending Article VI of Chapter 22, Boards, Committees, Commissions to establish a Technical Review Committee**

7. **Resolutions – None for this agenda**

8. **Items for Discussion – None for this agenda**

9. **Audience Comments 2** - Comments shall be limited to 3 minutes per person to issues not on the agenda, 21 minutes in total.

10. **City Clerk, City Manager, City Attorney and City Commission Reports**

11. **Adjournment**

APPEAL

If a person decides to appeal any decision made at this meeting, they will need a record of the proceeding and, for such purpose, may need to ensure that a verbatim record of the meeting is made, which record includes the testimony and evidence upon which the appeal is to be based. (F.S. 286.0105) The City does not furnish verbatim transcripts; interested parties should make the necessary arrangements for verbatim transcripts.

AMERICAN DISABILITIES ACT

In Accordance with the American's with Disabilities Act and F.S. 286.26, persons with disabilities needing special accommodations to participate in this meeting should contact City Hall at (727) 367-2735 no later than (4) days prior to the meeting for assistance.

The public is cordially invited to attend. All agenda material is available for review at City Hall.

CITY COMMISSION MEETING

MINUTES

OCTOBER 14, 2014

6:00 P.M.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

INVOCATION

PRESENT:

Maria Lowe, Mayor
Melinda Pletcher, Vice Mayor
Terri Finnerty, Commissioner
Rick Falkenstein, Commissioner
Gregory Premer, Commissioner

ALSO PRESENT:

Elaine Edmunds, Interim City Manager
Andrew Dickman, City Attorney
Mary Jo Murphy, Deputy City Clerk
Steve Yurcaba, Information Technology Specialist
Jennifer McMahon, Director of Recreation

1. Presentations

a. Introduction of New and/or Promoted Employees

New: Cher Hollister, Public Services Secretary, was not present due to a family commitment.

Dan Graves, Fire Chief, introduced a new employee with the Fire Department, Rick Koda, District Chief, and promotions to Fire Department District Chiefs for Ronnie Nifong and Bill Gorham. The Commission thanked all of the District Chiefs for their service.

b. Sea Turtle Update – Bruno Falkenstein

Bruno Falkenstein, 2401 Pass-A-Grille Way, gave a presentation entitled: Sea Turtle Nesting on Long Key, a summary of the 2014 season, 4/15/14 through 10/31/14.

Commissioner Finnerty brought up the consideration of an ordinance about plastic on the beach. Mr. Falkenstein explained how plastic can be fatal to the turtles and spoke about how monitoring the plastic on the beach would be marvelous for the turtles and the environment.

Joe Widlansky, Sea Turtle Trackers, Inc., stated that there is not a county ordinance for lighting, beach furniture, etc. The ordinances are up to the individual towns. Mr. Widlansky gave an opinion that the number of garbage cans on the beach is insufficient and the beach chairs need to be monitored. Stephanie Cain, Sea Turtle Trackers, Inc., stated that St. Pete Beach does have a lighting ordinance for sea turtles in the development code and that the beach furniture should be removed at night but it is not enforced. Ms. Cain added that the City should be conducting a lighting survey twice a year and sending the results to the State. Interim City Manager Edmunds confirmed that there was a report of problem areas from the State and the report had been forwarded to Public Services and Code Enforcement to be addressed.

2. Changes to the Agenda

There were no changes to the agenda.

3. Audience Comments

There were no audience comments.

4. Consent

a. Approval of the minutes from the August 25, 2014 Budget Meeting; the August 27, September 10 and September 24, 2014 Regular Meetings; and the September 10, 2014 Blind Pass Road Workshop.
b. Authorization of payment of the annual software maintenance contract with Tyler Technologies for financial accounting software in the amount of $12,403.40.
c. Authorization for the Interim City Manager to purchase a new digital HD system in the amount of $19,504 to replace the current system for broadcasting and recording meetings from Hi-Tech Trading Company.
d. Authorization to approve special event application and street closure for the Walgreen's St. Pete Beach Classic for January 16-18, 2015. Closures, as indicated on FDOT race route, would be in effect on January 17th and 18th from 6:30 am – 10 am.
e. Authorize the Interim City Manager to enter into a one-year agreement for Fiscal Year 2014-2015 with PSTA for trolley and DART Services.

Mayor Lowe posed a question about Consent Item 4(e). Since the Greenlight Pinellas issue will be on the ballot in November 2014, Mayor Lowe wanted to confirm if the Greenlight Pinellas is approved that this contract does not have to be paid. Ms.

Edmunds stated in FY2014-2015 there is an obligation for this contract to be paid, and for FY2016 it would not apply.

Commissioner Premer moved to pass the five consent items as read. The motion was seconded by Commissioner Falkenstein.

Mayor Lowe called for audience comments on the Consent agenda items.

There being no audience comments, Mayor Lowe called for the roll call vote.

The motion was unanimously approved by an individual roll call vote.

5. Action Items

a. Authorization to request the Florida Fish and Wildlife Conservation Commission (FWC) to reconsider/revise the recently proposed Manatee Management Plan (MMP) to include warm season slow speed manatee protection zones the length of the Blind Pass Inlet/Channel and the coastal waters leading west into McPherson Bayou form the Gulf lntracoastal Waterway

Commissioner Falkenstein commented that if the Manatee Management Plan is passed, he would like to create a flyer to distribute to residents. Mayor Lowe reported that she had a firm discussion with the FWC about having proper markings due to feedback that the current markings are insufficient. The FWC promised to work on having proper markings.

Commissioner Premer made a motion for the City to submit a letter to the Florida Fish and Wildlife Conservation Commission and ask them to reconsider and revise the recently proposed Manatee Management Plan to include warm season slow speed manatee protection zones the length of the Blind Pass Inlet/Channel and the coastal waters leading west into McPherson Bayou from the Gulf Intracoastal Waterway. The motion was seconded by Commissioner Falkenstein.

Mayor Lowe called for audience comments.

There being no audience comments, Mayor Lowe called for the roll call vote.

The motion was unanimously approved by an individual roll call vote.

b. Authorization to approve special event application and street closure for the 84th Annual Fish Broil scheduled for November 15, 2014. Closures would be 15th & 16th Avenues from 7am – 10 pm.

Interim City Manager Edmunds informed the Commission the special event application also included a request for a sponsorship fee of $2,030 from the City for off-duty deputies, fire department personnel, EMT services and permit fees. Mayor Lowe asked for clarification about special event applications and the funds being disbursed for security. Vice Mayor Pletcher asked for support from the Commission for the fish broil. Mayor Lowe stated she wanted to provide fair opportunities for everyone obtaining a special event application and to provide an equitable distribution of funds for events. Vice Mayor Pletcher stated that there was not a system in place at the present time.

Jennifer McMahon, Director of Recreation, stated that the current plan is for any application for an event after October 1, 2015, and through the next fiscal year, would have to be submitted by the end of January. The applications will go to the Recreation Board in February and will be brought to the Commission for budget review in March to be allocated.

In response to Mayor Lowe's previous question about disbursement of funds for security, Interim City Manager Edmunds stated that for the Sheriff there was $50,000 in the budget for extra duties that may be needed throughout the year.

> **Commissioner Premer moved to authorize the approval of the 84th Annual Fish Broil event application, street closures and City co-sponsorship for $2,030 for November 15, 2014. The motion was seconded by Commissioner Finnerty.**

Mayor Lowe called for audience comments.

There being no audience comments, Mayor Lowe called for the roll call vote.

> **The motion was unanimously approved by an individual roll call vote.**

c. Authorization to approve special event application and street closure for Sunset Scream. Closures would be 75th just east of Sunset Way to road end and Sunset Way just south of 75th to road end. Closures would be in effect on Friday, October 31 from 5pm – 2 am.

Interim City Manager Edmunds advised the Commission that this special event is not asking for sponsorship and will be paying for law enforcement to be onsite.

William Rovillo, Shark Tales, explained that the music will be stopped at 10:00 p.m. and that he will be available the entire night with his cell phone number accessible to the officers.

> **Commissioner Finnerty moved to authorize the approval of the Sunset Scream event application and street closures for October 31, 2014. The motion was seconded by Commissioner Falkenstein.**

Mayor Lowe called for audience comments.

There being no audience comments, Mayor Lowe called for the roll call vote.

The motion was unanimously approved by an individual roll call vote.

d. Authorize the Interim City Manager to sign an agreement with Duke Energy for undergrounding electrical for Pump Station #2 for $44,239.01

Ian Wade, Project Manager, explained that as installations of new renovations are being made, they are finding more deterioration than anticipated. Mr. Wade stated they are anticipating completion of the project to be in the spring of 2015.

Mr. Wade said that Inflow & Infiltration studies will be conducted soon which will help inform the City where the pipes with problems are located and will help prevent backups.

Commissioner Premer moved to authorize the City Manager to sign the agreement with Duke Energy for undergrounding electrical for Pump Station #2 for 44,239.01. The motion was seconded by Commissioner Falkenstein.

Mayor Lowe called for audience comments.

There being no audience comments, Mayor Lowe called for the roll call vote.

The motion was unanimously approved by an individual roll call vote.

e. Authorize the Interim City Manager to generate a purchase order for Cribb Philbeck Weaver Group (CPWG) for the remaining $208,994 to provide engineering design services for the first phase (19^{th} Avenue to Maritana Drive) of the proposed Pass-A-Grille Way Improvement Project.

Interim City Manager Edmunds stated that $350,000 was budgeted last year for engineering and design of the Pass-A-Grille Way Improvement Project, Phase 1. The engineering actually totaled $558,994. The $350,000 was paid last year, and this payment of $208,994 will complete the engineering cost for Phase 1. Mayor Lowe commented that estimates need to be addressed with more accuracy when assigning values for future projects.

Interim City Manager Edmunds informed the Commission that Steve Hallock, Director of Public Services, will be giving an update at every City Commission meeting on the Pass-A-Grille Way Project. Mayor Lowe stated there was a promise made to residents to be involved in the design process and pointed out that the residents needed to be informed of progress with the project. Interim City Manager Edmunds said she would meet with Mr. Hallock to organize and schedule meetings with residents.

Commissioner Finnerty moved to authorize the Interim City Manager to generate a purchase order for Cribb Philbeck Weaver Group for the remaining $208,994 to provide engineering design services for the first phase of the proposed Pass-A-Grille Way Improvement Project. The motion was seconded by Commissioner Premer.

Mayor Lowe called for audience comments.

There being no audience comments, Mayor Lowe called for the roll call vote.

The motion was unanimously approved by an individual roll call vote.

6. Ordinances

There were no ordinances for this agenda.

7. Resolutions

a. Resolution 2014-11, setting the 2015 Municipal Election Date, the 2015 Runoff Election Date, and the Qualification Period for Districts 2 and 4.

Vice Mayor Pletcher moved to approve Resolution No. 2014-11, a Resolution of the City of St. Pete Beach, Pinellas County, Florida establishing the date for the 2015 Municipal Election, the Runoff Election and the Qualification Period for the Commissioners for Districts 2 and 4. The motion was seconded by Commissioner Finnerty.

Mayor Lowe called for audience comments.

There being no audience comments, Mayor Lowe called for the roll call vote.

The motion was unanimously approved by an individual roll call vote.

8. Items for Discussion

Doug Izzo, 6990 Gulf Boulevard, Tampa Bay Beaches Chamber of Commerce, advised the Commission that the Chamber is still seeking volunteers for the Greenlight Pinellas campaign and thanked the Commission for endorsing the campaign. Mr. Izzo gave information pertaining to the dedication of the Bayway Bridge and the Bayway Bridge Bash. Mr. Izzo informed the Commission to contact Ms. Kennedy with the Metropolitan Planning Organization about any road improvements for any city, county or state road.

Interim City Manager Edmunds informed the Commission that Ms. Kennedy will be speaking during the City Commission meeting on October 28th, 2014.

9. Audience Comments

There were no audience comments.

10. City Clerk, Interim City Manager, City Attorney and City Commission Reports

Deputy City Clerk Murphy reported on the following:

- Florida League of Cities' 54th Annual Legislative Conference on 11/13/14 – 11/14/14
- Ribbon cutting for the Bayway Bridge on 10/17/14

Interim City Manager Edmunds reported on the following:

- Lazarillo Park -- a contractor hired by Duke Energy to install a cable damaged approximately an acre of the park with their equipment. Duke Energy assured the City that the contractor will be repairing the park to its original condition
- October Concert Series -- Horan Park, Friday evenings
- Teen Council meeting -- October 16, 2014, 4:00 p.m., Community Center. Ms. Edmunds stated she would follow up with Jennifer McMahon about the possibility of a Valentine's Dance for a fundraising opportunity with the Teen Council.
- Review of a draft Donation Request Form with the Commission
- Holiday decorations -- Mayor Lowe asked Ms. Edmunds to bring back a proposal for decoration options for the holidays and/or winter season.

Commissioner Falkenstein suggested discussing a dog ordinance soon in reference to dogs on leashes, dogs on the beach and dogs running through neighborhoods.

City Attorney Dickman reported on the following:

- November 5, 2014 -- scheduled meetings with residents
- Litigation quarterly report -- if any questions, call Andrew
- Working on ordinances
- Working on city manager contract

Vice Mayor Pletcher reported on the following:

- VinaWeen -- October 25, 2014, 2:00 to 4:00 p.m., Vina Del Mar Park
- Vina Del Mar Island garage sale -- November 8, 2014
- Chowder Challenge – November 9, 2014
- Develop an ordinance for fireworks

Commissioner Premer reported on the following:

- Belle Vista Civic Association meeting had a great turnout
- Lido Beach Association meeting, 6:00 p.m., October 16, 2014

Commissioner Falkenstein reported on the following:

- Rum Fish Grill -- recyclable items

- Wedding Permits -- consider raising the fee for permits
- Street signs -- missing signs; inventory the signs and make replacements
- Palm trees on Gulf Blvd. – repair palm tree lights that are not working
- Sirata Beach Resort -- reported Gulf Blvd. needs repairs before a pothole develops

Commissioner Finnerty reported on the following:

- Egan Field battings cages -- Peter Caramello raised $2,000 with Troop 219 for an Eagle Scout project. Commission discussed the Youth Council establishing a process to recognize and present junior citizens awards
- Thanked Public Services for removal of a tree in front of a crosswalk light on 77th and Blind Pass
- Fish Broil – October 18, 2014
- Friday's concert in the park -- money raised from the sale of beer and wine will go to St. Pete Beach Support Our Troops

Mayor Lowe reported on the following:

- Thanked resident Les Weldon of Captiva Cay for informing the City about Peter Caramello repairing the batting cages at Egan Field
- Congratulations to the new City Manager Saunders
- Thanked Support Our Troops for supporting Lucy Horn in her first month of basic training

11. Adjournment

There being no further business to come before the Commission, the meeting was adjourned at 8:40 p.m.

Attest:

______________________________	______________________________
Rebecca C. Haynes, City Clerk	Maria Lowe, Mayor

Minutes approved on: ___________

CITY COMMISSION MEETING

MINUTES

OCTOBER 28, 2014

6:00 P.M.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

INVOCATION

PRESENT:

Maria Lowe, Mayor
Melinda Pletcher, Vice Mayor
Terri Finnerty, Commissioner
Rick Falkenstein, Commissioner
Gregory Premer, Commissioner

ALSO PRESENT:

Elaine Edmunds, Interim City Manager
Andrew Dickman, City Attorney
Rebecca C. Haynes, City Clerk
Dave Healey, Planning Consultant/ Calvin, Giordano & Associates, Inc.
Matt McLachlan, Planning Consultant/ Calvin, Giordano & Associates, Inc.
Steve Hallock, Public Services Director
Ian Wade, Project Manager
Stephen Yurcaba, IT Specialist

1. <u>Presentations</u>

a. Citation to Recognize Interim City Manager

Mike Greiger, Vina Del Mar, presented an appreciation plaque to Elaine Edmunds for her services to the City as Interim City Manager.

b. MPT Presentation – Commissioner Kennedy, Indian Rocks Beach

Commissioner Kennedy discussed the Pinellas Metropolitan Planning Organization, Pinellas Transportation Plan, and the merger with the Pinellas Planning Council and the interaction with beach communities.

c. Sheriff's Quarterly Report

Deputy Dave Mancusi presented the quarterly report noting the ordinance violations and citations issued, sea turtle lighting levels, sign violations, traffic citations and warning notices, warrants and arrests, and traffic flow around Gulf Beaches Elementary School.

d. Presentation of the 2014 Citywide Pavement Management Program Report

Director Hallock reviewed the inventory and analysis of the City's infrastructure his department utilizes to assist with setting priorities and budgeting for maintenance and improvements.

e. Presentation on the Status of the Phase I Pass-A-Grille Way Reconstruction Project

Steve Tart, Senior Vice-President with CPWG, reviewed the planning, permitting and designing of the Pass-A-Grille Way reconstruction project.

2. Changes to the Agenda

City Attorney Dickman requested to add a report updating the Commission on Anderson vs. City of St. Pete Beach Appeal, Case No. 2D12-5969.

3. Audience Comments

Tom Quinn, Sunset Way, discussed litter near parking meters around 64th Avenue and 68th Avenue and requested to have trash barrels installed.

Cathy Collins, Gulf Beach Resort, spoke about litter left on the beach after a paddleboard event.

Penny Davis, Sunset Way, discussed a change in trash collection services and raking the sand in front of Silver Sands condominiums.

Mr. Davis, Sunset Way, commented on raking the sand in front of Silver Sands condominiums.

Deborah Schechner, Boca Ciega Isle Drive, noted more public input is needed for the Community Redevelopment Area plan and requested people to drive safely during Trick-or-Treat hours on Halloween.

Bill Pyle, Sunset Way, requested the City rake seaweed in front of Silver Sands condominiums.

4. Consent

a. Approval of minutes for the September 29, 2014 Special Meeting.

b. Authorize the Interim City Manager to enter into a purchase agreement with TLC Diversified, LLC for $21,901 for emergency renovations at wastewater Lift Station #17.

c. Authorization to approve street banner and street closures for the 25th Annual Beach Goes Pop Event scheduled for April 10 to 11, 2015. The event is requesting to hang an event banner over 75th Avenue from March 30 to April 9, 2015. Closures would be 9th Avenue and 10th Avenue from Pass-A-Grille Way to Gulf Way on April 9th at midnight to April 11th at midnight, and Gulf Way from 8th Avenue to 11th Avenue on April 9th at midnight to April 11th at midnight.

d. Authorization to approve street closures for the St. Pete Beach Hometown Christmas Parade scheduled for Sunday, December 14, 2014. Closures would be Gulf Winds Drive from 64th Avenue to 70th Avenue, 70th Avenue between Gulf Winds and Gulf Boulevard, and Corey Avenue from Gulf Boulevard to Mangrove Avenue

Interim City Manager Edmunds reviewed the Consent Items and recommended approval as presented.

Vice Mayor Pletcher moved to approve Consent Items 4(a), (b), (c), and (d) as presented. Commissioner Premer seconded the motion.

Mayor Lowe called for audience comments.

There being no audience comments, Mayor Lowe called for the vote.

The motion was unanimously approved by an individual roll call vote.

5. Action Items

a. Authorize the Interim City Manager to enter into a Consent Order with the Department of Environmental Protection (DEP).

Director Hallock explained that unauthorized releases of wastewater from the collection system occurred over the past year due to pump failures, heavy rains and high tide events. A consent order was negotiated with DEP to ensure several projects are completed in a timely manner. The projects include: replace pumps at the Master Pump Station; reconstruct Pump Stations #2 and #3; replace/relocate Force Main #3; complete an Inflow and Infiltration (I & I) Study; draft a new Sewer Overflow Response Plan (SORP); and institute a fats, oils, and grease ordinance.

Mayor Lowe noted that with the DEP Consent Order in place, monies will be spent on repairs instead of fines.

> **Commissioner Finnerty moved to approve Item 5(a) to authorize the Interim City Manager to enter into a Consent Order with the Department of Environment Protection. The motion was seconded by Commissioner Falkenstein.**

Mayor Lowe called for audience comments.

There being no audience comments, Mayor Lowe called for the vote.

> **The motion was unanimously approved by an individual roll call vote.**

b. Authorize the Interim City Manager to enter into a purchase agreement with Kamminga and Roodvoets, Inc. in the amount of $58,639 for storm water improvements at 1240 Boca Ciega Isle Drive.

Director Hallock explained a storm water discharge pipe was recently located when an existing house was demolished to accommodate the construction of a single-family residential structure.

> **Commissioner Finnerty moved to approve Item 5(b), to authorize the Interim City Manager to enter into a purchase agreement with Kammingo and Roodvoets, Inc. in the amount of $58,639 for storm water improvements at 1240 Boca Ciega Isle Drive. The motion was seconded by Commissioner Premer.**

Mayor Lowe called for audience comments.

There being no audience comments, Mayor Lowe called for the vote.

> **The motion was unanimously approved by an individual roll call vote.**

6. <u>Ordinances</u>

a. Ordinance 2014-10, First Reading and Public Hearing, Proposed City-Initiated Text Amendments to Division 2 (Definitions) and Division 6 (Supplemental Regulations) of the Land Development Code relating to Temporary Uses

Dave Healey, Planning Consultant, noted the Planning Board has reviewed the proposed ordinance and recommended approval inclusive of their recommended changes.

> **Vice Mayor Pletcher moved to approve Item 6(a), Ordinance 2014-10, an ordinance of the City Commission of the City of St. Pete Beach, amending**

the City's Land Development Code, Division 2, Section 2.1, Definitions, providing for an amended definition of temporary use; Division 6, Section 6.11, Supplemental Regulations, Temporary Uses, providing for clarification and revision of the application, review and approval process and the requirements applicable thereto; providing for findings, providing for severability; providing for an effective date. The motion was seconded by Commissioner Premer.

Mayor Lowe called for audience comments.

There being no further audience comments, Mayor Lowe called for the vote.

The motion was unanimously approved by an individual roll call vote.

7. <u>Resolutions</u>

a. Resolution 2014-13, Conditional Use [Case No. 2014-0036] Request for Commercial Parking Lot on a 1.2 acre site located on the east side of Gulf Boulevard between Punta Vista Drive and 51st Avenue (Nicklaus of Florida, Inc. Property) as provided under Sec. 38.4(h) of the Code.

[CASE NO. 2014-0042]

1. Variance to Section 23.4(e) of the Code to allow an off-street parking area to be surfaced with #250 sand material in-lieu of asphalt, bituminous or concrete material, clay brick or concrete paving units.

2. Variance to Section 22.7(b) of the Code to waive the screening requirement for a vehicular use area along the northeasterly lot line adjoining 109 Punta Vista Drive (vacant).

Andrew Dickman, City Attorney, reviewed the Quasi-Judicial Process to abide by and noted the court reporter in attendance on behalf of the applicant.

The conditional use approval is requested for the next five years while a long-term development plan for the site's ultimate use can be determined.

Matt McLachlan, Planning Consultant with Calvin, Giordano & Associates, Inc., reviewed the specifics of the conditional use request. Along with the conditional use request, the applicant is also requesting approval of a code variance to allow the off-street parking area to be surfaced with sand material in lieu of pavement. The original second variance calling for a waiver to the perimeter landscape buffer is no longer being requested. The property is included in the Gulf Boulevard Redevelopment District that is composed of two character districts: (1) Activity Center District and (2) Large Resort District.

Dave Healey; Calvin, Giordano and Associates; reported that he met with the applicant and neighborhood residents to address their concerns which are contained in the amended resolution presented to the Commission this evening.
City Attorney Dickman requested that the substantially affected parties be recognized.

- Sue Murphy, President of P&M Consulting, representing the Punta Vista neighborhood residents
- Cathy Collins, Manager of Gulf Beach Resort

Deborah Martohue; 3030 North Rocky Point Drive, Suite 150, Tampa, FL; spoke representing Nicklaus of Florida, confirmed documents included in the case record file some of which were included in previous submissions. Ms. Martohue noted Section 38.4(h) of the Land Development Code allows property in the Activity Center to be used for commercial parking lots as a conditional use, a conditional use is presumed consistent with the Comprehensive Plan and compatible with the character of the Activity Center and surrounding uses with appropriate conditions. Ms. Martohue stated the proposed use meets short-term, interim parking needs and the applicant has met all of the conditional use criteria requirements. Additionally, Ms. Martohue stated the reason for the hardship is the current litigation regarding the Comprehensive Plan.

Sue Murphy; Professional Land Planner, P&M Consulting Group; 501 West Euclid Avenue, Tampa, FL; stated she was working with representatives of the Punta Vista neighborhood to craft solutions to the proposed use of the vacant land. Ms. Murphy requested the agreed upon requirement of a four-foot hedge be amended to reflect a required six-foot hedge.

Cathy Collins; Manager, Gulf Beach Resort, 140 51st Avenue West; reported the applicant has met the conditions and noted she is not opposed to the conditional use request.

Mayor Lowe opened the public hearing and called for audience comments.

Deborah Schechner, Boca Ciega Isle Drive, spoke in support of reaching an agreement.

Ms. Callahan, Punta Vista Drive, spoke in favor of requiring six-foot shrubs as a landscape buffer.

Hearing no additional audience comments, Mayor Lowe closed the public hearing.

Mayor Lowe called for any substantially affected party to conduct a cross-examination.

Sue Murphy, P&M Consulting Group, stated the parties she represents are satisfied with the four-foot landscape buffer planted in a two-foot berm since it will essentially meet the six-foot buffer requested by the neighborhood residents.

City Attorney Dickman stated that, in his opinion, the lack of ability to redevelop due to pending litigation is not a legitimate reason to grant a variance hardship.

Hearing no additional cross-examination requests, Mayor Lowe closed the cross-examination and reviewed the eight provisions to a variance.

Mayor Lowe called for rebuttal comments from the applicant.

Deborah Martohue; 3030 North Rocky Point Drive, Suite 150, Tampa, FL; spoke on variance hardships and neighborhood property values.

Hearing no additional applicant rebuttal comments, Mayor Lowe called for rebuttal comments from substantially affected parties.

Hearing no rebuttal comments from substantially affected parties, Mayor Lowe called for closing comments.

Sue Murphy requested clarification on the landscape buffer requirements.

Mr. McLachlan reviewed the proposed landscape changes.

Hearing no additional documentary evidence or additional comments, Mayor Lowe closed the Quasi-Judicial proceedings.

> **Vice Mayor Pletcher moved to approve Item 7(a), Resolution 2014-13, authorizing the petitioner's conditional use request to allow the establishment of a commercial parking lot on the property depicted on Exhibit "A" of the resolution subject to the recommended conditions of approval being met, including the modification of Exhibit "B" as staff stated. The motion was seconded by Commissioner Falkenstein.**

Mayor Lowe called for audience comments.

Hearing no audience comments, Mayor Lowe called for the vote.

> **The motion was unanimously approved by an individual roll call vote.**

> **Commissioner Premer moved to approve Item 7(a)(1), Variance request #1 pertaining to Section 23.4€ of the Code to allow the commercial parking lot to be surfaced with #250 sand material in-lieu of asphalt, bituminous or concrete material, clay brick or concrete paving units. The motion was seconded by Commissioner Falkenstein.**

Mayor Lowe called for audience comments.

Hearing no audience comments, Mayor Lowe called for the vote.

The motion was unanimously approved by an individual roll call vote.

8. Items for Discussion

a. Holiday Decoration Options

Steve Hallock, Public Services Director, reviewed the three options regarding holiday decorations for the medians on Gulf Boulevard and Blind Pass Road. Mr. Hallock recommended Proposal #2 in the amount of $20,350.00.

It was the consensus of the Commission to select Proposal #2 in the amount of $20,350.00.

9. Audience Comments

There were no audience comments.

10. City Clerk, City Manager, City Attorney and City Commission Reports

City Clerk Haynes reported:

- One vacancy on the General Pension Board
- Records management disposition of documents in accordance with Florida Statutes scheduled for November 12, 2014
- Updated information for legal ads (ordinances, notices, Requests for Proposals, Requests for Bids, etc.) is being compiled regarding publication costs, areas covered, etc.

Interim City Manager Edmunds reported:

- Requested confirmation on a Comprehensive Plan Workshop scheduled for November 18, 2014

City Attorney Andrew Dickman reported:

- Reported on the Special City Commission Meeting held on October 24, 2014 regarding the Comprehensive Plan
- Notified the Commission that he cancelled his meeting with Mr. Weiss originally scheduled for October 29, 2014

Vice Mayor Pletcher reported:

- The Vina del Mar Island Association garage sale will be held November 8, 2014
- The Chowder Challenge is scheduled from 1 pm to 5 pm on November 9th at Hurley Park
- The 84th Annual Fish Broil will be held on November 15th at Hurley Park

Commissioner Premer reported:

- The Belle Vista garage sale will be held November 15th, 2014

- Boca Ciega school placed first in the Radar Challenge
- Jeff and Jennifer McKenney were featured on Fox Baseball noting their accomplishment in obtaining signed baseballs from all 410 Tampa Bay Ray players

Commissioner Falkenstein reported:

- Taking extra safety precautions when shopping for the holidays
- Time to 'roll back' the clocks this weekend with bell ringing at Sunset Park and in Pass-A-Grille
- Bayway Bridge traffic speeds
- The opening of a new restaurant on Gulf Boulevard called "The Boulevard Burgers and Tap House"
- Missing street signs
- Requested to place a presentation by Duke Energy on the next agenda

Commissioner Terri Finnerty reported:

- Encouraged follow-up meetings regarding the Blind Pass Road Reconstruction Project
- Thanked Mayor Lowe for running the Bayway Bridge Bash Run and representing her
- The successful Fish Broil held October 18th by the Gulf Beaches Elementary School
- She and Commissioner Falkenstein attended the initial bell ringing ceremony at Sunset Park that was purchased by residents Maria and Tom DeYampert
- Support Our Troops received $650 in proceeds from the October 17th concert in Horan Park
- Shark Tales will sponsor a Halloween Party on October 31st with three prize categories for children, adults and dogs
- Reminded staff that signage needs to be installed on Boca Ciega Drive regarding the school

Mayor Lowe reported:

- Channel 9 will cover the Halloween event sponsored by Shark Tales
- Thanked the Commissioners for their support in correspondence forwarded to the FWCC supporting our sea life
- October events, returning "snowbirds" and increased traffic
- A proclamation honoring Medal of Honor recipient Command Sergeant Major Gary Littrell, resident of Belle Vista, and working with Florida Department of Transportation to have a re-dedication of Pinellas Bayway Bridge with full military honors

11. Adjournment

There being no further business to come before the Commission, the meeting was adjourned at 11:50 p.m.

Attest:

________________________________ __________________________________

Rebecca C. Haynes, City Clerk Maria Lowe, Mayor

Minutes approved on: ___________

CITY COMMISSION MEETING

MINUTES

NOVEMBER 5, 2014

6:00 P.M.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

INVOCATION

PRESENT:

Maria Lowe, Mayor
Melinda Pletcher, Vice Mayor
Terri Finnerty, Commissioner
Rick Falkenstein, Commissioner
Gregory Premer, Commissioner

ALSO PRESENT:

Wayne Saunders, City Manager
Andrew Dickman, City Attorney
Rebecca C. Haynes, City Clerk
Elaine Edmunds, Administrative Services Director
Jennifer McMahon, Recreation Director
Steve Hallock, Public Services Director
Dave Healey, Planning Consultant/Calvin, Giordano & Associates

Mayor Lowe welcomed Wayne Saunders as City Manager for the City of St. Pete Beach.

1. **Presentations**

   a. Report from Sheriff Robert Gualtieri

Sheriff Gualtieri welcomed Mr. Saunders and provided an update on the services provided by the Pinellas County Sheriff's Office. Sheriff Gualtieri introduced deputies who serve the residents of St. Pete Beach: Dave DeSano, Sergeant/Community Policing Unit; Dave Danzig, Captain/Patrol Division; Dave Mancusi/Community Policing Officer; and Chris Kohmann/Code Enforcement Officer.

b. Pass-A-Grille (PAG) Way Reconstruction Update

Steve Hallock, Public Services Director, reported his department met with Pinellas County Utilities Department in regard to the installation of a 'high line' and a water main. Mr. Saunders, the project engineer, the project manager and he discussed combining Phase I and Phase II to improve the time and cost of the project. Mr. Hallock noted the website will be periodically updated to provide easy access on the progress.

Wayne Saunders, City Manager, commented that he will arrange for a workshop at the Warren Webster Community Center to discuss the Pass-A-Grille Way project.

2. Changes to the Agenda

Wayne Saunders, City Manager, requested to remove Item 5(b), Florida Sports Lighting, Inc.

3. Audience Comments

Bill Pyle, Sunset Way, expressed his appreciation for the prompt action by City staff in raking the beach in front of the Silver Sands Condominiums.

Deborah Schechner, Boca Ciega Isle Drive, welcomed Mr. Saunders as the new city manager, reminded the audience Veterans' Day is November 11th and provided information on a family's needs who suffered a house fire.

Beverly Pedaggi, Beverly's Restaurant, spoke about the lack of parking during the Sunday Market on Corey Avenue.

City Manager Saunders will meet with Ms. Pedaggi and return to the Commission with recommendations.

Chris Self, Pass-A-Grille Way, spoke in favor of holding neighborhood meetings regarding the Pass-A-Grille Way reconstruction project.

Rosemary Manning, 1st Avenue, expressed appreciation for the completion of the Gulf Boulevard project and noted the lighting is not currently working. Ms. Manning commented on traffic around the project on Pass-A-Grille Way between 5th and 6th Avenues. Ms. Manning welcomed Wayne Saunders and Andrew Dickman to the City.

4. Consent

a. Approval of minutes of the October 9, 2014 Workshop Meeting and the October 14, 2014 Special Meeting

b. Authorization to approve special event application and street closure for the 18th Annual Pass-A-Grille Woman's Club Home Tour scheduled for February

28, 2015. Closures will be 15th Avenue, 16th Avenue and 22nd Avenue east of Pass-A-Grille Way from 8:00 a.m. to 5:30 p.m.

c. Authorization for the City Manager to purchase flooring material for the Community Center for $13,365.66 to 'The Carpet Store'

d. Acceptance of Historic Preservation Grant Award Agreement

City Manager Saunders reviewed the Consent items and recommended approval as presented.

Vice Mayor Pletcher moved to approve Consent Items 4(a), (b), (c) and (d) as presented. The motion was seconded by Commissioner Premer.

Mayor Lowe called for audience comments.

Hearing no audience comments, Mayor Lowe called for the vote.

The motion was unanimously approved by an individual roll call vote.

5. <u>Action Items</u>

a. Authorization for the City Manager to sign an amendment to the existing Interlocal Agreement between the City and the Pinellas County Sheriff's Office that will provide a school crossing guard in addition to law enforcement services already in effect.

Mr. Saunders reported that adequate funding is budgeted to cover the expense.

Commissioner Premer moved to approve Item 5(a), authorize the City Manager to sign an amendment to the existing Interlocal Agreement between the City and the Pinellas County Sheriff's Office that will provide a school crossing guard in addition to the law enforcement services already in effect, adding $8,231.00 to the existing FY 2015 contract. The motion was seconded by Commissioner Falkenstein.

Mayor Lowe called for audience comments.

Hearing no audience comments, Mayor Lowe called for the vote.

The motion was unanimously approved by an individual roll call vote.

b. Authorize the Interim City Manager to enter into a purchase agreement with Florida Sports Lighting, Inc. in the amount of $146,500 for lighting Improvements at Egan Park baseball fields.

This item was removed from the agenda per Mr. Saunders' request.

6. Ordinances

a. Ordinance 2014-10, Final Reading and Public Hearing, Proposed City-Initiated Text Amendments to Division 2 (Definitions) and Division 6 (Supplemental Regulations) of the Land Development Code relating to Temporary Uses

Andrew Dickman, City Attorney, reviewed the proposed ordinance that was previously considered by the Planning Board and recommended to the City Commission. The ordinance seeks to clarify the temporary use process and provide more specific standards for review and approval of the applications.

Dave Healey, Planning Consultant/Calvin, Giordano & Associates, reported that the Planning Board requested the following addition to Section 6.11. (b) (2), Temporary Uses:

"If an applicant submits new data or information at any time after a determination of completeness has been made, the revised application *may be subject to an additional application review fee and* will be subject to the same stages of review as the initial application."

Commissioner Premer moved to approve Item 6(a), Ordinance 2014-10, on final reading, an Ordinance of the City Commission of the City of St. Pete Beach, amending the City's Land Development Code, Division 2, Section 2.1, Definitions, providing for an amended definition of temporary use; Division 6, Section 6.11, supplemental regulations, temporary uses, providing for clarification and revision of the application, review and approval process and the requirements applicable thereto; providing for findings; providing for severability; providing for an effective date. The motion was seconded by Commissioner Finnerty.

Mayor Lowe called for audience comments.

Deborah Schechner, Boca Ciega Isle Drive, commented on specific circumstances related to the length of time a conditional use would be allowed.

Mr. Healey explained that the definition would include any event outside the City's definition of a special event, encompassing an unknown event of a temporary nature that isn't specifically provided for in the City's Code of Ordinances that is consistent with the overall intent and purpose of the planning and zoning category in which the use is located, and allows for discretion in the length of time that the event would continue.

Hearing no further audience comments, Mayor Lowe called for the vote.

The motion was unanimously approved by an individual roll call vote.

7. Resolutions

There are no resolutions for this agenda.

8. Items for Discussion

There are no items for discussion for this agenda.

9. Audience Comments

There were no audience comments.

10. City Clerk, City Manager, City Attorney and City Commission Reports

City Clerk Haynes reported on the following:

- The Qualification Period for the March 10, 2015 General Election is noon on December 8, 2014 through noon on December 12, 2014
- The deadline to submit documents to the Clerk's Office is Friday, November 7, 2014 for inclusion in the FY 2014 records compliance/retention program

City Manager Saunders reported on the following:

- The City received the certificate for financial reporting compliance
- City Hall offices will be closed Tuesday, November 11, 2014 in observance of Veterans' Day
- His first three days as City Manager have been very busy meeting employees and studying the current projects

City Attorney Dickman reported on the following:

- Informal meetings with residents concluded today and requested guidance on future meetings
- He is working with the former city attorney firm to transfer files to him and provided an update on the status of who will work on the cases
- The appellate response from the Second District Court of Appeals is due November 10, 2014
- He provided a summary of the Comprehensive Plan issues as outlined by Mr. Ken Weiss
- Contacted insurance carrier on the Chmielewski case to provide his contact information for updates

Commissioner Finnerty reported on the following:

- The Halloween Scream Party sponsored by Shark Tales Restaurant was very successful
- The Chowder Challenge is scheduled for 1:00 p.m. on November 9th at Hurley Park and St. Pete Beach Support Our Troops will sponsor a booth for donations and T-shirt sales
- Thanked the Commission for changing the meeting date so she could be a Tierra Verde poll worker at the General Election

Commissioner Falkenstein reported on the following:

- A meeting with residents of Silver Sands Condominiums regarding trash and raking the beach in front of the buildings
- The Sea Level Rise Symposium he attended and stressed awareness of the environment
- The placement of trash dumpsters for the 2015 holidays

Commissioner Premer reported on the following:

- The grand opening of Sirata Beach Resort's new restaurant is 3:30 p.m. to 6:00 p.m. on Friday, November 14, 2014
- Belle Vista Community Yard Sale is Saturday, November 15, 2014 and encouraged donations to Clothes For Kids
- Commented on the holiday decoration lights along Blind Pass Road
- He is unable to attend the November 18th meeting due to work commitments

Vice Mayor Pletcher reported on the following:

- The Chowder Challenge is November 9th and fundraiser tickets are available online and at Simply Perfect, Nancy Markoe Gallery, Paradiso, Grand Central Stained Glass and Gulf Beaches Historical Museum
- The Vina del Mar garage sale is Saturday, November 8, 2014
- The 84th Annual Fish Broil is November 15th from 2:00 p.m. to 7:00 p.m. in Hurley Park
- Pass-A-Grille Way Reconstruction weekly meetings at the Warren Webster Community Center have been well attended

Mayor Lowe reported on the following:

- Thanked the Commissioners for attending community events
- Served on Congressman Jolly's Selection Panel for the United States Military Academy nominations
- The Lowry Park Zoo Halloween celebration that she attended
- The City Employees' Annual Pumpkin Carving Contest and quarterly lunch that she attended at Horan Park on October 31, 2014
- Thanked a City staff member – Jimbo - for returning her wallet
- Her participation in a 15-mile Boy Scout bike ride
- A meeting with the Veterans of South Pinellas County that she attended to present her proposal to honor Command Sergeant Major Gary Littrell who is a St. Pete Beach resident and Medal of Honor recipient

- The increased interest in the Pass-A-Grille Way Reconstruction Project meetings held at the Warren Webster Community Center every Thursday
- The Recreation Department's successful October Concert in the Park series in Horan Park
- The six-month waiting period to participate in the Pinellas County Sheriff's Academy and noted her involvement in the weekly classes
- The Halloween festivities that Bay News 9 covered
- The St. Pete Beach Library hosted a mermaid event
- Encouraged Commissioners to submit articles for the weekly City's newsletter

11. <u>Adjournment</u>

There being no further business to come before the Commission, the meeting was adjourned at 8:10 p.m.

Attest:

______________________________	______________________________
Rebecca C. Haynes, City Clerk	Maria Lowe, Mayor

Minutes approved on: ___________

CITY COMMISSION MEETING - WORKSHOP

MINUTES

NOVEMBER 17, 2014

7:00 P.M.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

PRESENT:

Maria Lowe, Mayor
Melinda Pletcher, Vice Mayor
Terri Finnerty, Commissioner
Rick Falkenstein, Commissioner

ABSENT:

Gregory Premer, Commissioner (excused)

ALSO PRESENT:

Wayne Saunders, City Manager
Rebecca C. Haynes, City Clerk
Steve Hallock, Public Services Director
Ian Wade, Project Manager

1. Pass-A-Grille Way Construction Discussion and Update

Wayne Saunders, City Manager, welcomed participants to the meeting and provided an update on the weekly meetings held at the Warren Webster Community Center. Mr. Saunders requested audience members speak at the podium when commenting on their aesthetic preferences.

Steve Tarte, CPWG Engineering Firm, reported that the design phase is the next step in the project. Mr. Tarte provided display boards depicting various design options to encourage discussion and develop ideas to enable the Commission to provide direction to staff. Also provided were comment forms and design concept sheets for specific areas. Mr. Tarte reviewed the following items:

- Roadway and bike lane widths
- Signalized intersection at 21st Avenue
- Sidewalks (concrete, stamped concrete, pavers, brick, hexagon)

- Crosswalks in addition to 21st Avenue
- Washingtonian Palm Trees
- Street ends
- Signage (stop signs, road name signs, speed limit signs, parking signs)
- Driveways and bus stops
- Utility undergrounding
- TECO Peoples Gas service and connections
- Lighting fixtures

Mr. Tarte noted that traffic maintenance will be addressed at a separate meeting.

Following Commission discussion, Mayor Lowe called for audience comments.

Ron Waters, Gulf Boulevard, commented on the costs associated with different designs.

Kris Self, Pass-A-Grille Way, commented on shade trees, bridge lights, artwork on the side of the Don Vista Building, sidewalks in compliance with ADA standards.

Craig Shier, Sunset Way, commented on budget limitations and undergrounding costs.

Warren Mack, Pass-A-Grille Way, commented on vehicle and bicycle lane widths and gutter installation.

Amy Loughery, Pass-A-Grille Way, commented on varying road widths.

Jay Anderson, Pass-A-Grille Way, commented on road width, bicycle lanes and curbs and stressed quality over lowest bidder.

Hayward Chapman, Gulf Way, commented on costs incurred through numerous change orders.

Richard Norinberg, Pass-A-Grille Way, commented on lane and bicycle width.

Sam DiCicco, Pass-A-Grille Way, commented on center line of existing road and center line of new construction, sidewalk width, Washingtonian Palm Trees, green space between the road and sidewalks.

Bob Douglas, Pass-A-Grille Way, commented on road width.

Chris Core, 11th Avenue, commented on bicycle lanes and sidewalk width.

Max Alfery, Pass-A-Grille Way, commented on bicycle lanes and scored asphalt.

Ron Holehouse, 12th Avenue, commented on vehicle and road widths.

Kris Self, Pass-A-Grille Way, commented on road width.

Jackie Hollenback, Pass-A-Grille Way, commented on bicycle lanes, sidewalks, green space and wheelchair access.

Ron Holehouse, 12th Avenue, commented on soft shoulders for bicycle lanes.

Rich Lorenzen, 22nd Avenue, commented on bicyclists and riding requirements.

Jay Anderson, Pass-A-Grille Way, commented on surface texture and vehicle lanes separated from bicycle lanes and sidewalks.

Jack Slosburg, 29th Avenue, commented on the beginning point of construction and an emphasis on an entryway south of the Don Cesar Hotel.

Kim Turner, 2nd Avenue, commented on funding for Phase II.

Kris Self, Pass-A-Grille Way, commented on the construction phases and traffic during peak tourist season.

Sam DiCicco, Pass-A-Grille Way, commented on a preference for plain concrete.

Ron Holehouse, 12th Avenue, commented on hexagon sidewalks south of 21st Avenue.

Jay Anderson, Pass-A-Grille Way, commented on hexagon sidewalks south of 21st Avenue.

Mayor Lowe reported that additional meetings will be scheduled and thanked audience members for their continued participation.

2. Adjournment

There being no further business to come before the Commission, the meeting was adjourned at 8:57 p.m.

Attest:

Rebecca C. Haynes, City Clerk	Maria Lowe, Mayor

Minutes approved on: ___________

CITY COMMISSION MEETING - WORKSHOP

MINUTES

NOVEMBER 18, 2014

4:00 P.M.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

INVOCATION

PRESENT:

Maria Lowe, Mayor
Melinda Pletcher, Vice Mayor (arrived at 4:08 p.m.)
Terri Finnerty, Commissioner
Rick Falkenstein, Commissioner

ABSENT:

Gregory Premer, Commissioner (excused)

ALSO PRESENT:

Wayne Saunders, City Manager
Andrew Dickman, City Attorney
Rebecca C. Haynes, City Clerk
Dave Healey, Planning Consultant/Calvin, Giordano and Associates
Matt McLachlan, Planning Consultant/Calvin, Giordano and Associates

1. **Comprehensive Plan Discussion**

Mayor Lowe provided an outline of the meeting which will allow one hour for staff to review the Comprehensive Plan and Growth Management Plan, one-half hour for Mr. Ken Weiss to speak, and one-half hour for audience comments.

Wayne Saunders, City Manager, stated staff will provide an overview of the purpose of a Comprehensive Plan and a review of the process that is required to adopt a plan.

Matt McLachlan, Planning Consultant, offered a Power Point Presentation that provided the basics of the Growth Management Process with a concentration on the procedural and substantive requirements for preparing, adopting and amending a comprehensive plan.

Andrew Dickman, City Attorney, commented that comprehensive plans are not static and will evolve over time. Mr. Dickman is working with Mr. Weiss and Mr. Anderson to solidify their specific concerns. In response to a question from Commissioner Falkenstein, Mr. Dickman noted that he would provide statute language regarding the required studies and recommended utilizing current studies from the County and City records.

Mr. McLachlan reported that an evaluation and appraisal of the Comprehensive Plan is due in 2016.

Dave Healey, Planning Consultant, pointed out that the Environmental Assessment Report process is both a requirement and an opportunity. Mr. Healey stressed setting a positive tone to ensure the residents and business owners that the Comprehensive Plan review will be conducted in an objective and systematic fashion. Several issues highlighted include: the redevelopment plan, historic preservation and compatibility, infrastructure capacity, beach utilization, density and intensity, building height and view corridors and design guidelines.

Ken Weiss, Treasure Island, expressed appreciation for the opportunity to speak at an open meeting regarding the Comprehensive Plan. Mr. Weiss reviewed various aspects of the past ten years.

Bill Pyle, Sunset Way, reviewed photographs of proposed buildings around Silver Sands Condominiums.

Deborah Schechner, Boca Ciega Isle Drive, spoke about litigation and choices made by residents of the City regarding the Comprehensive Plan.

Lorraine Huhn, Blind Pass Road, spoke about the election process for the Comprehensive Plan.

Ward Friszolowski, Belle Vista Drive, noted that tourism has been a large part of the City's history and urged a resolution for the benefit of all.

Penny Davis, Sunset Way, spoke in support of moving forward.

Tim Bogott, Tradewinds Resort, spoke about his involvement in the process to date and the lack of ability to rebuild existing hotel businesses.

Harry Metz, Pass-A-Grille Way, spoke about development and taxes, and conducting studies related to infrastructure, evacuation routes, vehicular traffic and growth management.

2. Adjournment

There being no further business to come before the Commission, the meeting was adjourned at 5:56 p.m.

Attest:

Rebecca C. Haynes, City Clerk	Maria Lowe, Mayor

Minutes approved on: ___________

CITY COMMISSION MEETING

MINUTES

NOVEMBER 18, 2014

6:00 P.M.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

INVOCATION

PRESENT:

Maria Lowe, Mayor
Melinda Pletcher, Vice Mayor
Terri Finnerty, Commissioner
Rick Falkenstein, Commissioner

ABSENT:

Gregory Premer, Commissioner (excused)

ALSO PRESENT:

Wayne Saunders, City Manager
Andrew Dickman, City Attorney
Rebecca C. Haynes, City Clerk
Elaine Edmunds, Administrative Services Director
Jennifer McMahon, Recreation Director
Steve Hallock, Public Services Director
Matt McLachlan, Planning Consultant/Calvin, Giordano & Associates

1. Presentations

There were no presentations for this agenda.

2. Changes to the Agenda

There were no changes to the agenda.

3. Audience Comments

Rosemary Manning, 1st Avenue, discussed the format of the 4:00 p.m. Special Meeting on the Comprehensive Plan and noted numerous workshops were held on the subject prior to adopting the Plan.

Deborah Schechner, Boca Ciega Isle Drive, spoke about tourism and looking forward to moving on with solutions for a City Comprehensive Plan.

Lorraine Huhn, Blind Pass Road, spoke about previous workshops and elections related to the Comprehensive Plan.

Carol (last name inaudible), St. Pete Beach, spoke about the numerous positive aspects of the City of St. Pete Beach.

Joanne Lentino, Boca Ciega Drive, spoke about the Chowder Challenge and the Fish Broil in Pass-A-Grille over the past weekend.

Bill Pyle, Sunset Way, expressed his appreciation for the recent beach raking in front of Silver Sands Condominiums.

(First name inaudible) Davis, Sunset Way, commented on making improvements with consideration for the entire community.

4. Consent

a. Correction to the previously authorized one year agreement with PSTA for trolley and Dart Services for Fiscal Year 2015.

b. Authorization to approve special event application and street closure and alcohol consumption for Boat Parade Viewing Party for December 13, 2014. Closures would be 5th Avenue from Pass-A-Grille Way to the east alley from 5:00 p.m. to 9:00 p.m.

c. Authorize the City Manager to enter into a purchase agreement with TLC Diversified, LLC ("TLC") for $19,824 for additional services related to electrical service adjacent to the wastewater Pump Station #2 project.

Wayne Saunders, City Manager, reviewed the Consent Items and recommended approval as presented.

Vice Mayor Pletcher made a motion to approve the Consent Items 4(a), (b) and (c) as presented. The motion was seconded by Commissioner Falkenstein.

Mayor Lowe called for audience comments.

Hearing no audience comments, Mayor Lowe called for the vote.

The motion was unanimously approved by an individual roll call vote.

5. Action Items

a. Authorize the draft ordinance creating a Technical Review Committee to be advertised for public hearing

Mr. Saunders requested authorization from the Commission to proceed with advertising the draft ordinance for public hearing.

Matt McLachlan, Planning Consultant, noted the public hearings for the City Commission will take place in January of 2015.

The Commission was in agreement to proceed.

6. Ordinances

a. Ordinance 2014-12, First Reading and Public Hearing, providing for an increase in budgeted monies and a reallocation between departments in the general fund for fiscal year ending September 30, 2014 and providing for funding.

Mr. Saunders explained that the proposed ordinance is a routine step prior to closing the financial records once a fiscal year has concluded.

Commissioner Finnerty moved to approve Item 6(a), upon first reading, Ordinance 2014-12, an ordinance of the City of St. Pete Beach, Florida providing for a supplemental appropriation to the General Fund for Fiscal Year ending September 30, 2014; providing for funding; providing for an effective date. The motion was seconded by Falkenstein.

Mayor Lowe called for audience comments.

Hearing no audience comments, Mayor Lowe called for the vote.

The motion was unanimously approved by an individual roll call vote.

7. Resolutions

There were no resolutions presented.

8. Items for Discussion

There were no items for discussion presented.

9. Audience Comments

Brian Edgar, 75th Avenue, commented on raking near Upham Beach.

Rosemary Manning, 1st Avenue, clarified a previous comment she made.

Deborah Schechner, Boca Ciega Isle Drive, discussed recruiting for a full-time Community Development Director.

Lorraine Huhn, Blind Pass Road, noted that she was not in attendance at various Shade Meetings as it was stated at the 4:00 p.m. Workshop Meeting.

Steve McFarlin, 2nd Palm Point, remarked on comments made at the 4:00 p.m. Shade Meeting and presenting factual information.

Bill Pyle, Sunset Way, commented on increased beachfront in front of Silver Sands Condominiums.

Joanne Lentino, Boca Ciega Drive, requested information on a motorhome parked in the City Hall parking lot for an extended period of time.

10. City Clerk, City Manager, City Attorney and City Commission Reports

City Clerk Haynes reported on the following:

- The Pass-A-Grille Way Workshop

City Manager Saunders reported on the following:

- The audio-visual and technology updates needed to conduct off-site meetings
- The Fire Department is up to full staff and the Squad Truck repair work is completed
- The Beach Survey is completed and meeting with the consultants for an update
- Attended the general meeting of local Pinellas County city managers

City Attorney Dickman reported on the following:

- The Anderson cases
- Updated contact information and meeting schedule
- The Chmielewski case settlement options

Commissioner Falkenstein reported on the following:

- Work order requests through our website to report infrastructure issues such as potholes, traffic signal outage, missing signs, etc.
- Signs allowed in the sign ordinance
- Updated buoy markings
- Street lights that are burned out

Vice Mayor Pletcher reported on the following:

- The Pass-A-Grille Annual Fish Broil "Mullet Met" and 94 volunteers grilled over 800 pounds of mullet
- Expressed gratitude for holding the special Pass-A-Grille Reconstruction Project meetings at Warren Webster Community Center

Commissioner Finnerty reported on the following:

- The Fish Broil donated proceeds to St. Pete Beach Support Our Troops
- The Gulf Coast Ex-POW group has permanently disbanded
- The Upham Beach Sunset Park bell has been permanently installed
- The Egan Park batting cage dedication made possible to Peter Carmello
- The "Great American Teach-In" at Gulf Beaches Elementary School

Mayor Lowe reported on the following:

- The Chowder Challenge in Hurley Park and participating restaurants
- The Pinellas County Sheriff's Citizens Academy
- Bay News 9 report on the manatee zones
- The "Placement Works" program sponsored by the Tradewinds and Post Card Inn
- The Recreation Department's Robotics Team and Halloween festivities
- The successful Vina del Mar Yard Sale
- Gulf Beaches Elementary School celebration of Veterans Day through the Student Council
- PFC Lindsey Horn who graduated from basic training on November 12, 2014
- Upcoming events: Gingerbread House decoration at Don Cesar Hotel on December 18th and the Pass-A-Grille Women's Club holiday drive and the Home Tour in February
- Best wishes for the Thanksgiving holiday

11. <u>Adjournment</u>

There being no further business to come before the Commission, the meeting was adjourned at 8:20 p.m.

Attest:

____________________________ ____________________________

Rebecca C. Haynes, City Clerk Maria Lowe, Mayor

Minutes approved on: ___________

CITY COMMISSION MEETING - SPECIAL

MINUTES

DECEMBER 16, 2014

4:00 P.M.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

INVOCATION

PRESENT:

Maria Lowe, Mayor
Melinda Pletcher, Vice Mayor
Terri Finnerty, Commissioner
Rick Falkenstein, Commissioner
Gregory Premer, Commissioner

ALSO PRESENT:

Wayne Saunders, City Manager
Andrew Dickman, City Attorney
Rebecca C. Haynes, City Clerk
Steve Hallock, Public Services Director
Ian Wade, Project Manager

1. Selection of Design Elements for the Pass-A-Grille Way Project

Wayne Saunders, City Manager, reviewed the Pass-A-Grille Way Project meeting held on November 17, 2014 at the Warren Webster Community Center. The main topic of the meeting was a focus on design elements. Mr. Saunders noted a general consensus was reached on the widths of the vehicle lanes, bicycle lanes, green space and sidewalks.

Steve Hallock, Public Services Director, reviewed the following:

- Roadway elements
- Sidewalk elements
- Street crosswalks
- Intersection crosswalks
- Street lamp fixtures and poles
- Street ends
- Tree plan

Jay Anderson, Pass-A-Grille Way, commented on stamped sidewalks south of 21st Avenue, enhanced intersection design at 21st Avenue, brick pavers for crosswalks and shorter poles for lighting fixtures.

Lorraine Huhn, Blind Pass Road, commented on potential trip hazards when using the stamped concrete sidewalk design and using conformity throughout the City when establishing crosswalks.

Amy Loughery, 19th Avenue, discussed striping for crosswalks and intersections parallel to Pass-A-Grille Way.

Kris Self, Pass-A-Grille Way, spoke in support of the Continental lighting option and requested the fixtures be white in color. Ms. Self commented that the Thursday meetings were not convenient for several residents.

Rosemary Manning, 1st Avenue, commented on the lights along Pass-A-Grille Way, Gulf Way and the Bayway Bridge and spoke in support of lower, white lights and a more definitive crosswalk design throughout the City.

Tina Douglas, Pass-A-Grille Way, requested additional information on crosswalks at the street ends.

(Name inaudible), 16th Avenue, spoke in favor of lighting at all crosswalks.

Jack Slosberg, 20th Avenue, requested information on recycling existing material and commented on emergency evacuations.

Rory Cuttera, Pass-A-Grille Way, discussed additional crosswalks over Pass-A-Grille Way.

> **Vice Mayor Pletcher made a motion to authorize the City Manager to incorporate design elements into the Pass-A-Grille Way design engineering plans as staff has recommended, with the exception of using stamped concrete from 21st Avenue to 19th Avenue instead of standard concrete sidewalks, Continental crosswalks instead of standard crosswalks, the Clermont light fixture without the LED bulb instead of the Clermont HPS. The motion was seconded by Commissioner Premer.**

Mayor Lowe called for audience comments.

Carlos (last name inaudible), Vina del Mar, commented on the necessity crosswalks.

Sam Hutchins, Pass-A-Grille Way, spoke against white light poles and commented that black poles will be better suited to the existing area.

Bev Jackson, Sunset Way, expressed appreciation for the electronic sign-board notification of the meeting and spoke in favor of the High Definition-style crosswalks and the Clermont lighting. Ms. Jackson commented on the necessity of additional crosswalk striping on individual avenues rather than solely across Pass-A-Grille Way.

Hearing no additional audience comments, Mayor Lowe called for the vote.

The motion was unanimously approved by an individual roll call vote.

2. Adjournment

There being no further business to come before the Commission, the meeting was adjourned at 5:58 p.m.

Attest:

______________________________	______________________________
Rebecca C. Haynes, City Clerk	Maria Lowe, Mayor

Minutes approved on: ___________

St. Pete Beach City Commission
Agenda Report

Issue Considered:	Authorization for the City Manager to purchase a 2015 Nissan Frontier pick-up truck in the amount of $15,994 from Rountree-Moore Automotive Group to replace a 2005 Ford Ranger pick-up truck assigned to Parking Enforcement.
Date:	January 13, 2015
Prepared By:	Dan O'Connor – Administrative Services Supervisor
Through:	Elaine Edmunds – Administrative Services Director
Summary of Issue	This is a request to authorize the City Manager to purchase a 2015 Nissan Frontier pick-up truck in the amount of $15,994. The new pick-up truck to be purchased will replace an existing 2005 model year Ford Ranger with approximately 78,500 miles assigned to Parking Enforcement that has become non-economical to repair and maintain. Pricing for this vehicle purchase was quoted from the Florida Sheriff's Association-Florida Association of Counties competitive fleet bid awards program that offers a Statewide Purchasing Contract #14-22-0904 to local governments. This vehicle replacement has been budgeted for in the FY2015 Parking Enforcement budget and follows the amended vehicle replacement plan approved by the City Commission on February 22, 2011.
Funding:	A new vehicle was budgeted in a/c #.001.5603.521.5641 for $15,000. The purchase of the pay stations is $3,575 under the amount budgeted. A budget transfer from Other Equipment to Vehicles will cover the $994 overage plus any costs necessary to further equip the vehicle.
Requested Motion:	"I move that the City Manager be authorized to purchase a 2015 Nissan Frontier pick-up truck in the amount of $15,994 from Rountree-Moore Automotive Group to replace a 2005 Ford Ranger pick-up truck assigned to Parking Enforcement.
Attachment:	Rountree-Moore Automotive Group - FSA Contract# 14-22-0904 Quote.
Reviewed by the City Manager	__WS__

Vendor: Rountree-Moore Chevrolet / Nissan
Address: 4316 W. US Hwy 90
Lake City, Fl. 32055
Off # (904) 608-4240
Fax # (877) 304-1927
From: Rick Hoening
Email: Fleet@RountreeMoore.com
FEID: 27-0589531

Requester: Dan O'Connor
Date: 12/11/2014
Agency: City of St. Pete Beach
155 Corey Ave.
St. Pete Beach, FL. 33706
Contact # 727-363-9213
Fax # 727-363-9234

FSA Contract# 14-22-0904

Spec#	Commodity	Description	Quantity	Unit Price	Extended Total
39	Compact Pickup	2015 Nissan Frontier Kingcab 2WD Pickup Model# 31015 Any Standard Color	1	$ 15,969.00	$ 15,969.00
	Options				
	TEMP	Temp Tag	1	$ 25.00	$ 25.00
					$ -
			0	$ -	$ -
					$ -
					$ -
			0	$ -	$ -
					$ -
				TOTAL	$15,994.00

Accepted By: ______________________________
Date: ___________

St. Pete Beach City Commission
Agenda Report

Issue Considered:	Authorization to approve a special event application request for Pieces of Eighth Block Parties scheduled for January 24, May 2, and October 10, 2015.
Date:	January 13, 2015
Prepared By:	Jennifer McMahon, Recreation Director
Summary of Issue:	Pieces of Eighth is a non-profit that puts on a block party 3 times a year as a fundraiser for their organization. The event is on 8th Avenue in Pass-a-Grille and requests for street closure and permission for alcohol on 8th Ave from Pass-a-Grille Way to Gulf Way. They are also requesting use of the city's barricades and trash bins for the events.
Funding:	This is not a budgeted item
Requested Motion:	"I move to authorize the approval of special event application for Pieces of Eighth Block Parties scheduled for January 24, May 2 and October 10, 2015."
Attachments:	Event application and sponsorship request
Reviewed by City Manager	WS

Special Event Permit Information Package

Revised January 2009

Complete and return to:
Catherine Hartley, Senior Planner
Community Development Department
155 Corey Avenue
St. Pete Beach, FL 33706

Staff Use Only:
Date Received: _______
Permit Number: 2012-___

SPECIAL EVENT PERMIT APPLICATION

Name of Event PIECES OF EIGHTH BLOCK PARTY

Date of Event JAN-24TH/MAY 2ND/OCT 10TH 2015 Time 5-10 PM

Event Location 8TH AVE SPB

Applicant Name: PIECES OF EIGHTH ASSN Telephone # 727-744-3224

Email Address: BILLHEPSOE@YAHOO.COM Mailing Address: 118 8TH AVE

Organization SAME Estimated Attendance 500

Description of event:

BLOCK PARTY W/MUSIC, ART, BEER+WINE PREPAIRED FOOD

DO YOU REQUEST ANY OF THESE ACTIVITIES? Please checkmark ✓ all that apply.

	Signage		Food Sales
	Retail Vending		Banner
	Fireworks	✓	Alcohol Sale/Consumption (Additional State Liquor Permit Required)
	Bonfire		Cookout
	Vehicles On The Beach		Temporary Structure (i.e.: Tent, Stage, Etc.)
✓	Street Closure		On-Site Medical Team/EMS
	Electricity		Traffic/Crowd Control

Other ____________________

A map must be provided denoting all above referenced areas of activity. The appropriate attached forms must also be completed.

FEE SCHEDULE:

Special Event Permit Fee	\$20.00 Type 1 Events, \$50.00 Type 2 Events, \$500.00 Type 3 Events
Non-Profit Activities	No Fee Upon Proof Of Non-Profit Status

The City Administration reserves the right to require a two (2) weeks notice for all special events request. If City Commission approval is required four (4) weeks notice is required for agenda placement. This application along with any other required information must be submitted to the Community Development Department for review. Applications must be approved by all affected departments prior to final approval. Any stipulations required by the City Manager, City Staff and/or City Commission shall be met.

I hereby certify that I/we will be responsible for the preservation, sanitation and cleanup of the areas used for the special event. Additionally, I/we certify that there are no misrepresentations in the foregoing statements and answers.

William Hepsoe

Applicant Signature

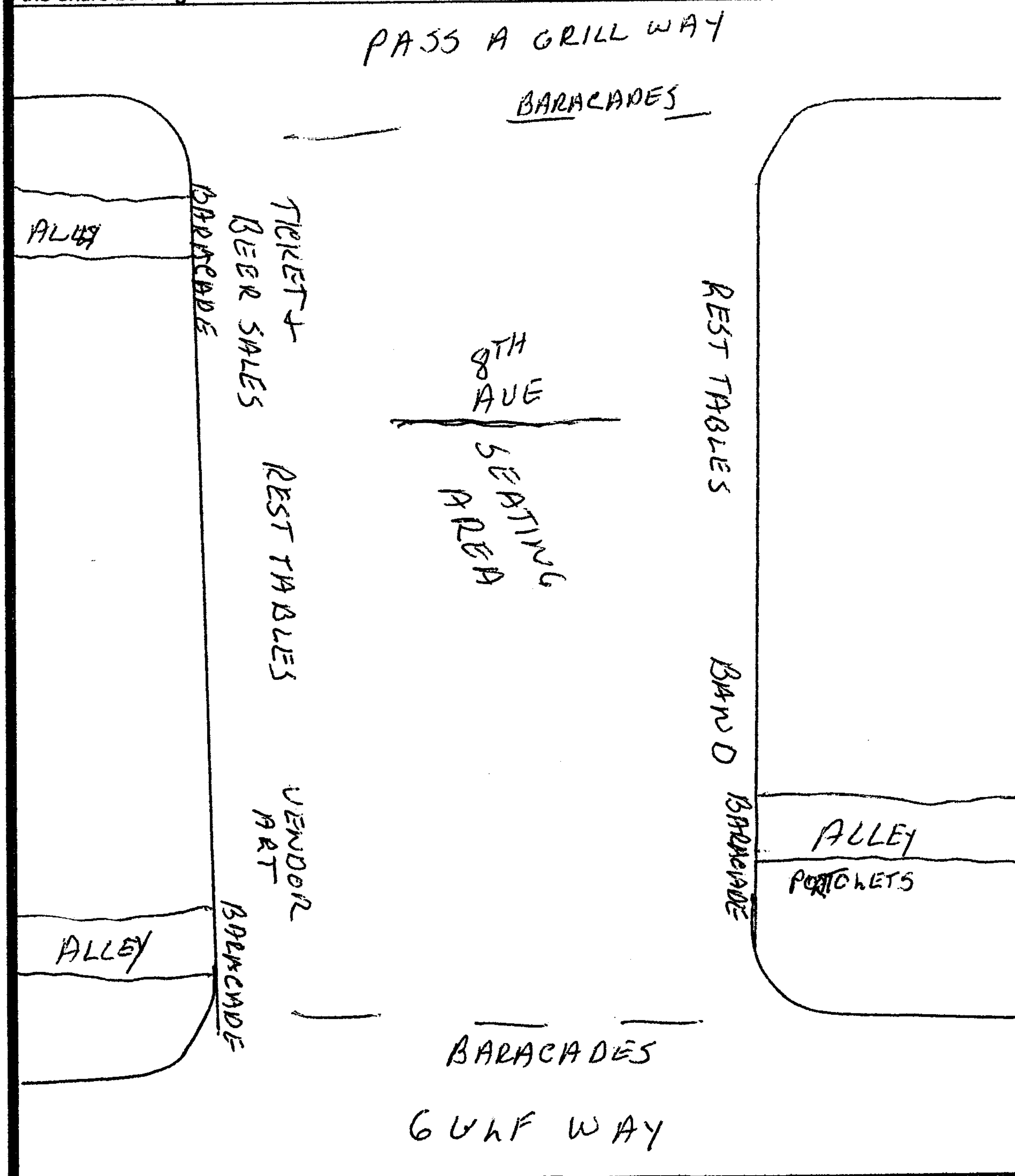
11/14/14

Date

SECTION 5 – DESCRIPTION OF PREMISES TO BE LICENSED
AB&T AUTHORIZED SIGNATURE REQUIRED

Business Name (D/B/A) or Name of Event
PIECES OF EIGHTH ASS. INC BLOCK PARTY

Neatly draw a floor plan of the premises in ink, including sidewalks and other outside areas which are contiguous to the premises, walls, doors, counters, sales areas, storage areas, restrooms, bar locations and any other specific areas which are part of the premises sought to be licensed. A multi-story building where the entire building is to be licensed must show each floor plan.



1957-2007

REQUEST FOR CITY CO-SPONSORSHIP
(Resolution 92-16)

If you are requesting a street closure, you are requesting co-sponsorship. Please turn in your application materials 45 days prior to the event so that the request can be placed on the City Commission agenda.

Co-Sponsorship: An agreement entered into by the City of St. Pete Beach with an entity to provide money, services, or supplies to help promote and implement a program or event.

Your request will be placed on the City Commission agenda for consideration of co-sponsorship. The sponsoring entity shall be notified of the decision of the City Commission by the City Clerk. Once approved for co-sponsorship for moneys, supplies or services, you will be required to submit a financial statement, (a final statement of expenditures and revenues), for the event to the City Manager within thirty (30) days of the conclusion of the program or event.

Name of Applicant: PIECES OF EIGHTH ASSN.
Description of Event: BLOCK PARTY

Are you requesting:
1. Money? Yes ______ No ______ Amount requested ____________
2. In-kind services? Yes ______ No ______
3. City supplies? Yes ✓ No ______
4. Describe services/supplies requested: Is this event sponsored by a charitable or non-profit organization?
BARRICADES & TRASH CANS

If yes, what is the name of the charity or non-profit organization?
PIECES OF EIGHTH ASSN.
(A letter of authorization is required from the charitable/non-profit organization).

Is this fund-raiser for the non-profit organization? If yes, proof of a permit from the Department of Consumer Protection is required.

What percent of the gross proceeds will go to the non-profit organization? 100%

Are you receiving funding from other sources? If yes, who? NO

Do you presently have any outstanding balances due to the City of St. Pete Beach? If yes, describe NO

Will this be an annual event? Yes ✓ No ______
Will this event be recurring later this year? Yes ✓ No ______
If yes, when? JAN 24 MAY 2ND OCT 10TH

Will this event will be open to the public? Yes ______ No ______
If yes, how will it be advertised? ____________

How will this event benefit the residents of St. Pete Beach?
MONEY SPENT ON NEIGHBORHOOD IMPROVMENT & BOAT PARADE

St. Pete Beach City Commission
Agenda Report

Issue Considered:	Authorization to approve request for city co-sponsorship with the St. John Vianney Catholic School's event for March 6, 2015.
Date:	January 13, 2015
Prepared By:	Jennifer McMahon, Recreation Director
Summary of Issue:	Jerome Zibrida of the St. John's Dads Club is requesting the city to co-sponsor a fundraiser for the school by waiving the St. Pete Beach Community Center rental fees for a March 6, 2015 event. The rental fees for a Friday rental 10 hours or more is $2,500. They are also requesting use of the Recreation Departments PA system for the event. The event is called St. Pete Beach Beer Tasting/Festival and will include samples of over 17 beers. The funds raised at the event benefit St. John Vianney Catholic School. The facility is currently not rented for that evening and is available. It is recommended if co-sponsorship is approved that the school pays the refundable $500 deposit and pay the $150 event insurance fee.
Funding:	This is not a budgeted item
Requested Motion:	"I move to authorize the approval of city co-sponsorship with the St. John Vianney Catholic School's event for March 6, 2015
Attachments:	Event application and sponsorship request
Reviewed by City Manager	WS

City of St. Pete Beach Recreation Department

Event Application

Applicant

Name of Applicant: JEROME ZIBRIDA Title(If applicable): ____

Name of Organization (if applicable): ST JOHN VIANNEY CATHOLIC SCHOOL

Tax Exempt? X Yes ___No Non-Profit? ___ Yes ___NO *If yes on either, please provide documentation*

Mailing Address: ____

Cell Phone: 7275601088 Email: ZIBRIDA@EARTHLINK.NET

Event Information

Event Title: ST PETE BCH BEER TASTING/FESTIVAL Event/Organization Web Address: TBD

Event Location(s): SPB REC CENTER

Event Date(s) & Time(s)

Date	Day of the Week	Start Time	End Time
3/6/15	FRI	6 PM	10 PM

Set Up Date(s): 3/6/15 Time(s) 9 AM to 6 PM
Cleanup Date(s): 3/6/15 Time(s) 10 PM to 11 PM

Description of Event: PROVIDE 100+ TYPES OF BEER FOR PEOPLE TO TASTE IN A 2OZ POUR USING 17 STATIONS W/ MULTIPLE beer Types Per STATION. LOCATED UPSTAIRS AND DOWN STAIRS WITH FOOD AVAILABLE FOR PURCHASE

Will this be an Annual Event? X Yes ___No If yes, next year's date(s): TBD

Event Logistics

Estimated Attendance 200-500 (This Year) ____ (Last Year (if Applicable))
(includes event crew, participants, and spectators)

List all event activities: FOOD FOR PURCHASE, INFORMATIONAL DISCUSSIONS, SMALL ONE/TWO PERSON DJ/JAZZ BAND FOR BACKGROUND

List all food and beverage vendors (Event Promoter is responsible for obtaining copies of all licenses and insurance forms from each vendor)

CURRENTLY: PIZZA TUTORUSO, CHICK FILET, PRETZEL VENDOR WATER/soft DRINKS DAD'S CLUB, TBD

Will alcohol be served or sold? __X__ Served ____ Sold ____ No Alcohol

List all other vendors (may need to provide copy of certificate of insurance) NONE currently ANTICIPATED

Event Equipment *(include dimensions, seating, staging, tents, platforms, booths, scaffolding, truck, etc.on site map)* wireless PA SOUND, TABLES, CHAIRS

All the above require a temporary structure permit. Cost for each is $25.

Entertainment (Detail type, bands, DJs, dancers, clowns, etc) DJ OR SMALL LIVE MUSIC Performer (ONE/TWO PERSON)

List times of music and/or amplified sound (list PA systems, microphone, speakers, amps) ____________

Electricity Needed __X__ Yes ____ No Source: ____________

Will portable restrooms be used? ____ Yes __X__ No If yes (include on **site plan**): One ADA compliant toilet for every 10 per location

Will Dumpsters be used? ____ Yes __X__ No If yes *(include on site plan)*

How Many? _____ Size: _______ Installation Date: ____________ Removal Date: ____________

Please list any admission charges, donations, parking, registration or other fees and how much? ________
ONE CHARGE/DONATE FOR ENTRANCE EST $30

Does Event require any Road or Sidewalk Closures? ____ Yes __X__ No

If yes, you must include **all the details** in the **site plan** including streets and times

Road	Start Intersection	End Intersection	Date	Times

As the Applicant, I hereby accept and understand the responsibility to oversee all contractors, vendors, or parties affiliated with the event and to insure compliance with the special event guide, the event rules guidelines, requirements for tents and all policies, rules, regulations, and code provisions of the City of St. Pete Beach. I understand that any violations may result in immediate cancellation and revocation of the Event permits. I further certify that all the facts contained in this request are accurate.

For events on Public property, I agree to obtain and furnish the City of St. Pete Beach with a certificate of general liability insurance in the amount of at least one million dollars ($1,000,000) or greater as deemed satisfactory by the city. The insurance must name the City of St. Pete Beach as an additional insured.

I understand incomplete application or any outstanding financial obligations with any department with in the City of St. Pete Beach may result in a denial of my request.

JEROME CURBEDA
Print Name

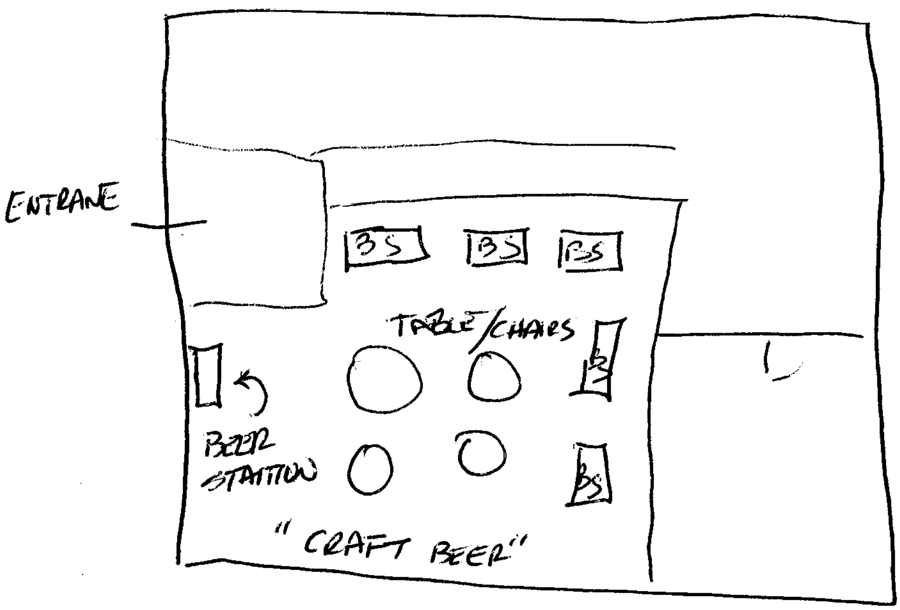
[signature]
Signature

Corporation Name (if applicable)

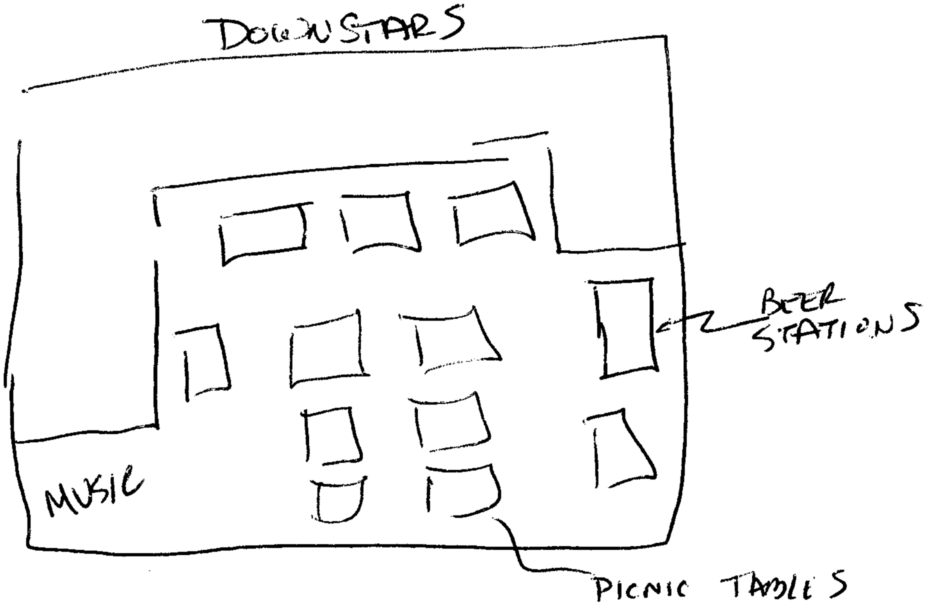
12-5-14
Date

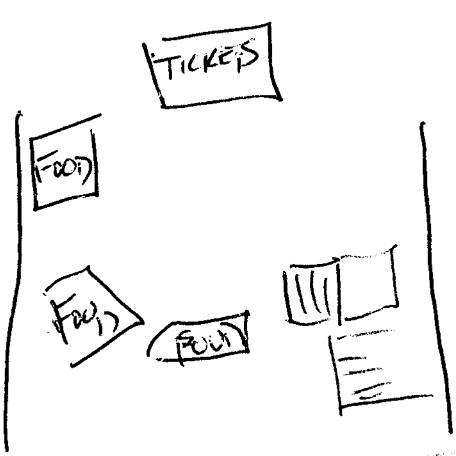
SPB BEER FESTIVAL

UPSTAIRS



DOWNSTAIRS





DOWNSTAIRS ENTRANCE

FOOD COURT / TICKETS

SAFTY PLAN: TBD

USE VALET PARKING:

COI: PURCHASE THROUGH CITY

DOE CONTACT: JERRY ZIBRIDA 727 560 1088

JARRETT SANCHEZ 727 709 4567

PAUL NICHOLAS 727-641 2077

0000028 06/21/12

Consumer's Certificate of Exemption

DR-14
R. 04/11

Issued Pursuant to Chapter 212, Florida Statutes

Certificate Number	Effective Date	Expiration Date	Exemption Category
85-8012646898C-5	07/31/2012	07/31/2017	501(C)(3) ORGANIZATION

This certifies that

ST JOHN VIANNEY CATHOLIC SCHOOL
500 84TH AVE
ST PETE BEACH FL 33706-1517

is exempt from the payment of Florida sales and use tax on real property rented, transient rental property rented, tangible personal property purchased or rented, or services purchased.

TAX ID # EIN # 59-0704737

Important Information for Exempt Organizations

DR-14
R. 04/11

1. You must provide all vendors and suppliers with an exemption certificate before making tax-exempt purchases. See Rule 12A-1.038, Florida Administrative Code (F.A.C.).

2. Your *Consumer's Certificate of Exemption* is to be used solely by your organization for your organization's customary nonprofit activities.

3. Purchases made by an individual on behalf of the organization are taxable, even if the individual will be reimbursed by the organization.

4. This exemption applies only to purchases your organization makes. The sale or lease to others of tangible personal property, sleeping accommodations, or other real property is taxable. Your organization must register, and collect and remit sales and use tax on such taxable transactions. Note: Churches are exempt from this requirement except when they are the lessor of real property (Rule 12A-1.070, F.A.C.).

5. It is a criminal offense to fraudulently present this certificate to evade the payment of sales tax. Under no circumstances should this certificate be used for the personal benefit of any individual. Violators will be liable for payment of the sales tax plus a penalty of 200% of the tax, and may be subject to conviction of a third-degree felony. Any violation will require the revocation of this certificate.

6. If you have questions regarding your exemption certificate, please contact the Exemption Unit of Account Management at 800-352-3671. From the available options, select "Registration of Taxes," then "Registration Information," and finally "Exemption Certificates and Nonprofit Entities." The mailing address is PO Box 6480, Tallahassee, FL 32314-6480.

THE SUNSET CAPITAL OF FLORIDA

REQUEST FOR CITY CO-SPONSORSHIP
(Resolution 92-16)

If you are requesting a street closure, you are requesting co-sponsorship. Please turn in your application materials 45 days prior to the event so that the request can be placed on the City Commission agenda.

Co-Sponsorship: An agreement entered into by the City of St. Pete Beach with an entity to provide money, services, or supplies to help promote and implement a program or event. Your request will be placed on the City Commission agenda for consideration of co-sponsorship. The sponsoring entity shall be notified of the decision of the City Commission by the City Clerk. Once approved for co-sponsorship for moneys, supplies or services, you will be required to submit a financial statement, (a final statement of expenditures and revenues), for the event to the City Manager within thirty (30) days of the conclusion of the program or event.

Name of Applicant: JEROME ZIBRIDA

Description of Event: ST PETE BCH BEER TASTING/FESTIVAL

Are you requesting:

1. Money? Yes ______ No X Amount requested ____________
2. In-kind services? Yes X No ______
3. City supplies? Yes X No ______
4. Describe in detail services/supplies requested: Is this event sponsored by a charitable or non-profit organization?
   WAIVING REC CENTER RENTAL FEE, USE OF WIRELESS PA, ASSOCIATED CLEAUP FEES

If yes, what is the name of the charity or non-profit organization?
ST JOHN VIANNEY CATHOLIC SCHOOL
(A letter of authorization is required from the charitable/non-profit organization).

Is this fund-raiser for the non-profit organization? If yes, proof of a permit from the Department of Consumer Protection is required. ____________

What percent of the gross proceeds will go to the non-profit organization? 100%
Are you receiving funding from other sources? If yes, who?
NO DONATION FROM GREAT BAY DISTRIBUTOR

Do you presently have any outstanding balances due to the City of St. Pete Beach? If yes, describe ______
NO

Will this be an annual event? Yes X No ______
Will this event be recurring later this year? Yes ______ No X
If yes, when? ____________

Will this event will be open to the public? Yes X No ______
If yes, how will it be advertised? PAPER, SIGNS, EMAIL, BILLBOARD, RADIO IF POSSIBLE

St. Pete Beach City Commission
Agenda Report

Issue Considered: Authorization for the City Manager to enter into an agreement with vendor Cale America to upgrade and replace seven pay by space parking pay stations at a total cost of $55,925.00

Date: January 13, 2015

Prepared By: Dan O'Connor – Administrative Services Supervisor

Through: Elaine Edmunds – Administrative Services Director

Summary of Issue The fiscal year 2015 budget for parking enforcement includes a lease/purchase of 34 pay stations to be paid for over a 5 year period. Staff is recommending that the pay station purchases be spread over a 5 year period being funded in a "pay as you go" plan so that no further debt is incurred.

This purchase will initiate a multi-year replacement plan of the existing nine year old pay stations. The locations chosen for the first upgrade and replacement phase of the plan are County Park and Upham Beach.

In FY2014 city-wide the parking pay stations processed 409,436 transactions equating to a total of $1,458,521.90 in gross fees. The County Park and Upham pay stations represent 20 percent of the total pay stations city-wide yet generated 38.2 percent (156,120) of the total transactions and 41 percent ($608,642) of the total gross fees in FY2014. Due the concentration of parking spaces at the County Park and Upham Beach locations in addition to the heaviest usage, higher maintenance and downtime associated with same, staff recommends these seven pay stations get upgraded and replaced first.

Staff recommends maintaining Cale America as the sole source vendor for the City pay stations as all thirty five units collectively communicate and transmit enforcement data, revenue, maintenance issues via the Cale America software systems and internet back office site utilized by the City. The pay stations are maintained by Cale America technicians annually by contract.

Unit pricing for this purchase equals that of the City of Deerfield Beach, Fl. who issued RFP #2012/13-24 seeking bids for 43 parking pay stations and subsequently awarded the contract to Cale America on 3/17/2014 for the purchase of same.

Funding:	Purchase will be funded through a/c # .001.5603.521.5649 - Other Equipment
Requested Motion:	"I move that the City Manager be authorized to enter into an agreement with vendor Cale America to upgrade and replace seven pay by space parking pay stations at a cost of $55,925.00."
Attachment:	Cale America Quote
Reviewed by the City Manager	WS

[redacted]

Quote Number	Cale Quote 001177
Prepared By	Justin Levey

Cale America Inc.

Contact Name	Dan O'Connor	Phone	(727) 363-9213
Account Name	St.Pete Beach	Email	340@stpetebeach.org
Billing Address	200 76th Avenue St.Pete Beach, FL 33706 United States		

The attached quotation is valid for 90 days and is subject to the attached terms and condition:

Product	Pricing Includes/Details	Quantity	Sales Price	Discount	Total Price
CWT Pay Station	Cale WebTerminal configurable for Pay and Display, Pay by Space or Pay by Plate.	7.00	$7,500.00	0.00%	$52,500.00
Coin Acceptance	Included in the cost of the meter.	7.00	$0.00	0.00%	$0.00
Credit/Debit Card Acceptance	Configured to accept Credit and Debit cards as specified in the Meter Order Worksheet (MOW).	7.00	$0.00	0.00%	$0.00
3G Modem Communication Upgrade Kit	Upgrade Kit includes: 3G Modem module Cables Installation hardware Programming updates for parameter files (meter and service card files) Firmware upgrade for Communication Board to version 2.6 or higher	7.00	$0.00		$0.00
Solar Charging	Integrated 10-watt solar power/charging of 12v system	7.00	$0.00		$0.00
Pay by License Plate	Basic or Professional package, plus wireless data up to 20mb/mo/meter, online and mobile enforcement page, universal top-up at any meter. Only available with CWT product line. Price quoted is monthly, per meter.	7.00	$0.00	0.00%	$0.00
Pay by Space	Pay by Space hardware configuration with numeric piezo keypad.	7.00	$0.00	0.00%	$0.00
Shipping Charges		7.00	$100.00	0.00%	$700.00
Installation - Labor	Cale will install the meter to the customer prepared ground. The installation labor includes the bolting down of the meter, powering up and testing of the meter. Testing includes the process of performing all transaction types, establishing communications, and ensuring the hard currency collection system works without error.	7.00	$275.00		$1,925.00
Training	Maintenance, Collections, Installation, Enforcement, Management, and/or CWO training.	1.00	$800.00		$800.00

Grand Total $55,925.00

This order is subject to the terms and conditions appearing hereon and on the page(s) attached hereof, and by accepting this order Customer acknowledges that it has read those terms and conditions and agrees to be bound thereby.

Accepted by:______________________________ Date: _____/_____/______

METERS AND PARTS - TERMS AND CONDITIONS

Created Date 12/8/2014

[redacted]

Quote Number Cale Quote 001177

Prepared By Justin Levey

Cale America Inc.

All sales made pursuant to the attached sales quotation and/or purchase order (collectively, the "Order") are subject in all respects to these Terms & Conditions, which shall be deemed incorporated into and an integrated part of the Order. Cale America Inc. ("Cale") and Customer agree to be bound by these Terms & Conditions. All references herein to the Order shall be inclusive of these Terms & Conditions.

1. CONTRACT TO PURCHASE PRODUCTS. By executing and tendering an Order to Cale, Customer is entering into a contract to purchase, and Cale is committing to sell, the pay stations, parts or other products described on the Order (the "Products") in accordance with these Terms & Conditions and the terms set forth on the face of the Order. Customer has the option to add features, functionality and related services as they become available at prices agreed upon by Cale and Customer.

2. PRODUCT WARRANTIES. During the General Warranty Period (as defined below), Cale shall replace, at no additional cost to Customer, except as otherwise provided under the Order, any part, accessory or modular component of any Products purchased directly from Cale and determined to be defective in material or workmanship under normal use and service (the "General Warranty"). Customer shall cooperate with Cale in any effort to pursue a claim with the manufacturer of a defective part. The "General Warranty Period" for (i) each pay station shall extend for (a) 12 months following the date of installation of the pay station or (b) 13 months following the date of delivery of the pay station to Customer, whichever date occurs first; and (ii) each part or accessory purchased hereunder for 180 days following its delivery to Customer. To the extent that any Products contain pre-installed operating software ("Programs"), Cale warrants that the Programs will conform to Cale's specifications in effect on the date of delivery to Customer. Cale shall make reasonable efforts to maintain the Programs and provide error corrections as necessary to so that the Programs conform to Cale's specifications, but Cale shall not be required to provide new features or new versions of the Programs. In no event shall Cale have any responsibility to correct any database errors or any errors or damage caused by or arising out of hardware defects or input errors or resulting from changes to or modifications of the Programs made by the Customer or any other user. Customer shall be responsible for the operation and maintenance of the Products purchased hereunder and shall promptly notify Cale of any Program bugs, defects or other malfunctions, not easily correctable by Customer, that affect the transmission of data to or from the Products or that otherwise inhibit a key function of the Products. EXCEPT AS EXPRESSLY SET FORTH IN THIS SECTION 2, CALE MAKES NO WARRANTY OR REPRESENTATION, EXPRESS OR IMPLIED, AS TO THE VALUE, DESIGN, CONDITION, TITLE, NON-INFRINGEMENT, MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE OR USE OF THE PRODUCTS OR THE PROGRAMS. NO ADDITIONAL WARRANTIES MAY BE INFERRED FROM A COURSE OF DEALING OR USAGE OF TRADE. CALE'S SOLE RESPONSIBILITY AND LIABILITY UNDER THESE TERMS & CONDITIONS SHALL BE TO REPAIR OR REPLACE, AT CALE'S OPTION, A DEFECTIVE PRODUCT.

3. WARRANTY LIMITATIONS. THE GENERAL WARRANTY FOR (i) THE PRINTER COMPONENT OF ANY PAY STATION SHALL BE IMMEDIATELY VOIDED IF CUSTOMER USES RECEIPT PAPER THAT DOES NOT MEET SPECIFICATIONS PROVIDED BY CALE, AND (ii) THE PAY STATION BATTERY SHALL BE 1 YEAR FROM INSTALLATION OF THE PAY STATION. CALE SHALL NOT PROVIDE WARRANTY COVERAGE FOR DAMAGE TO ANY PRODUCT DUE TO ACCIDENT, NEGLECT, MISUSE, ABUSE OR NATURAL DISASTERS. THE GENERAL WARRANTY DOES NOT INCLUDE LABOR OR REPAIR COSTS. THE GENERAL WARRANTY SHALL BE VOIDED BY (i) USE OF NON-CALE REPLACEMENT PARTS; (ii) UNAUTHORIZED ADDITIONS TO THE PRODUCTS; (iii) UNAUTHORIZED ALTERATIONS TO THE PRODUCTS; (iv) SERVICE TO THE PAY STATIONS PERFORMED BY PERSONNEL WHO ARE NOT CERTIFIED BY CALE TO PERFORM SUCH SERVICE; OR (v) FAILURE TO MAINTAIN THE PRODUCTS IN ACCORDANCE WITH THE MAINTENANCE REQUIREMENTS.

4. PAY STATION INSTALLATION AND DELIVERY. Cale shall deliver any pay stations set forth on the Order to the location specified by Customer, and shall install the pay stations on prepared ground. Customer is solely responsible for selecting the site of pay station installation, and shall ensure that the site(s) of installation comply with all applicable laws and third party rights. Customer shall pay for Cale's actual cost to deliver the pay stations to the Customer. Cale shall not be responsible for any ground preparation, unless the Customer otherwise contracts for this service with Cale; Cale shall render an additional charge if it is required to prepare the ground at any of the locations where pay stations are to be installed. Cale is not responsible or liable for any delay in delivery or non-delivery, in whole or in part, due to manufacturer shortages or any other cause beyond Cale's control.

5. PROGRAM LICENSE. Cale hereby grants to Customer a non-transferable license to use the Programs, whether proprietary to Cale or a third party, solely to the extent necessary to operate, maintain or repair the pay stations. Cale shall remain the sole owner of all rights with respect to the Programs. Customer agrees (i) not to reverse engineer copy or distribute the Programs, (ii) not to remove any copyright, trade secret or other proprietary protection legends or notices from the Programs, (iii) to notify Cale promptly of any unauthorized possession, use or knowledge of the Programs of which Customer is aware, and (iv) that any and all trademarks, trade names, copyrights and other intellectual property rights embedded or used in connection with the Products or the Programs are and shall remain the sole property of Cale. The provisions of this Section 5 shall inure to the benefit of any third party owner of the Programs.

6. PAYMENT TERMS. Cale shall invoice Customer for the Products on or prior to the date the Products are shipped to Customer, and such invoices shall be due and owing in full 30 days from the date of invoice. Any payment not made when due under this Agreement shall bear interest at a rate equal to the lesser of (i) one and one-half percent (1½%) per month or (ii) the maximum lawful rate of interest for commercial loans under applicable law.

7. SALES TAX. Customer shall pay all sales, use, value-added and other similar taxes, however designated, which are levied or imposed by any state, county or other jurisdiction upon the Products or the Programs, or upon the services or payments under the Order (unless Customer can establish to the reasonable satisfaction of Cale that it is exempt from any such taxes). Customer's obligation to pay any tax as provided herein applies to any tax Cale is required to collect under any existing or future law and shall be paid to Cale promptly on demand if not collected by Cale with Customer's initial order.

8. CANCELLATION. The Order may not be cancelled without Cale's prior written consent, which it may withhold in its sole discretion. If Customer cancels or attempts to cancel the Order, and Cale permits such cancellation, Cale will charge Customer a cancellation fee as well as any third-party fees to which Cale may be subject as a result of such cancellation.

Cale America Inc.

9. INSURANCE. Each of Cale and Customer shall maintain a policy of comprehensive general liability insurance with a limit of not less than $1,000,000 for each occurrence and a general aggregate limit of not less than $2,000,000, as well as all other insurance coverages required by applicable law.

10. INDEMNIFICATION. Each of Cale and Customer shall defend and indemnify the other and the other's officers, directors, employees and agents, and their respective successors and assigns, from, against and in respect of, any liability, loss, cost, damage, expense or payment, including reasonable attorneys' fees and expenses, incurred or suffered by such indemnified person with respect to any and all claims, controversies, legal actions and proceedings brought by or on behalf of any third party arising out of or in any way related to the indemnifying party's gross negligence, willful misconduct, breach of applicable laws or breach of the Order.

11. LIABILITY LIMITATIONS. NOTWITHSTANDING ANYTHING TO THE CONTRARY CONTAINED IN THE ORDER, (i) IN NO EVENT SHALL CALE BE LIABLE TO CUSTOMER OR ANY THIRD PARTY FOR (A) ANY ENVIRONMENTAL, INCIDENTAL, INDIRECT, SPECIAL OR CONSEQUENTIAL DAMAGES (INCLUDING, WITHOUT LIMITATION, ANY DELAY DAMAGES, LOST OPPORTUNITY DAMAGES, LOST DATA OR LOST PROFITS) IN CONNECTION WITH OR ARISING OUT OF THE ORDER OR THE EXISTENCE, FURNISHING OR CUSTOMER'S USE OF THE PRODUCTS OR THE PROGRAMS, (B) ANY LOSS OF CREDIT CARD DATA OR OTHER LOST REVENUES ATTRIBUTABLE TO A PRODUCT DEFECT OR MALFUNCTION, OR (C) THE SECURITY OF INFORMATION TRANSMITTED BY THE PRODUCTS; AND (ii) IN NO EVENT SHALL CALE'S AGGREGATE LIABILITY FOR ANY AND ALL CLAIMS, LOSSES OR EXPENSES ARISING UNDER THE ORDER OR WITH RESPECT TO ANY PAY STATIONS OR PROGRAMS FURNISHED UNDER THE ORDER EXCEED THE LESSER OF (Y) THE AGGREGATE AMOUNTS PAID TO CALE BY CUSTOMER UNDER THE ORDER, OR (Z) ONE MILLION DOLLARS ($1,000,000).

12. FORCE MAJEURE. Neither party shall be liable to the other for any delay or failure to perform its obligations under the Order to the extent such delay or failure is caused by any event beyond the reasonable control of such party. Notwithstanding the foregoing, in no event shall the provisions of this Section 12 apply to any of Customer's payment obligations under the Order.

13. SECURITY INTEREST. Customer hereby grants Cale a security interest in the Products to secure the punctual payment of the purchase price for the Products, and hereby authorizes Cale to file any UCC financing statements and continuation statements necessary to perfect or continue such security interest. The provisions of this Section 13 shall constitute a security agreement under the Uniform Commercial Code, as the same may be enacted in the State where the meters are installed from time to time (the "UCC"). If a breach or default occurs under the Order, Cale, in addition to all other rights and remedies provided by the Order, shall have all the rights and remedies of a secured party under the UCC. If Cale takes possession of any pay stations pursuant to this Section 13, Customer shall pay Cale five hundred dollars ($500) for each such pay station as the cost of de-installing such pay station, together with the cost of any freight charges incurred by Cale and any attorney's fees and costs incurred by Cale to enforce the Order.

14. RIGHT OF FIRST REFUSAL. If Customer seeks to sell or otherwise dispose of any pay stations (or other Cale parking meters) in its possession, it shall promptly notify Cale. Cale shall have the right and option to purchase any such pay stations from Customer (i) upon the same price and terms as a bonafide third party buyer was willing to pay for the same (as documented in a writing from such proposed purchaser) or (ii) if Customer was planning to dispose of the pay stations in any other manner, for an amount of money closely approximating the benefit that the Customer would have received by disposing of the pay stations through some means other than a third-party sale. The provisions of this Section 14 shall survive the consummation of the Order.

15. MISCELLANEOUS. Absent a previously signed and unexpired contract between Customer and Cale with respect to the purchase and sale of the same Products covered by this Order, the Order contains the final agreement of Cale and Customer with respect to the matters covered therein. If the parties agree to utilize Customer's standard terms and conditions, the terms of this Order shall continue to control absent a directly contradictory provision in Customer's terms and conditions. Other terms: (i) any additional terms and conditions contained on the face of the Order shall supersede any contrary or inconsistent terms or conditions contained in these Terms & Conditions; (ii) no modification of the terms of the Order shall be valid without written authorization of Cale; (iii) no prior course of dealing between the parties hereto nor usage of the trade shall be relevant to supplement or explain any term used in the Order; and (iv) should any of the provisions of the Order be declared by a court of competent jurisdiction to be invalid, such decision shall not affect the validity of any remaining provisions.

16. GOVERNING LAW; VENUE. The Order shall be construed and enforced in accordance with the internal laws of the State of Florida. Except to the extent the laws of another state apply with respect to the enforcement of a security interest under the Order, any party to the Order bringing a legal action or proceeding against any other party arising out of or relating to the Order or the transactions contemplated hereby shall bring the legal action or proceeding in either the United States District Court for the Middle District of Florida or in any court of the State of Florida sitting in Tampa, Florida (the "Designated Courts"). Each party consents to the exclusive jurisdiction of the Designated Courts for the purpose of all legal actions and proceedings arising out of or relating to the Order or the transactions contemplated hereby. Each party agrees that the exclusive choice of forum set forth in this Section does not prohibit the enforcement of any judgment obtained in the Designated Courts or any other appropriate forum.

St. Pete Beach City Commission
Agenda Report

Issue Considered: Proposed City-Initiated Text Amendments to Chapter 22 of the City Code of Ordinances to establish a Technical Review Committee (TRC) (Ordinance #2014-13)

Date: January 13, 2015

Prepared By: Matt McLachlan, AICP, Calvin Giordano & Assoc.

Through: Wayne Saunders, City Manager

Summary of Issue: A preliminary copy of the proposed ordinance was previously considered by the Planning Board on October 21, 2014, and the City Commission on November 18, 2014 at which time the Commission directed staff to proceed to advertise required public hearings. The proposed ordinance is to formalize the ongoing internal review, recommendation and/or approval process on certain capital improvement projects and private permit applications.

In accordance with Sec. 3.9(c) of the Land Development Code, the Commission shall consider whether the proposed amendment is consistent with and furthers the goals, policies, and objectives of the comprehensive plan and whether the proposed change will further the purposes of this Code and other city ordinances, regulations, and actions designed to implement the comprehensive plan.

A public hearing before the Planning Board was held on December 15, 2014. There was no public comment. The Planning Board voted unanimously in favor of approving Ordinance 2014-13 with the clarification that the TRC is an administrative committee charged with reviewing the permit applications listed under Sec. 22.147 of the Ordinance. The requested change has been incorporated into the final ordinance for your consideration.

Requested Motion: "I move to adopt Ordinance No. 2014-13 on first reading"

Attachment: Ordinance No. 2014-13

Reviewed by
City Manager: WS

ORDINANCE 2014-13

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF ST PETE BEACH, FLORIDA, AMENDING THE CITY OF ST PETE BEACH CODE OF ORDINANCES BY AMENDING ARTICLE VI OF CHAPTER 22, BOARDS, COMMITTEES, COMMISSIONS, TO ESTABLISH A TECHNICAL REVIEW COMMITTEE; PROVIDING FOR PUBLICATION IN ACCORDANCE WITH THE REQUIREMENTS OF LAW; AND PROVIDING FOR AN EFFECTIVE DATE.

BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF ST PETE BEACH, FLORIDA, IN SESSION DULY AND REGULARLY ASSEMBLED THAT:

SECTION 1. Article VI of Chapter 22, Boards, Committees, Commissions, of the City of St. Pete Beach Code of Ordinances is hereby amended to establish a Technical Review Committee as follows:

ARTICLE VI. – TECHNICAL REVIEW COMMITTEE (TRC)

Sec. 22-145. – Created.

There is hereby created an administrative committee to be known as the Technical Review Committee (TRC) for the purpose of providing for the professional and technical review of capital projects and permit applications as specified under Section 22.147 of this Code.

Sec. 22.146. – Membership

(a) The membership shall include the Director or his or her designee from the following City agencies:

(1) Planning and Zoning;
(2) Building;
(3) Public Safety/Code Enforcement;
(4) Fire;
(5) Public Services; and
(6) Recreation.

Provided, however, the City Manager may appoint additional City Staff representatives to serve on the TRC as he or she may deem appropriate.

Sec. 22.147 – Powers and duties generally.

(a) On an annual basis to coincide with the routine preparation of the City's Budget, the TRC shall prepare and recommend to the City Manager a prioritized list of capital improvement projects to be incorporated into a financially feasible five year schedule for meeting the City's adopted level of service standards for public facilities and services as stated in the City's Comprehensive Plan. The TRC is to serve as, and meet the obligations of, the Capital Improvements Advisory Committee as called for in the Capital Improvements Element of the City of St. Pete Beach Comprehensive Plan.

(b) The TRC shall identify projects in the five year schedule that are significant in terms of their potential impact on the City's physical, environmental, or historic character. The project manager assigned by the responsible Department of a significant capital project shall provide the TRC with a status update at each regular meeting throughout the planning, design, and permitting process at which time the TRC shall provide any comments or recommendations on the project relative to their field of expertise.

(c) The TRC shall review the following applications for compliance with the provisions of the St. Pete Beach Land Development Code, and all applicable building codes:
   (1) Site Plans.
   (2) Subdivisions.
   (3) Conditional Uses.
   (4) Amendments to the Zoning Map.
   (5) Amendments to the Future Land Use Map.
   (6) Variances on property being used for other than single-family detached residential purpose.
   (7) Vacations of Streets, Plats or other property.
   (8) Temporary Uses.
   (9) All other applications assigned by the City Manager.

Sec. 22.148 – Conduct of meetings; public notice.

(a) The TRC staff shall hold regular monthly meetings at an established time and place unless cancelled due to lack of items to be discussed or acted upon.

(b) The TRC agenda shall be distributed to the members at least seven (7) working days prior to the regularly scheduled meeting.

(c) The meetings shall be open to the public and reasonable notice of the time, place and agenda shall be given. Attendance of the applicant is not required.

(d) On development applications, the Community Development Director, or other person designated by the City Manager, shall be responsible for the following:
   (1) Agenda preparation and distribution.
   (2) Chairing the meeting.
   (3) Recording minutes.
   (4) Notification to applicants of the regularly scheduled date, time and place for consideration of the applications.

(5) Written notification to applicants of the outcome of the TRC review.

SECTION 2. This Ordinance shall be published in accordance with the requirements of law.

SECTION 3. This Ordinance shall become effective immediately upon final passage and adoption.

PASSED ON FIRST READING ________________________, a.d. 2015

PASSED ON SECOND AND FINAL READING _____________, a.d. 2015

____
Maria Lowe, MAYOR

FIRST READING: ____________
PUBLISHED: ____________
SECOND READING: ____________
PUBLISHED: ____________

I, Rebecca C. Haynes, City Clerk of the City of St. Pete Beach, Florida, do hereby certify that the foregoing Ordinance was duly adopted in accordance with the provisions of applicable law this ________ day of ________, 2015.

____
Rebecca C. Haynes, City Clerk