

CITY COMMISSION MEETING – BUDGET WORKSHOP

MINUTES

JULY 13, 2015

1:00 P.M.

CALL TO ORDER

The meeting was called to order at 1:10 p.m.

PLEDGE OF ALLEGIANCE

INVOCATION

PRESENT:

Maria Lowe, Mayor
Terri Finnerty, Vice Mayor
Rick Falkenstein, Commissioner
Gregory Premer, Commissioner (arrived at 1:12 p.m.)
Melinda Pletcher, Commissioner

ALSO PRESENT:

Wayne Saunders, City Manager
Andrew Dickman, City Attorney
Rebecca C. Haynes, City Clerk
Jennifer Bryla, Community Development Director
Elaine Edmunds, Administrative Services Director
Phyllis Ruscella, Library Administrator
John Kretzer, Interim Public Services Director
Jennifer McMahon, Recreation Director

1. Review Fiscal Year 2016 Proposed Budget

City Manager Wayne Saunders and Administrative Services Director Elaine Edmunds reviewed the funds, millage rate and budget process.

City Commission

City Commission received and filed with the following changes:

- Delete \$7,250 from Donations (retain \$8,000 for Neighborly Care Network and \$3,000 to Gulf Beaches Historical Museum)
- Reallocate Beach Goes Pops to the Recreation Department

- Allocate the newsletter costs to the Contingency Account
- Decrease the Travel & Training Account to \$7,500

Charter Offices

- a. City Clerk
 - Eliminate the two part-time positions at 32 hours per week
 - Increase one part-time position to 29 hours per week
 - Laptop for off-site meetings and new file cabinet system
- b. City Attorney

There were no recommended changes.

- c. City Manager
 - Increase in Professional/Contractual for pay plan
 - Increase in training for new hires in City Manager's office
 - Increase in employee recognition for longevity award program
 - Decrease in promotional activities
 - Transfer funds for Beach Goes Pops
 - Decrease in CIP fund, move item to City Commission budget

Community Development

- a. Planning Division
 - Increase in and reallocation of personnel
 - Increase for GIS mapping system
- b. Building Services Division
 - Reallocation of personnel
 - Transfer code enforcement to separate department
 - Purchase of new building and licensing software
- c. Code Enforcement Division
 - New division

Administrative Services Department

- a. IT Division

- Increase of one full-time position
 - Decrease in consulting services
 - Increase in capital equipment for e-mail exchange system, A/V equipment and disaster recovery
- b. Finance Division
- Reallocation and reclassification (increase) of personnel
- c. Library Division
- Reclassification (increase) of personnel
 - Increase in Travel/Training
 - Increase in Facility Maintenance
- d. Parking Enforcement Division
- Reallocation of personnel
 - Replacement of vehicle
 - Replacement of parking pay stations

Law Enforcement Department

- Increase of 2.92% from the Pinellas County Sheriff's Office for general services and an increase allocated for special details

Fire Department

- a. Fire Suppression Division and EMS Division
- Increase in personnel for the full-time fire marshal position
 - Increase for bathroom renovations to Station 22
 - Increase for equipment
 - Increase in vehicle replacement plan

Recreation Department

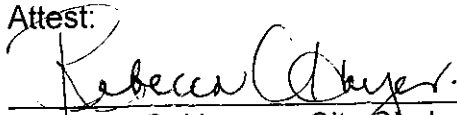
- a. Recreation Division and Aquatics Division
- Divided into two divisions
 - Increase in overall budget
 - Increase in personnel
 - Increase in instructors' fees offset by increase in revenue
 - Include fireworks display
 - Include Beach Goes Pops event

- Increase in vehicle replacement plan
- Increase in computer software

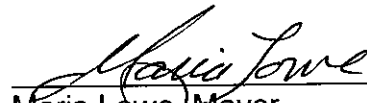
2. Adjournment

There being no further business to come before the Commission, the meeting was adjourned at 5:15 p.m.

Attest:



Rebecca C. Haynes, City Clerk



Maria Lowe, Mayor

Minutes approved on: 9-9-2015